AGENDA
CITY OF LARAMIE, WYOMING
CITY COUNCIL WORK SESSION JOINT WITH THE ALBANY COUNTY BOARD OF COMMISSIONERS

CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE
TUESDAY, MARCH 24, 2026, 5:30 PM

City Council Meetings are open to the public in accordance with W.S. 16-4-403. Meetings are currently available in-person on a first come first serve basis, YouTube Live Feed (www.youtube.com/cityoflaramie/live), Cable Channel 191, or Zoom Webinar- Meeting ID: 851 8254 3704 Passcode: 494546 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting may be provided in-person or via Zoom meeting. Public comments may also be submitted via email: council@cityoflaramie.org. Please email: clerk@cityoflaramie.org to request speaking time during the 30-minute public comment periods on non-agenda items by no later than 3:00 pm on the day of the meeting. Limited speaking slots may be assigned by lottery for non-agenda items when more than 10 requests are received; public comments may also be submitted in writing to council@cityoflaramie.org for the record. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. When attending a meeting remotely, the public must have their video cameras enabled and turned on when addressing the council. See Rule 1.G. When commenting on non-agenda items , the comments must be germane to City business over which Council has control. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials and other items must be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: https://cityoflaramie.zoom.us/j/85182543704?pwd=EHrqeD2zprxGCEXvRS3eRgTYjSyQas.1

1. **WORK SESSION**

2. **Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**
   (Limit of 3 minutes per speaker. When attend a meeting remotely, the public must have their video cameras enabled and turned on when addressing the council. When commenting on non-agenda items, the comments must be germane to City business over which Council has control.)
   (Written or other materials must be submitted to the City Clerk for public record and dissemination six (6) days prior to the meeting per City Council Rules of Procedure Appendix B.)

3. **WORK SESSION: Civic Cents**

   [Wade, FASD]

   Documents:

   Civic Cents Summary Session 4.pdf
   Celebrating the SPET Investment in Albany County.pdf

3.A. **Public Comment on Agenda Item**

4. **WORK SESSION: Community Partner Funding Presentations**

   Documents:

   Community Partners Cover - FINAL 3.4.2026.pdf
   Press Release - Community Partner Application Acceptance 2026-27.pdf
   Community Partner Funding Application Presentation 2026.pdf
   1 - Tele-Hope Appl FY27.pdf
   1 - TeleHope-LaramieCC-Mar24.pdf
   2 - Laramie Reproductive Health Appl FY27.pdf
   2 - Laramie Reproductive Health Presentation.pdf
   3 - Climb Appl FY27.pdf
   3 - Climb 2026 Presentation Materials.pdf
   4 - Regency Retirement Residence Appl FY27.pdf
   4 - Regency Retirement Residence Presentation Materials.pdf
   5 - Cathedral Home Appl FY27 .pdf
   5- Catheral Home Presentation.pdf
   6 - Developmental Preschool_Day Care Appl FY27.pdf
   6 - Developmental Preschool_Day Care Center Presentation.pdf
   7 - BikeNet Appl FY27.pdf
   7 - BikenNet Presentation.pdf
   8 - Ark Regional Svs Appl FY27.pdf
   8 - Ark Regional Svcs - NO PRESENTATION MATERIALS.pdf
   9 - Home on the Range Appl FY27.pdf
   9 - Home on the Range Presentation.pdf
   10 - Relative Theatrics Appl FY27.pdf
   10 - Relative Theatrics - NO PRESENTATION MATERIALS.pdf
   11 - Laramie Plains Civic Ctr Appl FY27.pdf
   11 - Laramie Plains Civic Center Presentation.pdf
   12 - Pilot Hill Appl FY27.pdf
   12 - Pilot Hill Presentation.pdf

13 - Laramie Public Art Coalition Appl FY27.pdf
13 - Laramie Public Art Coalition Presentation.pdf
14 - Foundation Builders Comm Ctr Appl FY27.pdf
14 - Foundation Builders Presentation.pdf
15 - Big Bro_ Big Sis Appl FY27.pdf
15 - WY Big Brothers Big Sisters - NO PRESENTATION MATERIALS.pdf
16 - Laramie Soup Kitch Appl FY27.pdf
16 - Laramie Soup Kitchen Presentation.pdf
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21 - Downtown Clinic Appl FY27.pdf
21 - Laramie Downtown Clinic Presentation.pdf
22 - WY Singer-Songwriters Appl FY27.pdf
22 - WY Singer-Songwriters Presentation.pdf
23 - Hospice of Laramie Appl FY27.pdf
23 - Hospice of Laramie Presentation.pdf
24 - United Way of Albany Co Appl FY27.pdf
24 - Albany Co United Way - NO PRESENTATION MATERIALS.pdf
25 - Robbies House Appl FY27.pdf
25 - Robbies House Presentation.pdf
26 - SAFE Project Appl FY27.pdf
26 - Safe Project Presentation - PDF.pdf
27 - Alliance for Renewable Energy Appl FY27.pdf
27 - Alliance for Renewable Energy - PRBRC.pdf
28 - Peace of Mind Appl FY27.pdf
28 - Peace of Mind Presentation.pdf
29 - Common Outdoor Ground Appl FY27.pdf
29 - Common Outdoor Grounds Presentation.pdf
30 - VOA Appl FY27.pdf
30 - Volunteers of America - NO PRESENTATION MATERIALS.pdf
31 - Eppson Center for Seniors Appl FY27.pdf
31 - Eppson Center - NO PRESENTATION MATERIALS.pdf
32 - Family Promise of Albany Co Appl FY27.pdf
32 - Family Promise Presentation.pdf
33 - Laramie PrideFest Appl FY27.pdf
33 - Laramie PrideFest Presentation.pdf
34 - Albany Co Sheriffs Search_Rescue Appl FY27.pdf
34 - Albany Co Sheriffs Search_Rescue Presentation.pdf
35 - Albany Co Public Library Appl FY27.pdf
35 - Albany County Public Library - NO PRESENTATION MATERIALS.pdf
36 - Science Loves Art Appl FY27.pdf
36 - Science Loves Art- NO PRESENTATION MATERIALS.pdf
37 - Albany Co Fairgrounds Appl FY27.pdf
37 - Albany Co Fairgrounds Presentation.pdf

4.A. Public Comment on Agenda Item

5. City Council Updates/Council Comments

6. Agenda Review

CITY OF LARAMIE COUNCIL WORK SESSION **March 24, 2026**

Laramie WYOMING	**Agenda Item: Discussion Item** **Title: Civic Cents**

Recommended Council MOTION:

None

Administrative or Policy Goal:

A solid foundation in municipal finance supports many policy goals of the City Council. More granularly, this work session series in an outgrowth of a 2024 council goal to develop improvements in financial transparency.

Background:

The City's finance division, collaborating with the City Manager's Office, has been working to improve financial transparency for the past several years. This work started small, with a redesign of the budget publication in 2019, and has grown and morphed since this time into a larger initiative. Accomplishments to date have included launching an open data tool for Laramie's budget and spending (made possible by the City's new financial software), establishment of the City Manager's Budget Advisory Committee, and publishing more concise financial information (the Community Financial Report and the Budget in Brief).

The journey toward transparency continues with this work session series, where financial topics will be explored in bite-sized chunks determined by the City Council. At each work session this spring, leading up to budget season, there will be a short presentation and discussion.

Legal/Statutory Authority:

Wyoming Statutes 16-4

BUDGET/FISCAL INFORMATION:

None

Responsible Staff:
Jennifer Wade, Administrative Services Director
(307) 721-5224 or jwade@cityoflaramie.org

Attachments:
Presentation – A Celebration of the SPET Investment in Albany County

Celebrating the SPET Investment in Albany County

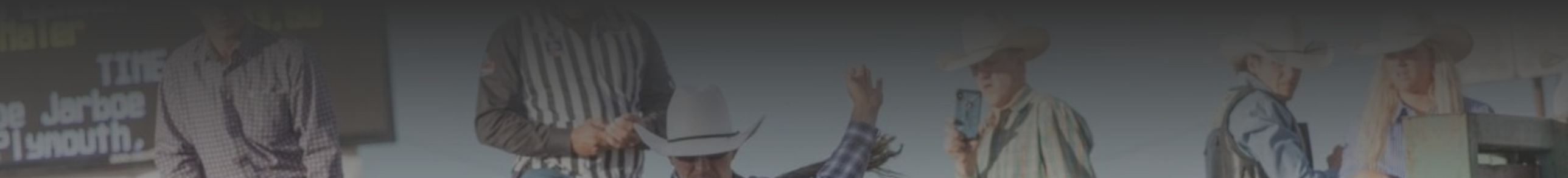


What is the SPET tax?

