

**To:** City Manager/City Council Members  
**Fr:** Kevin McIntyre, Facilities Maintenance Manager  
**Date:** February 22, 2023  
**Re:** February/March Montly Report

**Facilities Management Division** -Facilities Maintenance has remained busy through the month of February! The new REC ZONE, formally family friendly area is nearing completion with a few safety features being installed by the contractor. The lockers that were removed from that area have been relocated upstairs in the cardio room. The sheet rock patching and painting was completed on each end of the support beam for the climbing feature of the Rec Zone. New mixing valves for the Men's/women's/common showers came in and Facilities is in the process of adjusting the mixing valve to get more consistent temperatures in those 3 areas. We are also working on the mixing valve for the family locker room showers as well. Facilities had to replace a pump motor for the IDLP this month due to poor water circulation. The impeller was found to be worn and not moving water as designed. Staff was able to replace the impeller on the unit and rebuild it in order to have a spare in case of another pump failure. Facilities is in the process of ordering and replacing the floor drain covers in both the IDLP and the 8 lane lap pool decks. The Zamboni at the Ice and Event center had developed a crack in the radiator and Fleet repaired it in time for the State Hockey Tournament. Facilities has made some repairs on the wash water and advanced water system on the Zamboni as well. The new scoreboards were installed and are up and running as designed.

The Testing and Balancing report for City Hall was received. According to the report, a few areas of the heating and cooling systems are not running as designed. Facilities is meeting with contractors to determine the solutions and cost to get the system back to functioning as designed. Another heating actuator at FS1 was found inoperable and not opening appropriately. That actuator was replaced and now operating and providing radiant heat as designed. The Municipal Operations Center (MOC) is having HVAC issues on the mornings of overnight cold temperatures. It has been recommended by the contractor to override the unoccupied control of the HVAC on those nights below 10 degrees. This will allow the system to stay in the occupied mode maintaining adequate room temperatures throughout the night as opposed to trying to catch up first thing in the morning. Both buildings "G" and "A" have roof leaks that are being addressed by the contractor.

Facilities has hired 3 provisional employees for the Rec Center campus and 1 provisional employee for the MOC. The Facilities Work Order system received seventy (70) new work orders in the month of February, with twelve (12) currently open. A total of fifty-eight (58) were completed in February up to now.