

# AGENDA

## CITY OF LARAMIE, WYOMING

### CITY COUNCIL REGULAR MEETING

CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE

TUESDAY, JULY 18, 2023, 6:30 PM

(Pre-Council Meeting begins at 6:00 pm)

City Council Meetings are open to the public in accordance with W.S. 16-4-403.

Meetings are currently available in-person on a first come first serve basis, YouTube Live Feed ([www.youtube.com/cityoflaramie/live](http://www.youtube.com/cityoflaramie/live)), Cable Channel 191, or Zoom Webinar- Meeting ID: 870 3127 8236 Passcode: 594222 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting may be provided in-person or via Zoom meeting. Public comments may also be submitted via email: [council@cityoflaramie.org](mailto:council@cityoflaramie.org). **Please email: [clerk@cityoflaramie.org](mailto:clerk@cityoflaramie.org) to request speaking time during the 30-minute public comment periods on non-agenda items by no later than 3:00 pm on the day of the meeting. Limited speaking slots may be assigned by lottery for non-agenda items when more than 10 requests are received; public comments may also be submitted in writing to [council@cityoflaramie.org](mailto:council@cityoflaramie.org) for the record. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting. Pre-meetings are held prior to Regular Council Meetings at 6:00 pm for the purpose of discussing items on the Council's consent agenda for the Regular Meeting and the scheduling of items on Council's agenda.**

**Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.**

**Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.**

**Written materials and other items must be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.**

Zoom Link: <https://cityoflaramie.zoom.us/j/87031278236?pwd=REZCNk14U3ZjTHVDcnZKSm53MkpNUT09>

**1. CALL TO ORDER**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**

(Limit of 3 minutes per speaker.)(Written or other materials must be submitted to the City Clerk for public record and dissemination six (6) days prior to the meeting per City Council Rules of Procedure Appendix B.)

**5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

**6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

**6.B. PUBLIC HEARING**

**6.B.i. PUBLIC HEARING: Cirrus Sky, East Phase Final Plat**

Documents:

[Legal Ad CC Public Meeting 7-18-2023.pdf](#)

**6.B.ii. PUBLIC HEARING: Stagecoach Subdivision, 2nd Filing Preliminary Plat**

Documents:

[Legal Ad CC Public Meeting 7-18-2023.pdf](#)

**6.C. ANNOUNCEMENTS**

**6.C.i. Monthly Staff Recognition**

- o Rock Star- Kevin Johnston (Senior Facilities Maintenance Worker)
- o Kudos Korner- Kynlee Jolley, Kaytlin Sprague, and Bailey Sprague (Park and Recreation Photo)

**7. Disclosures by City Council Members**

## **8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

## **9. CONSENT AGENDA**

### **9.A. MINUTES: City Council Meeting Minutes from June 20 and July 5, 2023**

#### **Action:**

that Council approve the Minutes of the following City Council meetings: the Public Hearings of June 20, 2023, and the Regular Meeting and Public Hearing from July 5, 2023, and have them placed on file for public inspection.

**[Bartholomew, CC]**

Documents:

[PH OO 2064 Creating Police Citizen Review Board 6-20-23.pdf](#)  
[PH OO 2063 Amend Title 15 Annexation Requirements 6-20-23.pdf](#)  
[PH Reso 2023-35 Adopting Casper Aquifer Protection Plan Update 7-5-23.pdf](#)  
[Minutes 7-5-23.pdf](#)

### **9.B. CEMETERY DEEDS: Cemetery Deeds for July 1-15, 2023**

#### **Action:**

that the Cemetery Deeds for July 1-15, 2023, be accepted, the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**[Feezer, ACM]**

### **9.C. FINAL PLAT: Cirrus Sky, East Phase-Final Plat**

#### **Action:**

to approve Cirrus Sky, East Phase Final Plat, based on findings of fact and conclusions of law, and authorize the Mayor and Clerk to sign the plat.

