

**MINUTES
CITY OF LARAMIE, WYOMING
CITY COUNCIL MEETING
JUNE 6, 2023**

Pre-meetings are held prior to Regular Council meetings for the purpose of discussing items on the consent agenda and assigning introductions of items on the regular agenda.

Pre meeting began at 6:00 pm.

Council present: Pat Gabriel, Brandon Newman, Erin O'Doherty, Jayne Pearce, Micah Richardson, Joe Shumway, Sharon Cumbie, and Brian Harrington. Absent: Andi Summerville.

Pre-meeting recessed at 6:09 pm.

1. CALL TO ORDER

Regular Meeting of the City Council was called to order by Mayor Harrington at 6:30 p.m.

2. Pledge of Allegiance

Mayor Harrington led the Pledge of Allegiance.

3. Roll Call

Roll call showed present: Pat Gabriel, Brandon Newman, Erin O'Doherty, Jayne Pearce, Micah Richardson, Joe Shumway, Andi Summerville, Sharon Cumbie, and Brian Harrington. Absent: None.

Directors and City Clerk present: Janine Jordan, City Manager; Todd Feezer, Assistant City Manager; Nancy Bartholomew, City Clerk; Bob Southard, City Attorney; Jenn Wade, Director of Administrative Services; Patti Russell, Human Resources; Brooks Webb, Public Works Director; Dan Johnson, Fire Chief; Brian Browne, Police Chief; and Philipp Gabathuler, Principal Planner.

4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)

(Limit of 3 minutes per speaker.)

Lynn Montoya

Christopher Stratton

Anna Harron

5. Consideration of Changes in Agenda and Setting the Agenda

A. MOTION BY CUMBIE, seconded by Newman, that the following changes to the Agenda be approved: to add to schedule meetings 9.P.b. June 13, 2023, 6:00 pm - Work Session: Dowlin Diversion Project and 3rd Street Beautification.

MOTION CARRIED by voice vote.

B. MOTION BY CUMBIE, seconded by Pearce, that the Agenda be set as changed.

MOTION CARRIED by voice vote.

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6. PROCLAMATIONS/NOTIFICATIONS/PUBLIC HEARINGS

6.A. PROCLAMATIONS & PRESENTATIONS

6.A.i. PROCLAMATION: Small Cities Month

6.A.ii. PROCLAMATION: Mosquito Awareness Month

6.A.iii. PROCLAMATION: Pride Fest

6.A.iv. PROCLAMATION: Bike to Work Week

6.B. PUBLIC HEARING

6.B.i. PUBLIC HEARING: Resolution 2023-39, FY 2024 Budget Adjustments and Appropriations

6.C. ANNOUNCEMENTS

None.

7. Disclosures by City Council Members

None.

8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY CUMBIE, seconded by Pearce, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

9. CONSENT AGENDA

9.A. MINUTES: City Council Meeting from May 16, 2023

Action:

that Council approve the Minutes of the following City Council meetings: the Public Hearings and Regular Meeting of May 16, 2023, and have them placed on file for public inspection.

9.B. MINUTES: Minutes from the April 13, 2023 Traffic Safety Commission

Action:

move to acknowledge receipt of the April 13, 2023, Traffic Safety Commission Minutes and place them on file for public inspection.

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9.C. MINUTES: Minutes from the September 14, October 12, November 9 and December 14, 2022 Regular Meetings of the Parks, Tree & Recreation Advisory Board

Action:

that Council acknowledge receipt of the Minutes from the September 14, October 12, November 9 and December 14, 2022 Regular Meetings of the Parks, Tree & Recreation Advisory Board and have them placed on file for public inspection.

9.D. MINUTES: Minutes from the January 11, February 8, March 8 and April 12, 2023 Regular Meetings of the Parks, Tree & Recreation Advisory Board

Action:

that Council acknowledge receipt of the Minutes from the January 11, February 8, March 8 and April 12, 2023 Regular Meetings of the Parks, Tree & Recreation Advisory Board and have them placed on file for public inspection.

9.E. MINUTES: Minutes from the January 18, 2023 Special Meeting of the Parks, Tree & Recreation Advisory Board

Action:

that Council acknowledge receipt of the Minutes from the January 18, 2023 Special Meeting Meetings of the Parks, Tree & Recreation Advisory Board and have them placed on file for public inspection.

