

AGENDA

CITY OF LARAMIE, WYOMING

CITY COUNCIL REGULAR MEETING

CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE

TUESDAY, JUNE 6, 2023, 6:30 PM

(Pre-Council Meeting begins at 6:00 pm)

City Council Meetings are open to the public in accordance with W.S. 16-4-403.

Meetings are currently available in-person on a first come first serve basis, YouTube Live Feed (www.youtube.com/cityoflaramie/live), Cable Channel 191, or Zoom Webinar- Meeting ID: 837 6618 9020 Passcode: 543203 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting may be provided in-person or via Zoom meeting. Public comments may also be submitted via email: council@cityoflaramie.org. **Please email: clerk@cityoflaramie.org to request speaking time during the 30-minute public comment periods on non-agenda items by no later than 3:00 pm on the day of the meeting. Limited speaking slots may be assigned by lottery for non-agenda items when more than 10 requests are received; public comments may also be submitted in writing to council@cityoflaramie.org for the record. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting. Pre-meetings are held prior to Regular Council Meetings at 6:00 pm for the purpose of discussing items on the Council's consent agenda for the Regular Meeting and the scheduling of items on Council's agenda.**

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials and other items must be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/83766189020?pwd=YjV2dDVGa0tiUW9GaVNlalk3dElZz09>

1. CALL TO ORDER

2. Pledge of Allegiance

3. Roll Call

4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)

(Limit of 3 minutes per speaker.)(Written or other materials must be submitted to the City Clerk for public record and dissemination six (6) days prior to the meeting per City Council Rules of Procedure Appendix B.)

5. Consideration of Changes in Agenda and Setting the Agenda

A. MOTION BY ____, seconded by ____, that the following changes to the Agenda be approved:

B. MOTION BY ____, seconded by ____, that the Agenda be set as submitted or changed.

6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS

6.A. PROCLAMATIONS & PRESENTATIONS

6.A.i. PROCLAMATION: Small Cities Month

Documents:

[Proclamation 2023 - Small Cities Month.pdf](#)

6.A.ii. PROCLAMATION: Mosquito Awareness Month

Documents:

[Proclamation 2023 - Mosquito.pdf](#)

6.A.iii. PROCLAMATION: Pride Fest

Documents:

[Proclamation 2023 - Pride Fest.pdf](#)

6.A.iv. PROCLAMATION: Bike to Work Week

Documents:

[Proclamation 2023 - Bike to Work Week .pdf](#)

6.B. PUBLIC HEARING

6.B.i. PUBLIC HEARING: Resolution 2023-39, FY 2024 Budget Adjustments

and Appropriations

Documents:

[FY 24 Budget Public Notice.pdf](#)

6.C. ANNOUNCEMENTS

7. Disclosures by City Council Members

8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY _____, seconded by _____, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

9. CONSENT AGENDA

9.A. MINUTES: City Council Meeting Minutes from May 16, 2023

Action:

that Council approve the Minutes of the following City Council meetings: the Public Hearings and Regular Meeting of May 16, 2023, and have them placed on file for public inspection.

[Bartholomew, CC]

Documents:

[PH OO 2061 Adopting the Urban Systems Priority List and the 2023 Major Street Plan MAp 5-16-23.pdf](#)
[PH OO 2062 Amending 5.09 Alcohol 5-16-23.pdf](#)
[Minutes 5-16-23.pdf](#)

9.B. MINUTES: Minutes from the April 13, 2023 Traffic Safety Commission

Action:

Move to acknowledge receipt of the April 13, 2023, Traffic Safety Commission Minutes and place them on file for public inspection.

[Webb, PW]

Documents:

[04.13.23 TSC Minutes Combined.pdf](#)

9.C. MINUTES: Minutes from the September 14, October 12, November 9 and December 14, 2022 Regular Meetings of the Parks, Tree & Recreation Advisory Board.

