

**MINUTES
CITY OF LARAMIE, WYOMING
LARAMIE PLANNING COMMISSION
APRIL 12, 2021**

1. CALL TO ORDER

Meeting was called to order by Vice Chair Kasckow at 4:30 p.m.

Members present: Chris Moody, Barry Nelson, Jake Schneider, Evan Townsend, Katherine Kasckow.

Members absent: Jim McGrath and Shannon Polk (Chair).

Council Liaison: Brian Harrington (present)

Staff Present: Derek Teini, Planning Manager; Matthew Cox, Associate Planner; Todd Feezer, Assistant City Manager; and Ryan Shoefelt, Deputy City Clerk.

2. APPROVAL OF AGENDA AND MINUTES

2.A. Changes and Approval of Agenda

MOTION BY NELSON, seconded by Moody, that the Agenda was approved as presented.

MOTION CARRIED by voice vote.

2.B. Planning Commission Meeting Minutes

Councilor Harrington arrived at 4:32 pm.

2.B.i. LPC Minutes 3.22.2021

MOTION BY SCHNEIDER, seconded by Nelson, to approve the minutes from March 22, 2021.

MOTION CARRIED by voice vote.

3. CITIZEN COMMENTS - Non-Agenda Related Topics – No Action Can Be Taken

None.

4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS

Teini- Community Clean up days May 1-15. Landfill Voucher Program starts April 19th going from May 3 to September 18. Parklet planning for downtown.

5. DISCLOSURES - Ex-parte communications; potential conflicts of interest

Schneider- Associated with the design of the traffic signal with 3rd Street Partners.

6. CURRENT PLANNING PROJECTS

6.A. OLD BUSINESS: No items.

**MINUTES
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LARAMIE PLANNING COMMISSION
APRIL 12, 2021**

6.B. NEW BUSINESS:

6.B.i. FP-21-02: 3rd Street Partners Final Plat

MOTION BY TOWNSEND, seconded by Schneider, to recommend that the City Council and Planning Commission approve the 3rd Street Partners Final Plat, based on findings of fact and conclusions of law.

Roll call showed Aye: Moody, Nelson, Schneider, Townsend, and Kasckow. Nay: None. Absent: McGrath and Polk. MOTION CARRIED.

6.B.ii. CUP-21-02: 1517 Canby Street - Preschool (Laramie Christian Academy)

MOTION BY TOWNSEND, seconded by Schneider, to approve a Conditional Use Permit for operation of a Preschool in a faith based structure located at 1517 Canby Street, zoned R3 (Multi-Family Residential), based on findings of fact and conclusions of law and subject to all staff's recommended conditions.

Roll call showed Aye: Moody, Nelson, Schneider, Townsend, and Kasckow. Nay: None. Absent: McGrath and Polk. MOTION CARRIED.

7. LONG RANGE PLANNING PROJECTS

No items.

8. VARIANCES (sitting as Board of Adjustment)

(Swearing in of witnesses.)

MOTION BY MOODY, seconded by Townsend, to adjourn as the Planning Commission and reconvene as the Board of Appeals.

MOTION CARRIED by voice vote.

Planning Commission adjourned at 5:03 pm.

Board of Appeals convened at 5:03 pm.

9. Board of Appeals

9.A. Appeal - 1618 & 1634 Connors - John Johnson

MOTION BY TOWNSEND, seconded by Moody, to postpone the Appeals request for 1618 & 1634 Connors, owner John Johnson to the April 26, 2021 meeting.

MOTION CARRIED by voice vote.

**MINUTES
CITY OF LARAMIE, WYOMING
LARAMIE PLANNING COMMISSION
APRIL 12, 2021**

10. ADJOURN

MOTION BY SCHNEIDER, seconded by Townsend, to adjourn as the Board of Appeals.

MOTION CARRIED by voice vote.

Meeting adjourned at 5:07 p.m.

APPROVED:

Shannon Polk, Planning Commission Chair

Date

Derek Teini, Planning Manager

Date