

# AGENDA

## CITY OF LARAMIE, WYOMING

### CITY COUNCIL REGULAR MEETING

CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE  
WEDNESDAY, JULY 5, 2023, 6:30 PM (Due to 4th of July  
Holiday)

(Pre-Council Meeting begins at 6:00 pm)

City Council Meetings are open to the public in accordance with W.S. 16-4-403. Meetings are currently available in-person on a first come first serve basis, YouTube Live Feed ([www.youtube.com/cityoflaramie/live](http://www.youtube.com/cityoflaramie/live)), Cable Channel 191, or Zoom Webinar- Meeting ID: 844 4353 0699 Passcode: 226243 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting may be provided in-person or via Zoom meeting. Public comments may also be submitted via email: [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Please email: [clerk@cityoflaramie.org](mailto:clerk@cityoflaramie.org) to request speaking time during the 30-minute public comment periods on non-agenda items by no later than 3:00 pm on the day of the meeting. Limited speaking slots may be assigned by lottery for non-agenda items when more than 10 requests are received; public comments may also be submitted in writing to [council@cityoflaramie.org](mailto:council@cityoflaramie.org) for the record. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting. Pre-meetings are held prior to Regular Council Meetings at 6:00 pm for the purpose of discussing items on the Council's consent agenda for the Regular Meeting and the scheduling of items on Council's agenda.

**Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.**

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials and other items must be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that

copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/84443530699?pwd=N0tZRFdXaENsaDlyS2FGSGpMUGUzQT09>

**1. CALL TO ORDER**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**

(Limit of 3 minutes per speaker.)(Written or other materials must be submitted to the City Clerk for public record and dissemination six (6) days prior to the meeting per City Council Rules of Procedure Appendix B.)

**5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

**6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

**6.B. PUBLIC HEARING**

**6.B.i. PUBLIC HEARING: City Council Resolution 2023-35, Resolution of the City of Laramie City Council adopting the Casper Aquifer Protection Plan Update-a Collaboration between Albany County and the City of Laramie in its Entirety**

Documents:

[Legal Ad CC Public Meeting 7-5-2023.pdf](#)

**6.C. ANNOUNCEMENTS**

**7. Disclosures by City Council Members**

**8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Consent Agenda be

approved and that each specific action on the Consent Agenda be approved as indicated.

## **9. CONSENT AGENDA**

### **9.A. MINUTES: City Council Meeting Minutes from June 20, 2023**

**Action:**

that Council approve the Minutes of the following City Council meetings: the Regular Meeting of June 20, 2023, and have them placed on file for public inspection.

**[Bartholomew, CC]**

Documents:

[Minutes 6-20-23.pdf](#)

### **9.B. MINUTES: Minutes from the May 3 and 19, 2023 Laramie Regional Airport Joint Powers Board Meetings**

**Action:**

to acknowledge receipt of the Laramie Regional Airport Joint Powers Board meeting minutes from May 3 and May 19, 2023.

**[Bartholomew, CC]**

Documents:

[5.3.23 LRAB Special Meeting Minutes.pdf](#)  
[LRAB 5.19.23 Minutes Final.pdf](#)

### **9.C. MINUTES: Minutes from the January 17, 2023 Albany County Tourism Joint Powers Board Meeting**

**Action:**

to acknowledge receipt of the meeting minutes for January 17, 2023 for Albany County Tourism Joint Powers Board.

**[Bartholomew, CC]**

Documents:

[Jan\\_2023\\_Minutes\\_f02594c4-de6d-4b24-a4b9-703b4ba44149.pdf](#)

### **9.D. MINUTES: Minutes from the June 13, 2023 Downtown Development Authority Meeting**

**Action:**

to acknowledge receipt of the meeting minutes for June 13, 2023 for Downtown Development Authority.

**[Bartholomew, CC]**

Documents:

**9.E. MINUTES: Minutes from the May 11, 2023 Traffic Safety Commission**

**Action:**

Move to acknowledge receipt of the May 11, 2023, Traffic Safety Commission Minutes and place them on file for public inspection.

