

MINUTES
CITY OF LARAMIE, WYOMING
CITY COUNCIL MEETING
JULY 5, 2022

1. CALL TO ORDER

Regular Meeting of the City Council was called to order by Mayor Weaver at 6:30 p.m.

2. Pledge of Allegiance

Mayor Weaver led the Pledge of Allegiance.

3. Roll Call

Roll call showed present: Pat Gabriel, Brian Harrington, Erin O'Doherty, Fred Schmechel, Bryan Shuster, Andi Summerville, Jayne Pearce, and Paul Weaver. Absent: Sharon Cumbie.

Directors and City Clerk present: Janine Jordan, City Manager; Todd Feezer, Assistant City Manager; Nancy Bartholomew, City Clerk; Bob Southard, City Attorney; Malea Brown, Chief Operating Officer; Jenn Wade, Director of Administrative Services; Brooks Webb, Public Works Director.

4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)

(Limit of 3 minutes per speaker.)

None.

5. Consideration of Changes in Agenda and Setting the Agenda

MOTION BY PEARCE, seconded by Schmechel, that the Agenda be set as submitted.

MOTION CARRIED by voice vote and raised hands.

6. PROCLAMATIONS/NOTIFICATIONS/PUBLIC HEARINGS

6.A. PROCLAMATIONS & PRESENTATIONS

6.B. PUBLIC HEARING

6.B.i. PUBLIC HEARING: Original Ordinance No. 2046, Approving the Franchise Agreement for Internet Services between the City of Laramie and Visionary Broadband, LLC

6.C. ANNOUNCEMENTS

Todd Feezer- Freedom has a Birthday and Fire in the Sky updates.

Scott Hunter- Mosquito Control- (Hunter Deerman and Taylor Albright)

Brooks Webb- Municipal Operations Center update.

7. Disclosures by City Council Members

Councilor Harrington- will be recused to Item 9.E. due to business relations.

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8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY PEARCE, seconded by Shuster, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: Gabriel, Harrington (recused Item 9.E.), O'Doherty, Schmechel, Shuster, Summerville, Pearce, and Weaver. Nay: None. Absent: Cumbie. MOTION CARRIED.

9. CONSENT AGENDA

9.A. MINUTES: City Council Meeting Minutes from June 21, 2022

Action:

that Council approve the Minutes of the following City Council meetings: the Regular Meeting of June 21, 2022, and have them placed on file for public inspection.

9.B. CEMETERY DEEDS: Cemetery Deeds for June 16-30, 2022

Action:

that the Cemetery Deeds for June 16-30, 2022 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

9.C. VOUCHERS: June 2022

Action:

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of July. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

9.D. RESOLUTION: Resolution 2022-39, Appointing One Member to the Planning Commission/Board of Adjustment/Board of Appeals/Solar Board of Review for the City of Laramie, Wyoming

Action:

move to approve City Council Resolution 2022-39, appointing one member, Sylvie Prasilik, to the Planning Commission/Board of Adjustment/Board of Appeals/Solar Board of Review for the City of Laramie, Wyoming, and authorize the Mayor and Clerk to sign the Resolution.

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9.E. RESOLUTION: Resolution 2022-40, Appointing Two Members to the Albany County Tourism Joint Powers Board

Action:

That Council move to approve Resolution 2022-40, to appoint two board members Sarah Brown Mathews and Kevin Welch for a term expiring June 30, 2024 to the Albany County Tourism Joint Powers Board, and authorize the Mayor and Clerk to sign.

9.F. CONTRACT: Fee for Service Contract with the Laramie Chamber Business Alliance

Action:

move to approve the agreement for Economic Development Services Between the City of Laramie and the Laramie Chamber Business Alliance, and authorize the Mayor and Clerk to sign.

9.G. CONTRACT: Fee for Service Contract with the Laramie Main Street Alliance

Action:

move to approve agreement for Economic Development Services between the City of Laramie and the Laramie Main Street Alliance, and authorize the Mayor and Clerk to sign.

9.H. AGREEMENT AMENDMENT: Consideration of Amendment Number Three to the Facilities Use Agreement between the City of Laramie and Laramie County Community College

Action:

that the Laramie City Council Approve Amendment Number Three to the Facilities Use Agreement between the City of Laramie and the Laramie County Community College, and authorize the Mayor and Clerk to sign.

