

**MINUTES  
CITY OF LARAMIE, WYOMING  
LARAMIE PLANNING COMMISSION  
MAY 31, 2022**

**1. CALL TO ORDER**

Meeting was called to order by Chair Moody at 4:30 p.m.

Members present: Chris Dixon, Tom Mattimore, Micah Richardson, and Chris Moody.

Members absent: Sharon Buccino and Jake Schneider. One Vacant seat.

Council Liaison: Jayne Pearce (present)

Staff Present: Derek Teini, Planning Manager; Philip Gabathuler, Principal Planner; Holli Austin-Belaski, Assistant City Attorney; Todd Feezer, Assistant City Manager; and Nancy Bartholomew, City Clerk.

**2. APPROVAL OF AGENDA AND MINUTES**

**2.A. Changes and Approval of Agenda**

MOTION BY RICHARDSON, seconded by Mattimore, to approve the agenda.

MOTION CARRIED by voice vote.

**2.B. Planning Commission Meeting Minutes**

**3. CITIZEN COMMENTS - Non-Agenda Related Topics – No Action Can Be Taken**

None.

**4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS**

None.

**5. DISCLOSURES - Ex-parte communications; potential conflicts of interest**

None.

**6. CURRENT PLANNING PROJECTS**

**6.A. OLD BUSINESS:** No items.

**6.B. NEW BUSINESS:** No items.

**7. LONG RANGE PLANNING PROJECTS**

No items.

**8. VARIANCES (sitting as Board of Adjustment)**

No items.

MOTION BY MATTIMORE, seconded by Richardson, to adjourn as Planning Commission and reconvene as Board of Appeals.

MOTION CARRIED by voice vote.

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Planning Commission adjourned at 4:33 pm.  
Board of Appeals convened at 4:33 pm.

Swore in witnesses: Derek Teini and Bill Hiser.

**9. BOARD OF APPEALS**

**9.A. AP-22-03 Appeal of a Staff Determination Requiring a Site Plan for Construction of a Fence on an Industrial Property**

MOTION BY RICHARDSON, seconded by Dixon, to uphold the determination of the City as set forth in the May 2, 2022 Site Plan Requirements Letter.

Roll call showed Aye: Dixon, Mattimore, Richardson, and Moody. Nay: None. Absent: Buccino and Schneider. One vacant seat. MOTION CARRIED.

**10. ADJOURN**

MOTION BY MATTIMORE, seconded by Dixon, to adjourn the meeting.

MOTION CARRIED by voice vote.

Meeting adjourned at 5:21 p.m.

APPROVED:

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Chris Moody, Planning Commission Chair

Date

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Derek Teini, Planning Manager

Date