**[Webb, PW]**

Documents:

[05.11.23 TSC Minutes Combined.pdf](#)

**9.F. CEMETERY DEEDS: Cemetery Deeds for June 16-30, 2023**

**Action:**

that the Cemetery Deeds for June 16-30, 2023, be accepted, the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**[Feezer, ACM]**

**9.G. VOUCHERS: June 2023**

**Action:**

that the following Resolution be adopted: **BE IT RESOLVED:** that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of July. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

**[Wade, ASD]**

**9.H. AMENDMENT-BUDGET: Accepting a donation from the Laramie Beautification Committee and amending the budget for the City Hall Art Project**

**Action:**

that the Laramie City Council accept the donation from the Laramie Beautification Committee in an amount of \$12,000 to supplement the City Hall Art Project and further authorize and equal amount amendment to the public art initiatives expenditures.

[Guerin, Recreation/Freezer, ACM]

Documents:

[Accepting Laramie Beautification Committee Donation Cover Sheet.pdf](#)  
[LPAC City Hall Design Competition.pdf](#)

**9.I. LICENSE: Restaurant Liquor License No. R64 Palermo's Italian Restaurant LLC dba Palermo's Italian Restaurant located at 207 S 3rd Street is Closed Effective June 5, 2023**

**Action:**

that City Council acknowledge receipt of the change operating status to closed for Palermo's Italian Restaurant LLC dba Palermo's Italian Restaurant located at 207 S 3<sup>rd</sup> Street effective June 5, 2023.

**[Bartholomew, CC]**

Documents:

[Cover Sheet Palermos Italian Restaurant LLC closure 7-5-23.pdf](#)

**9.J. LICENSE: Temporary Use of a City Retail Liquor License #15 for WRCH Laramie LLC dba Wyoming Rib and Chop within Albany County for a Wedding Rehearsal Dinner at Deerwood Ranch on July 14, 2023**

**Action:**

That City Council approve a temporary use of a City Retail Liquor License #15 for WRCH Laramie LLC dba Wyoming Rib and Chop within Albany County for a Wedding Rehearsal Dinner at Deerwood Ranch on July 14, 2023.

**[Bartholomew, CC]**

Documents:

[Cover Sheet, temp use in county Rib and Chop 7-5-23.pdf](#)  
[Alcohol Permit for 07.14.pdf](#)

**9.K. RESOLUTION: Resolution 2023-41, Appointing One (1) Member as the Traffic Safety Commission Appointee to the Urban Systems Advisory Committee**

**Action:**

I move Council approve Resolution 2023- 41, appointing Harold Colby to the Urban Systems Advisory Committee for a two (2) year term, expiring on August 6, 2025, and authorize the Mayor and City Clerk to sign.

**[Webb, PW]**

Documents:

**9.L. REOSLUITON: Resolution 2023-42, Appointing Two Members to the Albany County Tourism Joint Powers Board**

**Action:**

that Council move to approve Resolution 2023- 42, to appoint David Lewis for the remainder of a term expiring June 30, 2024, and re-appoint Kaley Holyfield to a term expiring June 30, 2025, to the Albany County Tourism Joint Powers Board, and authorize the Mayor and Clerk to sign.

**[Bartholomew, CC]**

Documents:

[Cover Sheet Reso 2023-42 Albany County Tourism Board 7-5-23.pdf](#)  
[Reso 2023-42 Appt Two Members ACTB 7-5-23.pdf](#)

**9.M. RESOLUTION: Resolution 2023-43, Appointing Two Members to the Downtown Development Authority**

**Action:**

move to approve Resolution 2023- 43, re- appointing Marty Oblasser and Tom Haas to the Downtown Development Authority for terms expiring June 30, 2027, and authorize the Mayor and City Clerk to sign.

**[Bartholomew, CC]**

Documents:

[Cover Sheet Reso 2023-43 7-5-23.pdf](#)  
[Reso 2023-43 Appt Two Members DDA 7-5-23.pdf](#)

**9.N. RESOLUTION: Resolution 2023-44, Authorizing Submission of an Application to the State Loan and Investment Board for a Local Government ARPA Grant for the Wellhead Buildings Upgrades Project**

**Action:**

I move to approve Resolution 2023- 44, Authorizing Submission of an Application to the State Loan and Investment Board for a Local Government ARPA Grant for the Wellhead Buildings Upgrades Project and authorize the Mayor and City Clerk to sign the resolution and certification statement.