9.I. AGREEMENT: Consideration an Emergency Insect Management Program Grant Agreement between the Wyoming Department of Agriculture and the City of Laramie

Action:

that Council approve the Emergency Insect Management Program Grant Agreement between the Wyoming Department of Agriculture and the City of Laramie providing \$35,560.00 for the City of Laramie West Nile Prevention Plan, and authorize the Mayor and Clerk to sign.

9.J. MOU: Consideration of a Memorandum of Understanding between the City of Laramie, Wyoming and Albany County, Wyoming for Mosquito Control Surveillance Services

Action:

that Council approve the Memorandum of Understanding between the City of Laramie and Albany County, Wyoming for Mosquito Control Surveillance Services related to the 2022 Emergency Insect Management Grant, and authorize the Mayor and Clerk to sign.

9.K. CONTRACT AMENDMENT: Amendment #1 to Bid Contract for Unit 329

Action:

move to approve Amendment #1 to the bid contract for Unit 329 Sewer Jet Truck in the

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amount of \$6,375.00, amend the budget accordingly, and authorize the Mayor and City Clerk to sign.

9.L. LICENSE: New Floor Plan for Right of Way Encroachment for Restaurant Liquor License R66, Night Heron Enterprises LLC Inc dba Night Heron Books and Coffeehouse

Action:

that City Council acknowledge the receipt and approval of a new floor plan to include the Right-of-Way Encroachment for Restaurant Liquor License R66, Night Heron Enterprises LLC Inc dba Night Heron Books and Coffeehouse to include the portion of sidewalk included in the Right of Way permit.

9.M. SCHEDULE MEETINGS:

Action:

that Council schedule the following meeting(s):

- a. July 26, 2022, 6:00 pm - WORK SESSION: Public Relations Update
- b. July 26, 2022, 6:00 pm - WORK SESSION: Rental Housing Update

10. REGULAR AGENDA

11. Resolution 2022-38, Authorizing a Lease Purchase Agreement with Kinetic Leasing, Inc for Solid Waste Equipment

MOTION BY O'DOHERTY, seconded by Pearce, to approve Resolution 2022-38, to authorize the City of Laramie to lease with an option to purchase two pieces of solid waste equipment from Kinetic Leasing, Inc. and authorize the Mayor and Clerk to sign.

Public Comment: None.

Roll call showed Aye: Gabriel, Harrington, O'Doherty, Schmechel, Shuster, Summerville, Pearce, and Weaver. Nay: None. Absent: Cumbie. MOTION CARRIED.

12. Award of Bid for the Priority Sewer Rehab 13th -14th Alley Project

MOTION BY GABRIEL, seconded by Pearce, to award the bid for the Priority Sewer Rehab 13th St.-14th Street Alley Project to Six Point Solutions, LLC in the amount of \$125,729.60 along with contingency of \$12,572.96 for a total amount not to exceed \$138,302.56, and authorize the Mayor and City Clerk to sign.

Public Comment: None.

Roll call showed Aye: Gabriel, Harrington, O'Doherty, Schmechel, Shuster, Summerville, Pearce, and Weaver. Nay: None. Absent: Cumbie. MOTION CARRIED.

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13. Amendment #2 to the Professional Engineering Services Agreement for Construction Services on the Priority Sewer Rehab - 13th -14th Alley Project

MOTION BY SHUSTER, seconded by Gabriel, to approve Amendment #2 to the 2021 Priority Sewer Design Project Professional Services Agreement with SolTerra Engineering for Construction Services on the Priority Sewer Rehab - 13th -14th Alley project in the amount of \$19,000.00 along with contingency of \$2,850.00 for a total amount not to exceed \$81,720.00, and authorize the Mayor and City Clerk to sign.

Public Comment: None.

Roll call showed Aye: Gabriel, Harrington, O'Doherty, Schmechel, Shuster, Summerville, Pearce, and Weaver. Nay: None. Absent: Cumbie. MOTION CARRIED.

14. Fee for Service Contract with the Laramie Regional Airport

MOTION BY HARRINGTON, seconded by Schmechel, to approve the Fee for Service Agreement for Aviation Related Services Between the City of Laramie and the Laramie Regional Airport Board, and authorize the Mayor and Clerk to Sign.

Public Comment: None.

Roll call showed Aye: Gabriel, Harrington, O'Doherty, Schmechel, Shuster, Summerville, Pearce, and Weaver. Nay: None. Absent: Cumbie. MOTION CARRIED.

