

**MINUTES  
CITY OF LARAMIE, WYOMING  
LARAMIE PLANNING COMMISSION  
JUNE 28, 2021**

**1. CALL TO ORDER**

Meeting was called to order by Chair Polk at 4:31 p.m.

Members present: Jim McGrath, Chris Moody, Jake Schneider, Evan Townsend (arrived at 4:48 pm), and Shannon Polk (Chair).

Members absent: Sharon Buccino and 1 vacancy

Council Liaison: Brian Harrington (present)

Staff Present: Derek Teini, Planning Manager; Matthew Cox, Associate Planner; and Ryan Shoefelt, Deputy City Clerk.

**2. APPROVAL OF AGENDA AND MINUTES**

**2.A. Changes and Approval of Agenda**

MOTION BY MCGRATH, seconded by Schneider, that the Agenda was approved as provided.

MOTION CARRIED by voice vote.

**2.B. Planning Commission Meeting Minutes**

**2.B.i. LPC Minutes -6.14.2021**

MOTION BY MOODY, seconded by Schneider, to approve the minutes from June 14, 2021.

MOTION CARRIED by voice vote.

**3. CITIZEN COMMENTS - Non-Agenda Related Topics – No Action Can Be Taken**

None.

**4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS**

Teini- Last day of the appeal from John Johnson. Housing work session with Council, 2<sup>nd</sup> meeting in July with Planning Commission.

Teini- No meeting July 12<sup>th</sup>.

Cox- Parklet project should be finished mid-July, on 2<sup>nd</sup> street in front of Jeffery's.

**5. DISCLOSURES - Ex-parte communications; potential conflicts of interest**

Schneider- Part of SSI work for the Rec Center and surrounding area years ago, sees no conflict.

**6. CURRENT PLANNING PROJECTS**

**6.A. OLD BUSINESS:** No items.

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**6.B. NEW BUSINESS:**

**6.B.i. CUP-21-05: 1330 Boulder Drive - Encore Senior Living**

Commissioner Townsend joined at 4:48 pm.

MOTION BY MOODY, seconded by Schneider, to approve a Conditional Use Permit for construction and operation of a Nursing Home, or Assisted Living Facility within a B1/APOZ/TTO zoning districts located at 1330 Boulder Drive, based on findings of fact and conclusions of law and subject to all staff's recommended conditions with the exception of condition #12.

Roll call showed Aye: McGrath, Moody, Schneider, Townsend, and Polk. Nay: None. Absent: Buccino. 1 Vacancy MOTION CARRIED.

**6.B.ii. Temporary Suspension of a Portion of Planning Commission By-Laws**

MOTION BY SCHNEIDER, seconded by Moody, to approve a temporary suspension of the Planning Commission By-Laws, section XII, that would allow member not physically present to count towards a quorum until the August 23, 2021 Planning.

MOTION CARRIED by voice vote.

**7. LONG RANGE PLANNING PROJECTS**

No items.

**8. VARIANCES (sitting as Board of Adjustment)**

None.

**9. ADJOURN**

MOTION BY MOODY, seconded by Townsend, to adjourn the meeting.

MOTION CARRIED by voice vote.

Meeting adjourned at 5:25 p.m.

APPROVED:

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Shannon Polk, Planning Commission Chair

Date

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Derek Teini, Planning Manager

Date