



City of Laramie
 Administrative Services
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TO: Janine Jordan, City Manager
 Malea Brown, Chief Operating Officer
 FROM: Jennifer Wade, Administrative Services Director
 DATE: February 21, 2023
 RE: **Resolution 2023-20 to amend the FY 2023 and FY 2024 Biennium Budget**

Attached for the City Council’s consideration is a resolution to adjust the **FY 2023 - FY 2024 City of Laramie biennium budget, with an increase in FY 2023 appropriations only.**

This amendment would increase appropriations for certain centrally budgeted based on the actual spending to date and for the employee stipend that City Council authorized on 11/1/2022. This type of budget adjustment is authorized by Wyoming Statutes Section 16-4-112 and Section 16-4-113.

FY 2023 Amendments

The recommended amendment to the FY 2023 budget is a one-time increase of \$443,321 across all funds. Of this amount, \$136,321 has already been approved by the Council for the employee stipend. \$307,000 is recommended for cost and volume adjustments in centrally budgeted accounts.

Governmental Funds

The total recommended amendment to Governmental Funds is \$233,330 funded by cash reserves (General Fund for \$178,246 and Recreation Center Fund for \$55,084).

Enterprise Funds

The total recommended amendment to the Enterprise Funds is \$209,991 funded by cash reserves (Water Fund for \$42,977, Wastewater Fund for \$27,135 and Solid Waste Fund for \$139,879).

Recommendation for Budget Resolution:

It is the staff’s recommendation that the Council pass the resolution to amend the FY 2023 – FY 2024 biennium budget. Presented below is a summary of each amendment by fund and division.

Recommendations for FY 2023 – Centrally Budgeted Account Increases

I. General Fund

Division	Type	Reason	Recommended Amount
Police Admin & Ops	Natural gas	Cost increases	\$4,000
Fire EMS	Fuel costs	Cost increases	20,000
Fire Operations	Natural gas & fuel costs	Cost increases	13,000
Engineering	Fuel costs	Cost increases	1,000
Streets	Fuel costs	Cost increases	20,000
Parks	Fuel costs	Cost increases	12,000
Human Resources	Employee assistance	Volume	20,000
General Fund Total			\$90,000

II. Recreation Center Fund

An increase of \$35,000 is recommended for increased natural gas prices.

III. Water Fund

<u>Division</u>	<u>Type</u>	<u>Reason</u>	<u>Recommended Amount</u>
Treatment	Fuel costs	Cost increases	\$1,000
Transmission & Distrib.	Fuel costs	Cost increases	3,000
Water Rights	Fuel costs & electric	Volume – Bath Ranch	28,000
		Water Fund Total	\$32,000

IV. Wastewater Fund

<u>Division</u>	<u>Type</u>	<u>Reason</u>	<u>Recommended Amount</u>
Collection	Fuel costs	Cost increases	\$10,000
Treatment	Fuel costs	Cost increases	10,000
		Wastewater Fund Total	\$20,000

V. Solid Waste Fund

<u>Division</u>	<u>Type</u>	<u>Reason</u>	<u>Recommended Amount</u>
Collection	Fuel costs	Cost increases	\$65,000
Disposal	Fuel and vehicle repair costs	Cost increases & volume	65,000
		Solid Waste Fund Total	\$130,000

Recommendations for FY 2023 – Council Authorized Employee Stipend

The Council approved up to \$150,000 for an employee stipend on November 1. Benefited employees received \$500 each, prorated for less than full-time positions, and provisional staff members received \$150 each, subject to certain service requirements. The actual cost of the stipend was \$136,321.

<u>Fund</u>	<u>Division</u>	<u>Recommended Amount</u>
General Fund	City Manager's Office	\$3,238
	City Attorney's Office	1,647
	Municipal Court	1,262
	City Clerk's Office	1,098
	Police Admin & Operations	25,792
	LARC	8,780
	Police Grants	549
	Animal Control	2,607
	Fire Administration & Suppression	1,098
	EMS	1,647
	Fire Prevention	439
	Public Works Admin	1,098
	Engineering	4,939
	Facilities Management	1,976
	Streets	6,037

Fund	Division	Recommended Amount
General Fund	Parks	3,621
	Cemetery	1,536
	Fleet	1,098
	Mosquito Control	1,647
	Recreation	659
	Ice and Events Center	2,854
	Planning	2,359
	Parks & Recreation Administration	549
	Code Administration & Enforcement	2,607
	Finance	5,652
	Information Technology	2,359
	Human Resources	1,098
	General Fund Total	\$88,246
Recreation Center Fund	Recreation Center	\$20,084
	Recreation Center Fund Total	\$20,084
Water Fund	Administration	\$1,647
	Pumps and Wells	1,098
	Treatment	2,195
	Transmission & Distribution	3,293
	Meters	2,744
	Water Fund Total	\$10,977
Wastewater Fund	Collection	\$3,842
	Treatment	2,744
	Industrial Pretreatment	549
	Wastewater Fund Total	\$7,135
Solid Waste Fund	Administration	\$549
	Collection	4,390
	Disposal	3,842
	Recycling	1,098
	Solid Waste Fund Total	\$9,879