

# AGENDA

## CITY OF LARAMIE, WYOMING

### CITY COUNCIL REGULAR MEETING

CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE

TUESDAY, AUGUST 15, 2023, 6:30 PM

(Pre-Council Meeting begins at 6:15 pm)

City Council Meetings are open to the public in accordance with W.S. 16-4-403.

Meetings are currently available in-person on a first come first serve basis, YouTube Live Feed ([www.youtube.com/cityoflaramie/live](http://www.youtube.com/cityoflaramie/live)), Cable Channel 191, or Zoom Webinar- Meeting ID: 825 9744 4681 Passcode: 765764 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting may be provided in-person or via Zoom meeting. Public comments may also be submitted via email: [council@cityoflaramie.org](mailto:council@cityoflaramie.org). **Please email: [clerk@cityoflaramie.org](mailto:clerk@cityoflaramie.org) to request speaking time during the 30-minute public comment periods on non-agenda items by no later than 3:00 pm on the day of the meeting. Limited speaking slots may be assigned by lottery for non-agenda items when more than 10 requests are received; public comments may also be submitted in writing to [council@cityoflaramie.org](mailto:council@cityoflaramie.org) for the record. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting. Pre-meetings are held prior to Regular Council Meetings at 6:15 pm for the purpose of discussing items on the Council's consent agenda for the Regular Meeting and the scheduling of items on Council's agenda.**

**Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.**

**Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.**

**Written materials and other items must be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.**

Zoom Link: <https://cityoflaramie.zoom.us/j/82597444681?pwd=Ui95emlTWm1XaFkyMmhiSFROREp1UT09>

**1. CALL TO ORDER**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**

(Limit of 3 minutes per speaker.)(Written or other materials must be submitted to the City Clerk for public record and dissemination six (6) days prior to the meeting per City Council Rules of Procedure Appendix B.)

**5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

**6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

**6.A.i. PROCLAMATION: Never Give Up Day**

Documents:

[Never Give Up Day 8-15-23.pdf](#)

**6.B. PUBLIC HEARING**

**6.C. ANNOUNCEMENTS**

**6.C.i. Monthly Staff Recognition**

- o Nancy Bartholomew, City Clerk (Rock Star of the Month)
- o Madison Campbell, Mischa Yurista, Taylor Saunders, Hank Shaver, Kevin Montez, and David Phillips, Lifeguards (Kudos Korner)

**7. Disclosures by City Council Members**

**8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests,

in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

## **9. CONSENT AGENDA**

### **9.A. MINUTES: City Council Meeting Minutes from August 1, 2023**

#### **Action:**

that Council approve the Minutes of the following City Council meetings: the Public Hearings and the Regular Meeting from August 1, 2023, and have them placed on file for public inspection.

**[Bartholomew, CC]**

Documents:

[PH Reso 2023-48 Laramie Area Growth Plan 8-1-23.pdf](#)

[Minutes 8-1-23.pdf](#)

### **9.B. MINUTES: Minutes from the Laramie Regional Airport Board Meeting on July 13, 2023**

#### **Action:**

I move to acknowledge receipt of the Laramie Regional Airport Board meeting minutes of July 13, 2023.

**[Bartholomew, CC]**

Documents:

[7.13.23 Rules \\_ Regs Hearing Minutes LRAB F.pdf](#)

### **9.C. MINUTES: Minutes from the Laramie Regional Airport Board Meeting on June 14, 2023**

#### **Action:**

I move to acknowledge the receipt of the Laramie Regional Airport Board meeting minutes of June 14, 2023.

**[Bartholomew, CC]**

Documents:

[6.14.23 Board Meeting Minutes LRAB F.pdf](#)

### **9.D. MINUTES: Minutes from the Civil Service Commission Regular Meeting on April 12, 2023**

#### **Action:**

I move to acknowledge receipt of the Civil Service Commission regular meeting minutes from April 12, 2023.

[Bartholomew, CC]

Documents:

[CSCP Minutes 4-12-23.pdf](#)

[CSCF Minutes 4-12-23.pdf](#)

**9.E. MINUTES: Minutes from the Downtown Development Authority Meeting on July 6 and 11, 2023**

**Action:**

I move to acknowledge receipt of the Downtown Development Authority meeting minutes of July 6 and 11, 2023.

