

**AGENDA**  
**CITY OF LARAMIE, WYOMING**  
**CITY COUNCIL REGULAR MEETING**

(VIA ZOOM MEETING)

**CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE**  
**TUESDAY, MAY 17, 2022, 6:30 PM**

City Council Meetings are open to the public. Council Chambers seating is unavailable at this time due to social distancing. We encourage the use of the following tools to participate: watch live meetings on YouTube Live Feed ([www.youtube.com/cityoflaramie/live](http://www.youtube.com/cityoflaramie/live)), Cable Channel 191, or Zoom Webinar- Meeting ID: 810 8716 9355 Passcode: 916780 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting can be provided via Zoom meeting. Public comments may also be submitted via email: [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Please email: [clerk@cityoflaramie.org](mailto:clerk@cityoflaramie.org) to request to make public comment during speaking time by no later than 3:00 pm on the day the meeting is to occur. Position of speaking will be assigned by lottery. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/81087169355?pwd=S1hXektVUTFtUkdhc3FNcW1rSy82QT09>

- 1. CALL TO ORDER**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**  
(Limit of 3 minutes per speaker.)
- 5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the

Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

## **6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS**

### **6.A. PROCLAMATIONS & PRESENTATIONS**

#### **6.A.i. PRESENTATION: Laramie Youth Council Year End Presentation**

Video from Chair Anna Chen and Vice-Chair Sam

Alexander <https://www.youtube.com/watch?v=VRP6tVqQrcU>.

**[Bartholomew, CC]**

Documents:

[Cover Sheet Laramie Youth Council Year End 5-17-22.pdf](#)  
[Laramie Youth Council Summary.pdf](#)

### **6.B. PUBLIC HEARING**

#### **6.B.i. PUBLIC HEARING: Original Ordinance No. 2045, Amending Laramie Municipal Code Section 10.36.020 Related to the Restrictions Regarding the Stopping, Standing or Parking of Vehicles, Trailers and Recreational Vehicles**

Documents:

[PH OO2045 Stopping, Standing, or Parking 5-17-22.pdf](#)

### **6.C. ANNOUNCEMENTS**

#### **6.C.i. Monthly Staff Recognition**

- o Mike Shingleton

#### **6.C.ii. Voter ID (Present at the Polls)**

Documents:

[Voter ID Flyer.pdf](#)

#### **6.C.iii. Filing Period for Elected Offices is May 12-27, 2022**

More information related to Municipal Elections can be found at [www.cityoflaramie.org/elections](http://www.cityoflaramie.org/elections). Additional information can be found on the County Clerk's webpage at [www.co.albany.wy.us/164/Elections](http://www.co.albany.wy.us/164/Elections).

## **7. Disclosures by City Council Members**

## **8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

## **9. CONSENT AGENDA**

### **9.A. MINUTES: City Council Meeting Minutes from May 3, 2022**

**Action:**

that Council approve the Minutes of the following City Council meetings: the Regular Meeting of May 3, 2022, and have them placed on file for public inspection.

**[Bartholomew, CC]**

Documents:

[Minutes 5-3-22.pdf](#)

### **9.B. MINUTES: Minutes from the December 8, 2021 Regular Meeting of the Parks, Tree & Recreation Advisory Board.**

**Action:**

that City Council acknowledge receipt of the Minutes from the December 8, 2021, regular meeting of the Parks, Tree & Recreation Advisory Board and place them on file for public inspection.

**[Feezer, ACM]**

Documents:

[PTR Advisory Board Minutes Dec 8, 2021.pdf](#)

### **9.C. MINUTES: Minutes from the January 12, 2022 Regular Meeting of the Parks, Tree & Recreation Advisory Board.**

**Action:**

that City Council acknowledge receipt of the Minutes from the January 12, 2022, special meeting of the Parks, Tree & Recreation Advisory Board and place them on file for public inspection.

**[Feezer, ACM]**

Documents:

[Advisory Board Regular Meeting Minutes January12 2022.pdf](#)

### **9.D. MINUTES: Minutes from the January 13, 2022 Special Meeting of the Parks, Tree & Recreation Advisory Board.**

**Action:**

that City Council acknowledge receipt of the Minutes from the January 13, 2022, special meeting of the Parks, Tree & Recreation Advisory Board and place them on file for public inspection.

**[Feezer, ACM]**

Documents:

[PTR Advisory Board Minutes Special meeting January 13 2022.pdf](#)

**9.E. CEMETERY DEEDS: Cemetery Deeds for May 1-15, 2022**

**Action:**

that the Cemetery Deeds for May 1-15, 2022 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**[Feezer, ACM]**

**9.F. AGREEMENT: Reimbursement Agreement for Street Oversizing with 3rd Street Partners**

**Action:**

I move to approve a Reimbursement Agreement for Street Oversizing with 3rd Street Partners – Poledna Addition in the amount of \$84,615.71 and authorize the authorize the Mayor and City Clerk to sign.

**[Webb, PW]**

Documents:

[Cover Sheet 3rd Street Partners Oversizing Agreement.pdf](#)  
[3rd St Partners Oversizing Reimbursement Agreement.pdf](#)

**9.G. AGREEMENT: Amendment #1 to the Professional Services Agreement for the Wellhead Building Upgrade Project**

**Action:**

I move to approve Amendment #1 to the Professional Services Agreement for the Wellhead Building Upgrade Project with Engineering Associates to complete the design of the wellhead buildings at the Turner Tract Site in the amount of \$48,019.23 and authorize the Mayor and City Clerk to sign.

