

**MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
JUNE 20, 2023**

Pre-meetings are held prior to Regular Council meetings for the purpose of discussing items on the consent agenda and assigning introductions of items on the regular agenda.

Pre meeting began at 6:00 pm.

Council present: Pat Gabriel, Brandon Newman, Erin O'Doherty, Jayne Pearce, Micah Richardson, Joe Shumway, Sharon Cumbie, and Brian Harrington. Absent: Andi Summerville.

Council assigned introduction of items and discussed moving item 9.K. to 10.A.

Pre-meeting recessed at 6:06 pm.

**1. CALL TO ORDER**

Regular Meeting of the City Council was called to order by Mayor Harrington at 6:30 p.m.

**2. Pledge of Allegiance**

Mayor Harrington led the Pledge of Allegiance.

**3. Roll Call**

Roll call showed present: Pat Gabriel, Brandon Newman, Erin O'Doherty, Jayne Pearce, Micah Richardson, Joe Shumway, Andi Summerville, Sharon Cumbie, and Brian Harrington. Absent: None.

Directors and City Clerk present: Todd Feezer, Assistant City Manager; Nancy Bartholomew, City Clerk; Bob Southard, City Attorney; Jenn Wade, Director of Administrative Services; Brian Browne, Police Chief; Eric Jaap, City Engineer; and Derek Teini, Planning Manager.

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**

(Limit of 3 minutes per speaker.)

Ryan Smith- Aquatics concerns.

Betsy Mock- Laramie River and Bath Ranch access.

Erika Schoen- Laramie River access.

Chris MacGlover- Laramie Regional Airport concerns.

Judy Snoke- Mosquitos.

Paul Montoya- Thank you to Louise Johnson related to employee recognition.

**5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY CUMBIE, seconded by Richardson, that the following changes to the Agenda be approved: to move Item 9.K. to Item 10.A. and second an editorial change to Item 9.L.i to change the date from June 11 to July 11.

MOTION CARRIED by voice vote.

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B. MOTION BY CUMBIE, seconded by Pearce, that the Agenda be set as changed.

MOTION CARRIED by voice vote.

**6. PROCLAMATIONS/NOTIFICATIONS/PUBLIC HEARINGS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

**6.A.i. PROCLAMATION: Curmudgeons Society**

**6.B. PUBLIC HEARING**

**6.B.i. PUBLIC HEARING: Original Ordinance No. 2063, Amending Title 15 of Laramie Municipal Code for the Purposes of Updating the Notice Requirements for Annexation Procedures Due to Language in Wyoming State Statutes 15-1-402**

**6.B.ii. PUBLIC HEARING: Original Ordinance No. 2064, Adding to Laramie Municipal Code Section 2.60 Creating the Laramie Police Citizen Review Board**

**6.C. ANNOUNCEMENTS**

Feezer- Freedom Has a Birthday July 4<sup>th</sup>; Fire in the Sky; RFQ for Plenty; and Mosquito Awareness Week.

**6.C.i. Monthly Staff Recognition**

- o **Rock Star of the Month: Louise Johnson, Lead Accountant**
- o **Kudos Korner: Jairah Coffin, Lifeguard**

**7. Disclosures by City Council Members**

None.

**8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY CUMBIE, seconded by Gabriel, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

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**9. CONSENT AGENDA**

**9.A. MINUTES: City Council Meeting Minutes from May 23 and June 6, 2023**

**Action:**

that Council approve the Minutes of the following City Council meetings: the Special Meeting of May 23 and the Public Hearings and Regular Meeting of June 6, 2023, and have them placed on file for public inspection.

**9.B. MINUTES: Minutes from the February 16, 2023 Board of Health Regular Meeting**

**Action:**

move to acknowledge receipt of the minutes from the February 16, 2023 Board of Health Regular Meeting.

**9.C. MINUTES: Minutes from the April 6, 2023 Environmental Advisory Committee Regular Meeting**

**Action:**

move to acknowledge receipt of the minutes from the April 6, 2023 Environmental Advisory Committee Regular Meeting.

**9.D. CEMETERY DEEDS: Cemetery Deeds for June 1-15, 2023**

**Action:**

that the Cemetery Deeds for June 1-15, 2023, be accepted, the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**9.E. AMENDMENT: Amendment #1 to the Construction Contract for the Priority Sewer Rehab - 13th-14th Alley Project**

**Action:**

move to approve Amendment #1 to the construction contract with Six Point Solutions, LLC for the Priority Sewer Rehab – 13th St.-14th St. Alley project in the amount of \$10,485.64, and authorize the Mayor and City Clerk to sign.

**9.F. CONTRACT AMENDMENT: Amendment Number Two to the Contract between the City of Laramie, Board of Commissioners of the County of Albany, Wyoming, and Stantec for updating the Casper Aquifer Protection Plan**

**Action:**

move that council approve Amendment No. 2 to the contract between the City of Laramie, Board of Commissioners of the County of Albany, Wyoming, and Stantec for updating the Casper Aquifer Protection Plan extending the term of the contract through September 29, 2023, and authorize the Mayor and City Clerk to sign.