**[Gabathuler, Principal Planner]**

Documents:

[CC cover sheet 7.18.23.pdf](#)  
[PC Staff Report 6.26.23.pdf](#)

### **9.D. AGREEMENT: Professional Engineering Services Agreement for the**

### **City-Wide Survey Point Improvement Project**

**Action:**

I move to award the Professional Services Agreement for the City-Wide Survey Point Improvement Project to Trihydro Corporation of Laramie, WY, in the amount of \$89,600.00 plus a contingency of \$8,960.00 for a total amount not to exceed \$98,560.00 and authorize the Mayor and City Clerk to sign.

**[Webb, PW]**

Documents:

[Cover Sheet PES City-Wide Survey Point.pdf](#)  
[City-Wide Survey Point PES Agreement.pdf](#)

### **9.E. WAM MEMBERSHIP: Wyoming Association of Municipalities Annual Membership**

**Action:**

that Council move to approve the renewal of Wyoming Association of Municipalities Membership for the City of Laramie in the amount of \$33,038.00.

**[Bartholomew, CC]**

Documents:

[Cover Sheet WAM Membership Dues 7-18-23.pdf](#)  
[WAM Annual Invoice 7-7-23.pdf](#)

### **9.F. LICENSE: Bar and Grill Liquor License No. BG-12 San Luis Mexican Restaurant LLC Changing Trade Name to Almanza's Authentic Mexican Restaurant**

**Action:**

that City Council acknowledge receipt of the change in trade name for Bar and Grill Liquor License No. BG- 12 San Luis Mexican Restaurant, LLC to Almanza's Authentic Mexican Restaurant.

**[Bartholomew, CC]**

Documents:

[Cover Sheet San Luis Mexican Restaurant LLC trade name change 7-18-23.pdf](#)  
[San Luis Mexican Rest LLC trade name change 7-7-23.pdf](#)

### **9.G. LICENSE: Temporary Use of City of Laramie Microbrewery Liquor License M-8 for Bonds Brewing Company LLC dba Bonds Brewing Company located in Carbon County for WhatFest**

**Action:**

That City Council approve a temporary use of City Microbrewery Liquor License M- 8 for Bonds Brewing Company LLC dba Bonds

Brewing Company at 1628A State Highway 130, Saratoga, WY in Carbon County on July 28 and 29, 2023 from 11:00 am to 11:00 pm for WhatFest.

**[Bartholomew, CC]**

Documents:

[Cover Sheet, temp use in Carbon county Bonds Brewery 7-18-23.pdf](#)  
[Bonds Brewing Whatfest permit 7-13-23.pdf](#)

**9.H. LICENSE: Temporary Use of City Retail Liquor License #25 for Ya Sou Inc dba 3rd Street Bar in Albany County at 1515 Two Rivers Rd, Bosler, WY for Tom Horn Days**

**Action:**

That City Council approve a temporary use of City Retail Liquor License #25 for Ya Sou Inc dba 3<sup>rd</sup> Street Bar in Albany County at 1515 Two Rivers Rd, Bosler, WY 82051, for August 11-13<sup>th</sup> for Tom Horn Days.

**[Bartholomew, CC]**

Documents:

[Cover Sheet, temp use in county Ya Sou Inc 7-18-23.pdf](#)  
[DOC 3- Catering Permit for Tom Horn Days\\_Redacted.pdf](#)

**9.I. RESOLUTION: Consideration of Resolution 2023-45, supporting WYDOT improvements on 3rd Street, requesting additional items**

**Action:**

that the Laramie City Council approve Resolution 2023-45, supporting WYDOT improvements on 3rd Street, requesting additional items, and authorize the Mayor and Clerk to sign.