"SPET" stands for Specific Purpose Excise Tax - it's also casually known as the 6th penny. This voter-approved tax, collected by amount rather than term, pays for specific projects that are included on the ballot. Tax collections, and even the interest earned on them, must be kept separate and restricted for approved projects.



Who benefits from this tax?



Who benefits from this tax?

In general, local voters benefit, which is why they get to choose whether they approve the tax. Governmental entities receive funding based on the uses stated on the ballot. The 2026 SPET includes funding for Albany County, City of Laramie, Town of Rock River, and Laramie Regional Airport projects.





Economic Impact of the SPET in Albany County

SPET investments help make our community a great place to live, work, and play, keeping us attractive for economic development opportunities.

Air Travel

Local, reliable options for air travel are critical for continued economic development

Safe Community

Funding for public safety helps ensure that our community remains a safe place to live and visit - and one in which businesses can thrive

Better Infrastructure

A portion of roads, streets, drainage, water, waste water, and solid waste infrastructure - they have all been consistently funded with this tax, as have the City's much beloved recreation facilities and park amenities. The 4th & 5th cent sales and use taxes and other revenue sources do not provide enough funding to maintain this infrastructure.

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Local, reliable options for air travel are critical for continued economic development

Let's Celebrate What Voters Have Approved Since 2001!

The totals below are in non-inflation adjusted dollars

63% - $88.9 Million

Has supported essential infrastructure & related equipment for the County, City, and Rock River

12% - $16.1 Million

For development of recreation facilities, including the Laramie Community Recreation Center & Ice and Events Center

10% - $14.7 Million

About half of this amount is for public safety improvements & equipment - the other half is for essential airport infrastructure

1% - $1.3 Million

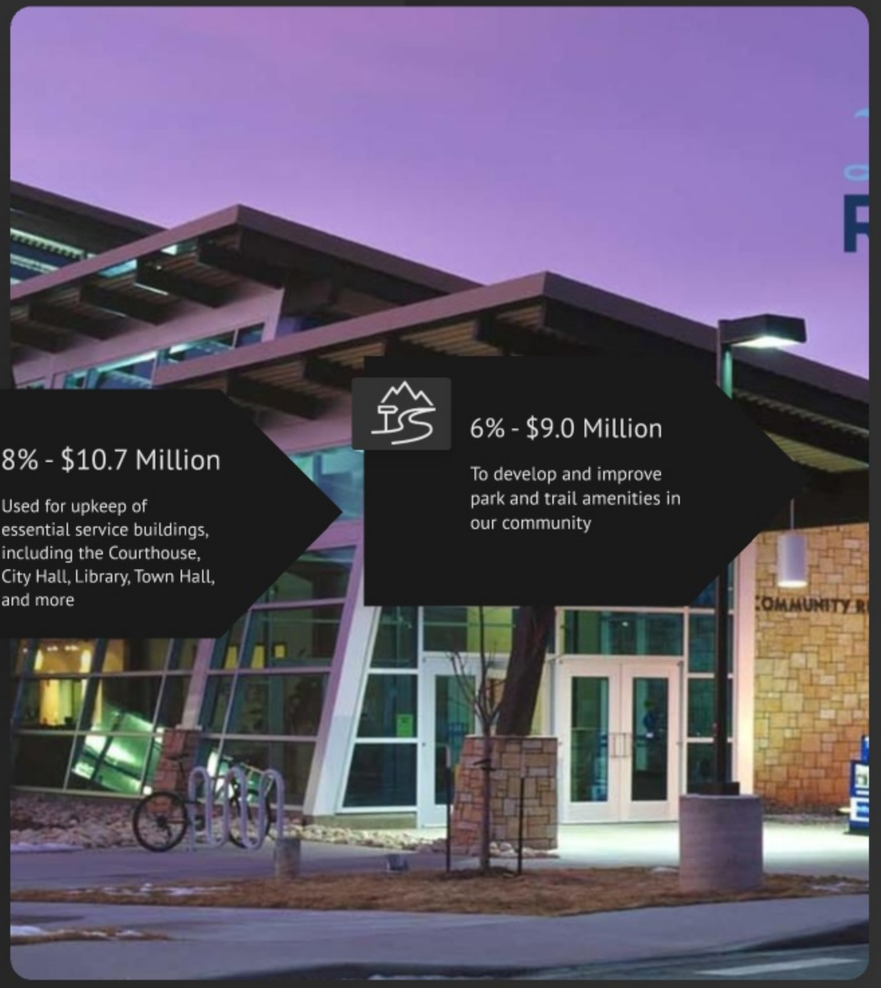
To develop and improve the Albany County Fairgrounds

8% - $10.7 Million

Used for upkeep of essential service buildings, including the Courthouse, City Hall, Library, Town Hall, and more

6% - $9.0 Million

To develop and improve park and trail amenities in our community





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Has supported essential infrastructure & related equipment for the County, City, and Rock River



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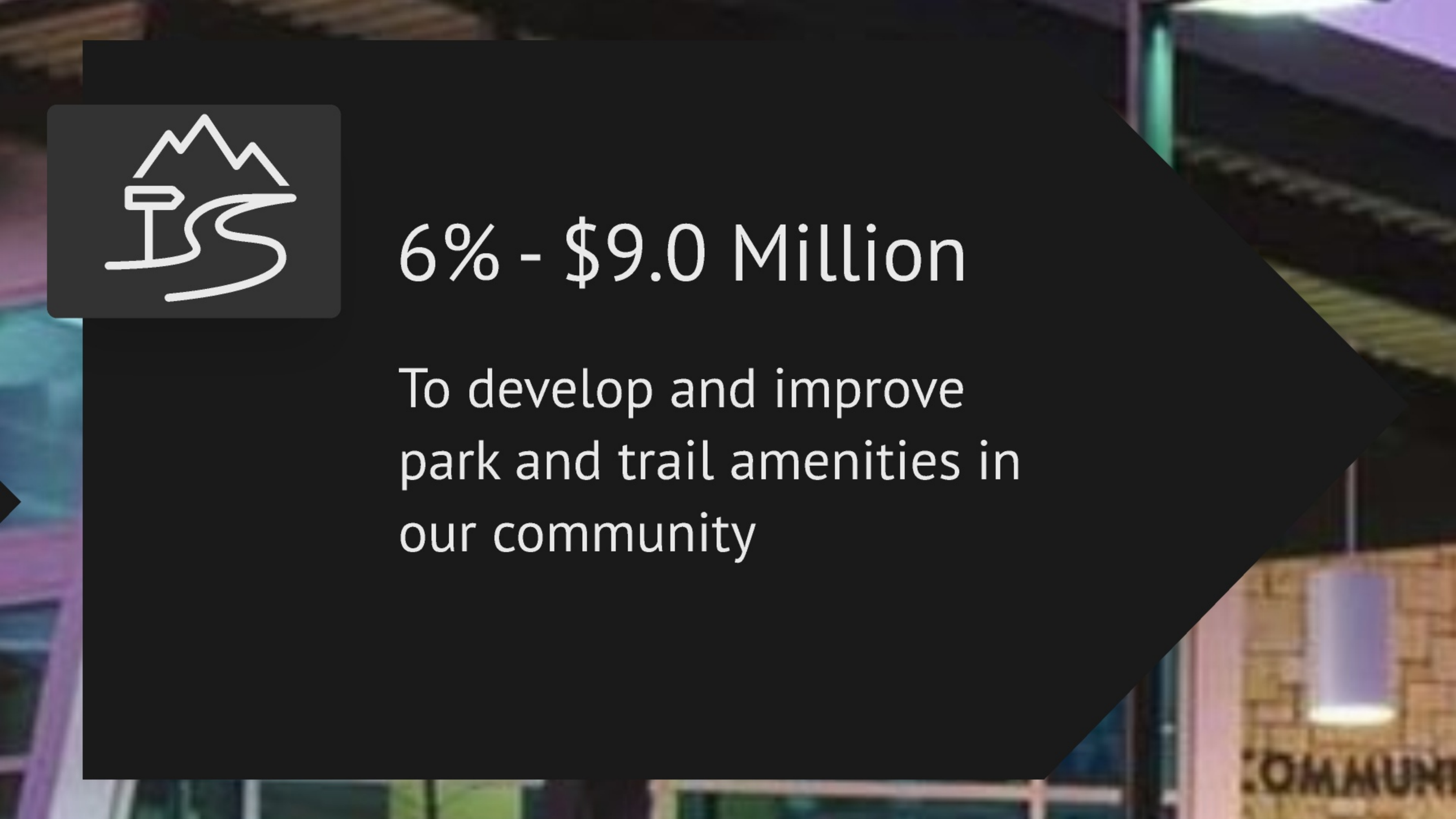
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The 2026 Proposed SPET

