

AGENDA
CITY OF LARAMIE, WYOMING
CITY COUNCIL REGULAR MEETING

(VIA ZOOM MEETING)

CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE
TUESDAY, SEPTEMBER 20, 2022, 6:30 PM

City Council Meetings are open to the public. Council Chambers seating is unavailable at this time due to social distancing. We encourage the use of the following tools to participate: watch live meetings on YouTube Live Feed (www.youtube.com/cityoflaramie/live), Cable Channel 191, or Zoom Webinar- Meeting ID: 842 5903 1300 Passcode: 737478 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting can be provided via Zoom meeting. Public comments may also be submitted via email: council@cityoflaramie.org. Please email: clerk@cityoflaramie.org to request to make public comment during speaking time by no later than 3:00 pm on the day the meeting is to occur. Position of speaking will be assigned by lottery. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/84259031300?pwd=T1c0WlIKUzJZN1dHbEh5WWdUemZ6Zz09>

- 1. CALL TO ORDER**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**
(Limit of 3 minutes per speaker.)
- 5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY ____, seconded by ____, that the following changes to the

Agenda be approved:

B. MOTION BY ____, seconded by ____, that the Agenda be set as submitted or changed.

6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS

6.A. PROCLAMATIONS & PRESENTATIONS

6.A.i. PROCLAMATION: Hispanic Heritage Month

Documents:

[Hispanic Heritage Month 2022.pdf](#)

6.B. PUBLIC HEARING

6.C. ANNOUNCEMENTS

6.C.i. Monthly Staff Recognition

- o Becky Simpson, 911 Emergency Communications Operator

7. Disclosures by City Council Members

8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY ____, seconded by ____, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

9. CONSENT AGENDA

9.A. MINUTES: City Council Meeting Minutes from August 30 and September 6, 2022

Action:

that Council approve the Minutes of the following City Council meetings: the Special Meeting and Public Hearing of August 30, and the Regular Meeting of September 6, 2022 and have them placed on file for public inspection.

[Bartholomew, CC]

Documents:

[Minutes 8-30-22.pdf](#)

[PH Reso 2022-54.pdf](#)

[Minutes 9-6-22.pdf](#)

9.B. MINUTES: Minutes from the March 9, 2022 Regular Meeting of the

Parks, Tree & Recreation Advisory Board

Action:

that Laramie City Council acknowledge receipt of the March 9, 2022, Parks, Tree & Recreation Advisory Board Minutes and place them on file for public inspection.

[Feezer, ACM]

Documents:

[PTR Advisory Board Minutes March 9 2022.pdf](#)

9.C. MINUTES: Minutes from the April 13, 2022 Regular Meeting of the Parks, Tree & Recreation Advisory Board

Action:

that Laramie City Council acknowledge receipt of the April 13, 2022, Parks, Tree & Recreation Advisory Board Minutes and place them on file for public inspection.

[Feezer, ACM]

Documents:

[PTR Advisory Board Minutes April 13, 2022.pdf](#)

9.D. MINUTES: Minutes from the May 11, 2022 Regular Meeting of the Parks, Tree & Recreation Advisory Board

Action:

that Laramie City Council acknowledge receipt of the May 11, 2022, Parks, Tree & Recreation Advisory Board Minutes and place them on file for public inspection.

[Feezer, ACM]

Documents:

[PTR Advisory Board Minutes May 11, 2022.pdf](#)

9.E. CEMETERY DEEDS: Cemetery Deeds for September 1-15, 2022

Action:

that the Cemetery Deeds for September 1-15, 2022 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

[Feezer, ACM]

9.F. AGREEMENT: Professional Services Agreement with ClingerHagerman LLC for Auditing Services

Action:

to approve the agreement between the City of Laramie and ClingerHagerman LLC for professional auditing services for fiscal years

2022-2024 and authorize the Mayor and City Clerk to sign.

[Wade, ASD]

Documents:

[Cover Sheet - Audit Services Agreement.pdf](#)
[FY 2022-24 Audit Services Agreement.pdf](#)
[Attachment A FY 22-24 Audit Services Agreement.pdf](#)

9.G. AGREEMENT: Consideration of a Professional Services Agreement with Eldorado Wall Company for the purchase and installation of climbing equipment at the Laramie Recreation Center

Action:

that Laramie City Council approve the Professional Services Agreement with Eldorado Wall Company for the sole source purchase and installation of two Kinetix Climbing Towers and the purchase of wall climbing panels and safety pads in an amount not to exceed \$60,695.93 and authorize the City Manager and Clerk to sign.

