

AGENDA
CITY OF LARAMIE, WYOMING
CITY COUNCIL PUBLIC HEARING, SPECIAL
MEETING & WORK SESSION
CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE
TUESDAY, JUNE 8, 2021, 6:00 PM
(VIA ZOOM MEETING)

City Council Meetings are open to the public. Council Chambers seating is unavailable at this time due to social distancing. We encourage the use of the following tools to participate: watch live meetings on YouTube Live Feed (www.youtube.com/cityoflaramie/live), Cable Channel 191, or Zoom Webinar-Meeting ID: 869 3014 9940 Passcode: 514218 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting can be provided via Zoom meeting. Public comments may also be submitted via email: council@cityoflaramie.org. Please email: clerk@cityoflaramie.org to request to make public comment during speaking time by no later than 3:00 pm on the day the meeting is to occur. Position of speaking will be assigned by lottery. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/86930149940?pwd=R0RqNks3YkFBWUJvbW5TL21nM1q5Zz09>

1. PUBLIC HEARING

1.A. PUBLIC HEARING: Resolution 2021-40, Fiscal Year 2022 Budget Appropriations

Documents:

[FY 22 Budget Public Notice.pdf](#)
[SM_PH Budget 6-8-21 \(revised\).pdf](#)

2. SPECIAL MEETING

Documents:

[SM_PH Budget 6-8-21 \(revised\).pdf](#)

2.A. CALL TO ORDER

2.B. Roll Call

2.C. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)
(Limit of 3 minutes per speaker.)

2.D. Resolution 2021-40, Fiscal Year 2022 Budget Appropriations
[Wade, ASDD]

Documents:

[FY22 Budget Resolution 2021-40 Cover Sheet.pdf](#)
[FY22 Budget Resolution 2021-40.pdf](#)

2.E. Resolution 2021-41, Appointing Two Members to the Laramie Regional Airport Board
[Jordan, CM]

Documents:

[Cover Sheet Reso 2021-41 Appt Two Members to LRAB 6-15-21.pdf](#)
[Reso 2021-41 appt two members to LRAB 6-8-21 NB \(002\).pdf](#)

2.F. Adjournment

3. WORK SESSION

3.A. City Council Updates/Council Comments

3.B. Agenda Review

Documents:

[June 15 2021 Draft .pdf](#)

3.C. Public Comments
(Limited to three (3) minutes per speaker.)

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a public hearing on the budget for the City of Laramie, Wyoming, for all funds for the 2021-22 fiscal year ending June 30, 2022, which is now being considered by the City Council of said City, will be held Tuesday, June 8, 2021, at 6:00 p.m. in Council Chambers of City Hall, 406 Ivinson, at which time any and all persons interested may appear and be heard respecting such budget.

Summary of the budget for FY 2022:

	Total Cash Allocated for Budget	Total Estimated Revenue Available for Budget	Estimated Total Cash and Revenues	Estimated Total Requirements for Appropriations
			(Cols. 1 & 2)	
General Fund	\$11,789,817	\$27,056,453	\$38,846,270	\$38,846,270
Utility Fund	\$36,049,428	\$40,115,326	\$76,164,754	\$76,164,754
Solid Waste Fund	\$6,344,832	\$7,944,656	\$14,289,488	\$14,289,488
Recreation Center Fund	\$216,008	\$2,247,600	\$2,463,608	\$2,463,608
Park & Recreation Development Fund	\$140,007	\$153,743	\$293,750	\$293,750
Capital Construction Fund	\$8,502,405	\$13,825,024	\$22,327,429	\$22,327,429
E911 Fund	\$31,739	\$278,000	\$309,739	\$309,739
Self-Insurance Fund	\$0	\$3,768,000	\$3,768,000	\$3,768,000
Economic Development Fund	\$521,906	\$729,506	\$1,251,412	\$1,251,412
Special Purpose Tax – 2002 Fund	\$641,442	\$0	\$641,442	\$641,442
Special Purpose Tax – 2010 Fund	\$1,332,401	\$750	\$1,333,151	\$1,333,151
Special Purpose Tax - 2018 Fund	\$6,513,648	\$9,026,268	\$15,539,916	\$15,539,916
Cemetery Fund	\$37,500	\$17,500	\$55,000	\$55,000