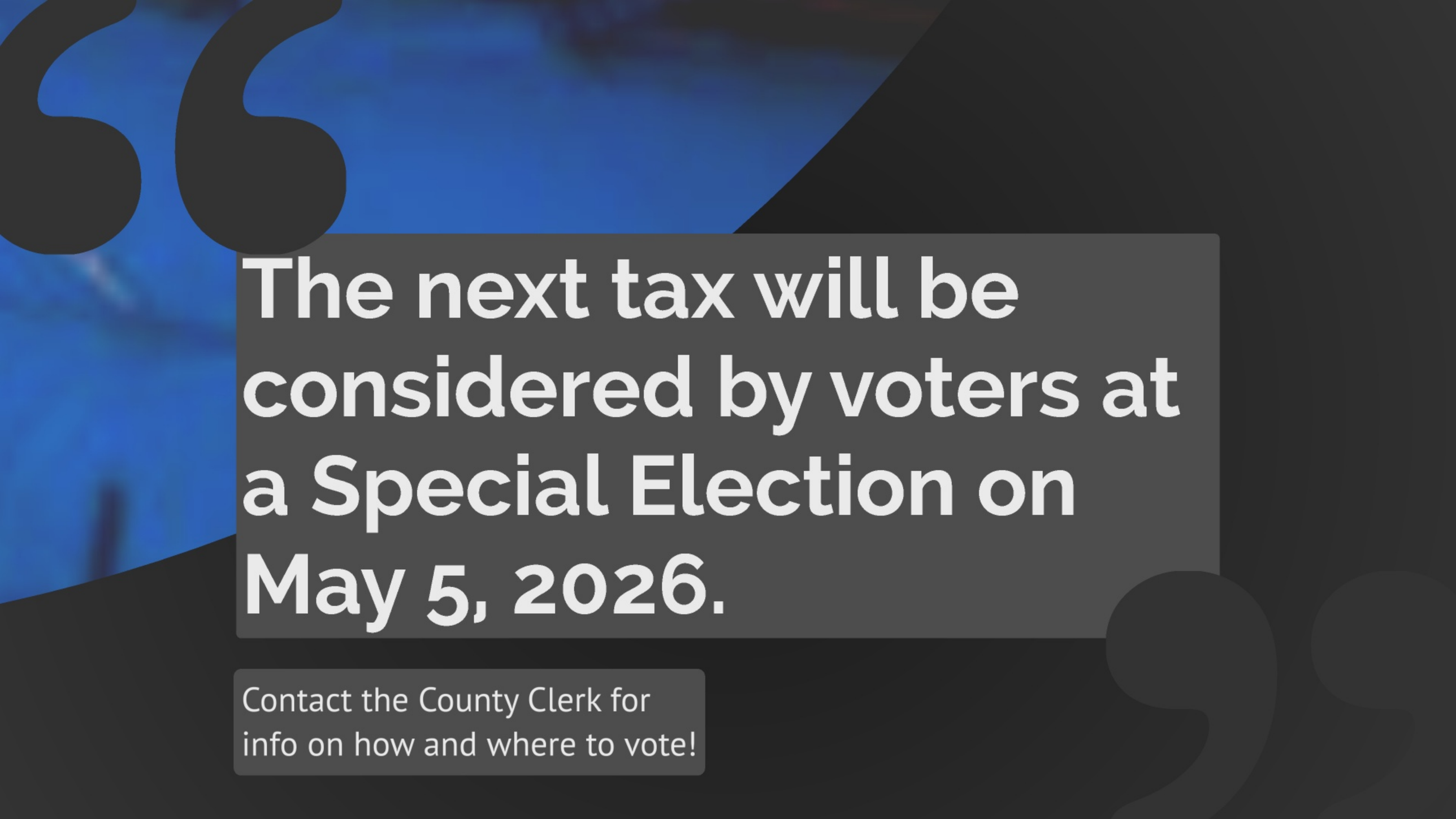


Pickup an information sheet before you leave today & review the projects

The proposed tax is $95 million & estimated collection time is 10-12 years

Governing bodies collaborated to form the ballot based on critical priorities

99% of the collected tax is invested in our local community for the stated projects



The next tax will be considered by voters at a Special Election on May 5, 2026.

Contact the County Clerk for info on how and where to vote!

Celebrating the SPET Investment in Albany County



Take this with you.
Revisit anytime.

Missed something? Want to explore further?
Scan or click below to open this presentation.
Anytime, anywhere.

View presentation



City of Laramie
City Manager's Office
P.O. Box C
Laramie, WY 82073
(307) 721-5226

DATE: **March 16, 2026**

TO: **Council**

FROM: **City Manager**

RE: **5th Cent Funding for Community & Contractual Partners FY 26-27**

BACKGROUND

Each year, the City provides funding to local agencies from the General-Purpose Penny Tax ("5th Cent") in two ways—through the Community Partner Program (CPP) and via fee-for-service contracts. In FY25-26, City Council awarded a total of $521,272 from the 5th cent sales tax for the two programs, of which $231,272 (due to rounding) was awarded via the CPP to multiple local agencies and $290,000 was paid via fee-for-service contracts to the Laramie Regional Airport, Laramie Chamber Business Alliance, the Laramie Main Street Alliance, and Tough Guys/Winter Lights Festival.

Historically, organizations eligible to request funding through the CPP fall within one of three categories:

- *Civic/Quasi-Governmental Agencies* – like Albany County Public Library
- *Social Service Agencies* – like Big Brothers/Big Sisters, Downtown Clinic, and Interfaith-Good Samaritan
- *Recreational, Arts & Cultural Agencies* – like the Laramie Plains Museum, Laramie Historic Railroad Depot, and Relative Theatrics

Thirty-seven agencies applied for CPP funding for the upcoming fiscal year beginning July 1, 2026. Submitted requests total $441,825.00.

FUNDING RECOMMENDATION

Given the state of the City's overall penny tax receipts, I would recommend a zero adjustment to the previous year's disbursement of $231,255.00 to CPP agencies.

COMMUNITY PARTNER PROGRAM	
Total Requested Funding for FY26/27 =	$441,825.00
Recommended Funding – Zero Increase from Prior Year =	$231,255.00
Reduction Needed to Achieve Recommended Amount =	*$210,570.00*

The City of Laramie is an equal opportunity provider and employer.

CONTRACTUAL / FEE-FOR-SERVICE PARTNERS	
Note: *These amounts reflect current biennial contract awards*. FY26 *actual* contract amounts were approved in FY24.	
Chamber Business Alliance	$10,000
Main Street Alliance	$65,000
Regional Airport	$205,000
Tough Guys/Winter Lights Festival	$10,000
Contractual Partners FY26 ***ACTUAL*** =	$290,000

NEXT STEPS

Funding for CPP applicants is determined based on the average recommendation of all Council members as agreed upon by a vote of the governing body.

Worksheets memorializing the individual recommendation of each Council member by agency will be forwarded via email in advance of the March 24th CPP presentations. Worksheets are **due April 12, 2026,** via email, or hand delivery, to:

Nancy Oakland-Potter (noaklandpotter@cityoflaramie.org)

Please also contact Nancy Oakland-Potter if you need assistance in completing your worksheet.

Upon receipt of your individual recommendations, Nancy Oakland-Potter will tally and average the group recommendation for consideration by resolution at the regular meeting on May 6, 2026.

The City of Laramie is an equal opportunity provider and employer.

