



**Agenda Item: Amendment - Contract**

**Title: Amendment Three to the City-Wide Storm Drainage Master Study Professional Services Agreement for a Phase II Stormwater Funding Feasibility Study**

**Recommended Council MOTION:**

I move to approve an amendment three to the City-Wide Storm Drainage Master Study Professional Services Agreement for a Phase II Stormwater Funding Feasibility Study with WSP USA Environment & Infrastructure Inc. in the amount of \$253,143.00 plus a contingency of \$25,314.30 for a total not to exceed amount of \$278,457.30, amend the budget accordingly, and authorize the Mayor and City Clerk to sign.

**Administrative or Policy Goal:**

Resolution 2023-22A: Goals and Objectives

Goal No. 1. Infrastructure Planning and Investment

Milestone C: Improve robustness of the storm water management system.

Resolution 2022-15: Goals and Objectives

D. Maintain and Improve Municipal Infrastructure

- Milestone #2. Create Sustainable Surface Water Run-off Diversion & Management System to Protect Persons and Property

Resolution 2021-12: Goals and Objectives

D. Maintain and Improve Municipal Infrastructure

- Milestone #2: Explore storm water as a municipal enterprise to ensure sustainability and functionality of the utility for both current and future residents

**Background:**

The City-Wide Storm Drainage Master Study was originally awarded in May of 2018 and the Master Study has been completed. City Council awarded the Phase 1 portion of the Stormwater Funding Feasibility Study February 2, 2021, and on September 27, 2022, a work session to explore the options of various funding strategies was presented to Council with specific emphasis on user-fee methodologies that will meet the City’s stormwater program goals and priorities. The work session also provided stormwater funding education and outreach with direct engagement to City Council during the work session to describe the compelling case for a stormwater funding source, to clarify priorities and goals for the stormwater program, to inform Council on the options to fund stormwater services, and to define a path forward.

Following the work session, staff worked with WSP to put together a scope of work for the Phase II portion of the Stormwater Funding Feasibility Study which includes the following objectives: (1) refinement and finalization of a program of services, financial policies, public outreach, data development, and operational policies, (2) development of a public outreach plan and use of a focus group to receive specific feedback on key issues/policy, and (3) two work sessions with the City Council and staff to receive input and direction. This project will ultimately guide the City in the adoption of a stormwater funding ordinance. City staff recommends awarding the amendment for this study.

**Legal/Statutory Authority:**

**BUDGET/FISCAL INFORMATION:**

**REVENUE**

Source	Amount	Type
Fees/Charges for Service	\$300,526.00	ENSWFS - 100-4015-429-7910
Grants for Projects		
Loans on Project		
Other		
Total	\$300,526.00	ENSWFS - 100-4015-429-7910

**EXPENSE**

Proposed Project Cost

Project Budget	Amount	Funds
Project Cost	\$253,143.00	ENSWFS - 100-4015-429-7910
Loans on Project		
Grants for Project		
Other/Outside Projects		
City's Amount	\$253,143.00	ENSWFS - 100-4015-429-7910
Contingency 10%	\$25,314.30	ENSWFS - 100-4015-429-7910
Total Amount	\$278,457.30	ENSWFS - 100-4015-429-7910

Amount spent to date (approved and adopted by Council)

Budget	Amount	Funds
Total Budget Allocation	\$300,526.00	ENSWFS - 100-4015-429-7910
Less Amount Spent to Date	\$50,526.00	
Remainder of Budget	\$250,000.00	ENSWFS - 100-4015-429-7910

Proposed Cost(Approval of this item authorizes preparation of a budget revision for the proposed amount)

Expenditures	Amount	Fund
Proposed Expenditure	\$328,983.30	Includes this amendment #3
Current Budget	\$300,526.00	ENSWFS - 100-4015-429-7910
Additional Amount Requested	\$28,457.30	
Total Proposed Budget	\$328,983.30	ENSWFS - 100-4015-429-7910

**Responsible Staff:**

Malea Brown, Chief Operating Officer  
 Brooks Webb, Public Works Director  
 Shawn Klein, Public Works Deputy Director Utilities & Business Operations  
 Eric Jaap, P.E., City Engineer

Attachments:

City-Wide Storm Drainage Master Study Contract  
 City-Wide Storm Drainage Master Study Amendment 1  
 City-Wide Storm Drainage Master Study Amendment 2  
 City-Wide Storm Drainage Master Study Amendment 3