
To: City Manager/City Council Members
Fr: Scott Stevenson, Facilities Maintenance Manager
Date: March 30, 2022
Re: March 2022 Staff Report

Facilities Management Division – The Facilities Division has hired a new Maintenance Worker, Justin Gabriel, that started work on March 28th. Justin will be training at each building location for the next two months and his hiring will allow the Facilities Division to be able to have a full time Maintenance Worker assigned to the Laramie Municipal Operations Center. With the Ice-skating season ending the Facilities staff has completed the ice sheet removal and has started deep cleaning the building in preparation for summer programming. The Recreation Center Outdoor Pool Boiler Replacement Project has been completed and the contractor is scheduled to complete the unit startup and commissioning on May 30th when the pool is filled and circulating water through the boiler. De-winterization, cleaning and startup of the Recreation Center outdoor pool, Washington Park wading pool and the Undine Park splashpad is scheduled to begin in mid-April with the pools opening to the public on June 6th. The City Hall Makeup Air Units 1 & 2 Design/Build Replacement project bid award was approved by City Council on March 1st. The project design is under way and staff expects project completion sometime in 2022. The Recreation Center RTU #7 Design/Build Replacement Project will be completed in April of 2022. This project was awarded by City Council to Climate Control, LLC of Cheyenne, Wyoming on April 20, 2021. The RTU is being manufactured specifically for the Recreation Center and it has a lead time of 32 weeks. The Main Campus chiller, which serves to cool the City Hall and City Hall Annex buildings in the summer, had one of its compressors freeze up and fail in November 2021. Haynes Mechanical Systems will be replacing the failed compressor on March 30th, ahead of the Spring cooling season. Facilities staff will continue working a schedule that allows for extra cleaning, and disinfecting, at all City buildings. The Police Department and LARC are receiving two custodial visits daily and they are also being cleaned over the weekend. Staff continues to respond to requests from all departments for sanitizer, sanitizing wipes, and disposable surgical masks. The Facilities Work Order System received fifty-two (52) work orders in March, with eight (8) still open and in progress. A total of fifty (50) work orders were completed and closed out this month.