

AGENDA

CITY OF LARAMIE, WYOMING

CITY COUNCIL REGULAR MEETING

CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE

TUESDAY, JUNE 20, 2023, 6:30 PM

(Pre-Council Meeting begins at 6:00 pm)

City Council Meetings are open to the public in accordance with W.S. 16-4-403.

Meetings are currently available in-person on a first come first serve basis, YouTube Live Feed (www.youtube.com/cityoflaramie/live), Cable Channel 191, or Zoom Webinar- Meeting ID: 869 3887 0315 Passcode: 512923 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting may be provided in-person or via Zoom meeting. Public comments may also be submitted via email: council@cityoflaramie.org. **Please email: clerk@cityoflaramie.org to request speaking time during the 30-minute public comment periods on non-agenda items by no later than 3:00 pm on the day of the meeting. Limited speaking slots may be assigned by lottery for non-agenda items when more than 10 requests are received; public comments may also be submitted in writing to council@cityoflaramie.org for the record. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting. Pre-meetings are held prior to Regular Council Meetings at 6:00 pm for the purpose of discussing items on the Council's consent agenda for the Regular Meeting and the scheduling of items on Council's agenda.**

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials and other items must be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/86938870315?pwd=TUU4S3NLM3QwV0pCdS82cElib1RmZz09>

1. CALL TO ORDER

2. Pledge of Allegiance

3. Roll Call

4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)

(Limit of 3 minutes per speaker.)(Written or other materials must be submitted to the City Clerk for public record and dissemination six (6) days prior to the meeting per City Council Rules of Procedure Appendix B.)

5. Consideration of Changes in Agenda and Setting the Agenda

A. MOTION BY ____, seconded by ____, that the following changes to the Agenda be approved:

B. MOTION BY ____, seconded by ____, that the Agenda be set as submitted or changed.

6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS

6.A. PROCLAMATIONS & PRESENTATIONS

6.A.i. PROCLAMATION: Curmudgeons Society

Documents:

[Curmudgeon Society Proc 6-20-23.pdf](#)

6.B. PUBLIC HEARING

6.B.i. PUBLIC HEARING: Original Ordinance No. 2063, Amending Title 15 of Laramie Municipal Code for the Purposes of Updating the Notice Requirements for Annexation Procedures Due to Language in Wyoming State Statutes 15-1-402

Documents:

[PH OO2063-2064 6-20-23.pdf](#)

6.B.ii. PUBLIC HEARING: Original Ordinance No. 2064, Adding to Laramie Municipal Code Section 2.60 Creating the Laramie Police Citizen Review Board

Documents:

[PH OO2063-2064 6-20-23.pdf](#)

6.C. ANNOUNCEMENTS

6.C.i. Monthly Staff Recognition

- o Rock Star of the Month: Louise Johnson, Lead Accountant
- o Kudos Korner: Jairah Coffin, Lifeguard

7. Disclosures by City Council Members

8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY _____, seconded by _____, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

9. CONSENT AGENDA

9.A. MINUTES: City Council Meeting Minutes from May 23 and June 6, 2023

Action:

that Council approve the Minutes of the following City Council meetings: the Special Meeting of May 23 and the Public Hearings and Regular Meeting of June 6, 2023, and have them placed on file for public inspection.

[Bartholomew, CC]

Documents:

[Minutes 5-23-23.pdf](#)
[Minutes 6-6-23.pdf](#)

9.B. MINUTES: Minutes from the February 16, 2023 Board of Health Regular Meeting

Action:

move to acknowledge receipt of the minutes from the February 16, 2023 Board of Health Regular Meeting.

[Bartholomew, CC]

Documents:

[BOH Minutes 2-16-23.pdf](#)

9.C. MINUTES: Minutes from the April 6, 2023 Environmental Advisory Committee Regular Meeting

Action:

move to acknowledge receipt of the minutes from the April 6,
2023 Environmental Advisory Committee Regular Meeting.
[Bartholomew, CC]

Documents:

[EAC Minutes 4-6-23.pdf](#)

9.D. CEMETERY DEEDS: Cemetery Deeds for June 1-15, 2023

Action:

that the Cemetery Deeds for June 1 - 15, 2023, be accepted, the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

[Feezer, ACM]

9.E. AMENDMENT: Amendment #1 to the Construction Contract for the Priority Sewer Rehab - 13th-14th Alley Project

Action:

I move to approve Amendment #1 to the construction contract with Six Point Solutions, LLC for the Priority Sewer Rehab - 13th St. - 14th St. Alley project in the amount of \$10,485.64 and authorize the Mayor and City Clerk to sign.

[Webb, PW]

Documents:

[Cover Sheet Amend 1 Priority Sewer 13th 14th Alley.pdf](#)

[Cont.C-3812 Six Point Solutions 7-5-22.pdf](#)

[Priority Sewer 13th-14th Alley Amend 1.pdf](#)

9.F. CONTRACT AMENDMENT: Amendment Number Two to the Contract between the City of Laramie, Board of Commissioners of the County of Albany, Wyoming, and Stantec for updating the Casper Aquifer Protection Plan

Action:

move that council approve Amendment No. 2 to the contract between the City of Laramie, Board of Commissioners of the County of Albany, Wyoming, and Stantec for updating the Casper Aquifer Protection Plan extending the term of the contract through September 29, 2023 and authorize the Mayor and City Clerk to sign.