Publish: May 27, May 30, June 2

**NOTICE OF CITY COUNCIL
PUBLIC HEARING AND SPECIAL MEETING (Revised)**

NOTICE IS HEREBY GIVEN that a **Public Hearing and Special Meeting** followed by a Work Session of the **Laramie City Council** will be held Tuesday, June 8, 2021, 6:00 pm via Zoom Webinar ID #869 3014 9940 Passcode #514218, City Hall, Council Chambers, 406 Iverson Ave, Laramie, WY, for the following purpose:

PUBLIC HEARING:

1. Resolution making appropriations and authorizing expenditure of funds to cover expenditures of the City of Laramie, Wyoming for all funds for the fiscal year of July 1, 2021 to June 30, 2022 (Revised title, Resolution 2021-40, Fiscal Year 2022 Budget Appropriations)

SPECIAL MEETING:

1. Resolution making appropriations and authorizing expenditure of funds to cover expenditures of the City of Laramie, Wyoming for all funds for the fiscal year of July 1, 2021 to June 30, 2022 (Revised Title, Resolution 2021-40, Fiscal Year 2022 Budget Appropriations)
2. Resolution 2021-41, Appointing Two Members to the Laramie Regional Airport Board
3. Adjourn

/s/ Paul Weaver, Mayor

Attest:/s/Nancy Bartholomew

Advertised: Wednesday, May 26, 2021 published in the newspaper Laramie Boomerang. Emailed revised notice to Media Contacts including Laramie Boomerang Friday, June 4, 2021.

####

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Agenda Item: Resolution

Title: Resolution 2021-40, Fiscal Year 2022 Budget Appropriations

Recommended Council MOTION:

Approve Resolution No. 2021-40 making appropriations and authorizing expenditure of funds to cover expenditures of the City of Laramie, Wyoming for all funds for the fiscal year of July 1, 2021 to June 30, 2022 and authorize the Mayor and City Clerk to sign.

Administrative or Policy Goal:

Administrative Goal:

Design, Recommend, Implement and Manage Strategic Budgets and Maintain Long-Term Capital Improvement Plan (CIP).

Adopted City Council Goals for 2021:

Goal A: Holistic Economic Development.

Goal B: Environmental Stewardship.

Goal C: Maintain and Improve City Services to Residents.

Goal D: Maintain and Improve Municipal Infrastructure.

Goal E: Intergovernmental Collaboration

Background:

As required by Wyoming Statute, the City Manager prepared and filed with the City Council prior to May 15, 2021, a tentative city budget together with a budget message in explanation of the recommended budget, for all funds for the 2021-2022 fiscal year (ending June 30, 2022).

The proposed budgets were duly entered in the City Council's record with electronic copies and made available for public inspection at the Office of the City Clerk, and on the City of Laramie website.

Notice of public hearing on the budget together with the summary of the budget and required notices concerning mill levy and expenditures, was published in the *Laramie Boomerang*, a legal newspaper published and of general circulation in Albany County, on May 27, May 30, and June 2, 2021 as required by law. As allowed by Wyoming Statute 39-13-104 (c), the FY 2022 General Fund budget includes a property tax levy of 8 mills projected to collect approximately \$2,000,000. A public hearing is being held this evening at 6:00 p.m. in the Council Chambers of City Hall, 406 Ivinson, at which time any and all persons interested may appear and be heard respecting the proposed budget.

City of Laramie staff and elected officials held four work sessions on April 13, 27 and May 11-12. There was a special meeting on May 11 for the Recommended Capital Plan, and changes to the recommended operating budget were considered at the regular Council meeting on May 18. The purpose of the budget meetings was to hear presentations, gather information, make inquiries, review, and change the recommended budget.

Legal/Statutory Authority: Wyoming Statutes Title 16, Chapter 4 Uniform Municipal Fiscal Procedures

Responsible Staff:

Malea Brown, COO 721-5223
Jennifer Wade, ASDD 721-5224
Janine Jordan, CM 721-5226

Future dates are subject to change.

