

ORIGINAL ORDINANCE NO: 2057
ENROLLED ORDINANCE NO:

INTRODUCED BY: NEWMAN

AN ORDINANCE AMENDING LARAMIE MUNICIPAL CODE CHAPTER 2.56 RELATED
PURCHASING

WHEREAS, During the 2023 Legislative Session, SF0164 was approved and amended W.S. 15-1-113 related to Contracts for public improvements;

WHEREAS, to align with W.S. 15-1-113, Laramie Municipal Code Chapter 2.56 requires amending;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LARAMIE:

Section 1: Amending Sections of Laramie Municipal Code Chapter 2.56 to read as follows:

Chapter 2.56 PURCHASING

2.56.010 City manager appointed as purchasing agent—Duties.

- A. The city manager shall serve as the city's purchasing agent.
- B. It shall be the duty and the function of the purchasing agent, or ~~his designated representative~~ designee, to purchase and contract for all supplies, materials, equipment, machinery and provisions for the city wherein the probable expenditure shall not exceed ~~thirty-five thousand dollars.~~ state statute thresholds.
- C. Contracts for any public work or improvement wherein the ~~probable~~ expenditure shall not exceed ~~thirty-five thousand dollars.~~ state statute thresholds shall be let by the city's purchasing agent or designee.
- D. The purchasing agent ~~or designated~~ Departments will maintain a system of vendor interest to support local purchasing practices and receive the best pricing or competitive bidding on all quotes and purchases. ~~shall compile and maintain a vendor's and bidder's list which shall be annually updated and consolidated and shall make every reasonable effort to contact interested local businesses and inform them of the city's purchasing practices. Vendors may be added to the list at any time during the year.~~

2.56.020 City council duties.

- A. It shall be the duty and the function of the Laramie city council to approve the purchase of all supplies, materials, equipment, machinery, and provisions for the city wherein the cost exceeds ~~thirty-five thousand dollars.~~ state statute thresholds
- B. Contracts for any public work or improvement wherein the cost exceeds ~~thirty-five thousand dollars.~~ state statute thresholds shall be let by the city council per W.S. 15-1-113.

2.56.030 Emergency authorization and duties.

In case of an actual emergency, the city's purchasing agent or designee is authorized, without regard to the expenditure limits contained herein, to purchase supplies, materials, equipment, machinery and provisions and to contract for public work where the immediate procurement of such is essential to prevent harm to the health, safety and welfare of the city. The purchasing agent or designee shall ~~prepare a full written report of the circumstances of the emergency to the city council by its first regularly scheduled council meeting following the~~ report to council any items or services procured exceeding state statute thresholds within a reasonable time period following the emergency.

Section 2. That this ordinance shall become effective upon passage and publication.

Passed and approved this ___ day of _____ 2023.

Brian Harrington, Mayor and President of the City Council

Attest:

Nancy Bartholomew, CMC
City Clerk

First Reading: April 4, 2023
Public Hearing: April 8, 2023
Second Reading: April 18, 2023
Third Reading and Final Action:

Duly published in the Laramie Boomerang this ___ day of _____, 2023.