

# AGENDA

## LARAMIE ADVISORY COMMISSION ON DISABILITIES

### REGULAR MEETING

Thursday, September 7, 2023, 5:00 pm  
Via Zoom and City Hall, Council Chambers, 406 Ivinson Ave  
Due to public health safety measures our meetings are currently held virtually. The LACD meetings are open to the public. Requests from persons with disabilities must be made 24 hours in advance of the meeting. Out of respect for members with chemical sensitivities please refrain from wearing strong scents, colognes, sprays, etc.

Zoom Link: [https://cityoflaramie.zoom.us/j/82864891587?  
pwd=ZFpDK2p4RGFaT2dFZVlmc2J3ZHVIUT09](https://cityoflaramie.zoom.us/j/82864891587?pwd=ZFpDK2p4RGFaT2dFZVlmc2J3ZHVIUT09)

Meeting ID: 828 6489 1587

Passcode: 231972

#### 1. Call to Order and Roll Call

#### 2. Public Comments

Non-agenda related topics. No action can be taken. Please limit time to 5 minutes.

#### 3. Introduce New Board Member, Melissa Villalva

No motion

#### 4. Approval of Minutes

Recommended Motion:

I move to approve the Regular Meeting minutes of July 6, 2023.

Documents:

[07.06.2023 Minutes.pdf](#)

#### 5. Old Business:

#### 6. New Business:

##### 6.A. Deaf Awareness Week Proclamation

Recommended Motion:

I move to approve the Deaf Awareness Week Proclamation and forwarded to City Council for final approval.

Documents:

[Deaf Awareness Week 2023.pdf](#)

**6.B. Review Duties and Powers for LACD Board**

No motion

Documents:

[Duties and Powers.pdf](#)

**7. Next Regular Meeting Date - November 9, 2023**

**8. Adjournment**

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Zoom Link: [https://cityoflaramie.zoom.us/j/89603952915?](https://cityoflaramie.zoom.us/j/89603952915?pwd=TnFjbWZ3Y1pqSFc3ZVI3TVdlcVNDQT09)

[pwd=TnFjbWZ3Y1pqSFc3ZVI3TVdlcVNDQT09](https://cityoflaramie.zoom.us/j/89603952915?pwd=TnFjbWZ3Y1pqSFc3ZVI3TVdlcVNDQT09)

Meeting ID: 896 0395 2915

Passcode: 438830

## 1. Call to Order and Roll Call

## 2. Public Comments

Nancy Sindelar shared her concerns with the Freedom Has a Birthday celebration in Washington Park – There were concerns shared with her regarding disabled parking for the event, and future events that citizens want to attend. Ms. Sindelar stated that the Traffic Commission would be happy to work with this committee on solutions – one suggestion was a City of Laramie map of all Parking Spots in the Downtown and Parks showing where the individuals with disabilities may park, as well as “Drop off spots for major events, such as Freedom Has a Birthday.

Councilor O’Doherty stated that we could speak to the Streets employees and that we may also possibly get an App that individuals can pull up on their phone or other device showing these spots.

Scott Hunter, Parks Supervisor, states they may have a map and, if not, one of our Engineers/GIS employees may have the ability to create one. He stated that we may be able to work with Engineering, Kevin McIntyre and the Streets Division to follow up on this idea.

Patti Russell stated that she would work with Scott and see what the possibilities are.

Councilor O’Doherty stated she may work with the Traffic Commission.

Michaela mentioned that the Wyoming Independent Living may have an already existing map that was created and used as well as seeing what there is from an ADA perspective.

## 3. Approval of the Agenda

- A. Gabi made motion to approve amended agenda.
- B. Michelle seconded.
- C. Carried with voice vote.

## 4. Approval of Minutes

- A. Gabi made motion to approve amended minutes.
- B. JoCarol seconded.

C. Carried with voice vote.

Documents:

[Minutes 5-4-23.pdf](#)

**5. Old Business:** No Old Business at this time.

**6. New Business:**

**6.A. Discussion on Optimist Park Playground Project**

- Scott Hunter, Parks Supervisor, came to the meeting to discuss the playground at Optimist Park. This playground is targeted for an upgrade. He is in the process of looking for a matching grant to help subsidize the work that needs to be done to upgrade the park and include accessible amenities and playground activities.
- JoCarol made a motion for the LACD to write a letter from the LACD for the grant organizers that the LACD endorses this “all-inclusive” playground project.
- Gaby seconded.

