

MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
JULY 5, 2023

Pre-meetings are held prior to Regular Council meetings for the purpose of discussing items on the consent agenda and assigning introductions of items on the regular agenda.

Pre meeting began at 6:00 pm.

Council present: Pat Gabriel, Brandon Newman, Erin O'Doherty, Jayne Pearce, Micah Richardson, Joe Shumway, Andi Summerville, Sharon Cumbie, and Brian Harrington.  
Absent: None.

Council assigned items. No items were moved from the consent agenda.

Pre-meeting recessed at 6:04 pm.

**1. CALL TO ORDER**

Regular Meeting of the City Council was called to order by Mayor Harrington at 6:30 p.m.

**2. Pledge of Allegiance**

Mayor Harrington led the Pledge of Allegiance.

**3. Roll Call**

Roll call showed present: Pat Gabriel, Brandon Newman, Erin O'Doherty, Jayne Pearce, Micah Richardson, Joe Shumway, Andi Summerville (joined at 6:01 pm), Sharon Cumbie, and Brian Harrington. Absent: None.

Directors and City Clerk present: Janine Jordan, City Manager; Todd Feezer, Assistant City Manager; Nancy Bartholomew, City Clerk; Bob Southard, City Attorney; Brooks Webb, Public Works Director; Brian Browne, Police Chief; and Derek Teini, Planning Manager.

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**

(Limit of 3 minutes per speaker.)

Chris MacGlover- Airport (displaced person)

**5. Consideration of Changes in Agenda and Setting the Agenda**

MOTION BY CUMBIE, seconded by Pearce, that the Agenda be set as submitted.

MOTION CARRIED by voice vote.

**6. PROCLAMATIONS/NOTIFICATIONS/PUBLIC HEARINGS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

**6.B. PUBLIC HEARING**

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**6.B.i. PUBLIC HEARING: City Council Resolution 2023-35, Resolution of the City of Laramie City Council adopting the Casper Aquifer Protection Plan Update-a Collaboration between Albany County and the City of Laramie in its Entirety**

**6.C. ANNOUNCEMENTS**

Feezer- Freedom Has a Birthday was held July 4<sup>th</sup>, thank you to staff, and Fire in the Sky.  
Harrington- Council booth at Farmer's Market July 28, August 4, and August 11 for questions and information related to recycling.

**7. Disclosures by City Council Members**

None.

**8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY CUMBIE, seconded by Pearce, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

**9. CONSENT AGENDA**

**9.A. MINUTES: City Council Meeting Minutes from June 20, 2023**

**Action:**

that Council approve the Minutes of the following City Council meetings: the Regular Meeting of June 20, 2023, and have them placed on file for public inspection.

**9.B. MINUTES: Minutes from the May 3 and 19, 2023 Laramie Regional Airport Joint Powers Board Meetings**

**Action:**

to acknowledge receipt of the Laramie Regional Airport Joint Powers Board meeting minutes from May 3 and May 19, 2023.

**9.C. MINUTES: Minutes from the January 17, 2023 Albany County Tourism Joint Powers Board Meeting**

**Action:**

to acknowledge receipt of the meeting minutes for January 17, 2023 for Albany County Tourism Joint Powers Board.

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**9.D. MINUTES: Minutes from the June 13, 2023 Downtown Development Authority Meeting**

**Action:**

to acknowledge receipt of the meeting minutes for June 13, 2023 for Downtown Development Authority.

**9.E. MINUTES: Minutes from the May 11, 2023 Traffic Safety Commission**

**Action:**

move to acknowledge receipt of the May 11, 2023, Traffic Safety Commission Minutes and place them on file for public inspection.

**9.F. CEMETERY DEEDS: Cemetery Deeds for June 16-30, 2023**

**Action:**

that the Cemetery Deeds for June 16-30, 2023, be accepted, the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**9.G. VOUCHERS: June 2023**

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of July. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

**9.H. AMENDMENT-BUDGET: Accepting a donation from the Laramie Beautification Committee and amending the budget for the City Hall Art Project**

**Action:**

that the Laramie City Council accept the donation from the Laramie Beautification Committee in an amount of \$12,000 to supplement the City Hall Art Project and further authorize and equal amount amendment to the public art initiatives expenditures.

**9.I. LICENSE: Restaurant Liquor License No. R64 Palermo's Italian Restaurant LLC dba Palermo's Italian Restaurant located at 207 S 3rd Street is Closed Effective June 5, 2023**

**Action:**

that City Council acknowledge receipt of the change operating status to closed for Palermo's Italian Restaurant LLC dba Palermo's Italian Restaurant located at 207 S 3<sup>rd</sup> Street effective June 5, 2023.

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**9.J. LICENSE: Temporary Use of a City Retail Liquor License #15 for WRCH Laramie LLC dba Wyoming Rib and Chop within Albany County for a Wedding Rehearsal Dinner at Deerwood Ranch on July 14, 2023**

**Action:**

that City Council approve a temporary use of a City Retail Liquor License #15 for WRCH Laramie LLC dba Wyoming Rib and Chop within Albany County for a Wedding Rehearsal Dinner at Deerwood Ranch on July 14, 2023.

**9.K. RESOLUTION: Resolution 2023-41, Appointing One (1) Member as the Traffic Safety Commission Appointee to the Urban Systems Advisory Committee**

**Action:**

move Council approve Resolution 2023-41, appointing Harold Colby to the Urban Systems Advisory Committee for a two (2) year term, expiring on August 6, 2025, and authorize the Mayor and City Clerk to sign.

