

**MINUTES
CITY OF LARAMIE, WYOMING
LARAMIE PLANNING COMMISSION
MARCH 28, 2022**

1. CALL TO ORDER

Meeting was called to order by Chair Townsend at 4:30 p.m.

Members present: Sharon Buccino (arrived at 4:34 pm), Chris Dixon, Tom Mattimore, Micah Richardson, Jake Schneider, Chris Moody, and Evan Townsend.

Members absent: None.

Council Liaison: Jayne Pearce (present)

Staff Present: Derek Teini, Planning Manager; Philip Gabathuler, Principal Planner; Todd Feezer, Assistant City Manager; and Ryan Shoefelt, Deputy City Clerk.

2. APPROVAL OF AGENDA AND MINUTES

2.A. Changes and Approval of Agenda

MOTION BY MATTIMORE, seconded by Moody, that the Agenda was approved as written.

MOTION CARRIED by voice vote.

2.B. Planning Commission Meeting Minutes

2.B.i. LPC Minutes 2.28.2022

MOTION BY MOODY, seconded by Mattimore, to approve the minutes from February 28, 2022.

MOTION CARRIED by voice vote.

3. CITIZEN COMMENTS - Non-Agenda Related Topics – No Action Can Be Taken

None.

4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS

Teini- Growth Management planning meetings.

Commissioner Buccino joined at 4:34 pm.

5. DISCLOSURES - Ex-parte communications; potential conflicts of interest

Schneider- Staff worked with the applicant for the incinerator item #6.B.

Mattimore- Wife used to work with the College of Ag and knows the applicant for item #6.B.

6. CURRENT PLANNING PROJECTS

6.A. OLD BUSINESS: No items.

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6.B. NEW BUSINESS:

6.B.i. CUP-22-05 Curtis Street Type 2 Day Care

MOTION BY MATTIMORE, seconded by Schneider, to approve a conditional use permit CUP-22-05 subject to all staff's recommended conditions.

Public Comment:
Brad Eakins.

Roll call showed Aye: Buccino, Dixon, Mattimore, Richardson, Schneider, Moody, and Townsend.
Nay: None. Absent: None. MOTION CARRIED.

6.B.ii. CUP-22-02 4429 Mojave Additional Accessory Building

MOTION BY MOODY, seconded by Mattimore, to approve a Conditional Use Permit for the establishment of an additional accessory building on a lot zoned R1 (Single-Family Residential) District located at 4429 Mojave Dr., based on findings of fact and conclusions of law.

Public Comment: None.

Roll call showed Aye: Buccino, Dixon, Mattimore, Richardson, Schneider, Moody, and Townsend.
Nay: None. Absent: None. MOTION CARRIED.

6.B.iii. CUP-22-04: 2310 Cottonwood Drive – Oversized Accessory Building

MOTION BY MOODY, seconded by Mattimore, to approve a Conditional Use Permit for the establishment of an oversized accessory building on a lot zoned RR (Rural Residential) District located at 2310 Cottonwood Drive, based on findings of fact and conclusions of law and subject to all staff's recommended conditions.

Public Comment: None.

MOTION CARRIED by voice vote and raised hands.

6.B.iv. FP-21-04: Cirrus Sky, Phase I – Final Plat

MOTION BY RICHARDSON, seconded by Buccino, to recommend that the Planning Commission withdraw the Cirrus Sky, Phase I, Final Plat, without prejudice and allow the applicant to resubmit to the Planning Commission for consideration.

Public Comment: None.

MOTION CARRIED by voice vote and raised hands.

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6.B.v. CUP-22-03: 3745 Cherrywood E Loop Incinerator

MOTION BY MATTIMORE, seconded by Moody, to approve a Conditional Use Permit based on staff's recommendations.

Public Comment: None.

Roll call showed Aye: Buccino, Dixon, Mattimore, Richardson, Schneider, Moody, and Townsend.
Nay: None. Absent: None. MOTION CARRIED.

7. LONG RANGE PLANNING PROJECTS

No items.

MOTION BY RICHARDSON, seconded by Mattimore, to adjourn as the Planning Commission and reconvene as Board of Adjustment.

MOTION CARRIED by voice vote.

Planning Commission adjourned at 6:14 pm.
Board of Adjustment convened at 6:14 pm.

8. VARIANCES (sitting as Board of Adjustment)

(Swearing in of witnesses.)

8.A. VAR-22-01: 2310 Cottonwood Drive – Oversized Accessory Building – Height Exception

MOTION BY RICHARDSON, seconded by Mattimore, to approve the requested variance from Laramie Municipal Code 15.12.000.B, Table 15.12-2 Dimensional Requirements & LMC 15.10.030.C.3 for an accessory building in the RR Zone, that would allow the applicant to construct an accessory building that exceed the height of the principal structure on the property of 23 feet tall, located at 2310 Cottonwood Drive, zoned RR, based on findings of fact and conclusions of law and subject to the recommend conditions.

Public Comment: None.

Roll call showed Aye: Buccino, Dixon, Mattimore, Richardson, Schneider, Moody, and Townsend.
Nay: None. Absent: None. MOTION CARRIED.

9. ADJOURN

MOTION BY MOODY, seconded by Mattimore, to adjourn the Board of Adjustment.

MOTION CARRIED by voice vote.

Meeting adjourned at 6:24 p.m.

APPROVED:

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Evan Townsend, Planning Commission Chair

Date

Derek Teini, Planning Manager

Date