9.F. CEMETERY DEEDS: Cemetery Deeds for May 16-31, 2023

Action:

that the Cemetery Deeds for May 16-31, 2023, be accepted, the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

9.G. VOUCHERS: May 2023

Action:

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of June. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

9.H. AGREEMENT AMENDMENT: Amendment #2 to the Economic Development Agreement Related to a Traffic Signal Associated with Poledna Addition Subdivision

Action:

move to approve Amendment #2 to the Economic Development Agreement related to a Traffic Signal associated with Poledna Addition Subdivision with Third Street Partners, LLC, and authorize the Mayor and City Clerk to sign.

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9.I. GRANT: Amendment #1 to the Wyoming Office of Homeland Security Grant Award Agreement EMW-2020-SS-00062

Action:

move to approve Amendment #1 to the Wyoming Office of Homeland Security Grant Award Agreement EMW-2020-SS-00062 for the Utility Facility Security System project, and authorize the Mayor and City Clerk to sign.

9.J. AGREEMENT: Agreement with Wyoming Department of Transportation for Provision of Water

Action:

move to approve the Agreement with Wyoming Department of Transportation to provide water for construction projects in Albany County, and authorize the Mayor to sign.

9.K. LICENSE: Temporary Use of an Albany County Retail Liquor License for Cavalryman Steakhouse within City Limits for the Stage Point Member Dinner on June 8, 2023

Action:

that City Council approve a temporary use of an Albany County Retail Liquor License for Cavalryman Steakhouse within City Limits for an event on June 8, 2023 from 5:00 pm to 9:00 pm, at the Alice Hardie Stevens Center for the Stage Point Member Dinner.

9.L. LICENSE: Temporary Use of an Albany County Retail Liquor License for Cavalryman Steakhouse within City Limits for the Blue Sky Downtown Festival 2023 on June 16, 2023

Action:

that City Council approve a temporary use of an Albany County Retail Liquor License for Cavalryman Steakhouse within City Limits for an event on June 16, 2023 from 10:00 am to 12:00 am, located on Grand Avenue between 1st and 2nd streets for the Blue Sky Downtown Festival 2023.

9.M. RESOLUTION: Resolution 2023-40, Designating Depositories of Public Funds

Action:

to approve Resolution 2023-40 designating ANB Bank, First Interstate Bank, First National Bank of Omaha, Pinnacle Bank, Riverstone Bank, Wells Fargo, and Wyoming Bank and Trust as depositories of public funds for fiscal year 2024, and authorize the Clerk and Mayor to sign.

9.N. ORDINANCE: Original Ordinance No. 2061, adopting the Urban Systems Priority List and the 2023 Major Street Plan Map

Third and Final Reading. (Introduced by Shumway)

Action:

move to approve Original Ordinance No. 2061, adopting the Urban Systems Priority List and the 2023 Major Street Plan Map, as recommended by the Planning Commission, on third reading, in accordance with findings of fact and conclusions of law; and authorize the Mayor and City Clerk to sign.

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9.O. ORDINANCE: Original Ordinance No. 2062, Amending Laramie Municipal Code Section 5.09 Related to Commercial Service Airport Sales Location and Bar and Grill Liquor Licenses Adding Provisions for Entertainment

Third and Final Reading. (Introduced by O'Doherty)

Action:

to approve Original Ordinance No. 2062, on third reading, amending Laramie Municipal Code Section 5.09 related to commercial service airport sales location and bar and grill liquor licenses adding provisions for entertainment.

9.P. SCHEDULE MEETINGS:

Action:

that the following meeting be scheduled:

- a. July 25, 2023, 6:00 pm – WORK SESSION: WYDOT STIP Presentation (Joint with Albany County Board of Commissioners)
- b. June 13, 2023, 6:00 pm - Work Session: Dowlin Diversion Project and 3rd Street Beautification.

10. REGULAR AGENDA

11. Resolution 2023-39, FY 2024 Budget Adjustments and Appropriations

MOTION BY NEWMAN, seconded by Pearce, to approve Resolution 2023-39, adjusting the previously adopted appropriations of the City of Laramie, Wyoming for the General Fund, Recreation Center Fund, Capital Construction Fund, Utility Fund, and Solid Waste Fund for the fiscal year of July 1, 2023 to June 30, 2024 and making appropriations and authorizing expenditures for all other funds for the fiscal year of July 1, 2023 to June 30, 2024, and authorize the Mayor and City Clerk to sign.

