



Agenda Item: Resolution

Title: Resolution 2023-26, Adopting the Bylaws for Building and Fire Code Board of Appeals in accordance with LMC 15.24

Recommended Council MOTION:

I move to approve Resolution 2023-26, adopting the bylaws for the Building and Fire Code Board of Appeals in accordance with LMC 15.24, and authorize the Mayor and City Clerk to sign.

Administrative or Policy Goal:

To establish parliamentary procedure for business meetings of Building and Fire Code Board of Appeals.

Background:

The purpose of the Building and Fire Code Board of Appeals is to hear and decide appeals of orders, decisions, and determinations made by the building official or fire code official relative to the application and interpretation of International Building Code (IBC), International Fire Code (IFC), and International Residential Code (IRC). In accordance with relevant sections of the International Code Council series most recently adopted by the City of Laramie.

Limitations: “An application for appeal shall be based on a claim that the intent of this code or the rules legally adopted hereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or an equivalent method of protection or safety is proposed. The board shall not have authority to waive requirements of this code or interpret the administration of this code.”

Section 1: Authority. The authority of this board comes from the relevant sections of the International Code Council series most recently adopted by the City of Laramie and Laramie Municipal Code 15.24.

Legal/Statutory Authority:

LMC 15.24 and International Code Council

The Bylaws are the Building and Fire Code Board of Appeals’ parliamentary procedure, where silent then Robert’s Rules of Order the newest edition then applies.

Responsible Staff:

- Nancy Bartholomew, City Clerk
- Todd Feezer, Assistant City Manager
- Clarice Hoff, Code Administration Supervisor
- Dennis Johnson Jr, Fire Marshall

Attachments:
Resolution 2023-26

Attachment A- Bylaws of the Building and Fire Code Board of Appeals