**6.B. Introduction to ESRN (Equality State Research Network)**

- Michelle is working on Community and Practice based research and collecting information in a database that may be a useful resource for the LACD to be aware of. She suggests that this committee may be a conduit to get this information to others with disabilities. The membership is free.

**6.C. Discussion on how Pride Fest and Freedom Has a Birthday Went – Both events:** Huge success, a lot of visitors. Katie was in the booth for Celebration of Freedom ALL day.

**6.D. Purchase of Lanyards:** These were purchased already.

**6.E. Discussion on Business Cards** Councilor O’Doherty suggested we print these from a template as needed. Also suggested an of these given out should not have any personal email or phone numbers on them (no personal information) All that should be on them is the general HR number and the LACD Website and Facebook information.

- **Gabi made motion to approve.**
- **JoCarol seconded.**

**6.F. Discussion on Disability Rights in Housing**

- Discussion on what landlords knew about ADA rights. Suggested that this committee advise council to advise landlords about disability rights and what is in the ADA.
- Wyoming Tenant Rights – this Organization helps point people in the right direction.
- This committee advises council to advise landlords on disability rights and what is in the ADA.

**7. Next Regular Meeting Date- September 7, 2023**

**8. Adjournment 6:17 pm**

P R O C L A M A T I O N

**Laramie Deaf Awareness Week**

**Whereas,** Deaf Awareness Week was first celebrated by the World Federation of the Deaf (WFD) in 1958. This event is also known as International Week of the Deaf commemorating the first congress of the World Federation of the Deaf which took place in September 1951; and,

**Whereas,** at least 20 Deaf, Deafblind and Hard of Hearing individuals reside in Laramie; and,

**Whereas,** the community benefits from many contributions of Deaf, Deafblind and Hard of Hearing residents; and,

**Whereas,** the purpose of Deaf Awareness Week is to increase public awareness of the issues and the culture of people who are Deaf. The event is an opportunity to promote equal access to information and services for Deaf individuals and to educate the public about the misconceptions of being Deaf.

**Whereas,** the last week of September has been designated as “Deaf Awareness Week” to celebrate and recognize Deaf, Deafblind, and Hard of Hearing individuals and promote awareness in the community.

**NOW, THEREFORE, BE IT RESOLVED,** that our Mayor does hereby proclaim the last week of September 2023 as Deaf Awareness Week in this city and encourage all citizens, businesses, public and private agencies, religious and educational institutions to join in observing the week in honor of persons who are Deaf, Deafblind, and Hard of Hearing.

**DATED** and signed \_\_\_\_\_.

\_\_\_\_\_  
Brian Harrington  
Mayor of Laramie

Attest:

\_\_\_\_\_  
Nancy Bartholomew  
City Clerk

## LARAMIE ADVISORY COMMISSION ON DISABILITIES

### Duties and Powers

- A. Review accessibility and other related issues of individuals with a disability in the general community, discuss and make recommendations on how such issues might be resolved
- B. Disseminate information to the public to promote awareness of multiple advantages of accessibility of structures, programs, employment practices, and services for individuals with a disability
- C. Serve as a grievance board concerning alleged city structural or program discrimination whenever a hearing is provided for by law, according to the municipal code regarding such grievances
- D. Work with the city council or designee to develop a self-evaluation study to determine any physical barriers, problems with delivery of services, employment practices, and/or other activities and programs offered by the city
- E. Work with the city council or designee to develop a transition plan for any concerns identified under the evaluation study or the grievance procedures. The plan shall call for all nonstructural concerns to be corrected within one year and all structural concerns to be corrected within three years or sooner, if required by applicable law
- F. Act in an advisory capacity to the city council on all matters of city policy respecting persons who have a disability
- G. Advise and assist the city administration and city council in compliance with the Americans with Disabilities Act and other applicable laws.