15. Original Ordinance No. 2046, Approving the Franchise Agreement for Internet Services between the City of Laramie and Visionary Broadband, LLC
Second Reading. (Introduced by Schmechel)

MOTION BY SCHMECHEL, seconded by Shuster, to approve the second reading of Original Ordinance No. 2046 approving the Nonexclusive Franchise Agreement for Internet Services between the City of Laramie, Wyoming and Visionary Broadband, LLC.

Public Comment: None.

Roll call showed Aye: Gabriel, Harrington, O'Doherty, Schmechel, Shuster, Summerville, Pearce, and Weaver. Nay: None. Absent: Cumbie. MOTION CARRIED.

16. Original Ordinance No. 2047, Amending Laramie Municipal Code Section 13.78.070 Related to the City's Industrial Pretreatment Program
Introduction and First Reading. (Introduced by Schmechel)

MOTION BY SCHMECHEL, seconded by Shuster, to approve the introduction and first reading of Original Ordinance No. 2047, amending LMC Section 13.78.070 related to the City's industrial pretreatment program.

Public Comment: None.

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Roll call showed Aye: Gabriel, Harrington, O'Doherty, Schmechel, Shuster, Summerville, Pearce, and Weaver. Nay: None. Absent: Cumbie. MOTION CARRIED.

17. Knife River Business Park Preliminary Plat

MOTION BY PEARCE, seconded by Shuster, to approve Knife River Business Park Preliminary Plat, based on findings of fact and conclusions of law, and authorize the Mayor and Clerk to sign the plat.

Public Comment: None.

Roll call showed Aye: Gabriel, Harrington, O'Doherty, Schmechel, Shuster, Summerville, Pearce, and Weaver. Nay: None. Absent: Cumbie. MOTION CARRIED.

18. Original Ordinance No. 2048, Vacating approximately a 29,500 Square Foot area of Right-Of-Way on Lewis Street, between 14th Street and 15th Street

Introduction and First Reading. (Introduced by Pearce)

MOTION BY PEARCE, seconded by Harrington, to approve Original Ordinance No. 2048 on first reading, vacating approximately a 29,500 square foot area of right-of-way on Lewis Street, between 14th and 15th Streets, as recommended by the Planning Commission; based on findings of fact and conclusions of law.

Public Comment: None.

Roll call showed Aye: Gabriel, Harrington, O'Doherty, Schmechel, Shuster, Pearce, and Weaver. Nay: Summerville. Absent: Cumbie. MOTION CARRIED.

19. Original Ordinance No. 2049, Vacating Approximately a 1.09 Acre Public Utility Easement within Laramie River Business Park II, Block 8, Lot 1

Introduction and First Reading. (Introduced by Schmechel)

MOTION BY SCHMECHEL, seconded by Harrington, to approve Original Ordinance No. 2049 on first reading, vacating approximately a 1.09 acre utility easement within Laramie River Business Park II, Block 8, Lot 1 as recommended by the Planning Commission; based on findings of fact and conclusions of law.

Public Comment: None.

Roll call showed Aye: Gabriel, Harrington, O'Doherty, Schmechel, Shuster, Summerville, Pearce, and Weaver. Nay: None. Absent: Cumbie. MOTION CARRIED.

20. Original Ordinance No. 2050, Amending Title 5.09 Alcoholic Beverages to Include the Provisions for Retail Liquor Licenses for Commercial Services Airports

Introduction and First Reading. (Introduced by Harrington)

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MOTION BY HARRINGTON, seconded by Pearce, to approve Original Ordinance No. 2050 on introduction and first reading, amending Laramie Municipal Code Section 5.09 Alcoholic Beverages to include retail liquor licenses for commercial service airports and correct language.

Public Comment: None.

Roll call showed Aye: Gabriel, Harrington, O'Doherty, Schmechel, Shuster, Summerville, and Pearce. Nay: Weaver. Absent: Cumbie. MOTION CARRIED.

21. Public Comments on Non-Agenda Items

None.

22. Consideration of future Council work session topics

None.

23. Adjourn to Executive Session regarding Litigation, WY § 16-4-405(a)(iii).

MOTION BY SHUSTER, seconded by Schmechel, to adjourn to Executive Session regarding Litigation, WY § 16-4-405(a)(iii).

MOTION CARRIED by voice vote and raised hands.

Council adjourned at 8:50 p.m.

Approved:

Nancy Bartholomew
City Clerk

Date

Duly published in the newspaper and posted online at www.cityoflaramie.org on 13th day of July 2022.