Action:

that Council acknowledge receipt of the Minutes from the September 14, October 12, November 9 and December 14, 2022 Regular Meetings of the Parks, Tree & Recreation Advisory Board and have them placed on file for public inspection.

[Feezer, ACM]

Documents:

[PTR Board Minutes September 14 2022.pdf](#)
[PTR Board Minutes October 12 2022.pdf](#)
[PTR Board Minutes November 9, 2022.pdf](#)
[PTR Board Minutes December 14, 2022.pdf](#)

9.D. MINUTES: Minutes from the January 11, February 8, March 8 and April 12, 2023 Regular Meetings of the Parks, Tree & Recreation Advisory Board.

Action:

that Council acknowledge receipt of the Minutes from the January 11, February 8, March 8 and April 12, 2023 Regular Meetings of the Parks, Tree & Recreation Advisory Board and have them placed on file for public inspection.

[Feezer, ACM]

Documents:

[PTR Board Minutes January 11, 2023.pdf](#)
[PTR Board Minutes February 8, 2023.pdf](#)
[PTR Board Minutes March 8, 2023.pdf](#)
[PTR Advisory Board Minutes April 12.23.pdf](#)

9.E. MINUTES: Minutes from the January 18, 2023 Special Meeting of the Parks, Tree & Recreation Advisory Board.

Action:

that Council acknowledge receipt of the Minutes from the January 18, 2023 Special Meeting Meetings of the Parks, Tree & Recreation Advisory Board and have them placed on file for public inspection.

[Feezer, ACM]

Documents:

[PTR Board Minutes January 18, 2023.pdf](#)

9.F. CEMETERY DEEDS: Cemetery Deeds for May 16-31, 2023

Action:

that the Cemetery Deeds for May 16- 31, 2023, be accepted, the Mayor and City Clerk be authorized to sign and have them recorded

in the Office of the County Clerk.

[Feezer, ACM]

9.G. VOUCHERS: May 2023

Action:

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of June. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

[Wade, ASD]

9.H. AGREEMENT AMENDMENT: Amendment #2 to the Economic Development Agreement Related to a Traffic Signal Associated with Poledna Addition Subdivision

Action:

I move to approve Amendment #2 to the Economic Development Agreement Related to a Traffic Signal Associated with Poledna Addition Subdivision with Third Street Partners, LLC and authorize the Mayor and City Clerk to sign.

[Webb, PW]

Documents:

[Cover Sheet 3rd Bill Nye Traffic Signal Agreement Amendment 2.pdf](#)
[Agree.C-2860 Traffic Signal Poledna Addition Subdivision 7-16-19.pdf](#)
[3rd and Bill Nye Traffic Signal Agreement Amendment 1.pdf](#)
[3rd and Bill Nye Traffic Signal Agreement Amendment 2.pdf](#)

9.I. GRANT: Amendment #1 to the Wyoming Office of Homeland Security Grant Award Agreement EMW-2020-SS-00062

Action:

I move to approve Amendment #1 to the Wyoming Office of Homeland Security Grant Award Agreement EMW-2020-SS-00062 for the Utility Facility Security System project and authorize the Mayor and City Clerk to sign.

[Webb, PW]

Documents:

[Cover Sheet Homeland Security Grant Amend 1.pdf](#)
[Grant.C-3482 WY Office of Homeland Security Grant Agreement 12.15.20.pdf](#)
[Homeland Security Grant Agreement 09.06.22.pdf](#)
[Homeland Security Grant 20-SHSP-LAR-HCP20 Amend 1.pdf](#)

9.J. AGREEMENT: Agreement with Wyoming Department of Transportation for Provision of Water

Action:

I move to approve the Agreement with Wyoming Department of Transportation to provide water for construction projects in Albany County and authorize the Mayor to sign.

