

CITY OF LARAMIE PARKS, TREE & RECREATION ADVISORY BOARD

May 11, 2022 - Minutes of Meeting

MEMBERS PRESENT: Wendy King, Dave Hammond, Sarah Brown Mathews, Amy Williamson, Richard Miller, Larry Foianini, Chris Dixon and, Steve Gale

MEMBERS NOT PRESENT: Brett Kahler

COUNCIL LIASON: Pat Gabriel

GUESTS: K. Hufford, L McDermott

CITY STAFF PRESENT: Todd Feezer, Assistant City Manager; Scott Hunter, Parks Manager; Loni Wilson, Cemetery Supervisor; Richelle Keinath Administrative Coordinator

1. Call to Order

The regular meeting was called to order by Chair Foianini at 6:30 pm.

2. Approval of Agenda: Motion by Amy Williamson, seconded by Sarah Brown Mathews, that the Agenda be set as submitted. Motion carried by voice 7-0.

3. Citizen Comments

K. Hufford expressed concern with the parking area across from her house at 23rd and Spring Creek. Her address is 2305 Spring Creek. Since 2019 incidents have been increasing of loud music, etc. She has called the non-emergency police number to voice her concerns numerous times and wonders if the board can do anything. Todd will follow up.

4. Advisory Board or Staff Comments

Community Clean up is going well, it is busy. Brian Forester is doing an amazing job organizing.

5. Disclosures

None.

6. Consent Agenda

Motion: by Amy Williamson, seconded by Sarah Brown Mathews, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated within the staff reports. (Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed above. There will be no separate discussion of these items unless a Board Member or citizen so requests, in which case the item will be removed from the consent agenda to the regular agenda.) Motion carries 8-0 voice vote.

6.A. MINUTES: Minutes from the March 9, 2022 Regular Meeting of the Parks, Tree & Recreation Advisory Board.

Action:

that the Parks, Tree & Recreation Advisory Board approve the minutes from the March 9, 2022 Regular Meeting and forward them to City Council for placement on file and public inspection.

[Feezer, ACM]

PTR Advisory Board Minutes March 9 2022.pdf

6B. **MINUTES: Minutes from the April 13, 2022 Regular Meeting of the Parks, Tree & Recreation Advisory Board.**

Action:

that the Parks, Tree & Recreation Advisory Board approve the minutes from the April 13, 2022 Regular Meeting and forward them to City Council for placement on file and public inspection.

[Feezer, ACM]

PTR Advisory Board Minutes April 13, 2022.pdf

6C. **ACKNOWLEDGMENT OF RECIEPT: Acknowledgment of receipt of annual report from the Laramie Dirt Riders.**

Action:

that the Parks, Tree & Recreation Board acknowledge receipt of the annual report from the Laramie Dirt Riders and forward to City Council through the minutes of the Parks, Tree & Recreation Advisory Board.

[Feezer, ACM]

Documents:

Dirt Riders Annual Report 2022 Cover Sheet.pdf ANNUAL MEETING MINUTES 4.25.22 LDR.pdf

LDR Insurance Cert 4.22 to 4.23.pdf

Laramie Dirt Riders Lease 8.21.fully Executed.pdf

6D. **ACKNOWLEDGMENT OF RECIEPT: Acknowledgment of receipt of annual report from the Laramie Rifle Range.**

Action:

that the Parks, Tree & Recreation Board acknowledge receipt of the annual report from the Laramie Rifle Range and forward to City Council through the minutes of the Parks, Tree & Recreation Advisory Board.

[Feezer, ACM]

Documents:

Rifle Range Annual Report 2022 Cover Sheet.pdf Laramie Rifle Range Annual Report for CoL for 2022.pdf

2021 LRRC by the Numbers.pdf

Veterans Help Foundation Flyer.pdf

6E. **OTHER: Consideration of termination of the MOU between Albany County School District Number One and the City of Laramie related to the Laramie Athletic Field (Formerly Deti Stadium).**

Action:

that the Parks, Tree & Recreation Board approve the Notice of Termination of the Memorandum of Understanding between Albany County School District Number One and the City of Laramie outlining use, care and expenses related to community use of the Laramie Athletic Field and surrounding areas and forward it to City Council for consideration.

[Guerin, Recreation/Hunter, Parks]

Documents:

Cover Sheet Laramie Athletic Field Notice of Termination.pdf
Notice of Termination.Laramie Athletic Field 2022.pdf
City of Laramie Agreement Laramie Athletic Field.11.21.19.pdf

7. Regular Agenda

7.A. Consideration of fee for services agreement between the City of Laramie and the Laramie Public Art Coalition.

Amy Williamson moves, seconded by Wendy King, motion carries voice vote; 8-0.

[Feezer for Guerin, Recreation]

Documents:

LPAC Fee for Service Cover Sheet.pdf
LPAC Fee for Service Agreement on-going.pdf

7.B. Consideration of requests for public funding for Public Art Projects.

Williamson moves, Hale seconds to pass the first two items that are in this fiscal year. Motion carries, voice vote; 8-0.

Williamson moves, Mathews seconds the second two proposals that are in next fiscal year 22-23. Motion carries, voice vote; 8-0.

[Feezer for Guerin, Recreation]

Documents:

LPAC Project Funding Requests Cover Sheet.pdf
Parklet on 2nd Street.pdf
Jubilee Days Proposal.pdf
Gem City Nights Project Outline 2022.pdf
Gem City Nights Recommendation letter.pdf
Public Wheat Paste Project (2).pdf

7.C. Consideration of Resolution 2022-XX authorizing discounts for Recreation Center Memberships and Activity Scholarships.

Amy Williamson moves, Dave Hammond seconds, motion carries, voice vote; 8-0.

[Feezer for Guerin, Recreation]

Documents:

Needs Based Discount Cover Sheet.pdf Needs Based
Income Resolution.pdf Income Guidelines.pdf
Membership discount calculations.pdf

7.D. **Presentations related to City of Laramie Greenhill Cemetery Columbarium project.
[Wilson, Cemetery/Hunter, Parks]**

Documents:

ACRB Presentations Cover Sheet COLUMBARIUM.pdf
C1.1 Concept Plan.pdf

8. Advisory Board Open Items

Chair Foianini mentioned he was in contact with Audubon, they are happy to hang the nesting boxes. The Chair is going to start building boxes later this week.

9. Staff Reports/Financial Information

Facilities Staff Report
Parks Staff Report
Recreation Staff Report
Finance Report

Documents:

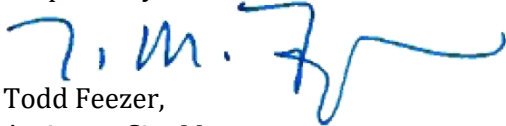
Fac Monthly Report 4-27-22.pdf
Parks Manager Report 4.22.2022.pdf
Rec monthly Report April 2022.pdf

10. Next Meeting Date

The Parks, Tree & Recreation Advisory Board has for the past few years suspended meetings in June, July and August to allow staff to concentrate on summer activities. Staff would again request this consideration making the next Parks, Tree & Recreation Board Meeting to be held on September 14, 2022.

11. Adjournment at 7:54 by Chair Foianini

Respectfully Submitted,



Todd Feezer,
Assistant City Manager
City of Laramie