[Guerin, Recreation/Feezer, ACM]

Documents:

[Eldorado Walls Contract Cover Sheet.pdf](#)
[Eldorado Wall Agreement for Professional Services.pdf](#)
[Kinetix - Action Tower Proposal - Laramie, WY - Laramie Rec Center - 8-24-22.pdf](#)
[Laramie WY - Laramie Rec Center - DIY Products.pdf](#)
[Request for Quotes-proposals.pdf](#)
[Sole Source Letter for Eldorado Kinetix.pdf](#)

9.H. AMENDMENT: Consideration of an amendment to the lease agreement between the City of Laramie and GH Family Partnership, LLC for the provision of outdoor placemaking, gathering and outdoor dining

Action:

that the Laramie City Council approve the amendment to the lease agreement between the City of Laramie and GH Family Partnership, LLC for the provision of outdoor placemaking, gathering and outdoor dining and authorize the Mayor and Clerk to sign.

[Feezer, ACM]

Documents:

[GH Family Partnership Lease Amendment Cover Sheet.pdf](#)
[GH Family Partnership LLC.Amendment 9.20.22.pdf](#)
[GH Family Partnership LLC.Lease Agreement Original.pdf](#)
[GH Family Partnership LLC.Exhibit A.pdf](#)

9.I. AGREEMENT-LEASE: Consideration of a lease agreement between the City of Laramie, Wyoming and ARK Regional Services of Laramie,

Wyoming for the Red House located at 970 N. 5th Street, Laramie, Wyoming

Action:

that Council approve the lease agreement between the City of Laramie, Wyoming and ARK Regional Services of Laramie, Wyoming for the Red House located at 970 N. 5th Street, Laramie, Wyoming and authorize the Mayor and Clerk to sign.

[Feezer, ACM]

Documents:

[Ark Lease Cover Sheet.pdf](#)

[ARK Lease 92022.pdf](#)

9.J. SURPLUS EQUIPMENT: Consideration of a declaration of surplus equipment at the Laramie Community Recreation Center

Action:

that Council declare the five Softplay indoor playground climbing features as surplus, authorize staff to offer them for sale to the public and authorize the City Manager and Clerk to sign the bid announcement.

[Guerin, Recreation/Feezer, ACM]

Documents:

[Playground Equipment Surplus Cover.pdf](#)

[Surplus Playground Equipment Bid announcement 2022.pdf](#)

9.K. AMENDMENT BUDGET: Authorization to transition a part time, non-benefitted position in Fire Prevention to a benefitted .8 FTE for the fiscal year; and amend the FY 2022 - 2023 budget

Action:

that Council authorizes transitioning the part time, non-benefitted civilian position in Fire Prevention to a benefitted .8 FTE for the remaining fiscal year 2022 - 2023; and amend the FY 2022 - 2023 budget.

[Johnson, Fire Chief]

Documents:

[Cover Sheet - Budget Amendment Request for Fire Prevention.pdf](#)

9.L. GRANT: Grant Award from Assistance to Firefighters Grant (AFG) in the amount of \$30,940.90 requiring a City of Laramie match of \$3,094.10 for a total project budget of \$34,035.00

Action:

that Council accepts the Grant Award from the Assistance to Firefighters Grant (AFG) program in the amount of \$30,940.90 requiring a City of Laramie match of \$3,094.10 for a total project budget of \$34,035.00 for the purpose of funding Incident Command, Safety Officer, and Live Fire

Instructor Certification training; and authorize to amend the 2022 - 2023 fiscal year budget.

[Dan Johnson, Fire Chief]

Documents:

[Cover Sheet - AFG Award 2022.pdf](#)
[AFG Award Notification 2022.pdf](#)

10. REGULAR AGENDA

- 11. Original Ordinance No. 2041, Amending LMC Chapter 10.32 Related to Bicycles by adding References to Electric and Motor Assisted Bicycles, Electric Personal Assistive Mobility Devices, and Electric Scooters**
Second Reading. (Introduced by O'Doherty)
[Feezer, ACM]

Documents:

[LMC 10.32 - Bicycles - Changes Cover Sheet - Postponement.pdf](#)
[OO2041 LMC 10.32- Bicycles - Changes Initial Proposal.pdf](#)

- 12. Presentation from Associated Students of the University of Wyoming (ASUW)**

Documents:

[ASUW-City Council Presentation - Copy 9-13-22.pdf](#)

13. Public Comments

(Please observe the time limit of three (3) minutes per speaker.)

14. Consideration of Future Council Work Session Topics

Documents:

[Future Work Session Topics 9-20-2022.pdf](#)
[Upcoming Meetings 9-20-22.pdf](#)

15. Adjournment