Public Comment: none.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

12. Bid Award: C-Line Phase 2 Sanitary Sewer Project

MOTION BY PEARCE, seconded by Cumbie, to award the bid for the C-Line Phase 2 Sanitary Sewer Project to Simon Contractors of Laramie, WY, in the amount of \$3,912,687.00 with a contingency of \$196,313.00 for a total amount not to exceed \$4,109,000.00, amend the Fiscal Year 2023 Budget accordingly, and authorize the Mayor and City Clerk to sign.

Public Comment: none.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

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13. Amendment Number 04 to the Professional Engineering Services Agreement for the C-Line Sanitary Sewer

MOTION BY PEARCE, seconded by Newman, to approve Amendment Number 04 to the Professional Engineering Services Agreement with Trihydro Corporation for Construction Administration and Management Services for the C-Line Phase 2 project in the amount not to exceed \$290,364.00, and authorize the Mayor and City Clerk to sign.

Public Comment: none.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

14. Memorandum of Understanding Between the City of Laramie, Wyoming and the Board of Commissioners for the County of Albany, Wyoming for Ambulance Services

MOTION BY GABRIEL, seconded by O'Doherty, to approve the Memorandum of Understanding between the City of Laramie, Wyoming and the Board of Commissioners for the County of Albany, Wyoming for Ambulance Services; and authorize the Mayor and Clerk to sign; and to amend the 2023-2024 fiscal year budget.

Public Comment: None.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

15. Original Ordinance Number 2058, Amending Laramie Municipal Code Section 9.16 Regulating Handbills Upon Private Property – When Nuisance Declared
Third and Final Reading (Introduced by Summerville)

MOTION BY PEARCE, seconded by Gabriel, to approve Original Ordinance No. 2058 on Third and Final Reading, Amending Laramie Municipal Code Section 9.16 regulating handbills upon private property – when nuisance declared, and authorizing the Mayor and Clerk to sign.

Public Comment: none.

Roll call showed Aye: Gabriel, O'Doherty, Pearce, Richardson, Shumway, Cumbie, and Harrington. Nay: Newman and Summerville. Absent: None. MOTION CARRIED.

16. Discussion and Action Related to 2023 Wyoming Association of Municipalities Resolutions for the Cody WAM Summer Convention

MOTION BY SHUMWAY, seconded by Newman, to support all of the resolutions proposed to the Wyoming Association of Municipalities Summer Convention 2023 in Cody, Wyoming.

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Public Comment:
Paul Montoya

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

17. Original Ordinance No. 2063, Amending Title 15 of Laramie Municipal Code for the Purposes of Updating the Notice Requirements for Annexation Procedures due to language in Wyoming State Statute 15-1-402

Introduction and First Reading. (Introduced by Richardson)

MOTION BY RICHARDSON, seconded by Pearce, to approve Original Ordinance No. 2063, amending Title 15 of Laramie Municipal Code for the purposes of updating the notice requirements for Annexation procedures due to language in Wyoming State Statute 15-1-402., as recommended by the Planning Commission, on first reading, in accordance with findings of fact and conclusions of law.

Public Comment: none.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

Council recessed at 7:42 pm.
Council reconvened at 7:50 pm.

18. Original Ordinance No. 2064, Adding to Laramie Municipal Code Section 2.60 Creating the Laramie Police Citizen Review Board

Introduction and First Reading. (Introduced by Cumbie)

MOTION BY CUMBIE, seconded by Pearce, to approve Original Ordinance 2064 on Introduction and First Reading, adding Laramie Municipal Code Section 2.60 Creating the Laramie Police Citizen Review Board.

Public Comment:
Richard L Martin Jr.
Tim Hale
Mike Schilt
Tracey Rosenlund
Linda Devine
Taylor Norton
Paul Montoya
Billy Harris

Roll call showed Aye: Gabriel, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: Newman. Absent: None. MOTION CARRIED.

19. Public Comments on Non-Agenda Items

Linda Devine

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20. Consideration of future Council work session topics

None.

21. Adjournment

MOTION BY PEARCE, seconded by Gabriel, to adjourn.

MOTION CARRIED by voice vote.

Council adjourned at 8:52 p.m.

Approved:

Nancy Bartholomew, CMC	Date
City Clerk	

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