**[Webb, PW]**

Documents:

[Cover Sheet Wellhead Building Amendment 01.pdf](#)  
[Wellhead Bldg PES.EA.12.17.19.pdf](#)  
[Wellhead Amendment\\_01.pdf](#)

**9.H. AGREEMENT: Consideration of a lease agreement between the City of Laramie and GH Family Partnership, LLC for the provision of outdoor placemaking, gathering and outdoor dining.**

**Action:**

that the Laramie City Council approve the lease agreement between the City of Laramie and GH Family Partnership, LLC for the provision of outdoor placemaking, gathering and outdoor dining and authorize the Mayor and Clerk to sign.

**[Feezer, ACM]**

Documents:

[Downtown Placemaking Lease Cover Sheet.pdf](#)  
[GH Family Partnership Lease Agreement.Downtown Placemaking.pdf](#)

**9.I. GRANT: Consideration of the 2022 Wyoming Emergency Insect Management Grant Pre-Award Acceptance Letter.**

**Action:**

that Council approve the 2022 Wyoming Emergency Insect Management Grant Pre-Award Acceptance Letter providing \$35,560.00 for the City of Laramie West Nile Prevention Plan and authorize the Mayor and Clerk to sign.

**[Hunter, Parks/Feezer, ACM]**

Documents:

[2022 EIMG Pre-Award Acceptance Cover Sheet.pdf](#)  
[City of Laramie-City of Laramie West Nile Prevention Plan.pdf](#)

**9.J. RESOLUTION: Resolution 2022-29, Appointing One Member to the Traffic Safety Commission**

**Action:**

I move to approve Resolution No. 2022-29, appointing Max Weiss to the Traffic Safety Commission and authorize the Mayor and City Clerk to sign.

**[Webb, PW]**

Documents:

[Cover Sheet Res 2022-29 Traffic Safety Commission Member Appointment.pdf](#)  
[Resolution 2022-29 Appointing One Member to Traffic Safety Commission.pdf](#)

**9.K. FINAL PLAT: LVC Subdivision Final Plat**

**Action:**

to approve the LVC Subdivision Final Plat, based on findings of fact and conclusions of law, and authorize the Mayor and Clerk to sign.

**[Teini, Planning Manager]**

Documents:

[Cover Sheet FP-20-04.pdf](#)  
[FP-20-04 Staff Report PC-1.pdf](#)

**9.L. SCHEDULE MEETINGS:**

that the following meeting be scheduled:

- a. May 18, 2022, 6:00 pm (Wednesday) - WORK SESSION: 5th Penny Tax (Joint with Albany County Board of Commissioners and Rock River)
- b. June 28, 2022, 6:00 pm (moved from July 26th) - WORK SESSION: Town/Gown Update: Campus Housing Project Planning

## **10. REGULAR AGENDA**

### **11. Amendment #2 to the City-Wide Storm Drainage Master Study Professional Services Agreement with Wood Environmental and Infrastructure Solutions**

**[Webb, PW]**

Documents:

[Cover Sheet Amend 2 City Wide Storm Drainage Master Study.pdf](#)  
[Agree. ProfEngineering StormDrainageMasterStudy 5-15-2018.pdf](#)  
[ENCWSD\\_PES Amendment\\_1\\_signed.pdf](#)  
[Drainage Criteria Manual Proposal Scope and Fees.pdf](#)  
[ENSRDM\\_PES Amendment 2\\_Drainage Criteria Manual and Regulations.pdf](#)

### **12. Original Ordinance No. 2045, Amending Laramie Municipal Code Section 10.36.020 Related to the Restrictions Regarding the Stopping, Standing or Parking of Vehicles, Trailers and Recreational Vehicles**

Second Reading. (Introduced by Gabriel)

**[Webb, PW]**

Documents:

[Cover Sheet OO2045 2nd Reading 5-17-22 - Amended 5.16.2022.pdf](#)  
[OO2045 Stopping, Standing or Parking 5-17-22 2nd Reading.pdf](#)  
[Major Street Plan.pdf](#)  
[Proposed No Parking Map Zoomed Area.pdf](#)  
[Colored changes to 10.36.020.pdf](#)

### **13. Original Ordinance No. 2041, Amending Laramie Municipal Code Section 10.32 Related to Bicycles by adding References to Electric and Motor Assisted Bicycles, Electric Personal Assistive Mobility Devices, and Electric Scooters**

Second Reading. (Introduced by O'Doherty)

**[Feezer, ACM]**

Documents:

[LMC 10.32 - Bicycles - Changes Cover Sheet - Postponement.pdf](#)  
[OO2041 LMC 10.32- Bicycles - Changes.pdf](#)

### **14. Resolution 2022-31, Adopting an Income Threshold for the Application of Needs-based Discounts for Laramie Community Recreation Center**

**Memberships and Recreation Activities**  
**[Feezer, ACM/Guerin, Rec]**

Documents:

[Resolution 2022.31 Recreation Needs Based Discounts Cover Sheet.pdf](#)  
[Resolution 2022.31 Rec Needs Based Discounts.pdf](#)  
[Rate Structure 2022.Membership Discount Calculations.pdf](#)

**15. Public Comments**

(Please observe the time limit of three (3) minutes per speaker.)

**16. Consideration of Future Council Work Session Topics**

Documents:

[Future Work Session Topics 5-17-2022.pdf](#)  
[Upcoming Meetings 5-17-22.pdf](#)

**17. Adjourn to Executive Session regarding Confidential Information WY § 16-4-405(a)(ix)**