

AGENDA
CITY OF LARAMIE, WYOMING
CITY COUNCIL REGULAR MEETING
TUESDAY, AUGUST 17, 2021, 6:30 PM
(VIA ZOOM MEETING)

City Council Meetings are open to the public. Council Chambers seating is unavailable at this time due to social distancing. We encourage the use of the following tools to participate: watch live meetings on YouTube Live Feed (www.youtube.com/cityoflaramie/live), Cable Channel 191, or Zoom Webinar- Meeting ID: 825 3976 3767 Passcode: 129062 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting can be provided via Zoom meeting. Public comments may also be submitted via email: council@cityoflaramie.org. Please email: clerk@cityoflaramie.org to request to make public comment during speaking time by no later than 3:00 pm on the day the meeting is to occur. Position of speaking will be assigned by lottery. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/82539763767?pwd=bE1hMmZORlMrOTNlSmZ6TjRUMHorZz09>

- 1. CALL TO ORDER**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**
(Limit of 3 minutes per speaker.)
- 5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY ____, seconded by ____, that the following changes to the Agenda be approved:

B. MOTION BY ____, seconded by ____, that the Agenda be set as submitted

or changed.

6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS

6.A. PROCLAMATIONS & PRESENTATIONS

6.A.i. PROCLAMATION: Honoring Hunger Action Month

Documents:

[Hunger action month.pdf](#)

6.A.ii. PROCLAMATION: National Food Safety Education Month

Documents:

[National Food Safety Education Month 8-5-21.pdf](#)

6.A.iii. PRESENTATION: Community Vaccination Efforts Presentation [Councilor Cumbie]

6.B. PUBLIC HEARING

6.C. ANNOUNCEMENTS

6.C.i. Monthly Staff Recognition

- o Dani Sheppard

7. Disclosures by City Council Members

8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY _____, seconded by _____, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

9. CONSENT AGENDA

9.A. MINUTES: City Council Meeting Minutes from July 28 and August 3, 2021

Action:

that Council approve the Minutes of the following City Council meetings: the Special Meeting of July 28, 2021 and the Regular Meeting and Public Hearing of August 3, 2021, and have them placed on file for public inspection.

[Bartholomew, CC]

Documents:

[Minutes SM 7-28-21 Council interviews.pdf](#)
[Minutes 8-3-21.pdf](#)

9.B. CEMETERY DEEDS: Cemetery Deeds for August 1-15, 2021

Action:

that the Cemetery Deeds for August 1-15, 2021 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

[Feezer, ACM]

9.C. LICENSE: Temporary Use of Retail Liquor License No #2 High Elevation Investments dba Mulligans on September 25, 2021 in Cheyenne, Wyoming

Action:

That City Council approve temporary use of City of Laramie Liquor License #2 High Elevation Investments dba Mulligans on September 25, 2021 at Blue Federal Credit Union in Cheyenne, WY, for use at a wedding reception.

[Bartholomew, CC]

Documents:

[Cover Sheet temp use in Cheyenne, WY Mulligans 8-17-21 \(2\).pdf](#)
[Mulligans Pub Chyenne app 8-17-21_Redacted.pdf](#)

9.D. LICENSE: Temporary Use of Retail Liquor License No. #2 High Elevation Investments dba Mulligans on August 21, 2021 at Deerwood Ranch in Albany County, WY.

Action:

That City Council approve temporary use of City of Laramie Liquor License #2 High Elevation Investments dba Mulligans on August 21, 2021 at Deerwood Ranch in Albany County, WY, for use at a wedding reception.

[Bartholomew, CC]

Documents:

[Cover Sheet temp use in Albany County Mulligans 8-17-21 \(2\).pdf](#)
[Catering Permit-Mulligans Pub 8-17-21.pdf](#)

9.E. AMENDMENT: Consideration of amendment number one to the agreement between the City of Laramie and Dwel, Inc. for professional design, engineering, and architectural services for the food pantry expansion at Laramie Interfaith.