City of Laramie
City Manager's Office
P.O. Box C
Laramie, WY 82073

(307) 721-5226

PRESS RELEASE
City Manager's Office
Todd Feezer, Interim City Manager
307-721-5226

FOR IMMEDIATE RELEASE
January 7, 2026

Staff Contacts:
City of Laramie
Nancy Oakland-Potter, Executive Assistant
307-721-5226
noaklandpotter@cityoflaramie.org

CITY OF LARAMIE & ALBANY COUNTY INVITES NON-PROFITS TO APPLY FOR COMMUNITY PARTNER FUNDING

Laramie, WY – The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:
Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with

The deadline for application submittal is Wednesday, March 11, 2026. PLEASE NOTE: The application process has moved to a Google Docs format, which you can access by going to: https://forms.gle/A9i4YypV1rGC72St8. Or, you can scan the inserted QR code.

Albany County specific questions are to be directed to Albany County Grants Manager, Bailey Quick: 307-721-1803 or grants@albanycountywy.gov. Otherwise, for additional information, please contact Nancy Oakland-Potter at noaklandpotter@cityoflaramie.org.

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Presentation Order	Organization Name:	Presenter
1	Tele-Hope	Ian Fletcher
2	Laramie Reproductive Health	Jessi Colehour
3	Laramie Climb Wyoming	Nicole Sherwood, Program Director
4	Regency Retirement Residence of Laramie	Kristine Koss, Executive Director and Katrina McGee, Development Director
5	Cathedral Home	Teresa Arens and Rachel LeBeau, Advancement Director
6	Developmental Preschool & Day Care Center	Jaime Stine, Executive Director
7	BikeNet	Kristen Pritchett, Committee Member & Teddi Freedman
8	Ark Regional Services	Bob Sell, CEO - ***NO MATERIALS***
9	Home On The Range Animal Haven (HORAH)	Pam Brekken, Board President
10	Relative Theatrics	Sean Coyle - ***NO MATERIALS***
11	Laramie Plains Civic Center Inc	Jessica Brauer, Executive Director
12	Pilot Hill Inc.	Sarah Brown Mathews
13	Laramie Public Art Coalition	Hannah Rodgers, LPAC board member
14	Foundation Builders Community Center	Tim Snowbarger, Consultant and Michaela Atkinson, Manager
15	Greater Wyoming Big Brothers Big Sisters	Hanna Eslinger - ***NO MATERIALS***
16	Laramie Soup Kitchen	Ted Cramer, Executive Director
17	Laramie Interfaith	Joshua Watanabe
18	Family Promise of Albany County	Celeste Quinton, Executive Director
19	Laramie Railroad Depot Association	Shaun Bullock, Treasurer
20	For the Good of Laramie	Lisa Evans, Director - ***only logo - no presentation materials***
21	Skate Laramie 501(c)3	Josh Kaffer, Board President

Presentation Order	Organization Name:	Presenter
22	Downtown Clinic	Simona Sheets, Assistant Director
23	Wyoming Singer-Songwriters	Jon Gardzelewski, Founder & Director
24	Hospice of Laramie	Sarah Kirkland, Executive Director
25	United Way of Albany County	Anna Cramer - ***NO MATERIALS***
26	Robbie's House	Deb Hinkel (President) and Julie Flint (Culinary Director)
27	SAFE Project	Amy Haefner, Executive Director
28	Alliance for Renewable Energy (local affiliate of Powder River Basin Resource Council)	Stephen Magnifico
29	Peace of Mind: Your Journey, Your Way	Michelle Cook, Executive Director
30	Common Outdoor Ground	Nicole Foss, Director of Operations and Development
31	VOA	Essie McCall, VP of OutPt Svcs - ***NO MATERIALS***
32	Eppson Center for Seniors, Inc.	Tammy Comer - ***NO MATERIALS***
33	Laramie PrideFest	Courtney Titus and Eli Palmer - Co-Chairs
34	Albany County Seriff's Search and Rescue (ACSSAR)	Matt Burkhart, ACSSAR Board Member
35	Albany County Public Library	Rachel Crocker, Library Director - ***NO MATERIALS***
36	Science Loves Art	René Williams, President - ***NO MATERIALS***
37	Albany County Fairgrounds	Taylor Haley, Treasurer or Andrea Senior, President

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

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This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

Ralphfawaz@telehope.org

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Tele-Hope

Contact Name, Title: *

Ralph Fawaz - Executive Director

Mailing Address: *

1864 North 9th Street apt 3, Laramie, WY 82072

Contact Phone: *

(580) 678-6067

Contact E-Mail: *

RalphFawaz@telehope.org

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [ ] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ○ Yes
- ◉ No

Requested Amount from the City of Laramie: *

Enter dollar amount only

10000

Requested Amount from Albany County: *

Enter dollar amount only

19000

Will this amount be used to leverage additional funds through grants or other means? *

- ○ Yes
- ◉ No

If yes, indicate the dollar amount of additional funds that will be leveraged.

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

SparkTank, and a few private grants. No public grants have been awarded.

List organization board of director(s), indicating officers. *

Ralph Fawaz (President) Ian Fletcher (vice president) Will Pelissier (treasurer), Trent Kaufman, Micah Clinger, Sara Roberts, Molly Burchett, Taylor Stuemky, Mike McGee

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

Tele-Hope is requesting funding to expand our youth-focused workshops in Albany County, supporting mental health, connection, and suicide prevention for students ages 11-18. Funds will be used to cover curriculum materials, facilitator stipends, travel costs, and hiring additional staff to reach more schools and students across the county. Funding will allow us to deliver four interactive workshops per school, including activities that teach students to listen, build relationships, and support one another. This investment ensures every student can participate at no cost, reducing barriers to access.

Funding will also support training for community partners and research, helping to create a sustainable impact beyond the workshops. Stipends for facilitators and new team members ensure consistent, high-quality programming. A portion of funds will be used for data collection and assessment, allowing Tele-Hope to measure improvements in students' sense of belonging, confidence, and mental well-being.

Additional funding sources include private donations, corporate sponsorships, and small grants from local businesses, totaling approximately $20,000 in the past year. These funds supplement county and city support, ensuring that workshops remain free for students while allowing Tele-Hope to reach more schools and continually improve program quality.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

Tele-Hope's goal is to ensure youth suicide and suicide among college students become a thing of the past in Albany County. We aim to bring our workshops to every school in the county and work closely with the University of Wyoming to support their suicide prevention efforts, building on the partnership we have already established. By engaging students aged 5 to 25, we focus on creating meaningful cultural change, teaching young people to listen, connect, and support one another. Our goal is to foster a community where every student feels seen, valued, and supported, reducing isolation and strengthening mental health across Albany County. You cannot measure this, but some of the funding will aslo go towards our research to ensure what we do works.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. * *

Maximum character count is 2,500, including spaces.

Currently, Tele-Hope has primarily partnered with suicide prevention nonprofits across Wyoming and worked directly with school districts, counselors, therapists, and the Albany County Sheriff's Department to support students. We coordinate closely with these organizations to complement, rather than duplicate, existing efforts, focusing on interactive workshops that build connection, resilience, and a sense of belonging among youth. By working with schools and the University of Wyoming, we fill gaps in mental health education and peer support, bringing resources directly to students in a hands-on, practical way. This approach allows us to have a measurable impact while strengthening the broader network of suicide prevention and youth development initiatives in the community.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ○ Existing Project
- ◉ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ○ One-time request
- ◉ Ongoing expense

Number of individuals your organization serves annually. *

20000

Populations served: *

Check all boxes that apply

- [x] Children Ages 0-5
- [x] Children Ages 6-10
- [x] Children Ages 11-18
- [x] Adults Ages 18-25
- [ ] Adults Ages 26-40
- [ ] Adult Ages 41-64
- [ ] Adults Ages 65+
- [x] K-12 School/School District
- [ ] Veterans
- [ ] Low to Moderate Income
- [x] LQBTQIA+
- [ ] Persons with Disabilities
- [x] College/University
- [ ] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

Tele-Hope's overarching goal is to end suicide across Wyoming. By focusing on Albany County, we aim to create measurable change in students' mental health and sense of belonging. Working closely with our partners, including schools and the University of Wyoming, we can track progress and evaluate the impact of our workshops. Our mission is to give students hope, showing them that it truly can get better and that no one has to face challenges alone. Every connection we foster and skill we teach brings us closer to a community where students feel supported, valued, and able to overcome struggles together.

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

Tele-Hope 2025F...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

Tele-Hope FY27B...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

Tax Exempt 990 ...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

3445

Has your organization spent all awarded FY2025 **City** Funds?

