

**MINUTES
CITY OF LARAMIE, WYOMING
LARAMIE PLANNING COMMISSION
August 23, 2021**

1. CALL TO ORDER

Meeting was called to order by Vice Chair Townsend at 4:30 p.m.

Members present: Sharon Buccino, Jim McGrath, Chris Moody, Jake Schneider, Evan Townsend, and One vacant seat.

Members absent: Shannon Polk

Council Liaison: Jayne Pearce (present)

Staff Present: Derek Teini, Planning Manager; Todd Feezer, Assistant City Manager; and Ryan Shoefelt, Deputy City Clerk.

2. APPROVAL OF AGENDA AND MINUTES

2.A. Changes and Approval of Agenda

MOTION BY BUCCINO, seconded by Moody, that the Agenda was approved as presented.

MOTION CARRIED by voice vote.

2.B. Planning Commission Meeting Minutes

2.B.i. LPC Minutes 8.9.2021

MOTION BY BUCCINO, seconded by Schneider, to approve the minutes from August 9, 2021.

MOTION CARRIED by voice vote.

3. CITIZEN COMMENTS - Non-Agenda Related Topics – No Action Can Be Taken

None.

4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS

Teini- Jayne Pearce is the new Council liaison for Laramie Planning Commission.

5. DISCLOSURES - Ex-parte communications; potential conflicts of interest

None.

6. CURRENT PLANNING PROJECTS

6.A. OLD BUSINESS: No items.

6.B. NEW BUSINESS:

6.B.i. CUP-21-08: 915 Harney Street – Type II Child Care Home

MOTION BY BUCCINO, seconded by McGrath, to approve the application for a Conditional Use Permit located at 915 Harney Street for a Type II Child Care Home, based on findings of fact and conclusions of law and subject to all staff's recommended conditions.

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Roll call showed Aye: Buccino, McGrath, Moody, Schneider, and Townsend. Nay: None.
Absent: Polk. One vacant seat. MOTION CARRIED.

6.B.ii. Temporary Suspension of a Portion of Planning Commission By-Laws

MOTION BY SCHNEIDER, seconded by Buccino, to approve a temporary suspension of the Planning Commission By-Laws, section XII, that would allow member not physically present to count towards a quorum until the December 27, 2021 Planning Commission Meeting.

MOTION CARRIED by voice vote and raised hands.

7. LONG RANGE PLANNING PROJECTS

7.A. Laramie Housing Discussion

8. VARIANCES (sitting as Board of Adjustment)

8.A. VAR-20-04: 3609 Grand Avenue – Tyrrell Ford – 1 Year Update

9. ADJOURN

MOTION BY MCGRATH, seconded by Schneider, to adjourn the meeting.

MOTION CARRIED by voice vote.

Meeting adjourned at 5:40 p.m.

APPROVED:

Evan Townsend, Planning Commission Vice-Chair

Date

Derek Teini, Planning Manager

Date