Work Session(s)	April 13 April 27 May 11 May 12
Special Meeting	May 11, May 18
Regular Meeting	May 18 (operating budget amendments)
Public Hearing (PH) Held	6/8/2021
PH Advertised	May 27, May 30, June 2

Attachments: Resolution
 Notice of Public Hearing

RESOLUTION NO. 2021 – 40

A RESOLUTION MAKING APPROPRIATIONS AND AUTHORIZING EXPENDITURE OF FUNDS TO COVER EXPENDITURES OF THE CITY OF LARAMIE, WYOMING, FOR ALL FUNDS FOR THE FISCAL YEAR OF JULY 1, 2021 TO JUNE 30, 2022

FINDINGS:

As of April 30, 2021, the City Manager had prepared and filed with the City Council a tentative city budget, together with a budget message in explanation of the tentative budget, for all funds for the 2021-2022 fiscal year (ending June 30, 2022).

The proposed budget was duly entered in the City Council's record with a copy made available for public inspection at the Office of the City Clerk. The proposed budget was also published on the City's website.

Notice of public hearing on the budget together with the summary of the budget and required notices concerning mill levy and expenditures, was published in the *Laramie Boomerang*, a legal newspaper published and of general circulation in Albany County, on May 27, May 30, and June 2, 2021 as required by law.

As allowed by Wyoming Statute 39-13-104 (c), the FY 2022 General Fund budget includes a property tax levy of 8 mills projected to collect approximately \$2,000,000.

A public hearing was held on the proposed budget at the time and place specified in the published notice. All interested parties were given an opportunity to be heard.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LARAMIE, WYOMING:

The tentative budget for all funds for fiscal year 2021-22, as amended by the City Council, is hereby adopted. The following appropriations, subject to future amendment, are made for all funds for the fiscal year ending June 30; and the expenditures of each officer, department or spending agency are authorized, limited to the amounts herein appropriated or as established by future amendment.

<i>DETAILS OF GENERAL FUND REQUIREMENTS</i>	<i>FY 2022</i>
City Manager's Office	\$ 1,069,116
City Attorney's Office	654,315
Municipal Court	376,783
City Clerk's Office	336,839
City Council	188,430
General Accounts	6,280,625
Safety	23,000
Police Administration and Operations	5,692,247
Records & Communications (LARC)	1,942,641
Police Grants	347,337
Animal Control	435,314
Fire Administration and Suppression	3,092,667
E.M.S.	2,939,760
Fire Operations	626,640
Fire Prevention	325,151
Fire Training	82,270
Emergency Management	11,300
Fire Grants	286,144
Public Works Administration	234,074
Engineering	1,928,736
Facilities Management	1,221,713
Street	3,031,632
Fleet Services	458,167
Parks	1,169,572
Cemetery	350,632
Mosquito Control	684,187
Recreation	264,906
Ice & Events Center	458,388
Parks & Recreation Administration	85,604
Planning	775,739
Code Administration	487,794
Finance	1,372,815
Information Technology	1,164,335
Human Resources	447,397
<i>TOTAL GENERAL FUND REQUIREMENTS</i>	<i>38,846,270</i>

RECREATION FUND REQUIREMENTS	FY 2022
Recreation Center Fund	2,463,608
TOTAL RECREATION FUND REQUIREMENTS	2,463,608

UTILITY FUND REQUIREMENTS	FY 2022
Water Fund	46,117,799
Wastewater Fund	30,046,955
TOTAL UTILITY FUND REQUIREMENTS	76,164,754

TOTAL SOLID WASTE FUND REQUIREMENTS	14,289,488
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TOTAL CAPITAL CONSTRUCTION FUND	22,327,429
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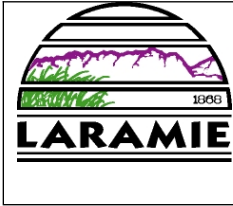
DETAILS OF OTHER FUND REQUIREMENTS	
E911 Fund	309,739
Self Insurance Fund	3,768,000
Parks and Recreation Development Fund	293,750
Specific Purpose Tax Fund - 2002	641,442
Specific Purpose Tax Fund - 2010	1,333,151
Specific Purpose Tax Fund - 2018	15,539,916
Cemetery Fund	55,000
Economic Development Fund	1,251,412
TOTAL OTHER FUNDS	23,192,410

Passed, approved and adopted on June 8, 2021.

