

**MINUTES  
CITY OF LARAMIE, WYOMING  
LARAMIE PLANNING COMMISSION  
AUGUST 22, 2022**

**1. CALL TO ORDER**

Meeting was called to order by Chair Moody at 4:30 p.m.

Members present: Sharon Buccino, Chris Dixon, Tom Mattimore, Sylvie Prasilik, Micah Richardson, Jake Schneider (joined at 4:32 pm), and Chris Moody.

Members absent: None.

Council Liaison: Jayne Pearce (present)

Staff Present: Derek Teini, Planning Manager; Philip Gabathuler, Principal Planner; Joseph Shahidi, Associate Planner; Todd Feezer, Assistant City Manager; and Ryan Shoefelt, Deputy City Clerk.

**2. APPROVAL OF AGENDA AND MINUTES**

**2.A. Changes and Approval of Agenda**

MOTION BY MATTIMORE, seconded by Richardson, that the Agenda was approved as written.

MOTION CARRIED by voice vote and raised hands.

**2.B. Planning Commission Meeting Minutes**

**2.B.i. LPC Minutes 8.8.2022**

MOTION BY MATTIMORE, seconded by Prasilik, to approve the minutes from August 8, 2022.

MOTION CARRIED by voice vote and raised hands.

**3. CITIZEN COMMENTS - Non-Agenda Related Topics - No Action Can Be Taken**

None.

**4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS**

Teini- Special meeting on CAPP update on Wednesday, the agenda has been posted.

Teini- Planning Conference September 14-16.

Moody- possible discussions on the CAPP update during September meetings.

**5. DISCLOSURES - Ex-parte communications; potential conflicts of interest**

Richardson- Talked with the applicant.

Schneider- WWC Engineering reviewed the plans.

**6. CURRENT PLANNING PROJECTS**

**6.A. OLD BUSINESS:** No items.

**6.B. NEW BUSINESS:** No items.

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**7. LONG RANGE PLANNING PROJECTS**

No items.

MOTION BY MATTIMORE, seconded by Richardson, to adjourn as Planning Commission and reconvene as Board of Adjustment.

MOTION CARRIED by voice vote and raised hands.

Planning Commission adjourned at 4:50 pm.

Board of Adjustment convened at 4:50 pm.

**8. VARIANCES (sitting as Board of Adjustment)**

(Swearing in of witnesses.)

**8.A. VAR-22-04: Pilot Hill Parking Lot Variance Request**

MOTION BY MATTIMORE, seconded by Richardson, to approve the requested variance VAR-22-04 from Laramie Municipal Code 15.14.040.C.1 – Parking Lot Access and Circulation, 15.14.040.C.3 – Surfacing, 15.14.040.C.5 – Landscaping, 15.18.010.A.3 – Roads Adjoining Development Boundary, 15.14.040.C.5 – Landscaping, 15.14.050.G.1 – Parking Lot Perimeter Landscaping, 15.14.050.G.2 – General Requirement, 15.14.050.G.4 – Parking Area Trees Required, 15.14.040.C.5 – Landscaping, 15.14.050.G.5 – Internal Landscape Area, 15.14.050.G.6 – Landscape Islands, 15.14.050.G.7 – Terminal Islands, 15.14.050.G.8 – Curbs for a non-code compliant parking lot in a LR/APOZ Zone at the eastern end of Willett Drive and based on findings of fact and conclusions of law and subject to the recommend conditions.

Public Comment: None.

Roll call showed Aye: Buccino, Dixon, Mattimore, Prasilik, Richardson, Schneider, and Moody. Nay: None. Absent: None. MOTION CARRIED.

**9. ADJOURN**

MOTION BY MATTIMORE, seconded by Schneider, to adjourn the meeting.

MOTION CARRIED by voice vote.

Meeting adjourned at 5:46 p.m.

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APPROVED:

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Chris Moody, Planning Commission Chair Date

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Derek Teini, Planning Manager Date