Action:

that City Council approve amendment number one to the agreement between the City of Laramie and Dwel, Inc. for professional design, engineering, and architectural services for the food pantry expansion at Laramie Interfaith in the amount of \$2,260.00 for a total amended agreement of \$35,920 and authorize the Mayor and Clerk to sign.

[Feezer, ACM]

Documents:

[IFCDBG Dwel Amendment 8.17.21 Cover Sheet.pdf](#)
[Amendment One DWEL Design.Arch Agreement 2021.pdf](#)
[DWEL Design.Arch Agreement Signed.pdf](#)

9.F. AMENDMENT: Consideration of amendment number one to the contract between the City of Laramie and Big Huhnks Excavation, Inc. for the construction of the Scout Park Development Project.

Action:

that City Council approve amendment number one to the contract between the City of Laramie and Big Huhnks Excavation, Inc. for the construction of the Scout Park Development Project in the amount of \$48,642.00 for a total amended contract of \$642,683.98 and associated budget amendment of \$25,000 leaving a \$6,060 contingency and authorize the Mayor and Clerk to sign.

[Feezer, ACM/Hunter, Parks]

Documents:

[SPTSPD Change Order 1 8.17.21 Cover Sheet.pdf](#)
[Amendment One SPTSPD 8.17.21.pdf](#)
[2 Cont.C-3565 Big Huhnks Excavation 5-4-21.pdf](#)

9.G. MOU: Consideration of a Memorandum of Understanding between the City of Laramie, Wyoming and Albany County, Wyoming for Mosquito Control Surveillance Services.

Action:

that Council approve the Memorandum of Understanding between the City of Laramie and Albany County, Wyoming for Mosquito Control Surveillance Services related to the 2021 Emergency Insect Management Grant and authorize the Mayor and Clerk to sign.

[Hunter, Parks/Feezer, ACM]

Documents:

[Agenda Cover EIMG21 County MOU.pdf](#)
[MOU Mosquito Control 8-6-21.pdf](#)

9.H. ORDINANCE: Original Ordinance No. 2029, Approving the Franchise Agreement for Cable TV Services between the City of Laramie, Albany County, Wyoming and Clarity Telecom, LLC

Third and Final Reading. (Introduced by Gabriel)

Action:

I move to approve third and final reading of Original Ordinance No. 2029 approving the Nonexclusive Franchise Agreement for Cable Services between the City of Laramie, Wyoming and Clarity Telecom, LLC, locally known as Vast Broadband and authorize the Mayor and City Clerk to sign.

[Jordan, CM]

Documents:

[Cover Sheet Orig Ord 2029 Clarity Vast Broadband Franchise--3rd and Final Reading.pdf](#)
[Orig Ord 2029.pdf](#)

9.I. EASEMENT: Easement Agreement with Rocky Mountain Power at the Municipal Operations Center-North Campus

Action:

move to approve the Underground Right-of-Way Easement for the Municipal Operations Center-North Campus with Rocky Mountain Power and authorize the Mayor and City Clerk to sign.

[Webb, PW]

Documents:

[Cover Sheet RMP MOC Easement.pdf](#)
[RMP Underground Easement.pdf](#)

9.J. AGREEMENT: Consideration of an agreement for professional engineering design services between the City of Laramie and Russell+Mills for Laramie Rotary Clubs Park at Grand View Heights and associated budget amendment.

Action:

that City Council approve the agreement for professional engineering design services between the City of Laramie and Russell+Mills for Laramie Rotary Clubs Park at Grand View Heights in an amount not to exceed \$64,910.00 and approve the associated budget amendment of \$14,910.00 and authorize the Mayor and Clerk to sign.