Paul Weaver, Mayor and President
of the City Council

Attest:

Nancy Bartholomew
City Clerk



Agenda Item: Resolution

Title: Resolution 2021-41, Appointing Two Members to the Laramie Regional Airport Joint Powers Board for the City of Laramie, Wyoming.

Recommended Council MOTION:

That Council move to approve Resolution 2021-41, to appoint Robert Southard to the remainder of a term expiring December 31, 2021 and Malea Brown to the remainder of a term expiring on December 31, 2023, and authorize Mayor and Clerk to sign.

Administrative or Policy Goal:

To benefit from citizen representation on the LRA/JPB. Whereas the Laramie Regional Airport Board exists to manage the business, affairs and operation of Laramie Regional Airport, and to direct and control the management and operation of Laramie Regional Airport.

Background:

Current vacancies were created by the resignations of board members Ian Adams and John Spitler. City Council President and Mayor and Albany County Board of Commissioners have met regarding appointments.

Legal/Statutory Authority:

Joint Powers Agreement

Responsible Staff:

Nancy Bartholomew, City Clerk

Attachments:
Resolution 2021-41

RESOLUTION 2021-41

RESOLUTION APPOINTING TWO MEMBERS TO THE LARAMIE REGIONAL AIRPORT BOARD FOR THE CITY OF LARAMIE, WYOMING

WHEREAS, the Laramie Regional Airport Board shall be organized as a Joint Powers Board under the Wyoming Joint Powers Act, W.S. §16-1-101, et seq. (1977 as amended). The Secretary of State of Wyoming confirmed the Board was validly organized as a Joint Powers Board as of June 24, 1965. The affairs of the Board shall be conducted at all times in a manner consistent with the provisions of the Act;

WHEREAS, the current “Fourth-Amended By-Laws of the Laramie Regional Airport Board,” states, “The Board shall consist of five (5) members, all of who shall be qualified electors of Albany County, Wyoming, and shall be appointed by the joint action of the Board of County Commissioners of Albany County and the City Council of the City of Laramie. Members of the Board shall serve for a five-year term. One new member of the Board shall be appointed by a joint action of the Board of County Commissions and the City Council in the January meeting of each year, and all members of the Board shall serve until their successors shall have been duly appointed and qualified. Vacancies for unexpired terms shall be filled by appointment resulting from the joint action of the Board of County Commissioners and the City Council”; and

WHEREAS, Ian Adams resigned with a term to expire on December 31, 2021 and John Spitler resigned with a term to expire on December 31, 2022, creating two vacancies on the Laramie Regional Airport Joint Powers Board;

WHEREAS, City Council and Albany County Commissioners shall fill this vacancy pursuant to law.

NOW, THEREFORE, THE CITY COUNCIL OF LARAMIE, WYOMING AND ALBANY COUNTY BOARD OF COMMISSIONERS RESOLVES:

SECTION 1. That, City Council and Albany County Board of Commissioners appoints Robert Southard for the remainder of the term expiring December 31, 2021 and Malea Brown for a remainder of the term expiring December 31st, 2023 to the Laramie Regional Airport Board.

PASSED, APPROVED, AND ADOPTED THIS 8th day of June 2021.

