
To: City Manager/City Council Members
Fr: Scott Hunter, Parks Manager
Date: September 27, 2023
Re: September 2023 Staff Report

Parks/Cemetery/Forestry/Mosquito/IPM Report – Staff has continued rough mowing all entry ways, holding ponds, path shoulders and right of ways. Irrigation has begun to blow out systems for the fall, all irrigation will be winterized by mid-October. Provisional summer staff is limited around school hours and staff has been keeping up with daily mowing schedules. Trash in the parks continues to be an issue, many cans are being filled with household trash and items that need to be taken to the landfill. Staff pulls trash receptacles four (4) times/week. Fall sports are well under way, with games mostly on Saturday or Sunday. Staff checks soccer fields for safety and repaints the lines every week. Staff has been pruning up all trees within the parks for line-of-sight issues, weed management and safety issues. All park locations have been completed. Rental permits are slowing down, but the nice weather has kept the parks busy. There have been a few minor vandalism incidents and staff has been diligently cleaning those up. Playground inspections are on going and worn equipment is being replaced when found, one item at LaPrele was broken due to vandalism and parts are on the way. Contractors will be raising the Undine irrigation vault above ground in October to help with maintenance of the water pump and ease confined entry requirements. Blue softball field renovations are scheduled to start soon as well. Request for Professional services have been sent out for the Coughlin Pole-Mountain parks property to engineer water drainage improvements. The houses have been built around the property and it is scheduled to be improved in the coming year. Construction documents have been prepared for the LaBonte restroom replacement; staff will send out request for construction quotes in November for a spring construction. Medians and beautification areas are being cleaned up for the winter months, as frost kills back plantings: staff will start cutting back perennials. The cemetery conducted twelve (12) funerals for the month of September. Trees and shrubs are being pruned up again for the fall. Irrigation is scheduled to be winterized in early October. Full time staff has been busy with daily mowing and trimming operations. Two (2) new turf sweepers have been purchased for leaf cleanup. Staff worked with Visionary Broadband to run cable to the WyoLink Tower in the cemetery storage yard. Mosquito control operations have slowed down, fogging of residential areas has been suspended for the year. Mosquito numbers are dropping with the cooler nighttime temperatures and staff will be pulling the traps out of the field. Equipment will be set up for winter snow removal operations. IPM has been hitting broadleaf weeds in all locations, concentrating on sidewalks, bridges, and visual areas. Infields and warning tracks have been sprayed with bare ground as we go into the fall. Staff has been assisting parks with tree trimming operations as time allows. The new City Arborist started on Monday October 2nd.