

# City of Laramie/Albany County

## *Community Partner Organization - “Outside Agency” Funding Request Application*

**Fiscal Year 2022/2023**

### *Introduction*

The City of Laramie and Albany County provide funding opportunities to local community partner organizations through their annual budget making processes. Historically known as “Outside Agencies” or “Community Partners,” organizations receiving municipal and/or county funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community Partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Historically, organizations requesting funding have typically fallen within the following three categories:

***Recreational/Arts and Culture:*** These organizations exist to promote, sustain and develop recreational, cultural and leisure activities within the community. These organizations may also sponsor educational and community events or celebrations designed to encourage a diverse cultural and active lifestyle and promote a strong sense of community.

Example: *Laramie Plains Museum, Laramie Depot, and Relative Theatrics*

***Social Services:*** The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that primarily focus on basic human needs, access to programs and services designed to maintain human dignity, health and overall welfare of citizens.

Example: *Big Brothers-Big Sisters, Downtown Clinic, and Interfaith-Good Samaritan*

***Civic Organizations/Quasi-Governmental:*** These organizations have been established within our community to: A) work for overall improvement, advancement and economic health through civic involvement, economic development initiatives and through fostering community spirit; or B) provide services, programs or other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns and interests.

Examples: *Albany County Public Library and the Laramie Plains Civic Center*

**SECTION I: Cover Sheet**

**APPLICANT INFORMATION**

<b>Organization Name:</b>	Laramie Interfaith
<b>Contact Person:</b>	Joshua Watanabe
<b>Mailing Address:</b>	712 E. Canby St.
<b>Phone:</b>	307-742-4240
<b>E-mail:</b>	josh@laramieinterfaith.org
<b>Web:</b>	www.laramieinterfaith.org

**Type of Organization:**

<input type="checkbox"/> Recreation/ Arts and Culture	<input type="checkbox"/> Civic/Quasi-Governmental
<input checked="" type="checkbox"/> Social Service	<input type="checkbox"/> Other _____

**Requested Amount for FY22/23:** City \$ 45,000.00 County \$ 20,000.00

**Will this amount be used to leverage additional funds either through grants or other means?**

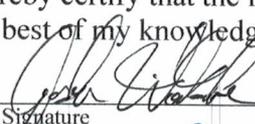
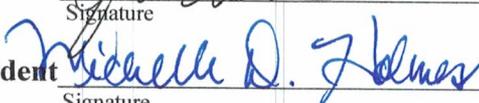
Yes       No

**If you marked YES, indicate the amount of additional funds that will be leveraged and note whether these are estimated or actual.**

\$ 200,000.00       Estimated       Actual

**Description of request:** Using the space below, *briefly* describe how your organization will use these funds and how the proposed program/project will benefit the community. A more detailed description is requested in Section III. *Rental / Utility Assistance, Emergency Shelters, Food.*

**Declaration:** I hereby certify that the information give in this application for Community Partner funding is true and correct to the best of my knowledge.

<b>Agency Director</b>	 Signature	Joshua Watanabe Print Name	02/14/2022 Date
<b>Board President</b>	 Signature	Michelle Holmes Print Name	2/14/2022 Date

## **SECTION II: Organization History**

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### **Organizational History and Mission**

Provide a mission statement and brief history of your organization in Laramie and/or Albany County, including services provided to area residents.

### **Organizational Structure**

List your officers and director(s), indicating their terms of office.

### **SECTION III. *Funding Request Justification***

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**Briefly explain how these funds will be used and why public funds are necessary to accomplish this goal. Some discussion items to cover in this section may include:**

- *whether or not the funding request has increased from prior years;*
- *whether or not this is a one-time or on-going request;*
- *description of any large program or staff expansion occurring in this fiscal year;*
- *large equipment or other fixed assets that will be purchased fiscal year;*
- *how your project relates to city or county goals, or how it improves the overall quality, character or health of the community; and*
- *whether or not funding will be used to leverage additional monies for your organization either through grants or other means.*

### **Section IV. *Financial Information***—*a current balance sheet can be submitted to satisfy this requirement.*

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**Balance Sheet as of December 31, 2021:**

