

**CITY OF LARAMIE, WYOMING
CITY COUNCIL REGULAR MEETING MINUTES**

SEPTEMBER 5, 2023

Pre-meetings are held prior to Regular Council meetings for the purpose of discussing items on the consent agenda and assigning introductions of items on the regular agenda.

Pre meeting began at 6:15 pm.

Council present: Pat Gabriel, Brandon Newman, Erin O'Doherty, Jayne Pearce, Micah Richardson, Joe Shumway, Sharon Cumbie, and Brian Harrington. Absent: Andi Summerville.

No changes were made to the agenda. Council assigned items for introduction.

Pre-meeting recessed at 6:18 pm.

1. CALL TO ORDER

Regular Meeting of the City Council was called to order by Mayor Harrington at 6:30 p.m.

2. Pledge of Allegiance

Mayor Harrington led the Pledge of Allegiance.

3. Roll Call

Roll call showed present: Pat Gabriel, Brandon Newman, Erin O'Doherty, Jayne Pearce, Micah Richardson, Joe Shumway, Andi Summerville, Sharon Cumbie, and Brian Harrington. Absent: None.

Directors and City Clerk present: Janine Jordan, City Manager; Todd Feezer, Assistant City Manager; Nancy Bartholomew, City Clerk; Bob Southard, City Attorney; Jenn Wade, Director of Administrative Services; Brian Browne, Chief of Police; Robert Terry Assistant Police Chief; Jay Smith, Natural Resources Program Administrator; and Joseph Shahidi, Associate Planner.

4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)

(Limit of 3 minutes per speaker.)

Robert Mark Armstrong- Prayer at the beginning of the meeting.

Chris MacGlover- Laramie Regional Airport Board allegations.

5. Consideration of Changes in Agenda and Setting the Agenda

MOTION BY CUMBIE, seconded by Pearce, that the agenda be set as submitted.

MOTION CARRIED by voice vote.

6. PROCLAMATIONS/NOTIFICATIONS/PUBLIC HEARINGS

**CITY OF LARAMIE, WYOMING
CITY COUNCIL REGULAR MEETING MINUTES**

SEPTEMBER 5, 2023

6.A. PROCLAMATIONS & PRESENTATIONS

6.A.i. PRESENTATION: Albany Advisory Council on Trafficking
6.B. PUBLIC HEARING

6.C. ANNOUNCEMENTS

Brendan Browne- Laramie Youth Walk September 16th at 10:00 am at Pilot Hill.

7. Disclosures by City Council Members

Newman- will recuse himself from item 11 due to conflict of interest.

8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY CUMBIE, seconded by Richardson, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

9. CONSENT AGENDA

9.A. MINUTES: City Council Meeting Minutes from August 15, 16, 22, and 29, 2023

Action:

that Council approve the Minutes of the following City Council meetings: the Regular Meeting of August 15 and the Special Meetings of August 16, August 22 and August 29, 2023, and have them placed on file for public inspection.

9.B. MINUTES: Minutes from the June 8, 2023, Traffic Safety Commission Meeting

Action:

move to acknowledge receipt of the June 8, 2023, Traffic Safety Commission Minutes and place them on file for public inspection.

9.C. MINUTES: Minutes from the Board of Health Regular Meeting on May 18, 2023

Action:

to acknowledge receipt of the Board of Health regular meeting minutes from May 18, 2023 and place them on file for inspection.

9.D. MINUTES: Minutes from the April 13, 2023, Monolith Ranch Advisory Committee Meeting

Action:

move to acknowledge receipt of the Minutes from the Monolith Ranch Advisory

**CITY OF LARAMIE, WYOMING
CITY COUNCIL REGULAR MEETING MINUTES**

SEPTEMBER 5, 2023

Committee's April 13, 2023, Regular Meeting and place them on file for public inspection.

9.E. CEMETERY DEEDS: Cemetery Deeds for August 16-31, 2023

Action:

that the Cemetery Deeds for August 16-31, 2023, be accepted, the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

9.F. VOUCHERS: August 2023

Action:

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of September. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

9.G. LICENSE: Restaurant Liquor License No. R71 Pamela J Delgado-Garcia dba Garcia's Mexican Restaurant located at 111 Grand Ave is Closed Effective July 1, 2023

Action:

that City Council acknowledge receipt of the change operating status to closed for Pamela J Delgado-Garcia dba Garcia's Mexican Restaurant located at 111 Grand Ave effective July 1, 2023.

9.H. CONTRACT: Award of Contract for Unit 764 Pickup Truck with Trade-In

Action:

move to award the contract for the replacement of Unit 764, Pickup Truck with Trade-In, to Bob Ruwart Motors (Chevrolet), Wheatland, WY in an amount not to exceed sixty-three thousand five hundred four dollars and eighty-three cents (\$63,504.83), and authorize the Mayor and City Clerk to sign.

9.I. CONTRACT AMENDMENT: Consideration of Amendment No. 2 to the Contract Between Steiner Thuesen PLLC and the City of Laramie for the Greenhill Cemetery Columbarium Design Services

Action:

that Council approve Amendment No. 2 to the September 7, 2021, contract between Steiner Thuesen PLLC and the City of Laramie to extend the term of the contract for the Greenhill Cemetery Columbarium Design Services, and authorize the Mayor and City Clerk to sign.

