

**MINUTES
CITY OF LARAMIE, WYOMING
LARAMIE PLANNING COMMISSION
MARCH 22, 2021**

1. CALL TO ORDER

Meeting was called to order by Chair Polk at 4:31 p.m.

Members present: Chris Moody, Barry Nelson, Jake Schneider, Katherine Kasckow, and Shannon Polk (Chair).

Members absent: Jim McGrath and Evan Townsend.

Council Liaison: Brian Harrington (present)

Staff Present: Derek Teini, Planning Manager; Matthew Cox, Associate Planner; Todd Feezer, Assistant City Manager; and Ryan Shoefelt, Deputy City Clerk.

2. APPROVAL OF AGENDA AND MINUTES

2.A. Changes and Approval of Agenda

MOTION BY KASCKOW, seconded by Moody, that the Agenda was approved as written.

MOTION CARRIED by voice vote.

2.B. Planning Commission Meeting Minutes

2.B.i. LPC Minutes 3.8.2021

MOTION BY SCHNEIDER, seconded by Nelson, to approve the minutes from March 8, 2021.

MOTION CARRIED by voice vote.

3. CITIZEN COMMENTS - Non-Agenda Related Topics – No Action Can Be Taken

None.

4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS

Teini- Introduced new Commission member Chris Moody.

5. DISCLOSURES - Ex-parte communications; potential conflicts of interest

Commissioner Moody is a neighbor to the applicant and had discussions with him about the UW item.

Chair Polk- Works for the University of Wyoming.

6. CURRENT PLANNING PROJECTS

6.A. OLD BUSINESS: No items.

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6.B. NEW BUSINESS:

6.B.i. CUP-21-01: 606 S. 8th Street - Daycare, Type 2

MOTION BY KASCKOW, seconded by Schneider, to approve a Conditional Use Permit for operation of a Child Care Center, Type 2 in a residential structure located at 606 S. 8th Street, zoned R3 (Multi-Family Residential), based on findings of fact and conclusions of law and subject to all staff's recommended conditions.

Roll call showed Aye: Moody, Nelson, Schneider, Kasckow, and Polk. Nay: None. Absent: McGrath and Townsend. MOTION CARRIED.

6.B.ii. PP-21-01: University of Wyoming Transit Addition Preliminary Plat

MOTION BY KASCKOW, seconded by Schneider, to recommend that the City Council approve the University of Wyoming Transit Addition Preliminary Plat, based on findings of fact and conclusions of law and subject to staff's recommended conditions

Roll call showed Aye: Moody, Nelson, Schneider, Kasckow, and Polk. Nay: None. Absent: McGrath and Townsend. MOTION CARRIED.

7. LONG RANGE PLANNING PROJECTS

No items.

8. VARIANCES (sitting as Board of Adjustment)

No items.

9. ADJOURN

MOTION BY KASCKOW, seconded by Moody, to adjourn the meeting.

MOTION CARRIED by voice vote.

Meeting adjourned at 5:03 p.m.

APPROVED:

Shannon Polk, Planning Commission Chair

Date

Derek Teini, Planning Manager

Date