



Agenda Item: Contract

Title: Consideration of award of contract between the City of Laramie, Wyoming and Great Western Recreation for the removal, design, provision, and installation of a 5 to 12-year-old playground with synthetic turf safety surfacing at Kiowa Park.

Recommended Council MOTION:

I move that Council approve the contract between the City of Laramie, Wyoming and Great Western Recreation for removal, design, provision, and installation of a 5 to 12-year-old playground with synthetic turf safety surfacing at Kiowa Park in an amount not to exceed \$84,534.96 and authorize the Mayor and Clerk to sign.

Administrative or Policy Goal:

Department Goals: Continued development of parks and recreation facilities.

Background:

City Parks Staff inspects playgrounds and recommends replacements as costs increase for repair items or safety issues arise. Kiowa Play Structure was identified for replacement during the 2019 inspection process. Staff moved forward with the budget request for the FY 2021-22 season based on staff recommendations. This funding was approved by using Specific Purpose Tax funding within the Budget process for FY 2021-22.

In November of 2021 the City of Laramie released the Request for Qualifications – Kiowa Park 5-12-Year-Old Playground Design, Provision & Installation with submittals being required to be submitted by 5:00pm on December 21, 2021. Five submittals meeting the qualifications were received and staff developed a rating system used to evaluate the submittals. The evaluation matrix utilized is located here:

RFQ Kiowa Playground Design, Provision, Installation

Rating Evaluation

	AtoZ	Lucky Dog	Miracle	Star	Great Western
Rater #1	3	4	1	2	5
Rater #2	4	3	1	2	5
Rater #3	3	4	1	2	5
Rater #4	3	5	1	2	4
Rater #5	3	5	1	2	4
Rater #6	4	3	1	2	5
Rater #7	5	3	1	2	4
Rater #8	3	4	1	2	5
Rater #9					
Community Ave.	3.5	3.875	1	2	4.625
Total Score:	28	31	8	16	37

** Ratings are finalized off points and assigned number between 1 and 5 based on those points. 5 being highest rated, 1 being lowest rated.*

Great Western Recreation was selected by the committee based on the criteria located in the Request for Qualifications. Staff has attached the proposed contract for design, provision, and installation for your review in an amount not to exceed \$84,534.96. Great Western Recreation will supply the Design, Materials, and Installation for the new playground. Staff recommends approving the contract for Great Western Recreation and move forward with construction in the spring.

BUDGET/FISCAL INFORMATION:

Revenue

Source	Amount	Type
Fees/Charges for Service		
Grants for Projects	\$50,000.00	LWCF (\$50,000), ACRB (\$7,500)
Loans on Project		
Other	\$34,534.96	SPT
Total	\$84,534.96	

Expense

Proposed Project Cost.

Project Budget	Amount	Funds
Project Cost	\$84,534.96	
Loans on Project		
Grants for Project	\$50,000.00	
Other/Outside Projects		
City's Amount	\$34,534.96	
Contingency	0%	\$0.00
Total Amount	\$84,534.96	

Responsible Staff:

Scott Hunter, Parks Manager, Parks & Recreation Department – shunter@cityoflaramie.org or 721-5257
 Mike Malloy, Parks Supervisor, Parks & Recreation Department – mmalloy@cityoflaramie.org or 721-5266
 Todd Feezer, Assistant City Manager – tfeezer@cityoflaramie.org or 721-5304

Attachments:

Contract Kiowa Playground Great Western.City of Laramie