CITY OF LARAMIE:

Paul Weaver, Mayor and President of
the City Council

Attest:

Nancy Bartholomew, CMC
City Clerk

ALBANY COUNTY BOARD OF COMMISSIONERS:

Pete Gosar, Chairman for the Albany
County Board of Commissioners

Attest:

Jackie Gonzales, County Clerk

DRAFT AGENDA ITEMS

June 15, 2021

1. AGENDA
2. Pledge of Allegiance
3. Roll Call
4. Public Comment on Non-Agenda Items
5. Consideration of Changes in Agenda and Setting the Agenda
6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS
 - 6.A. PROCLAMATIONS & PRESENTATIONS
 - 6.A.i. PROCLAMATION: Proclamation: Bike to Work Week June 13-19
 - 6.A.ii. PROCLAMATION: Proclamation: Mosquito Awareness Week
 - 6.B. PUBLIC HEARING
 - 6.B.i. PUBLIC HEARING: New Restaurant Liquor License No. R66 Night Heron Books, LLC dba Night Heron Book and Coffee House located at 107 E Ivinson Ave, Laramie, WY. [Bartholomew, CC]
 - 6.C. ANNOUNCEMENTS
7. Disclosures by City Council Members
8. Approval of Consent Agenda
9. CONSENT AGENDA
 - 9.A. MINUTES: City Council Meetings. [Bartholomew, CC]
 - 9.B. CEMETERY DEEDS: Cemetery Deeds for June 1-15, 2021. [Feezer, ACM]
 - 9.C. LICENSE: Temporary Use of Albany County Liquor License within City Limits by Cavalryman Steakhouse on June 24, 2021, 4-11 pm, location Alice Hardie Stevens Center for a member party. [Bartholomew, CC]
 - 9.D. RESOLUTION: Resolution 2021-44, Authorizing the Lease Purchase Agreement with First State Bank – Fleet Unit 303 [Wade, ASDD]
 - 9.E. RESOLUTION: Resolution 2021-45, Authorizing the Lease Purchase Agreement with First State Bank – Fleet Unit 601 [Wade, ASDD]
 - 9.F. RESOLUTION: Resolution 2021-46, Authorizing the Lease Purchase Agreement with First State Bank – Fleet Unit 961 [Wade, ASDD]
 - 9.G. MOU: Consideration of an MOU between the City of Laramie and the University of Wyoming for the provision of the Laramie Link bus route operated by the University of Wyoming. [Feezer, ACM]
 - 9.H. RESOLUTION: Resolution 2021-42, Designating Depositories of Public Funds [Wade, ASDD]
 - 9.I. RESOLUTION: Reimbursement Resolution 2021-43, to Pay for Equipment Expenditures and Seek Reimbursement from Tax Exempt Lease Proceeds [Wade, ASDD]
 - 9.J. RESOLUTION: Concurrence with Albany County Resolution Appointing One Member to the Laramie Regional Airport Board. [Bartholomew, CC]

DRAFT AGENDA ITEMS

June 15, 2021

9.K. ORDINANCE: Original Ordinance No. 2027, Amending Section 10.24.005 of the Municipal Code Related to the Definition of 'Conviction.' Third and Final Reading. (Introduced by Gabriel) [Southard, CA]

9.L. ORDINANCE: Original Ordinance No. 2028, Amending Laramie Municipal Code 5.08, 5.09, and 12.60 Related to Alcoholic Beverages. Third and Final Reading. (Introduced by O'Doherty) [Bartholomew, CC]

9.M. SCHEDULE MEETINGS:

10. REGULAR AGENDA

11. New Special Malt Beverage Permit No. Special-6 Cowboy State Brewing LLC located at War Memorial Stadium excluding the Wildcatter [Bartholomew, CC] *[postponed]*

12. Amendment #3 to the Professional Services Agreement for the C-Line Sewer Main Replacement [Webb, PW]

13. Award of Request for Proposal for Facilitator and Mediator for Ad Hoc Working Group [Jordan, CM]

14. WAM 2021 Summer Convention Voting Delegates [Bartholomew, CC]

15. Special Event Permit application for Laramie Main Street for Farmer's Market [Bartholomew, CC]

16. New Restaurant Liquor License No. R66 Night Heron Books, LLC dba Night Heron Book and Coffee House located at 107 E Iverson Ave, Laramie, WY. [Bartholomew, CC]

17. Special Event Permit application for Laramie Plains Civic Center for Gem City Nights [Bartholomew, CC] *(modification made to SEP application 6/8/21, will be removed from agenda)*

18. Public Comments on Non-Agenda Items.

19. Consideration of future Council Work Session topics.

20. Adjourn