



Agenda Item: Bid Award

Title: Consideration of a bid award to Shepard Construction, Inc., Rawlins, WY for the Interfaith Food Pantry Addition.

Recommended Council MOTION:

I move that the Laramie City Council award the bid for the Interfaith Food Pantry Addition to Shepard Construction, Inc., Rawlins, WY including the base bid, along with alternates number 1 and 2 in an amount not to exceed \$698,525 and authorize the City Manager to sign bid and the Mayor and Clerk to sign construction contract.

Administrative or Policy Goal:

Supporting solutions for food insecurity within our community.

Background:

In 2020 the City of Laramie applied for a Community Development Block Grant, distributed by HUD and administered by the Wyoming Business Council to assist Laramie Interfaith with a food pantry expansion project. Since that time the City has contracted with Dwel, Inc. to provide design, architectural, bidding and project management for the expansion. In early 2021 a bid was let and rejected by the Laramie City Council as it far exceeded the available funding for the project.

In September of 2021 the City let a secondary bid with an extended completion date and after some construction costs had stabilized. The secondary bid garnered one bidder, Shepard Construction, Inc. from Rawlins, WY. The bid from Shepard Construction, Inc. was:

Base Bid:	\$642,125	Accepted	\$642,125
Included Contingency Fund:	\$50,000	Included	\$50,000
Total Base Bid \$692,125			
Alternate #1 (Paint Exterior of Existing)	\$5,400	Accepted	\$5,400
Alternate #2 (Monument Sign Installation)	\$1,000	Accepted	\$1,000
Alternate #3 (Concrete Valley Gutter at Porch)	\$2,800	Declined	
TOTAL BID	\$701,325	CONTRACT:	\$698,525

The sub agreement between the City of Laramie and Laramie Interfaith included the following language:

Interfaith Good Samaritan Acknowledges: 1) That a CDBG Grant Agreement must be signed by the (CITY) and WBC before any cost may be incurred. 2) To cooperate with CITY and provide CITY with all necessary information to complete the following reports that CITY must pursuant to the HUD (Housing and Urban Development) Guidelines for CDBG Programs. 2a) Quarterly reports. Due within fifteen (15) calendar days after the conclusion of each calendar quarter during the term of this Agreement. 2b) Final report. Due at the end of the term of this Agreement. 2c) Annual Reports. Due within thirty (30) days from the end of each calendar year, starting at the completion of construction, and continuing for five (5) years thereafter. 3) To fully cooperate with CITY in meeting the requirements of all terms of the Grant Agreement executed between CITY and the WBC. 4) Ensure that fifty-one percent (51%) or more of the beneficiaries of this project will be persons of low to moderate income. 5) Ensure that no IGS activity will obstruct CITY's

ability to meet all WBC, HUD, or CITY requirements in completing this project. **6) Provides match for the grant and funds any cost-overruns.**

The Interfaith Board is meeting on September 21, 2021. In order to keep the project moving the board has verbally provided support to move the project forward. The board will provide a letter following the board meeting, prior to the City Council meeting verifying their intent to move this project forward and that they will commit the payment for cost-overruns.

Staff and the architect have reviewed the bid and recommend approval upon receipt of the confirmation from Laramie Interfaith. If that confirmation is not obtained staff would recommend postponement of this item for two weeks.

Legal/Statutory Authority:

N/A

Budget/Fiscal Information:

Revenue

Source	Amount	Type
Fees/Charges for Service		
Grants for Projects	\$500,000.00	CDBG Grant Award - Wyoming Business Council
Other	\$60,000.00	Original Amount Committed by Interfaith
Other	\$175,445.00	Additional Amount to be Committed by Interfaith
Total	\$735,445.00	

Expense

Proposed Project Cost.

Project Budget	Amount	Funds
Project Cost	\$734,445.00	Design Contract & Bid Amount
Loans on Project		
Grants for Project	\$500,000.00	CDBG Award
Other/Outside Projects	\$234,445.00	Interfaith Commitment
City's Amount	\$0.00	
Contingency 0%	\$0.00	
Total Amount	\$734,445.00	

Amount spent to date (approved and adopted by Council)

Budget	Amount	Funds
Total Budget Allocation	\$500,000.00	
Less Amount Spent to Date	\$25,056.51	
Remainder of Budget	\$474,943.49	

Proposed Cost (Approval of this item authorizes preparation of a budget revision for the proposed amount)

Expenditures	Amount	Fund
Proposed Expenditure	\$734,445.00	
Current Budget	\$500,000.00	
Additional Amount Requested	\$234,445.00	
Total Proposed Budget	\$734,445.00	

Responsible Staff:

Todd Feezer, Assistant City Manager, 721-5304, tfeezer@cityoflaramie.org

Attachments:

City.Shepard LIFPA Contract.9.13.21

Interfaith Bid Evaluation 9-14-21

Interfaith Sub Agreement CDBG Food Pantry Addition