<b><i>Assets</i></b>	<b><i>Liabilities</i></b>	<b><i>Other Financial Information You Wish to Include:</i></b>
<b>Current:</b> Cash: CDs, etc.: Receivables:	<b>Current:</b> Payables: Withholding:  Long Term: Promissory Notes: Mortgage:	
<b>Fixed:</b> Equipment: Building: Less Depreciation:	      Owner's Equity:	

**SECTION V. Fiscal Year Budget Information**

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If your organization follows a different funding cycle (i.e. Calendar Year), indicate your budget cycle here:

***Revenue***

	<b>Amount</b>	<b>Secured or pending?</b>
City of Laramie, Community Partner		
Albany County, Community Partner		
United Way		
Donors		
Fundraisers		
Interest		
Other		
Other		
<b>Total Estimated Revenue</b>		

***Expense***

	<b>Amount</b>	<b>Comments</b>
Salary, Director		
Salary, Other(s)		
Benefits		
Rent		
Utilities		
Client Service		
Client Aid		
Equipment		
Other		
Other		
<b>Total Estimated Expense</b>		

**Section VI: Interim Report for FY 2021/2022 Awardees Only**

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***Complete this section if your agency was awarded Community Partner Funding in Fiscal Year 2021/2022***

**Amount Awarded?** \$ \_\_\_\_\_

**Have you used all of the funds awarded?**  Yes  
 No

**If you have not used all of the funds awarded, please include *amount remaining* and *date* by which you intend to use those funds.** \$ \_\_\_\_\_

Date: \_\_\_\_\_

**Briefly describe the impact that the FY 2021/2022 award has had on your program, project or organizational operations. Some discussion items to cover in this section may include:**

- *Number of persons served and demographics of persons served (income level, age, race, etc.)*
- *Describe the overall impact of these funds on your program, project, or organization.*
- *If your agency has not yet to spent all of the awarded funds, please briefly describe your plans to expend the funds by the end of the fiscal year.*
- *Did your agency use Community Partner funding to leverage additional funds, either through grants or other means?*

# Laramie Interfaith

## Statement of Financial Position

As of December 31, 2021

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1015/8534 Old Checking	0.00
1016/ 3001 Primary Checking	361,838.67
1025/4292 Interfaith Savings	200,690.12
1045/8559 Interfaith Paypal	55,691.46
1055/ 4318 Interfaith Reserve	120,091.97
1065/ 4300 Capital Campaign	50,432.66
<b>Total Bank Accounts</b>	<b>\$788,744.88</b>
Accounts Receivable	
1200 Accounts Receivable	0.00
<b>Total Accounts Receivable</b>	<b>\$0.00</b>
Other Current Assets	
1110 Undeposited Funds	0.00
Uncategorized Asset	0.00
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$788,744.88</b>
Fixed Assets	
1490 Land	42,000.00
1500 Equipment	3,461.69
1510 A/D - Equipment	-1,527.29
1520 Buildings	224,762.70
1530 A/D - Building	-11,286.17
1540 Furniture & Fixtures	13,056.44
1550 A/D - Furniture & Fixtures	-13,056.44
1560 Vehicles	13,250.00
1570 A/D - Vehicles	-13,250.00
<b>Total Fixed Assets</b>	<b>\$257,410.93</b>
Other Assets	
1700 Edward Jones Investments	302,239.56
1710 Beneficial Interest in Net Assets Held by WY Community Foundation	228,641.08
<b>Total Other Assets</b>	<b>\$530,880.64</b>
<b>TOTAL ASSETS</b>	<b>\$1,577,036.45</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2010 Accounts Payable	237.22
<b>Total Accounts Payable</b>	<b>\$237.22</b>
Other Current Liabilities	
2020 Payroll Liabilities	0.00