**[Feezer, ACM]**

Documents:

[Resolution 2023-45 3rd Street Beautification WYDOT Cover Sheet.pdf](#)  
[Resoltuion 2023-45 3rd Street Beautification WYDOT.pdf](#)

**9.J. RESOLUTION: Resolution 2023-49, Appointing Five (5) Members to the Urban Renewal Agency**

**Action:**

move to approve Resolution 2023-49, appointing Davonna Douglass to a term expiring October 31, 2024, John Freeman to a term expiring on October 31, 2025, Fred Schmechel to a term expiring on October 31, 2026, Lisa Rich to a term expiring October 31, 2027, and Abe Lentner to a term expiring on October 31, 2028, and authorize the Mayor and City Clerk to sign.

**[Bartholomew, CC]**

Documents:

[Cover Sheet Reso 2023-49 appt five members to URA 7-18-23.pdf](#)  
[Reso 2023-49 Appt 5 members to URA 7-18-23.pdf](#)

**9.K. SCHEDULE MEETINGS:**

that the following meeting be scheduled:

- i. August 8, 2023, 6:00 pm - WORK SESSION: Broadband Report
- ii. August 8, 2023, 6:00 pm - WORK SESSION: 5th Tuesday Ward Meetings

**10. REGULAR AGENDA**

**11. Bid Award to Braun Northwest, Inc. for a Type 1 Ambulance  
[Johnson, Fire Chief]**

Documents:

[Cover Sheet - Braun Bid MS 145.pdf](#)  
[Braun Bid MS145.pdf](#)

**12. Stagecoach Subdivision, 2nd Filing Preliminary Plat**

**Action:**

to approve Stagecoach Subdivision, 2nd Filing Preliminary Plat, based on findings of fact and conclusions of law, and authorize the Mayor and Clerk to sign the plat.

**[Gabathuler, Principal Planner]**

Documents:

[CC cover sheet 7.18.2023.pdf](#)  
[Planning Commission Staff Report 6.26.23.pdf](#)

**13. Consideration of Bid Award and Budget Amendment for Indoor Leisure Pool Improvements**

**[Guerin, Recreation/Feezer, ACM]**

Documents:

[Leisure pool improvements Cover Sheet.tf.pdf](#)  
[Construction Contract SPTIDL.Draft.pdf](#)

**14. Resolution 2023-52, Authorization and Approval of Full Time Employee (FTE) Position in the Laramie Fire/EMS Service**

**[Johnson, Fire Chief]**

Documents:

[Background.EMS1FTEAuthorization.pdf](#)  
[Resolution2023-52.pdf](#)

**15. Resolution 2023-53, Accepting and Approving the Findings of the Complete**

**and Final Level II Dowlin Diversion Rehabilitation and Fish Passage Study  
[Jordan, CM]**

Documents:

[BackgroundDowlinDiversionDam07182023 1.pdf](#)  
[Reso 2023-53 Dowlin Fish ByPass Level IIAcceptance 1.pdf](#)

**16. Resolution 2023-50, Adopting the Bylaws for the Laramie Police Advisory Board  
[Jordan, CM; Browne, Police Chief]**

Documents:

[Cover Sheet LPAB July 18.pdf](#)  
[Reso 2023-50 Bylaws for Laramie Police Advisory Board 7-18-23.pdf](#)  
[Attachment A LPAB Bylaws 7-12-23 .pdf](#)

**17. Resolution 2023-52, Appointing Nominating Committee to Recommend a Slate of Candidates and Terms of Office to Establish the Laramie Police Advisory Board  
[Jordan, CM]**

Documents:

[DescriptionLPABNominatingCmmttee.pdf](#)  
[Reso 2023-52 LPABNominatingCommittee.pdf](#)

**18. Public Comments**

(Please observe the time limit of three (3) minutes per speaker.)

**19. Consideration of Future Council Work Session Topics**

Documents:

[Future Work Session Topics 7-18-2023.pdf](#)  
[Upcoming Meetings 7-18-23.pdf](#)

**20. Adjourn to Executive Session regarding Litigation, WY § 16-4-405(a)(iii).**