**[Bartholomew, CC]**

Documents:

[DDA Minutes 7.11.2023.pdf](#)

[DDA Minutes Special Meeting 7.6.2023.pdf](#)

**9.F. CEMETERY DEEDS: Cemetery Deeds for August 1-15, 2023**

**Action:**

that the Cemetery Deeds for August 1 - 15, 2023, be accepted, the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**[Feezer, ACM]**

**9.G. MOU: Consideration of Memorandum of Understanding between the Laramie Police Department and the University of Wyoming Police Department**

**Action:**

move to approve the Wyoming Law Enforcement Extraterritorial Assistance Memorandum of Understanding, between the Laramie Police Department and the the Albany County Sheriff's Office. and authorize the Mayor and Clerk to sign.

**[Browne, Police Chief]**

Documents:

[Cover Sheet - MOU UW Aug 2023.pdf](#)

[48000-LPD-June 2023\\_Signed.pdf](#)

**9.H. MOU: Consideration of a Memorandum of Understanding between the City of Laramie, Wyoming and Albany County, Wyoming for Mosquito Control Surveillance Services**

**Action:**

that Council approve the Memorandum of Understanding between the City of Laramie and Albany County, Wyoming for Mosquito Control Surveillance Services related to the 2023 Emergency Insect Management Grant and authorize the Mayor and Clerk to sign.

**[Deerman, Mosquito/Hunter, Parks/Feezer, ACM]**

Documents:

[Agenda Cover County MOU Mosquito Surv.pdf](#)  
[MOU. Al Co Mosquito Control 8-15-23.pdf](#)

**9.I. RESOLUTION: Resolution 2023-61, Appointing One At-Large Member to Urban Systems Advisory Committee**

**Action:**

that Council move to approve Resolution 2023-61, appointing one at-large member, Joe Lord, to a term expiring on July 3, 2025, and authorize the Mayor and Clerk to sign.

**[Bartholomew, CC]**

Documents:

[Cover Sheet USAC Appt 1 member at-large 8-15-23 1.pdf](#)  
[Resolution to appt Joseph Lord 8-15-23.pdf](#)

**9.J. RESOLUTION: Resolution 2023-62, Appointing One Member to the Environmental Advisory Committee**

**Action:**

to approve Resolution 2023-62, to appoint Kyle McDonald to the Environmental Advisory Committee for a term expiring November 7, 2024, and authorize the Mayor and Clerk to sign.

**[Bartholomew, CC]**

Documents:

[Cover Environmental Advis Comm 8-15-23.pdf](#)  
[Reso 2023-62 EAC\\_appt one members 8-15-23.pdf](#)

**9.K. SCHEDULE MEETINGS:**

that the following meeting be scheduled:

- i. August 29, 2023, 6:00 pm (cancel) - Ward Meetings

**10. REGULAR AGENDA**

**11. Resolution 2023-63, Authorizing the Submission of an application to the Wyoming Water Development Commission for Level III construction grant and loan funding for the Dowlin Diversion Rehabilitation and Fish Passage Project**

**[J. Jordan, City Manager; J. Smith, Natural Resource Program Administrator]**

Documents:

[DescriptionBackground.Resolution202363.pdf](#)  
[Reso2023-63WWDCLevelIIIGrantDowlinDiversionRehab.pdf](#)

**12. Submission of an Airport Improvement Program (AIP) Project No. 3-56-0017-048-2023 Grant Agreement for ARFF Truck in the amount of \$927,963 [Amy Terrell, Laramie Regional Airport]**

Documents:

[City Cover Sheet Grant Approval.pdf](#)

[LAR-NMG-3-56-0017-048-2023-Grant Agreement - unsigned.pdf](#)

**13. Public Comments**

(Please observe the time limit of three (3) minutes per speaker.)

**14. Consideration of Future Council Work Session Topics**

Documents:

[Future Work Session Topics 8-15-2023.pdf](#)

[Upcoming Meetings 8-15-23.pdf](#)

**15. Adjourn to Executive Session regarding Litigation, WY § 16-4-405(a)(iii).**