



**Agenda Item:** FYI

**Title:** Acknowledgement of receipt of the 2022 Code Administration/Building Division Annual Report and supporting documents.

**Recommended Council MOTION:**

I move that the Laramie City Council acknowledge receipt of the 2022 Code Administration/Building Division Annual Report and supporting documents.

**Administrative or Policy Goal:**

*Division Objective:* Continue to educate the City Council and citizens of Laramie, Wyoming on the functions, responsibilities and goals of the Code Administration (Building) Division.

**Background:**

The 2022 Building Permit Report Executive Summary is a summary of all permitted construction activities from January 2022 to December 2022. This report also provides a comparative summary of the construction activities for the past 10 years.

Code Administration (Building) is a division of the City Manager’s Office. Code Administration (Building) is staffed by a Code Administration Supervisor (Clarice Hoff), two building inspectors (Lucas Whitt and Tim Sisneros) and one electrical inspector (Bryce Lopez).

**Budget/Fiscal Information:**

**REVENUE**

Source	Amount	Type
Fees/Charges for Service	\$880,125.18	2022 Plane Review and Permit Fees. 35% Increase.
Grants for Projects		
Loans on Project		
Other		
Total	\$880,125.18	

**Responsible Staff:**

Clarice Hoff, Code Administration Supervisor – [choff@cityoflaramie.org](mailto:choff@cityoflaramie.org) or 721-5271  
 Todd Feezer, Assistant City Manager - [tfeezer@cityoflaramie.org](mailto:tfeezer@cityoflaramie.org) or 721-5304

**Attachments:**

2022 CA.BD Annual Report Final