[Webb, PW]

Documents:

[Cover Sheet Water Agreement WYDOT.pdf](#)
[Water Agreement WYDOT.pdf](#)

9.K. LICENSE: Temporary Use of an Albany County Retail Liquor License for Cavalryman Steakhouse within City Limits for the Stage Point Member Dinner on June 8, 2023

Action:

That City Council approve a temporary use of an Albany County Retail Liquor License for Cavalryman Steakhouse within City Limits for an event on June 8, 2023 from 5:00 pm to 9:00 pm, at the Alice Hardie Stevens Center for the Stage Point Member Dinner.

[Bartholomew, CC]

Documents:

[Cover Sheet, temp use in city Cavalryman Steakhouse 6-6-23.pdf](#)
[Cavalryman Application 6-6-23.pdf](#)

9.L. LICENSE: Temporary Use of an Albany County Retail Liquor License for Cavalryman Steakhouse within City Limits for the Blue Sky Downtown Festival 2023 on June 16, 2023

Action:

That City Council approve a temporary use of an Albany County Retail Liquor License for Cavalryman Steakhouse within City Limits for an event on June 16, 2023 from 10:00 am to 12:00 am, located on Grand Avenue between 1st and 2nd streets for the Blue Sky Downtown Festival 2023.

[Bartholomew, CC]

Documents:

[Cover Sheet, temp use in city Cavalryman Steakhouse 6-6-23 Blue Sky.pdf](#)

9.M. RESOLUTION: Resolution 2023-40, Designating Depositories of Public Funds

Action:

to approve Resolution 2023- 40 designating ANB Bank, First Interstate Bank, First National Bank of Omaha, Pinnacle Bank, Riverstone Bank, Wells Fargo, and Wyoming Bank and Trust as depositories of public funds for fiscal year 2024 and authorize the Clerk and Mayor to sign.

[Wade, ASD]

Documents:

[FY 2024 Cover Sheet Depositories of Public Funds.pdf](#)
[Resolution 2023-40 Depositories of Public Funds.pdf](#)
[FY 2024 Applications.pdf](#)

9.N. ORDINANCE: Original Ordinance No. 2061, adopting the Urban Systems Priority List and the 2023 Major Street Plan Map.

Third and Final Reading. (Introduced by Shumway)

Action:

move to approve Original Ordinance No. 2061, adopting the Urban Systems Priority List and the 2023 Major Street Plan Map, as recommended by the Planning Commission, on third reading, in accordance with findings of fact and conclusions of law; and authorize the Mayor and City Clerk to sign.

[Gabathuler, Principal Planner]

Documents:

[Ord 2061 Cover Sheet_Council 06.6.23.pdf](#)
[USAC Ord adopting Major Street Plan and Priority List 3rd reading.pdf](#)
[Attachment A.pdf](#)
[Attachment B.pdf](#)
[USAC PC Staff Report_4.24.23_.pdf](#)
[Planning Commission Resolution-23-03.pdf](#)

9.O. ORDINANCE: Original Ordinance No. 2062, Amending Laramie Municipal Code Section 5.09 Related to Commercial Service Airport Sales Location and Bar and Grill Liquor Licenses Adding Provisions for Entertainment

Third and Final Reading. (Introduced by O'Doherty)

Action:

to approve Original Ordinance No. 2062 on third reading, amending Laramie Municipal Code Section 5.09 related to commercial service airport sales

location and bar and grill liquor licenses adding provisions for entertainment.
[Bartholomew, CC]

Documents:

[Cover Sheet OO2062 LMC 5.09 Alcoholic Beverages 6-6-23.pdf](#)
[OO2062- LMC 5.09 Alcoholic Beverages 6-6-23 third reading.pdf](#)

9.P. SCHEDULE MEETINGS:

that the following meeting be scheduled:

- a. July 25, 2023, 6:00 pm - WORK SESSION: WYDOT STIP Presentation (Joint with Albany County Board of Commissioners)

10. REGULAR AGENDA

**11. Resolution 2023-39, FY 2024 Budget Adjustments and Appropriations
[Wade, ASD]**

Documents:

