



City of Laramie
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Date: May 6, 2022

To: Honorable Mayor and City Councilors
City of Laramie Management Team

Fr: Janine Jordan, City Manager
Malea Brown, COO
Jennifer Wade, Administrative Services Director

Re: Recommended Capital Budget Changes To Date for FY 2023 – FY 2024

Each year, staff requests several adjustments to the City Manager's Recommended Budget. These adjustments are necessary to reflect changes in condition since budget estimates were developed in January and February or corrections to budget preparation errors.

Each proposed change to the FY 2023 – FY 2024 capital budget is described in detail below. It is the City Manager's recommendation that these changes, totaling a reduction of \$972,780 in FY 2023 and a reduction of \$1,197,095 in FY 2024, be included in the adopted budget.

Fund	Description	Recommended Adjustment FY 2023	Recommended Adjustment FY 2024
General Fund	Correction to fleet unit 887 budgeted amount	51,488	-
	The original budget estimate for unit 887 (a vehicle replacement in the code administration division) was prepared using the incorrect assumption of a hand-down unit replacement. This adjustment reflects the additional amount necessary to acquire the vehicle and is funded by reserves.		
	Increase Budget – City Hall MAU Bid Award	32,273	-
	This increase reflects the bid awarded by the Council on 3/1/22 and is funded by reserves.		
	Increase Budget – 3rd St Cooperative Agreement	135,105	-
	The City executed an agreement in 2018 with WYDOT for construction of two medians on 3 rd Street. In preparation for the 3 rd Street project, Director Webb has requested that appropriations be added for this agreement. The increase is funded by reserves.		
	Total Recommended Budget Adjustment	\$218,866	\$-

Fund	Project or Expense Description	Recommended Adjustment FY 2023	Recommended Adjustment FY 2024
<u>2018 SPT Fund</u>	Increase Budget - 9th Street Reconstruction	585,000	-
	This increase reflects the bid awarded by the City Council on 4/19/22 and is funded by reserves.		
	Project Schedule Change – Boswell Drive Reconstruction	(1,150,000)	115,000
	Director Webb has advised of a project schedule change for Boswell Drive, which will be moved into later years to coordinate with Palmer reconstruction. Design is planned for FY 2024.		
	Increase Budget - Flint Street Reconstruction	61,259	-
	This increase reflects a WYDOT agreement amendment that was approved by the Council on 5/3/22 and is funded by reserves.		
	Total Recommended Budget Adjustment	(\$503,741)	\$115,000
<u>Water Fund</u>	Move Fleet Units from FY 2024 to FY 2023	233,521	(233,521)
	During the Council budget work sessions, staff discussed long delays in receiving fleet units after bid award. This budget adjustment will allow for all Water Fund scheduled units to be bid for replacement in FY 2023, rather than spreading out bids over the biennium.		
	Total Recommended Budget Adjustment	\$233,521	(\$233,521)
<u>Wastewater Fund</u>	New Project – Wastewater Line Rehabilitation at Sully and Canby, 3rd and 4th	150,000	-
	Director Webb has requested a new project in FY 2023 based on the installation of a car wash at this location and the condition of existing wastewater lines. The project will be funded by a transfer.		
	Project Transfer – Reynolds Sanitary Sewer Replacement	(150,000)	-
	This transfer funds the additional project necessary at Sully and Canby, 3 rd and 4 th .		
	Move Fleet Units from FY 2024 to FY 2023	59,573	(59,573)
	During the Council budget work sessions, staff discussed long delays in receiving fleet units after bid award. This budget adjustment will allow for all Wastewater Fund scheduled units to be bid for replacement in FY 2023, rather than spreading out bids over the biennium.		
	Reduce Budget – B2 Line Replacement	(2,000,000)	-
	This project budget was erroneously amended upward upon Council’s resolution to allocate ARPA funding – an adjustment is required to correct the error.		
	Total Recommended Budget Adjustment	(\$1,940,427)	(\$59,573)
<u>Solid Waste Fund</u>	Move Fleet Units from FY 2024 to FY 2023	1,019,001	(1,019,001)
	During the Council budget work sessions, staff discussed long delays in receiving fleet units after bid award. This budget adjustment will allow for all Solid Waste Fund scheduled units to be bid for replacement in FY 2023, rather than spreading out bids over the biennium.		
	Total Recommended Budget Adjustment	\$1,019,001	\$(1,019,001)