- (●) Yes
- ( ) No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Ralph Fawaz, Executive director

Date: *

MM DD YYYY

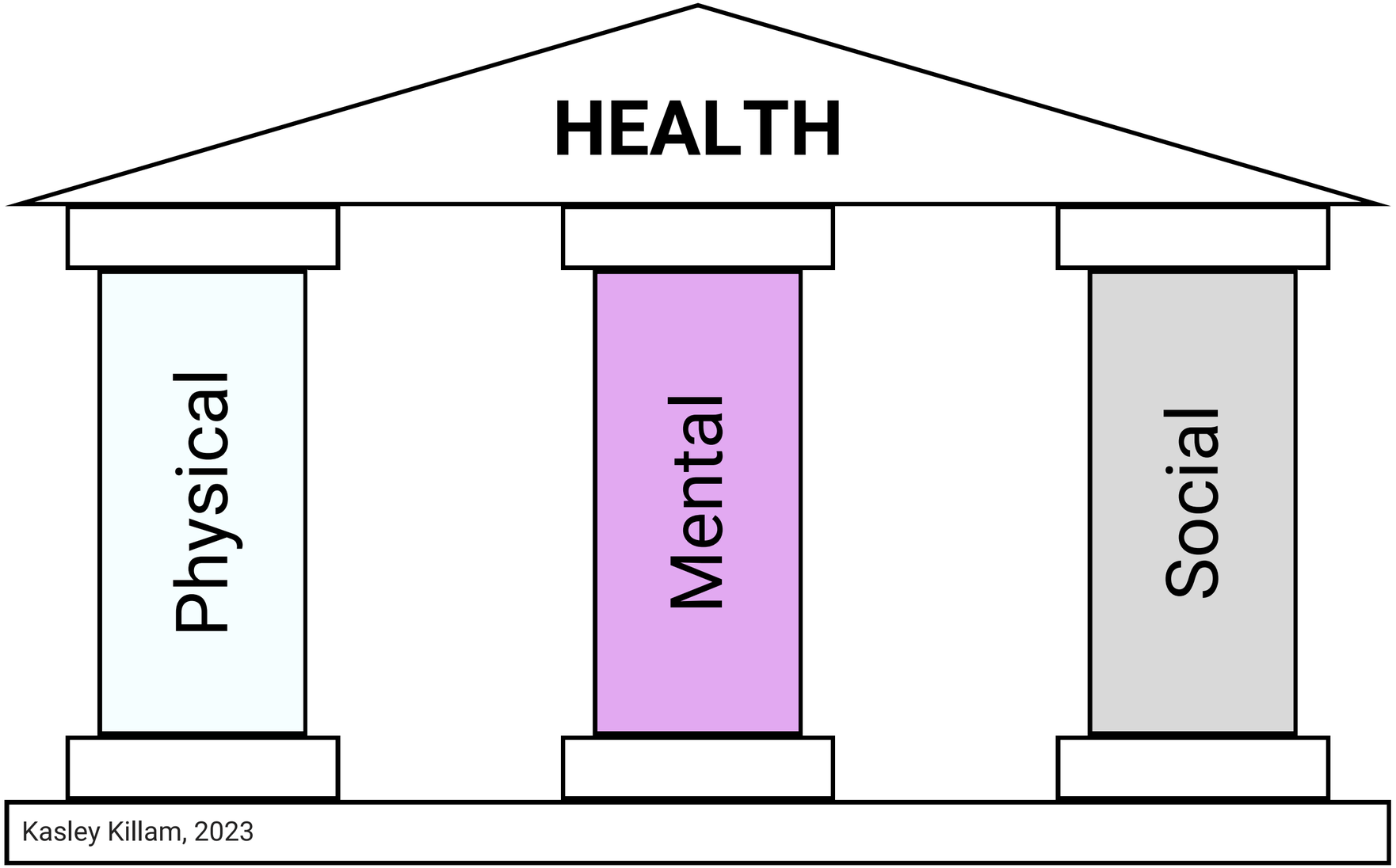
01 / 13 / 2026

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Category	Item	Amount (USD)
Revenue	Sales Revenue	$12,515.40
	Other Revenue (Donations)	$9,112.00
	Total Revenues	$21,627.40
Expenses	Salaries and Wages	$18,643.89
	Outside contractors	$4,500.00
	Advertising	$3,148.26
	Office Supplies / Payroll Taxes	$2,333.82
	Donor Dinners/Meetings	$1,587.97
	Utilities	$1,562.04
	Travel	$601.21
	Software	$229.89
	Total Expenses	-$32,607.08
Net Income	Net Loss	-$10,979.68

Community Partner Funding Budget FY 2026-2027					
Tele-Hope					
Expense Category	**Total Expense**	**County Total**	**City Total**	**Other Total**	**Brief Discription**
Personnel:					
Salary:	$ 36,000.00	$ 36,000.00			
Fringe:	$ 7,700.00	$ 7,700.00			
TOTAL:	$ 43,700.00	$ 43,700.00	$ -	$ -	
Supplies/Equipment:					
Curriculum and Material	$ 3,500.00	$ 2,000.00	$ 1,500.00		
Travel and Transportation	$ 2,000.00	$ 2,000.00			
Trainings for schools	$ 2,500.00	$ 1,500.00	$ 1,000.00		
Data collection & research	$ 5,500.00	$ 3,000.00	$ 2,500.00		
Contractual services	$ 15,000.00	$ 10,000.00	$ 5,000.00		
Enter Supplies Here	$ -				
TOTAL:	$ 28,500.00	$ 18,500.00	$ 10,000.00	$ -	
Utilities:					
Enter Utilites Here	$ -	$ -	$ -		
TOTAL:	$ -	$ -	$ -	$ -	
Direct Client Services:					
Enter Service Here	$ -				Other revenue sources
Enter Service Here	$ -				Private Donations: $12,000
Enter Service Here	$ -				Corporate Sponsorships: $7,000
Enter Service Here	$ -				Small Grants from Local Businesses: $17,000
Enter Service Here	$ -				
Enter Service Here	$ -				
TOTAL:	$ -	$ -	$ -	$ -	
Other Expenses:					
Enter Expense Here	$ -				
Enter Expense Here	$ -				
Enter Expense Here	$ -				
Enter Expense Here	$ -				
TOTAL:	$ -	$ -	$ -	$ -	
GRAND TOTAL:	$ 72,200.00	$ 62,200.00	$ 10,000.00	$ -	



Tele-Hope

Watching Dreams Come True Together

Thank you

Contact Us

Ralph Fawaz

Executive Director

(580) 678-6067

Ralphfawaz@telehope.org

Ian Fletcher

Co-Director

(307) 343-2130

Ianfletcher@telehope.org

www.tele-hope.org

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Watching Dreams Come True Together

Tele-Hope

Our organization strives to show people a new perspective on connection. We want individuals to have the confidence to talk with the people around them and build genuine friendships. **Our goal is to help communities lean on one another – not only during the hard days but while celebrating the good ones too.**



Tele-Hope

THIS IS JUST *the beginning*

RalphFawaz@telehope.org

IanFletcher@telehope.org



PRESIDENT/
EXECUTIVE DIRECTOR
RALPH FAWAZ



CO-DIRECTOR/
VICE PRESIDENT
IAN FLETCHER

tele-hope.org

Tele-Hope

REAL CHANGE STARTS WITH REAL FRIENDSHIPS. LET'S MAKE IT HAPPEN TOGETHER.

Cowboys Ride Together



WHY WE EXIST

We saw a gap in connection. Tele-Hope isn't here to motivate you — we're here to show how simple it can be to start the "weird" conversations that often grow into lasting friendships.

Our goal is to empower students to have these conversations with people around them.