**9.G. LICENSE: Bar and Grill Liquor License No. BG12 San Luis Mexican Restaurant LLC Updated Floor Plan**

**Action:**

that City Council move to acknowledge the receipt of and approve the new floor plan and dispensing area for San Luis Mexican Restaurant LLC located at 110 E Iverson Ave; and approve the bar closure at 2:00 am with continued food service in the remainder of the building.

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**9.H. LICENSE: Renewal of a Pawnbroker License for Wyoming Pawn and Estate**

**Action:**

that Council approve a renewal of a Pawnbroker License for Wyoming Pawn and Estate located at 809 S 3<sup>rd</sup> St. Laramie, WY 82070, for the period of June 30, 2023 to June 29, 2024.

**9.I. LICENSE: Stockholder Update to Retail Liquor License No. 16 Buckhorn Enterprises Inc dba Buckhorn Bar**

**Action:**

that City Council acknowledge receipt of the change of stockholders from Buckhorn Enterprises Inc dba Buckhorn Bar Liquor License No. 16 to Gary Hopkins as sole stockholder of Buckhorn Enterprises Inc as of May 29, 2023.

**9.J. LICENSE: Stockholder Update to Retail Liquor License No. 5 Coyote Land Inc dba Cowboy Saloon & Dance Hall**

**Action:**

that City Council acknowledge receipt of the change of stockholders for Coyote Land Inc dba Cowboy Saloon and Dance Hall Liquor License No. 5 to Gary Hopkins as sole stockholder of the Coyote Land Inc as of May 29, 2023.

**9.K. Moved to 10.A. MOU: Memorandum of Understanding with County for Crime Victim Witness Services**

**9.L. SCHEDULE MEETINGS:**

**Action:**

that the following meeting be scheduled:

- i. July 11, 2023, 6:00 pm - Work Session: Opioid Awareness and Prevention
- ii. July 25, 2023, 6:00 pm - Work Session: Pilot Hill Management Planning (Joint with Albany County Board of Commissioners)

**10. REGULAR AGENDA**

**10.A. Moved from 9.K. MOU: Memorandum of Understanding with County for Crime Victim Witness Services**

MOTION BY O'DOHERTY, seconded by Cumbie, to approve the Memorandum of Understanding between the City and the County for Victim Witness Services for 2023-2024 and authorize an expenditure of \$25,000 pursuant to the MOU, and authorize the Mayor and Clerk to sign.

Public Comment: none.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

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**11. Bid Award: Beaufort Street Rehabilitation Project**

MOTION BY PEARCE, seconded by Gabriel, to award the bid for the Beaufort Street Rehabilitation Project to Knife River of Cheyenne, WY, in the amount of \$757,842.05 along with a contingency of \$75,786.00 for a total amount of \$833,628.05, amend the budget appropriately, and authorize the Mayor and City Clerk to sign the contract.

Public Comment: none.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

**12. Original Ordinance No. 2063, Amending Title 15 of Laramie Municipal Code for the Purposes of Updating the Notice Requirements for Annexation Procedures due to language in Wyoming State Statute 15-1-402**

Second Reading. (Introduced by Richardson)

MOTION BY RICHARDSON, seconded by Pearce, to approve Original Ordinance No. 2063, amending Title 15 of Laramie Municipal Code for the purposes of updating the notice requirements for Annexation procedures due to language in Wyoming State Statute 15-1-402., as recommended by the Planning Commission, on second reading, in accordance with findings of fact and conclusions of law.

Public Comment: none.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

**13. Original Ordinance No. 2064, Adding Laramie Municipal Code Section 2.60 Creating the Laramie Police Citizen Review Board**

Second Reading. (Introduced by Cumbie)

MOTION BY CUMBIE, seconded by Richardson, to approve Original Ordinance 2064 on second reading, adding Laramie Municipal Code Section 2.60 creating the Laramie Police Citizen Review Board.

MOTION BY CUMBIE, seconded by Summerville, to amend Section 2.60.010 to make the Chief of Police and the City Manager, or their designees, non-voting members of the Board, while retaining the voting statuses of the other five members.

Public Comment on amendment:

Linda Devine- supports.

Tracey Rosenlund- supports.

Ed Dlouhy- opposed.

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Roll call on amendment showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

Public Comment on main motion:

Richard Martin- opposed.

Tracey Rosenlund- supports.

Linda Devine- supports.

Bryan Shuster- recommends equal appointments.

Roll call on main motion showed Aye: Gabriel, O'Doherty, Pearce, Richardson, Summerville, Cumbie, and Harrington. Nay: Newman and Shumway. Absent: None. MOTION CARRIED.

**14. Public Comments on Non-Agenda Items**

None.

**15. Consideration of future Council work session topics**

Richardson- Review of Wyoming Business Council Housing Study (Cumbie)

**16. Adjournment**

MOTION BY PEARCE, seconded by Gabriel, to adjourn.

MOTION CARRIED by voice vote.

Council adjourned at 9:17 p.m.

Approved:

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Nancy Bartholomew  
City Clerk

Date

Duly published in the newspaper and posted online at [www.cityoflaramie.org](http://www.cityoflaramie.org) on 28<sup>th</sup> day of June 2023.