

**Agenda Item:** Contract

Title: Consideration of a contract between the City of Laramie and The Lock Shop of Cheyenne, Cheyenne, Wyoming for the design and installation of a Wi-Fi door security and access system at the City of Laramie Municipal Operations Center.

Recommended Council MOTION:

I move that Council approve the contract between the City of Laramie and The Lock Shop of Cheyenne, Cheyenne, Wyoming for the design and installation of the Wi-Fi door security and access system at the City of Laramie Municipal Operations Center in an amount not to \$72,315.19 plus an additional \$1,500.00 for contingencies for total not to exceed project of \$73,815.19 and authorize the Mayor and City Clerk to sign.

Administrative or Policy Goal:

Division Objective: To integrate and upgrade our current door security and access system to a Wi-Fi system at the Municipal Operation Center campus to provided streamlined, controllable access, ease of use and increase employee efficiency.

Background:

The City of Laramie's current Alarm Lock door security and access system throughout the city is somewhat outdated and inefficient. With the potential upgrade to the Alarm Lock Trilogy door security and access system at the MOC, the city will be moving forward to becoming more efficient and secure. Converting the MOC to a wireless door security and access system will help Facilities be more efficient in the programming and access side of the door system.

Currently when a new employee comes to the City of Laramie or an employee leaves his/her employment, Facilities receives a work order from the supervisor of that division to enter or delete the employee profile from the door lock system. Facilities first must adjust the employee profile computer which secures all employees pin code access. Facilities then must visit every lock at the MOC to implement the new program. Currently there are 35 doors at the MOC that can be programmed with an employee pin code for access.

By upgrading to a wireless system at the MOC it will reduce the time it takes to drive to the MOC reducing fuel consumption, reduce the amount of time it takes to program or remove the programming from each individual door as it will be accomplished from the office of the Facilities Maintenance Manager, thus improving efficiency. Door access requests happen almost every day if not every other day currently. Going out into the field and programming doors with the current system is a time-consuming process and we are looking forward to being more efficient with this upgrade to the MOC campus.

The Facilities Maintenance Manager solicited quotes and received quotes from The Lock Shop of Cheyenne in amount of \$72,315.19 and from Wyoming State Safe and Lock in the amount of \$98,560.90. The Facilities Maintenance Manager recommends approval of this contract.

Legal/Statutory Authority:

N/A

BUDGET/FISCAL INFORMATION:**EXPENSE**

Proposed Project Cost.

Project Budget	Amount	Funds
Project Cost	\$73,815.19	\$72,315.19 Quote/\$1,500 Contingency/PW Budget
Loans on Project		
Grants for Project		
Other/Outside Projects		
City's Amount	\$73,815.19	
Contingency	0%	\$0.00
Total Amount	\$73,815.19	

Responsible Staff:Kevin McIntyre, Facilities Maintenance Manager, 721-3585, kmcintyre@cityofaramie.orgTodd Feezer, Assistant City Manager, 721-5304, tfeezer@cityofaramie.org**Attachments:**

MOC door Wi-Fi Lock Shop of Cheyenne Contract