WHAT WE DO

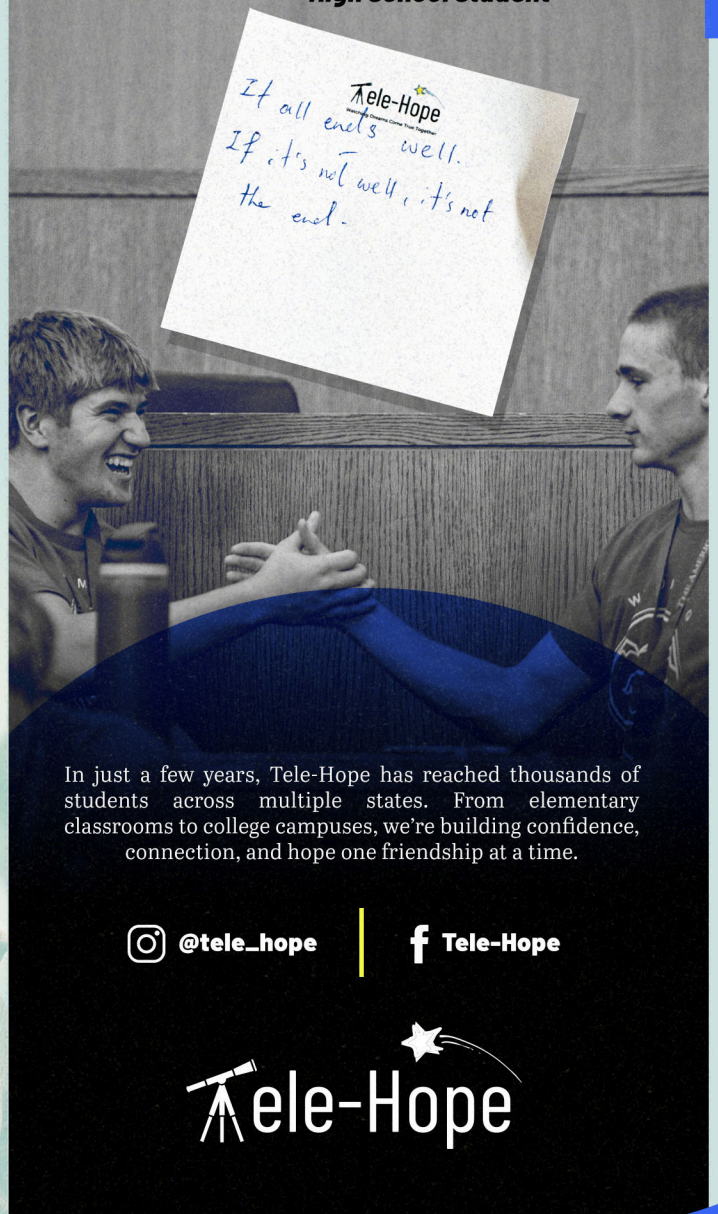
Our workshops are interactive so students can practice these skills in real settings — and more importantly, take them beyond the classroom into everyday life.

Each activity is designed to build confidence, helping students go out, make real friends, and become better friends to others.



"THIS IS THE FIRST TIME I'VE FELT LIKE SOMEONE ACTUALLY WANTED TO HEAR MY ANSWER."

– High school student



In just a few years, Tele-Hope has reached thousands of students across multiple states. From elementary classrooms to college campuses, we're building confidence, connection, and hope one friendship at a time.

@tele_hope | Tele-Hope

Tele-Hope



POST YOUR STORY

Everyone has a unique story and experience with mental health.

Post one way you've made a positive impact on your mental health and tag us!

@tele-hope

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

director@lrhealth.org

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Laramie Reproductive Health

Contact Name, Title: *

Jessi Colehour, MSW, LCSW - Executive Director

Mailing Address: *

605 Skyline Rd. Ste. 201 Laramie, WY 82070

Contact Phone: *

3077519309

Contact E-Mail: *

director@lrhealth.org

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [x] Social Service
- [ ] Civic/Quasi-Governmental
- [ ] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ( ) Yes
- (•) No

Requested Amount from the City of Laramie: *

Enter dollar amount only

20000

Requested Amount from Albany County: *

Enter dollar amount only

20000

Will this amount be used to leverage additional funds through grants or other means? *

- ( ) Yes
- (•) No

If yes, indicate the dollar amount of additional funds that will be leveraged.

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

Title X, Wyoming Community Foundation, Guthrie Foundation, Albany County - CSBG, Wyoming Women's Foundation

List organization board of director(s), indicating officers. *

Betty Wills - President
Linda Valenti, RN - Vice President
Adam Huck - Treasurer
Jamie Nippgen - Secretary
Michaela Plein - BoD at Large
Breann May - BoD at Large
Jamie McKim - BoD at Large
Maddie Mason - BoD at Large
Bree Coxbill - BoD at Large
Ami Hopper-Helms - BoD at Large
Vic Pumilio - BoD at Large
Jenny Patel - BoD at Large

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

These funds will be used to offset the ever increasing costs of healthcare for the clinic supplies, treatment, and birth control that we pay out of pocket for; while we are able to recoup some of this with our sliding fee scales and insurance, for our lowest socio-economic status they do not pay anything for our staple services. Some of these funds are also used to pay for a very small portion of the physician's salary, which is our highest expense, but necessary for their expertise.
We get funds currently from Title X that we use for some of the staff salaries, but it doesn't cover all of it, of course - we receive $109,000 currently from them which decreased by $12,000 last year and is expected to continually decrease over the next 3 years. We also receive $31,000 to cover certain services through Albany County - CSBG, but we will write off over $100,000 a year to ensure that everyone has equitable access to reproductive healthcare.
With our new Executive Director we are hopeful to get more funds from fundraising to assist in supplementing the budget, far more than we ever have in the past.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

The funds provided would assist us as we move into the primary care space to ensure those who are low income and with insurance also have access to primary healthcare, but on a sliding fee scale, similar to our current sliding fee scale. This is a new program that we launched at the beginning of 2026. We hope that this will be available for all the community after the mid-2026 - we want to grow responsibly and mindfully of the provider's capacity. If this is successful we will hire more providers and medical assistants to fulfill the need - the first half of the year will be gathering data to show the need. We would like to see at least 50 patients for general health being mindful that it is not what we are known for, but working heavily to market to current patients and in the community.
We assist with the maternal healthcare dessert that exists in our area of the state by ensuring those that are trying to get pregnant/have positive pregnancy tests and want to keep their fetus are taking prenatal vitamins, they can access free/severely discounted bloodwork through the partnerships we have through our labs, and we will test for a multitude of STIs that have been shown to lead to poor birth outcomes for both mom and child - especially in relation to trichomonas infections, chlamydia, syphilis, gonorrhea, and HIV.
Public Health is reporting an increase in HIV at the most recent kick off for the CHNA that Ivinson does and it is important to note that we follow the protocols to prescribe PeP/PreP at our location.

Describe your organization’s partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. * *

Maximum character count is 2,500, including spaces.

We partner with all the local non-profits to assist with patient's needs as they are varying at times; from mental health, housing, to food insecurity. Because we are a first touch for those experiencing domestic violence, human trafficking, and sexual assault, we are well versed in the nonprofits that assist these survivors with long term support; however, if they choose not to engage or report, we follow the same protocols that a hospital would for sexual assault when it comes to their treatment.
Our biggest partner, however, is the Downtown Clinic (DTC). We refer patients to them who don't have insurance for primary care, and they refer patients to us who need reproductive healthcare and who may not meet their criteria for their services for primary care. When we started thinking of venturing into primary care we discussed with DTC, with them reporting that this is an "All hands on deck situation"; and ensuring the proper referrals means we can both maximize the resources we have while filling distinct needs/gaps in the community.
We work with the schools to provide factual physiological changes that will be starting next year to 4th and 5th graders since it was pulled as a requirement from the legislature which we are very excited about.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ○ Existing Project
- ◉ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ○ One-time request
- ◉ Ongoing expense

Number of individuals your organization serves annually. *

1000

Populations served: *

Check all boxes that apply

- [ ] Children Ages 0-5
- [x] Children Ages 6-10
- [x] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [x] K-12 School/School District
- [x] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [x] Persons with Disabilities
- [x] College/University
- [ ] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

We have started a period equity program where we distribute products to 8 other nonprofits/schools, and we provide condoms to 6 bars in town and 2 non-profits, all for free. We also have a free pantry people in the community can grab products for free, no questions asked. These products include period underwear, tampons, condoms, dental dams, and lube.

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

2025PnLLaramie...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

2026 Operating ...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

FY2024-990Lara...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

1

Has your organization spent all awarded FY2025 **City** Funds?

