

	<p>Agenda Item: Bid Award</p> <p>Title: Award of Bid; Police Department – Patrol Division – Three (3) Four-Door Hybrid SUV Police Package Patrol Vehicles</p>
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Recommended Council MOTION:

Move to award the bid for three (3) Four-Door Hybrid SUV Police Package Patrol Vehicles, Units 129, 135 and 172, to Spradley Barr, Cheyenne, WY, in the total amount of \$110,161.00 and authorize the Mayor and City Clerk to sign.

Administrative or Policy Goal:

Resolution 2020-14. Reduce Carbon Emissions from Municipal Government Operations.

Department Goal. Replace aging and worn equipment according to the City’s established replacement schedule as recommended by the Fleet Advisory Committee and Police Department and approved in the biennial budget.

Background:

The City has an established replacement schedule for vehicles and equipment that identifies recommended vehicle and equipment replacement according to a schedule that considers age, mileage, operating hours, and life expectancy. The Fleet Advisory Committee has developed this replacement schedule over the last several years. The replacement schedule provides the recommendations in the annual budget adopted by City Council.

The Police Department, Patrol Division, has funding to purchase two new patrol units and reimbursement for one totaled unit. The units were placed out for public bid and advertised according to the City’s Purchasing Policy. Bids were opened on September 7, 2021, with one bid from Spradley Barr Motors; no other bidders responded.

<u>Company</u>	<u>Base Bid</u>	<u>Trade-In</u>	<u>Total Cost</u>
Spradley Barr Motors Cheyenne, WY	Base Bid \$113,661.00	Trade-In \$3,500.00	Total Bid \$110,161.00

It is recommended City Council accept the Spradley Barr Motors bid for the patrol units with trade-in for a total of \$110,161.00. These units are all-wheel-drive hybrid SUVs. Upfitting of police equipment is included in the budget amount but is not part of the bid award. Unit 129 is a replacement of a unit that was totaled. Insurance has paid the amount of \$38,677.68 to replace the unit.

Legal/Statutory Authority: N/A

BUDGET/FISCAL INFORMATION:**REVENUE**

Source	Amount	Type
General Fund Revenue Unit 106	\$52,954.00	100-2010-421-7620
General Fund Revenue Unit 139	\$47,614.00	
Insurance Reimbursement Unit 129	\$38,677.68	
Total	\$139,245.68	

EXPENSE

Proposed Project Cost.

Project Budget	Amount	Funds
Equipment Cost	\$110,161.00	Spradely Barr Motors
Upfitting For Unit 129	\$14,842.00	Upfitting Costs
Upfitting for Unit 135	\$14,842.00	Upfitting Costs
Upfitting for Unit 172	\$2,600.00	Upfitting Costs
Trade In Unit 135	\$2,500.00	Trade-In
Trade In Unit 172	\$1,000.00	Trade-In
City's Amount	\$138,945.00	

Amount spent to date (approved and adopted by Council)

Total Budget Allocation	\$100,568.00	100-2010-421-7620
Insurance Reimbursement	\$38,677.68	
Less Amount Spent to Date	\$0.00	
Remainder of Budget	\$139,245.68	

Responsible Staff:

Brooks Webb, Public Works Director
Shane Johnson, Street/Fleet Manager
Robert Terry, Assistant Police Chief

Attachments:

Bid Contract
Bid Recommendation