



Agenda Item: Agreement - Intergovernment

Title: MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE COUNTY OF ALBANY, WYOMING, AND THE CITY OF LARAMIE, WYOMING FOR TECHNICAL UPDATE OF THE CASPER AQUIFER PROTECTION PLAN AND REVIEW OF AQUIFER PROTECTION MEASURES

Recommended Council MOTION:

Move to **Approve** Memorandum of Understanding Between the County of Albany, Wyoming, and the City of Laramie, Wyoming for Technical Update of the Casper Aquifer Protection Plan and Review of Aquifer Protection Measures and Authorization of Amendment of the Fiscal Year 2021-22 Budget to Support this Effort, and Authorizing the Mayor and Clerk to Sign.

Administrative or Policy Goal:

Adopted Goal #E.1. -- *Governing Bodies Will Clarify Role of City/County Environmental Advisory Committee and Subsequently Update and Adopt a Joint Aquifer Protection Plan for Municipal and County Governments. Subcommittee members: City Manager, Natural Resources Manager, and Councilors Cumbie, O'Doherty and Gabriel.*

Background:

The City was advised that at the Albany County Commissioners' regular meeting of February 16th, the formation of the Environmental Advisory Committee (EAC) was reviewed and determined to have been established properly.

The MOU establishes the parameters of intergovernmental collaboration necessary to advertise for and enter into a contract for qualified professional services to:

- a. Complete a technical update of the Aquifer Protection Plan to include and incorporate the substantial body of scientific analyses and data that has been completed,
- b. Provide policy recommendations, and
- c. Review existing City and County ordinance, regulations and protective measures and provide professional recommendations for coordinated development management strategies and/or aquifer protection measures as might be prudent, and
- d. Present and facilitate consideration of the Consultant's recommendations before the Governing Bodies.

The City will administer the professional services contract and submit invoices to the County for reimbursement/payment within forty-five days. Once the MOU is approved, the Intergovernmental Committee will work with staff to review and finalize the attached *draft* Request for Qualifications by August 15th. At the end of the advertisement period, a Review Committee will select the most qualified proposal/proposer with whom the City will enter into a contract for professional services. Both the City and County governing bodies will memorialize the hiring of the consultant by approval of an Amendment to the MOU in late-September or early-October.

The current estimated cost of the project is not to exceed \$400,000 to be split equally by City and County. The City's has budgeted \$100,000 for this CAPP project currently and, the remainder of funding will come from cash/reserve in the Water Fund, made available through the use of 2020/21 federal monies for impending water system replacement and repair in South 3rd Street. If approved, the motion will amend the

budget to memorialize the remaining, additional \$100,000 necessary to fund the City's 50% share of cost. The MOU sets forth an aspirational goal for the City and County to complete the professional work in the Summer of 2022. On August 3rd, the Board of Commissioners approved the MOU with a preferred completion date of June 1, 2022, but not later than July 15, 2022.

BUDGET/FISCAL INFORMATION:

<u>Budget</u>	<u>Amount</u>	<u>Funds</u>
City's Cost	\$200,000.	\$200,000 County / \$200,000 City
Total Project Cost	\$400,000.00	

Responsible Staff:
City Manager, x5226

Attached: MOU