- ( ) Yes
- (•) No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

0

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (•) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Jessi Colehour, MSW, LCSW - Executive Director

Date: *

MM DD YYYY

01 / 27 / 2026

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Profit and Loss

Laramie Reproductive Health
January-December, 2025

Distribution account	Total
Income	
4010 Patient Fees-Private Pay	
4011 Patient fees - credit card	23,551.72
4012 Patient fees-cash/check	9,149.95
Total for 4010 Patient Fees-Private Pay	**$32,701.67**
4015 Insurance reimbursements	193,410.46
4020 Fundraising income	36,155.41
4030 Interest Income	6,416.05
5000 Support	
5010 Title X Grant	112,137.74
5020 Equality Care	7,196.84
5055 Albany County	12,057.00
5080 Community Services Block Grant	11,420.00
5090 Donations	5,253.24
5100 Other Grants	
5105 Guthrie Foundation	15,000.00
Total for 5100 Other Grants	**$15,000.00**
Total for 5000 Support	**$163,064.82**
5200 Grants	$3,643.00
5210 WY Community Fndn Grant	18,656.00
Community Serv Block Grant	10,302.00
United Way Grant	15,596.40
Total for 5200 Grants	**$48,197.40**
Total for Income	**$479,945.81**
Gross Profit	**$479,945.81**
Expenses	
558 Contract Services	21,156.40
585 INSURANCE - BOND, LIABILITY	$2,980.31

Profit and Loss

Laramie Reproductive Health
January-December, 2025

Distribution account	Total
HUB - Cyber Insurance	464.77
UMIA - Malpractice Insurance	5,156.00
Total for 585 INSURANCE - BOND, LIABILITY	**$8,601.08**

Profit and Loss

Laramie Reproductive Health
January-December, 2025

Distribution account	Total
6000 Personnel expenses	
6005 Wages & Salaries	315,494.73
6015 Payroll taxes	120,400.69
6020 Fringe Benefits	
6021 Health insurance	4,631.01
6025 Employee Morale	1,172.31
Total for 6020 Fringe Benefits	**$5,803.32**
Total for 6000 Personnel expenses	**$441,698.74**
6030 Payroll Processing Fee	4,203.20
6100 Patient Services	
6114 Supplies	
6116 Contraceptives	52,295.10
6117 Clinic supplies	14,759.98
6120 Laboratory Services	2,041.97
Total for 6114 Supplies	**$69,097.05**
Total for 6100 Patient Services	**$69,097.05**
6200 Fundraising	200.00
6300 Office expense	$29.99
6305 Accounting, Legal & Professional Services	6,654.90
6310 Advertising	154.99
6315 Bank/CC charges	1,904.71
6325 Clinic Software Fees	520.00
6327 Dues and Subscriptions	2,834.53
6335 Insurance	1,058.00
6341 Rent	23,500.00
6345 Office equipment	5,020.60
6350 Office supplies	2,833.45
6355 Postage and Delivery	1,309.51

Profit and Loss

Laramie Reproductive Health
January-December, 2025

Distribution account	Total
6360 Telephone & internet	2,589.79
6385 IT services	1,549.15
Total for 6300 Office expense	**$49,959.62**
6380 Meals	124.67
6400 Facility Expense	
6405 Utilities	5,400.00
6415 Repairs & Maintenance	2,680.42
Total for 6400 Facility Expense	**$8,080.42**
6600 Travel & training	1,428.80
Charitable Donations	3,900.00

Profit and Loss

Laramie Reproductive Health
January-December, 2025

Distribution account	Total
Events	1,779.70
Total for Expenses	**$610,229.68**
Net Operating Income	**-$130,283.87**
Other Income	
448 Misc Revenue	4,631.74
Total for Other Income	**$4,631.74**
Net Other Income	**$4,631.74**
Net Income	**-$125,652.13**

2026 Operating Budget

Income		
Total Patient Fees-Private Pay	**$ 31,559**	
Insurance reimbursements	194,904	
Fundraising income	40,000	Wyogives, PitS, and Pickelball
Interest Income (WYCF + Bank Account)	6,531	
Support		
Title X Grant	105,348	
Equality Care (HIV/WBCC)	7,356	
Albany County	13,153	
United Way	8,006	
Community Services Block Grant	31,000	
Donations	10,000	
City of Laramie	7,000	
Total Support	**$ 423,298**	
Foundations/Grants	**$ 90,000.00**	Elbogen, Wyoming Women's F
In Kind Donations	**$ 35,000**	
Write Offs	**$ 109,014**	
Total Income	**$ 688,871**	
Expenses		
Contract Services	22,916	
INSURANCE - BOND, LIABILITY	4,716	
CRC Group - BOND Insurance	1,058	
HUB - Cyber Insurance	1,837	
UMIA - Malpractice Insurance	4,996	
Total 585 INSURANCE - BOND, LIABILITY	**$ 35,523**	
Personnel expenses		
Wages & Salaries	271,625	
Payroll taxes	51,169	
Unemployment	1,700	
Worker's Comp	500	
Fringe Beneftis		
Health insurance	26,023	
Employee Morale	1,000	
Cost of Living Raises - 3%	9,684	
Total Personnel Expenses	**$ 361,701.00**	
Payroll Processing Fee	**$ 4,249.00**	
Contraceptives/Prescriptions	56,376	
Clinic supplies	15,540	
Total Patient Services	**$ 71,916**	
Fundraising	3,500	
Office expense		

Accounting, Legal & Professional Services	5,892
Bank/CC Charges	1,837
Dues and Subscriptions	2,991
Marketing (Pt recruitment)	500
Rent/Utilities	29,400
Repairs/Maintenance	2,700
Office equipment	5,021
Office supplies	2,354
Outreach Events	814
Postage and Delivery (Statements)	1,000
Telephone & internet	2,575
IT services	1,489
Total Office expense	**$ 60,073**
Travel & Training	**$ 1,428.00**
In Kind Expenses	**$ 35,000.00**
Write Offs	**$ 109,014.00**
Total Expenses	**$ 678,904.00**
Net Income	**$ 9,967**

Plus Smaller fundraisers

Foundation, WYCF and others


Laramie Reproductive Health
At the Heart of Your Health



Our Mission and Vision:

- To provide compassionate care and education in a supportive environment.
- We envision access to reproductive healthcare without barriers.
- Over 50 years of compassionate care for the community, regardless, of insurance or ability to pay.

Sliding Fee Scale

2025 Sliding Fee Discount Schedule - Monthly Income

Family Size	Code 0	Code 1	Code 2	Code 3	Code 4	CSBG Code 5	CSBG Code 6
	> 250%	250% - 201%	200% - 176%	175% - 151%	150% - 126%	125% - 101%	100% >
1	> $3,261	$3,260 - $2,609	$2,608 - $2,283	$2,282 - $1,957	$1,956 - $1,631	$1,630 - $1,305	$1,304 >
2	> $4,407	$4,406 - $3,526	$3,525 - $3,085	$3,084 - $2,645	$2,644 - $2,204	$2,203 - $1,764	$1,763 >
3	> $5,553	$5,552 - $4,443	$4,442 - $3,887	$3,886 - $3,332	$3,331 - $2,777	$2,776 - $2,222	$2,221 >
4	> $6,699	$6,698 - $5,359	$5,358 - $4,690	$4,689 - $4,020	$4,019 - $3,350	$3,349 - $2,680	$2,679 >
5	> $7,845	$7,844 - $6,276	$6,275 - $5,492	$5,491 - $4,707	$4,706 - $3,923	$3,922 - $3,139	$3,138 >
6	> $8,991	$8,990 - $7,193	$7,192 - $6,294	$6,293 - $5,395	$5,394 - $4,496	$4,495 - $3,597	$3,596 >
7	> $10,136	$10,135 - $8,109	$8,108 - $7,096	$7,095 - $6,082	$6,081 - $5,069	$5,068 - $4,055	$4,054 >
8	> $11,282	$11,281 - $9,026	$9,025 - $7,898	$7,897 - $6,770	$6,769 - $5,642	$5,641 - $4,514	$4,513 >
9	> $12,428	$12,427 - $9,943	$9,942 - $8,700	$8,699 - $7,457	$7,456 - $6,215	$6,214 - $4,972	$4,971 >
10	> $13,574	$13,573 - $10,859	$10,858 - $9,502	$9,501 - $8,145	$8,144 - $6,787	$6,786 - $5,430	$5,429 >