[Teini, Planning Manager]

Documents:

[Stantec Contract Extension Amendment Cover Sheet 6.20.2023.pdf](#)

9.G. LICENSE: Bar and Grill Liquor License No. BG12 San Luis Mexican Restaurant LLC Updated Floor Plan

Action:

That City Council move to acknowledge the receipt of and approve the new floor plan and dispensing area for San Luis Mexican Restaurant LLC located at 110 E Iverson Ave; and approve the bar closure at 2:00 am with continued food service in the remainder of the building.

[Bartholomew, CC]

Documents:

[Cover Sheet BG12 San Luis Floor Plan change 6-20-23.pdf](#)
[San Luis updated floor plan 5-31-23.pdf](#)

9.H. LICENSE: Renewal of a Pawnbroker License for Wyoming Pawn and Estate

Action:

That Council approve a renewal of a Pawnbroker License for Wyoming Pawn and Estate located at 809 S 3rd St. Laramie, WY 82070, for the period of June 30, 2023 to June 29, 2024.

[Bartholomew, CC]

Documents:

[Cover Sheet PawnbrokerLic Wyoming Pawn and Estate 6-20-23.pdf](#)
[Wyo Pawn and Estate app 6-20-23.pdf](#)

9.I. LICENSE: Stockholder Update to Retail Liquor License No. 16 Buckhorn Enterprises Inc dba Buckhorn Bar

Action:

That City Council acknowledge receipt of the change of stockholders from Buckhorn Enterprises Inc dba Buckhorn Bar Liquor License No. 16 to Gary Hopkins as sole stockholder of Buckhorn Enterprises Inc as of May 29, 2023.

[Bartholomew, CC]

Documents:

[Cover Sheet Retail 16 Buckhorn Enterprises Inc 6-20-23.pdf](#)
[Buckhorn Enterprises Inc Ownership Change 6-12-23.pdf](#)

9.J. LICENSE: Stockholder Update to Retail Liquor License No. 5 Coyote Land Inc dba Cowboy Saloon & Dance Hall

Action:

That City Council acknowledge receipt of the change of stockholders for Coyote Land Inc dba Cowboy Saloon and Dance Hall Liquor License No. 5 to Gary Hopkins as sole stockholder of the Coyote Land Inc as of May 29, 2023.

[Bartholomew, CC]

Documents:

[Cover Sheet Retail 5 Coyote Land LLC 6-20-23.pdf](#)
[Coyote Land Inc Ownership Change 6-12-23.pdf](#)

9.K. MOU: Memorandum of Understanding with County for Crime Victim Witness Services

Action:

to approve the Memorandum of Understanding between the City and the County for Victim Witness Services for 2023- 2024 and authorize an expenditure of \$25,000 pursuant to the MOU and authorize the Mayor and Clerk to sign.

[Jordan, CM]

Documents:

[Cover Sheet Victim Witness Services 6-20-23 \(002\).pdf](#)
[MOU Victim Witness Services 6-12-23.pdf](#)

9.L. SCHEDULE MEETINGS:

that the following meeting be scheduled:

- i. June 11, 2023, 6:00 pm - Work Session: Opiod Awareness and Prevention
- ii. July 25, 2023, 6:00 pm - Work Session: Pilot Hill Management Planning (Joint with Albany County Board of Commissioners)

10. REGULAR AGENDA

**11. Bid Award: Beaufort Street Rehabilitation Project
[Webb, PW]**

Documents:

[Cover Sheet Bid Award Const Contract Beaufort.pdf](#)
[SPTBEA_Bid Recommendation_5.30.2023.pdf](#)
[Contract.Beaufort Street.pdf](#)
[Project Map_Beaufort.pdf](#)

12. Original Ordinance No. 2063, Amending Title 15 of Laramie Municipal Code for the Purposes of Updating the Notice Requirements for Annexation

Procedures due to language in Wyoming State Statute 15-1-402

Second Reading. (Introduced by Richardson)

[Teini, Planning Manager]

Documents:

[Ord 2063 Cover Sheet_Council 06.20.23.pdf](#)

[TA-23-04 Ord 2063 2nd reading.pdf](#)

[TA-23-04 PC Staff Report 5.8.2023.pdf](#)

13. Original Ordinance No. 2064, Adding Laramie Municipal Code Section 2.60 Creating the Laramie Police Citizen Review Board

Second Reading. (Introduced by Cumbie)

[Jordan, CM; Browne, Chief of Police]

Documents:

[2nd Reading Ord 2064 LPCRB.pdf](#)

[OriginalOrdinance2064.pdf](#)

[LPCRBBylaws.pdf](#)

14. Public Comments

(Please observe the time limit of three (3) minutes per speaker.)

15. Consideration of Future Council Work Session Topics

Documents:

[Future Work Session Topics 6-20-2023.pdf](#)

[Upcoming Meetings 6-20-23.pdf](#)

16. Adjournment