# Laramie Interfaith

## Statement of Financial Position

As of December 31, 2021

	TOTAL
2024 Federal Taxes (941/944)	3,152.87
2025 WY Unemployment Tax	0.00
<b>Total 2020 Payroll Liabilities</b>	<b>3,152.87</b>
2110 Direct Deposit Liabilities	0.00
2115 Direct Deposit Payable	0.00
2130 PPP Loan	0.00
<b>Total Other Current Liabilities</b>	<b>\$3,152.87</b>
<b>Total Current Liabilities</b>	<b>\$3,390.09</b>
<b>Total Liabilities</b>	<b>\$3,390.09</b>
Equity	
3010 Opening Balance Equity	0.00
3020 Without Donor Restrictions	843,122.17
3030 With Donor Restrictions - Time & Purpose Restriction	105,490.20
3040 With Donor Restrictions - Held in Perpetuity	228,641.08
Net Revenue	396,392.91
<b>Total Equity</b>	<b>\$1,573,646.36</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,577,036.45</b>

Demographics Report FISCAL YEAR 2021		
<b>REPORT DETAILS</b>		
<b>Type:</b> Demographics Report for the Achieved NPIs with Enrolled Persons		
<b>Title</b>	<b>Amount</b>	<b>Percentage</b>
SUMMARY		
AGE		
~No birth date information obtained~	<u>0</u>	0.00%
0 - 5 years	<u>117</u>	8.80%
6 - 13 years	<u>147</u>	11.06%
14 - 17 years	<u>67</u>	5.04%
18 - 24 years	<u>166</u>	12.49%
25 - 44 years	<u>524</u>	39.43%
45 - 54 years	<u>124</u>	9.33%
55 - 59 years	<u>73</u>	5.49%
60 - 64 years	<u>46</u>	3.46%
65 - 74 years	<u>38</u>	2.86%
75 + years	<u>27</u>	2.03%
<b>TOTAL</b>	<u>1329</u>	
RACE		
~No racial information obtained~	<u>0</u>	0.00%
American Indian or Alaska Native	<u>83</u>	6.25%
Asian	<u>12</u>	0.90%
Black or African American	<u>35</u>	2.63%
Native Hawaiian or Other Pacific Islander	<u>3</u>	0.23%
White	<u>926</u>	69.68%
Biracial/Multi-racial	<u>39</u>	2.93%
Other	<u>69</u>	5.19%
Unspecified	<u>162</u>	12.19%
<b>TOTAL</b>	<u>1329</u>	
HOUSEHOLD TYPE		
~No family type information obtained~	<u>1</u>	0.13%
Single Person	<u>525</u>	68.09%
Two Adults NO Children	<u>65</u>	8.43%
Single Parent/Female	<u>83</u>	10.77%
Single Parent/Male	<u>18</u>	2.33%

Two Parent Household	<u>67</u>	8.69%
Non-related Adults with Children	<u>1</u>	0.13%
Multigenerational Household	<u>8</u>	1.04%
Other	<u>2</u>	0.26%
Unspecified	<u>1</u>	0.13%
<b>TOTAL</b>	<u>771</u>	
MILITARY STATUS		
~No Military information obtained~	<u>0</u>	0.00%
Active Military	<u>4</u>	0.30%
Veteran	<u>24</u>	1.81%
No Military Affiliation	<u>1153</u>	86.76%
Unspecified	<u>148</u>	11.14%
<b>TOTAL</b>	<u>1329</u>	
HOUSEHOLD INCOME PERCENT (Federal PG)		
Up to 50% poverty level	<u>385</u>	49.94%
Unknown/Not Reported	<u>232</u>	30.09%
51% - 75% poverty level	<u>61</u>	7.91%
76% - 100% poverty level	<u>36</u>	4.67%
101% - 125% poverty level	<u>29</u>	3.76%
126% - 150% poverty level	<u>5</u>	0.65%
151% - 175% poverty level	<u>7</u>	0.91%
176% - 200% poverty level	<u>5</u>	0.65%
201% - 250% poverty level	<u>5</u>	0.65%
251% poverty level and over	<u>6</u>	0.78%
<b>TOTAL</b>	<u>771</u>	
DISABLED AND HEALTH INSURANCE		
~No Disability Information obtained~	<u>0</u>	0.00%
Disabled	<u>203</u>	15.27%
Not Disabled	<u>972</u>	73.14%
Unspecified	<u>154</u>	11.59%
<b>TOTAL</b>	<u>1329</u>	
Has health insurance	<u>502</u>	37.77%
Does not have health insurance	<u>645</u>	48.53%
Unknown	<u>182</u>	13.69%
<b>TOTAL</b>	<u>1329</u>	