**CITY OF LARAMIE, WYOMING
CITY COUNCIL REGULAR MEETING MINUTES**

SEPTEMBER 5, 2023

9.J. RESOLUTION: Resolution 2023-64, Authorizing the Appointment of H. Michael Bennett as a Magistrate for the City of Laramie Municipal Court

Action:

move that Council approve Resolution 2023-64, authorizing the appointment of a local attorney, H. Michael Bennett, as a Magistrate for the City of Laramie Municipal Court, and authorize the Mayor and City Clerk to sign.

9.K. RESOLUTION: Resolution 2023-65, Authorizing a Lease Purchase Agreement with Big Horn Federal Savings Bank for Solid Waste Equipment

Action:

to approve Resolution 2023-65, authorizing the City of Laramie to lease with an option to purchase Solid Waste equipment from Big Horn Federal Savings Bank, and authorize the Mayor and City Clerk to sign.

9.L. RESOLUTION: Resolution 2023-68, Appointing One Member to Laramie Advisory Commission on Disabilities

Action:

move to approve Resolution 2023-68, appointing one member, Melissa Villalva, to the Laramie Advisory Commission on Disabilities with a term expiring October 31, 2026, and authorize the Mayor and Clerk to sign.

9.M. SCHEDULE MEETINGS:

that the following meeting be scheduled:

- i. September 12, 2023, 6:00 pm - Work Session: Housing Update: City's Ongoing Effort to Influence Housing Availability in Laramie
- ii. September 26, 2023, 6:00 pm - Work Session: Audit Open
- iii. September 26, 2023, 6:00 pm - Work Session: Community Partner Funding
- iv. October 24, 2023, 6:00 pm - Work Session: UW President Seidel State of the University Update
- v. October 24, 2023, 6:00 pm - Work Session: Renters Experiences in Laramie
- vi. November 14, 2023, 6:00 pm - Work Session: Reafertilis on rate updates for Utilities

10. REGULAR AGENDA

11. Resolution 2023-66, Appointing Two Members to the Laramie Youth Council

MOTION BY SHUMWAY, seconded by Cumbie, to approve Resolution 2023-66, to appoint Ellen Hovhannisyan and Madison Newman to the Laramie Youth Council for the 2023-24 School Year, and authorize the Mayor and Clerk to sign.

Public Comment: none.

Roll call showed Aye: Gabriel, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. Recused: Newman. MOTION CARRIED.

**CITY OF LARAMIE, WYOMING
CITY COUNCIL REGULAR MEETING MINUTES**

SEPTEMBER 5, 2023

12. FAA Grant Agreement for the Laramie Regional Airport Reconstruct Runway Lighting and Install Runway End Identifier Lights (REILs) on Runways 12/30 and 3/21

MOTION BY RICHARDSON, seconded by Pearce, to approve the submission of a Grant Agreement for FAA's Airport Infrastructure Grant Project No. 03-50-017-047-2023 for Laramie Regional Airport to Reconstruct Runway Lighting and Install Runway End Identifier Lights (REILS) on runways 12/30 and 3/21 in the amount not to exceed \$1,580,401, and authorize the Mayor and City Attorney to sign.

Public Comment: none.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

13. Resolution 2023-67, Fiscal Year 2024 Budget Amendment - Police Vehicle Replacement

MOTION BY CUMBIE, seconded by Gabriel, to approve Resolution 2023-67, authorizing the replacement of additional police vehicles due to supply chain issues and amending appropriations for the fiscal year 2023 - 2024 biennial budget of the City of Laramie, WY, and authorize the Mayor and City Clerk to sign.

Public Comment: none.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

14. Original Ordinance No. 2065, Amending Various Sections within Title 15.14.050.I of the Laramie Municipal Code regarding Off-Street Utility, Dumpster, Recycling, Trash Handling and Recycling Facilities

Introduction and First Reading. (Introduced by O'Doherty)

MOTION BY O'DOHERTY, seconded by Richardson, to approve Original Ordinance No. 2065, amending Title 15.14.050.I of the Laramie Municipal Code, as recommended by the Planning Commission, on first reading, in accordance with findings of fact and conclusions of law.

Public Comment: none.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Cumbie, and Harrington. Nay: Summerville. Absent: None. MOTION CARRIED.

15. Public Comments on Non-Agenda Items

None.

**CITY OF LARAMIE, WYOMING
CITY COUNCIL REGULAR MEETING MINUTES**

SEPTEMBER 5, 2023

16. Consideration of future Council work session topics

Shumway- Consideration of prayer or moment of silence during business meetings
(Newman)

**17. Adjourn to Executive Session regarding Litigation WY § 16-4-405(a)(iii) and
Land Negotiation WY § 16-4-405(a)(vii)**

MOTION BY PEARCE, seconded by Richardson, to adjourn to Executive Session regarding
Litigation WY § 16-4-405(a)(iii) and Land Negotiation WY § 16-4-405(a)(vii).

MOTION CARRIED by voice vote.

Council adjourned at 7:17 p.m.

Approved:

Nancy Bartholomew
City Clerk

Date

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September 2023.