

**MINUTES
CITY OF LARAMIE, WYOMING
LARAMIE PLANNING COMMISSION
MAY 24, 2021**

1. CALL TO ORDER

Meeting was called to order by Deputy Clerk Shoefelt at 4:34 p.m.

Members present: Jim McGrath, Chris Moody, Jake Schneider, and Evan Townsend.

Members absent: Shannon Polk and 2 Vacancies

Council Liaison: Brian Harrington (present)

Staff Present: Derek Teini, Planning Manager; Todd Feezer, Assistant City Manager; and Ryan Shoefelt, Deputy City Clerk.

2. APPROVAL OF AGENDA AND MINUTES

2.A. Changes and Approval of Agenda

MOTION BY SCHNEIDER, seconded by Townsend, that the Agenda was approved as written.

MOTION CARRIED by voice vote.

2.B. Planning Commission Meeting Minutes

2.B.i. LPC Minutes 4.26.2021

MOTION BY TOWNSEND, seconded by Schneider, to approve the minutes from April 26, 2021.

MOTION CARRIED by voice vote.

3. CITIZEN COMMENTS - Non-Agenda Related Topics – No Action Can Be Taken

None.

4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS

Teini- Council approved the conditional use permit for the UW parking garage.

Teini- Upcoming housing work session with Council June 22.

4.A. Appointment of a Planning Commission Vice Chairperson

MOTION BY SCHNEIDER, seconded by Moody, to appoint Commissioner Townsend as Vice Chairperson.

MOTION CARRIED by voice vote.

Vice Chair Townsend took over the meeting.

4.B. Acceptance of the Resignation of Barry Nelson from the Planning Commission

MOTION BY SCHNEIDER, seconded by Moody, to accept the resignation of Barry Nelson from the Planning Commission effective April 30, 2021 at noon, per Barry Nelson's request.

MOTION CARRIED by voice vote.

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5. DISCLOSURES - Ex-parte communications; potential conflicts of interest

None.

6. CURRENT PLANNING PROJECTS

6.A. OLD BUSINESS: No items.

6.B. NEW BUSINESS:

6.B.i. CUP-21-04: 2305 Spring Creek Drive – Alternative Front Lot Line

MOTION BY MOODY, seconded by Schneider, to approve a Conditional Use Permit for the establishment of an alternative front lot line to be placed along Spring Creek Drive as opposed to the current front lot line along 23rd Street on a lot zoned R1 (Single-Family) District located at 2305 Spring Creek Drive, based on findings of fact and conclusions of law.

MOTION CARRIED by voice vote.

6.B.ii. VAC-21-01 Vacation of Lewis Street, 11th Street, 12th Street and Alley Within Block 2, University Place Addition

MOTION BY SCHNEIDER, seconded by Moody, to recommend that City Council approve the vacation of Lewis Street, 11th Street, 12th Street and the alley within and adjacent to Block 2, University Place Addition, based on findings of fact and conclusions of law and subject to staff's recommended conditions.

MOTION CARRIED by voice vote.

7. LONG RANGE PLANNING PROJECTS

No items.

8. VARIANCES (sitting as Board of Adjustment)

None.

9. ADJOURN

MOTION BY MOODY, seconded by Schneider, to adjourn the meeting of Planning Commission.

MOTION CARRIED by voice vote.

Meeting adjourned at 5:13 p.m.

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APPROVED:

Shannon Polk, Planning Commission Chair

Date

Derek Teini, Planning Manager

Date