[Feezer, ACM/Hunter, Parks]

Documents:

[Rotary Clubs Park Design.Engineering Cover Sheet.pdf](#)
[Rotary Clubs Park.Design.Engineering.CD.Agreement Russell.Mills 2021.pdf](#)
[Clubs Park.Design.Engineering.CD RFQ Attachment A.pdf](#)
[Rotary Clubs Park Proposal Attachment B.pdf](#)
[Rotary Clubs Park Project Fees Attachment C.pdf](#)

9.K. RESOLUTION: Resolution 2021-58, reassigning the Council Liaison position on the Laramie Boards and Commissions

Action:

That Council approve Resolution 2021-58, appointing Councilor Fred Schmechel to the Local Emergency Planning Committee, Laramie Rifle Range, Laramie Beautification Committee and Urban Systems Advisory Committee and appoints Councilor Jayne Pearce to the Planning Commission/Zoning Board of Adjustment, Councilor Brian Harrington to the Laramie Regional Airport JPB, and Councilor Andrea Summerville to Laramie Chamber Business Alliance/LEDC for the remainder of the 2021/22 term as Council Liaison, and authorize the Mayor and Clerk to sign.

[Bartholomew, CC]

Documents:

[AgendaCover Reso 2021-58,Fred Schmechel Council Liasion 8-17-21.pdf](#)
[Reso 2021-58 Appt Council Liaison Positions 8-17-21.pdf](#)
[BC_Appts_January 2021_Master_Appointments Attachment A 1-21 8-17-21.pdf](#)

9.L. SCHEDULE MEETINGS:

that the following meeting be scheduled:

- a. August 24, 2021, 6:00 pm – WORK SESSION: Bee Keeping Regulations
- b. September 7, 2021, 6:30 pm- PUBLIC HEARING: Original Ordinance No. 2030, Vacating approximately a 102,500 square foot area of right-of-way including a portion of Lewis Street, 11th Street, 12th Street and the alley within and adjacent to Block 2, University Place Addition.
- c. October 26, 2021, 6:00 pm - WORK SESSION: Meet and Greet with Laramie Youth Council

10. REGULAR AGENDA

**11. Green Waste Grinding Services at the Laramie Landfill
[Webb, PW]**

Documents:

[Cover Sheet Green Waste H2.pdf](#)
[Contract H2 Enterprises.pdf](#)
[H2 Enterprises Contract Attachment A.pdf](#)

12. Resolution 2021-57, supporting Covid-19 vaccination efforts by authorizing contributions from unencumbered funds for the provision of vaccination incentives.

[Feezer, ACM]

Documents:

[Resolution 2021.57 Cover Sheet.pdf](#)

13. Submission of a FAA Airport Improvement Program (AIP) Grant Agreement for Laramie Regional Airport to Update the Airport Master Plan [Bartholomew, CC]

Documents:

[Cover Sheet LRA FAA Grant 8-17-21.pdf](#)
[LAR-NMG-3-56-0017-040-2021-Grant Agreement - unsigned.pdf](#)

14. Original Ordinance No. 2030, vacating a portion of Lewis Street, 11th Street, 12th Street and the Alley within and adjacent to Block 2, University Place Addition

Introduction and First Reading.

[Teini, Planning Manager]

Documents:

[City Council Cover Sheet 1st Reading 8.17.2021.pdf](#)
[Ordinance 1st Reading 8.17.2021.pdf](#)
[PC Staff Report VAC-21-01.pdf](#)

15. Resolution 2021-55, Amending Rules of Procedure for City Council [Bartholomew, CC]

Documents:

[Cover Sheet Rules of Procedure for City Council 8-17-21.pdf](#)
[Reso 2021-55 Rules of Procedure for City Council 7-6-21.pdf](#)
[Attachment A- Rules of Procedure City Council 8-3-21.pdf](#)

16. Memorandum of Understanding between the County of Albany, Wyoming, The Albany County Sheriff's Office and the City of Laramie for Housing of Municipal Inmates

[Jordan, CM]

Documents:

[CoverMOUMunilInmateHousingACDC2021.pdf](#)
[MOU Housing Municipal Inmates 8-6-21.pdf](#)

17. Public Comments

(Please observe the time limit of three (3) minutes per speaker.)

18. Consideration of future Council work session topics

Documents:

[Future Work Session Topics 8-17-2021.pdf](#)
[Upcoming Meetings 8-17-21.pdf](#)

19. Adjourn to Executive Session regarding Land Negotiations, WY § 16-4-405

(a)(vii).