**9.L. RESOLUTION: Resolution 2023-42, Appointing Two Members to the Albany County Tourism Joint Powers Board**

**Action:**

that Council move to approve Resolution 2023-42, to appoint David Lewis for the remainder of a term expiring June 30, 2024, and re-appoint Kaley Holyfield to a term expiring June 30, 2025, to the Albany County Tourism Joint Powers Board, and authorize the Mayor and Clerk to sign.

**9.M. RESOLUTION: Resolution 2023-43, Appointing Two Members to the Downtown Development Authority**

**Action:**

move to approve Resolution 2023-43, re-appointing Marty Oblasser and Tom Haas to the Downtown Development Authority for terms expiring June 30, 2027, and authorize the Mayor and City Clerk to sign.

**9.N. RESOLUTION: Resolution 2023-44, Authorizing Submission of an Application to the State Loan and Investment Board for a Local Government ARPA Grant for the Wellhead Buildings Upgrades Project**

**Action:**

move to approve Resolution 2023-44, Authorizing Submission of an Application to the State Loan and Investment Board for a Local Government ARPA Grant for the Wellhead Buildings Upgrades Project, and authorize the Mayor and City Clerk to sign the resolution and certification statement.

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**9.O. ORDINANCE: Original Ordinance No. 2063, Amending Title 15 of Laramie Municipal Code for the Purposes of Updating the Notice Requirements for Annexation Procedures due to language in Wyoming State Statute 15-1-402**

Third and Final Reading. (Introduced by Richardson)

**Action:**

move to approve Original Ordinance No. 2063, amending Title 15 of Laramie Municipal Code for the purposes of updating the notice requirements for Annexation procedures due to language in Wyoming State Statute 15-1-402., as recommended by the Planning Commission, on third and final reading, in accordance with findings of fact and conclusions of law, and authorize the Mayor and Clerk to sign the ordinance.

**9.P. SCHEDULE MEETINGS:**

that the following meeting be scheduled:

- i. August 22, 2023, 6:00 p.m. – Work Session: Retail Recruitment Report

**10. REGULAR AGENDA**

**11. Bid Award: Street Reconstruction - Chip Seal Project**

MOTION BY NEWMAN, seconded by Gabriel, to award the bid for the Street Reconstruction - Chip Seal Project to Simon Contractors, Laramie, WY, in the amount of \$655,883.00 along with contingency of \$32,797.00 for a total amount not to exceed \$688,680.00, and authorize the Mayor and City Clerk to sign.

Public Comment: none.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

**12. Resolution 2023-46, authorizing the submittal of an application to the United State Department of Transportation's Charging and Fueling Infrastructure Discretionary Grant in an amount not to exceed \$2,882,147.20 to support the installation of electric vehicle charging infrastructure in Laramie, Wyoming**

MOTION BY O'DOHERTY, seconded by Cumbie, to approve Resolution 2023-46, authorizing the submittal of an application to the United States Department of Transportation's Charging and Fueling Infrastructure Discretionary Grant in an amount not to exceed \$2,882,147.20 to support the installation of electric vehicle charging infrastructure in Laramie, Wyoming, and authorize the Mayor and Clerk to sign.

Public Comment: none.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

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**13. Resolution 2023-47, supporting the submission of an application to the National Endowment for the Arts Our Town Grant Program to support the implementation of art along the downtown 3rd Street Corridor**

MOTION BY RICHARDSON, seconded by Pearce, to approve Resolution 2023-47, supporting the submission of an application to the National Endowment for the Arts Our Town Grant Program to support the implementation of art along the downtown 3rd Street Corridor in an amount not to exceed \$150,000, and authorize the Mayor and Clerk to sign.

Public Comment: none.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

**14. Original Ordinance No. 2064, Adding Laramie Municipal Code Section 2.60 Creating the Laramie Police Citizen Review Board**

Third and Final Reading (Introduced by Cumbie)

MOTION BY CUMBIE, seconded by Pearce, to approve Original Ordinance 2064 on third and final reading, adding Laramie Municipal Code Section 2.60 Creating the Laramie Police Citizen Review Board, and authorize the Mayor and Clerk to sign.

MOTION BY O'DOHERTY, seconded by Pearce, to amend the ordinance title to "Laramie Police Advisory Board" and alter throughout the ordinance.

Public Comment on amendment: none.

Roll call on amendment showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

Public Comment on main motion:

Rick Martian- opposed.

Sandy Reese- opposed.

Tracey Rosenlund- supports.

Bryan Shuster- opposed, diverse appointments.

Paul Montoya- concerns with the bylaws and membership.

Linda Devine- supports.

Ed Dlouhy - opposed.

Roll call on main motion showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

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**15. City Council Resolution No. 2023-35, Resolution of the City of Laramie City Council certifying the Casper Aquifer Protection Plan Update-A collaboration between Albany County and the City of Laramie-in its entirety**

MOTION BY GABRIEL, seconded by O'Doherty, to approve City Council Resolution No. 2023-35, certifying the Casper Aquifer Protection Plan Update as presented, and authorize the Mayor and Clerk to sign the resolution.

Public Comment: none.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

**16. Public Comments on Non-Agenda Items**

None.

**17. Consideration of future Council work session topics**

O'Doherty- Recycling education (Cumbie)

Gabriel- 15<sup>th</sup> Street 3 Phase Closure (Newman), provide update during announcements on July 18.

**18. Adjournment**

MOTION BY PEARCE, seconded by Newman, to adjourn.

MOTION CARRIED by voice vote.

Council adjourned at 8:09 p.m.

Approved:

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Nancy Bartholomew, CMC,  
City Clerk

Date

Duly published in the newspaper and posted online at [www.cityoflaramie.org](http://www.cityoflaramie.org) on 14<sup>th</sup> day of July 2023.