



Agenda Item: Agreement

Title: Award of Professional Services Agreement for the Optimize Drainage Ponds – 22nd Street Design

Recommended Council MOTION:

I move to award a Professional Services Agreement for the Optimize Drainage Ponds – 22nd Street Design to WOOD Environment & Infrastructure Solutions, Inc. in the amount of \$34,790.00 plus a contingency of \$3,479.00 for a total amount not to exceed \$38,269.00 and amend the Fiscal Year 2021 SPT Budget accordingly and authorize the Mayor and City Clerk to sign.

Administrative or Policy Goal:

City Council Goal D, Maintain and Improve Municipal Infrastructure

Background:

In 2013, the North Laramie Drainage Master Plan highlighted improvements needed to reduce flooding in the North Laramie area. This project selected three ponds from the master priority list to upgrade existing outlet structures. These outlet structures are located at the intersections of Nighthawk and 22nd, Binford and 22nd, and Reynolds and 22nd. The new outlet structures are going to be designed to optimize the currently available pond capacities, improve water quality, release water to the environment closer to historic rates and overall help alleviate storm drainage issues along Reynolds Street. In addition to designing the outlet structures this project will evaluate each pond for possible snow storage from snow removed by our Streets Division around town.

As per the City of Laramie’s purchasing policy, a Request for Qualifications (RFQ) was issued, and proposals were provided on April 23, 2021. The following firms responded to the RFQ:

- Sunrise Engineering
- Coffey Engineering & Survey
- WOOD Environment & Infrastructure Solutions, Inc.

Staff reviewed the three (3) proposals submitted, and a selection committee made up of knowledgeable staff members recommends WOOD Environment & Infrastructure Solutions, Inc. be awarded the Optimize Drainage Ponds – 22nd Street Design.

Legal/Statutory Authority:

BUDGET/FISCAL INFORMATION:**REVENUE**

Source	Amount	Type
Fees/Charges for Service	\$30,000.00	SPTDRP 360-3610-410-7360
Grants for Projects		
Loans on Project		
Other		
Total	\$30,000.00	

EXPENSE

Proposed Project Cost.

Project Budget	Amount	Funds
Project Cost	\$34,790.00	SPTDRP 360-3610-410-7360
Loans on Project		
Grants for Project		
Other/Outside Projects		
City's Amount	\$34,790.00	
Contingency 10%	\$3,479.00	SPTDRP
Total Amount	\$38,269.00	

Proposed Cost (Approval of this item authorizes preparation of a budget revision for the proposed amount)

Expenditures	Amount	Fund
Proposed Expenditure	\$38,269.00	SPTDRP
Current Budget	\$30,000.00	SPTDRP
Additional Amount Requested	\$8,300.00	SPT Reserves
Total Proposed Budget	\$38,300.00	

Responsible Staff:

Brooks Webb, Public Works Director

Eric Jaap, P.E., City Engineer

Mark Hazelett, Entry Level Engineer, Project Manager

Attachments:

Professional Engineering Service Agreement and Attachment A