**[Webb, PW]**

Documents:

[Cover Sheet Res 2023-44 ARPA Wellhead July 2023.pdf](#)  
[Res 2023-44 ARPA Wellhead July 2023.pdf](#)

**9.O. ORDINANCE: Original Ordinance No. 2063, Amending Title 15 of Laramie Municipal Code for the Purposes of Updating the Notice Requirements for Annexation Procedures due to language in Wyoming State Statute 15-1-402**

Third and Final Reading. (Introduced by Richardson)

**Action:**

Move to approve Original Ordinance No. 2063, amending Title 15 of Laramie Municipal Code for the purposes of updating the notice requirements for Annexation procedures due to language in Wyoming State Statute 15-1-402., as recommended by the Planning Commission, on third and final reading, in accordance with findings of fact and conclusions of law, and authorize the Mayor and Clerk to sign the ordinance.

**[Teini, Planning Manager]**

Documents:

[Ord 2063 Cover Sheet\\_Council 06.20.23.pdf](#)

[TA-23-04 Ord 2063 3rd reading.pdf](#)

[TA-23-04 PC Staff Report 5.8.2023.pdf](#)

**9.P. SCHEDULE MEETINGS:**

that the following meeting be scheduled:

- i. August 22, 2023, 6:00 p.m. - Work Session: Retail Recruitment Report

**10. REGULAR AGENDA**

**11. Bid Award: Street Reconstruction - Chip Seal Project**  
**[Webb, PW]**

Documents:

[Cover Sheet Street Reconstr-Chip Seal.pdf](#)

[Street Reconstr-Chip Seal Const Contract signed.pdf](#)

[Chip Seal Map.pdf](#)

**12. Resolution 2023-46, authorizing the submittal of an application to the United State Department of Transportation's Charing and Fueling Infrastructure Discretionary Grant in an amount not to exceed \$2,882,147.20 to support the installation of electric vehicle charging infrastructure in Laramie, Wyoming**  
**[Feezer, ACM]**

Documents:

- 13. Resolution 2023-47, supporting the submission of an application to the National Endowment for the Arts Our Town Grant Program to support the implementation of art along the downtown 3rd Street Corridor**  
[Feezer, ACM]

Documents:

NEA.Our Town Grant Cover Sheet.pdf  
Resoluion 2023-47 NEA.Our Town Grant Support.pdf  
Reso 2023-15 3rd Street Corridor Beautification 2-7-23.pdf

- 14. Original Ordinance No. 2064, Adding Laramie Municipal Code Section 2.60 Creating the Laramie Police Citizen Review Board**  
Third and Final Reading (Introduced by Cumbie)  
[Jordan, CM; Browne, Chief of Police]

Documents:

Cover Sheet - 3rd Reading Ord 2064 LPCRB.pdf  
3rd Reading Original Ordinance 2064.pdf  
LPCRBBylaws.pdf

- 15. City Council Resolution No. 2023-35, Resolution of the City of Laramie City Council certifying the Casper Aquifer Protection Plan Update-A collaboration between Albany County and the City of Laramie-in its entirety**  
[Teini, Planning Manager]

Documents:

CC Cover Sheet 7.5.2023.pdf  
CC Resolution CC 2023-35 7.5.2023.pdf  
Casper Aquifer Protection Plan V5.2.pdf  
PC Staff Report CAPP 4.24.2023 .pdf  
PC Staff Report CAPP 5.8.2023 .pdf  
PC Staff Report CAPP 5.22.2023 .pdf  
PC Resolution PC 2023-04.pdf

**16. Public Comments**

(Please observe the time limit of three (3) minutes per speaker.)

**17. Consideration of Future Council Work Session Topics**

Documents:

Future Work Session Topics 7-5-2023.pdf  
Upcoming Meetings 7-5-23.pdf

**18. Adjournment**