[Budget Resolution Cover FY 24.pdf](#)
[FY 24 Budget Resolution.pdf](#)

**12. Bid Award: C-Line Phase 2 Sanitary Sewer Project
[Webb, PW]**

Documents:

[Cover Sheet C-Line Phase 2 Construction.pdf](#)
[C-Line Phase 2 Construction Contract.pdf](#)
[C-Line Phase 2 Public Notice Flyer.pdf](#)

**13. Amendment Number 04 to the Professional Engineering Services
Agreement for the C-Line Sanitary Sewer
[Webb, PW]**

Documents:

[Cover Sheet C-Line PES Amendment04.pdf](#)
[Agree.C-2215 Trihydro C-Line Sewer 3-7-16 \(1\).pdf](#)
[C-Line Amendment 1.pdf](#)
[C-Line Amendment 2.pdf](#)
[C-Line Amendment 3.pdf](#)
[C-Line Amendment 04.pdf](#)

**14. Memorandum of Understanding: Between the City of Laramie, Wyoming
and the Board of Commissioners for the County of Albany, Wyoming for
Ambulance Services
[Johnson, Fire Chief]**

Documents:

[Cover Sheet - 2023-2024 MOU for providing County EMS services.pdf](#)
[Memorandum of Understanding for providing County EMS services 2023 - 2024.pdf](#)

15. Original Ordinance Number 2058, Amending Laramie Municipal Code Section 9.16 Regulating Handbills Upon Private Property – When Nuisance Declared

Third and Final Reading (Introduced by Summerville)
[Jordan, CM]

Documents:

[OO 2058 Amending Handbills 1.pdf](#)
[DescriptionLMC9.16Handbills.pdf](#)

16. DISCUSSION AND ACTION RELATED TO 2023 WYOMING ASSOCIATION OF MUNICIPALITIES RESOLUTIONS FOR THE CODY WAM SUMMER CONVENTION

[Jordan, CM; Bartholomew, CC]

Documents:

[Cover Sheet 2023 Resos for WAM Summer Conv 6-6-23.pdf](#)
[Shoshoni 1.2923_001.pdf](#)
[Shoshoni 2.2925_001.pdf](#)
[Shoshoni 3.2924_001.pdf](#)
[2023 WAM RESOLUTION 23-01.pdf](#)
[CODY RESOLUTION 2023-06 \(1\).pdf](#)
[Edgerton Resolution.pdf](#)
[Hartville Resolution No 23-03.pdf](#)
[Jackson Resolutions .pdf](#)
[Rawlins Resolution No 5 - WAM Resolution Abandoned and Nuisance Buildings.pdf](#)

17. ORDINANCE: Original Ordinance No. 2063, Amending Title 15 of Laramie Municipal Code for the Purposes of Updating the Notice Requirements for Annexation Procedures due to language in Wyoming State Statute 15-1-402.

Introduction and First Reading.

[Gabathuler, Principal Planner]

Documents:

[Ord 2063 Cover Sheet_Council 06.6.23.pdf](#)
[TA-23-04 Ord 2063 1st reading.pdf](#)
[TA-23-04 PC Staff Report 5.8.2023.pdf](#)

18. Original Ordinance No. 2064, Adding to Laramie Municipal Code Section 2.60 Creating the Laramie Police Citizen Review Board

Introduction and First Reading.
[Jordan, CM; Browne, Chief of Police]

Documents:

[Cover Sheet OrigOrdinance2064.pdf](#)
[OriginalOrdinance2064.pdf](#)
[LPCRBylaws.pdf](#)

19. Public Comments

(Please observe the time limit of three (3) minutes per speaker.)

20. Consideration of Future Council Work Session Topics

Documents:

[Future Work Session Topics 6-6-2023.pdf](#)
[Upcoming Meetings 6-6-23.pdf](#)

21. Adjournment