*Each additional family member add $459

2025 Sliding Fee Discount Schedule - Yearly Income

Family Size	Code 0	Code 1	Code 2	Code 3	Code 4	CSBG Code 5	CSBG Code 6
	> 250%	250% - 201%	200% - 176%	175% - 151%	150% - 126%	125% - 101%	100% >
1	> $39,126	$39,125 - $31,301	$31,300 - $27,389	$27,388 - $23,476	$23,475 - $19,564	$19,563 - $15,651	$15,650 >
2	> $52,876	$52,875 - $42,301	$42,300 - $37,014	$37,013 - $31,726	$31,725 - $26,439	$26,438 - $21,151	$21,150 >
3	> $66,626	$66,625 - $53,301	$53,300 - $46,639	$46,638 - $39,976	$39,975 - $33,314	$33,313 - $26,651	$26,650 >
4	> $80,376	$80,375 - $64,301	$64,300 - $56,264	$56,263 - $48,226	$48,225 - $40,189	$40,188 - $32,151	$32,150 >
5	> $94,126	$94,125 - $75,301	$75,300 - $65,889	$65,888 - $56,476	$56,475 - $47,064	$47,063 - $37,651	$37,650 >
6	> $107,876	$107,875 - $86,301	$86,300 - $75,514	$75,513 - $64,726	$64,725 - $53,939	$53,938 - $43,151	$43,150 >
7	> $121,626	$121,625 - $97,301	$97,300 - $85,139	$85,138 - $72,976	$72,975 - $60,814	$60,813 - $48,651	$48,650 >
8	> $135,376	$135,375 - $108,301	$108,300 - $94,764	$94,763 - $81,226	$81,225 - $67,689	$67,688 - $54,151	$54,150 >
9	> $149,126	$149,125 - $119,301	$119,300 - $104,389	$104,388 - $89,476	$89,475 - $74,564	$74,563 - $59,651	$59,650 >
10	> $162,876	$162,875 - $130,301	$130,300 - $114,014	$114,013 - $97,726	$97,725 - $81,439	$81,438 - $65,151	$65,150 >

*Each additional family member add $5,500

Always ask and document!! (Opt out = Code 0)

- * # Household members/dependents
- * Monthly/yearly income
- * Place of Employment
- * Proof of income from past 30+ days/tax documents - UPLOAD!
- * **Insurance** Ask info above and code accordingly. If opt out, **Code 0**
- * **No income** Must sign and date a self-declaration form attesting to no income
- * Verify via bank statements
- * **CSBG** Income must be less than **125%**.
- * Review/verify income every 90 days (ongoing CSBG funded)
- * Allow up to 3 months to transition client off CSBG services if income > 125%

DO COUNT	DO NOT COUNT
Regular payments received	SNAP
Social security	WIC
SSI	LEAP
SSDI	Housing Choice Voucher
TANF	Public Housing
Retirement	Permanent Supportive Housing
Unemployment	HUD-VASH
Strike Benefits	Child Care Voucher
Worker's compensation	Affordable Care Act Subsidy
Veteran's payments	
Training stipends	
Alimony	
Child support	
Military family allotments	
Pensions	
Annuity payments	

General Wellness

- General Wellness Exams
- Cologuard and Breast Cancer Screenings
- Blood Draws
- Health Care Referrals
- Prescription Refills
- Return to Work/School Documents
- Sports Physicals
- Strep/Flu Testing
- DoT Physicals
- PRIMARY CARE FOR ESTABLISHED PTS (different than DTC)



Blood Draws

- Hormone Testing *not fertility
- Medication Surveillance
- Annual Screening
- Metabolic Panel
- STI Blood Testing
- Confirm Pregnancy Testing
- Can add other panels that are needed
- Symptom Specific
- Free testing, any panels, for those at 200% of the FPL
- Can send to primary care even if we are not the PCP



Reproductive Healthcare and Contraception

- Annual Exams/Paps
- Cervical Cancer Screenings
- IUD Insertion and Removals
- Contraceptive Education
- Pregnancy Testing and Counseling
- STI Testing and Counseling
- HPV Vaccines
- Implant Placement Checks
- Pre-conception Counseling



Contraception Options

- Intrauterine Devices (IUDs)
  - Paragard (Copper)
  - Mirena
  - Kyleena
  - Liletta
- Nexplanon Implant/Removal
- Oral Contraceptives
  - Both Combined and Progesterone Only (Some in house, some pharmacy)
- Depo Provera Injection
- Birth Control Patch (Pharmacy Only)
- NuvaRing

STI Prophylaxis – The Big 3 Barrier Methods

- Provided free of charge to everyone in the community
  - Condoms
  - Internal/Female Condoms
  - Dental Dams
  - All provided free from the state

- We provide 6 bars and 2 non-profits in the community with free condoms







Free Menstrual Products

- Tampons
- Pads/Liners
- Menstrual Cups/Discs
- Period Underwear/ Reusable Pads

- We provide period equity to 6 non-profits and 2 schools in the community (High School and Linford Elementary)





LARAMIE | REPRODUCTIVE HEALTH

2025 Impact

End of Year Report

$32,702
Patient Fees

$193,410
Insurance Reimbursements

$253,834
Grants, Donations, and Fundraising Dollars

In Kind Donations

$30,585
Total amount of in-kind donations

229 Volunteer Hours

$7,958 Total worth of volunteer hours

Community Programs

8
Nonprofits/Schools Donated to Period Equity Program

6
Local Bars for our Condom Distribution Program

Health & Wellness

966 Total Visits

228 Treatments and birth control provided in office

74 Paps Completed

Expenses

$610,230 Total Expenses

28% Admin and Fundraising Expenses

72% Patient Expenses

director@lrhealth.org
(307) 745-5364
laramiereproductivehealth.org

How You Can Get Involved

Donate – Monthly, IRA distributions, one time, planned giving (5 for Thrive)

Attend our events – 1st Pickleball Tournament this year and our Pie in the Sky is back this fall!

Become a sponsor and write it off as marketing for your business

Follow us on our socials and newsletter – like and share our posts to get the word out

Become a patient – the best way to help keep our doors open.

We accept everyone! So please let those around you know – not just low income.





Hours of Operation

- Monday , Wednesday, and Thursday
  - 9AM – 5PM
- Tuesday
  - 11AM - 7PM
- Contact Info
  - (307) 745-5364
  - info@lrhealth.org

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

grants@climbwyoming.org

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Laramie Climb Wyoming

Contact Name, Title: *

Nicole Sherwood, Program Director

Mailing Address: *

217 South 1st Street, Laramie, WY 82070

Contact Phone: *

307-742-9346

Contact E-Mail: *

Nicole@climbwyoming.org

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [x] Social Service
- [ ] Civic/Quasi-Governmental
- [ ] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ( ) Yes
- (•) No

Requested Amount from the City of Laramie: *

Enter dollar amount only

15000

Requested Amount from Albany County: *

Enter dollar amount only

1000

Will this amount be used to leverage additional funds through grants or other means? *

- (•) Yes
- ( ) No

If yes, indicate the dollar amount of additional funds that will be leveraged.

$16,000 (estimated)

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

In the past two years, some examples of Laramie Climb grants include: Cross Charitable Foundation, Daniels Fund, FNBO, Guthrie Family Foundation, Hughes Charitable Foundation, John P. Ellbogen Foundation, Newell B. Sargent Foundation, Wyoming Community Foundation, and Wyoming Women's Foundation.

List organization board of director(s), indicating officers. *

Emily McGrady, Chair
Healthcare Specialist

Bryant Hall, Treasurer
Hilltop Bank

Kathryn Boswell, Secretary
State Government, Nonprofit

Phil Dinsmoor
Wyoming Mining Association

J.J. Healy
Founder, Healy Capital

Patty Lummis
Nonprofit Leadership

Dona Playton
University of Wyoming

Craig Rood
Government Affairs, Manufacturing

Angie Schrader
Flowstate

Artesia Valerio-Alexander
Medical Clinic Director

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

Funding from the City of Laramie and Albany County will support Laramie Climb's free services for low-income single mothers, including:
1) Pre-program Stabilization: Connecting moms to critical resources for basic needs and work readiness, including food, shelter, transportation, childcare, legal aid, and more.
2) Intensive Career Training: 12-week programs including industry-specific training and certification, life and financial skills development, mental health counseling, and local job placement.
3) Graduate Services: ongoing support and guidance to ensure lasting personal and professional success.

In particular, funds will be utilized for direct service personnel, participant training, work experience, program contractors including mental health providers and life skills speakers, and facilities. See budget for more detail.

In FY2027, we anticipate serving over 100 low-income single mother families in Laramie and Albany County through our suite of services above. Training topics will be tailored to real-time market and employer needs, and focus on jobs with family-supporting wages, benefits, growth potential, and career pathways. This hyperlocal approach builds mutually-beneficial relationships by meeting employer and employment needs with highly-skilled and motivated employees.

In order to remain sustainable Climb's programs are funded through diverse public and private funding sources. Secured funding from major contributors includes: Anonymous Foundation ($10,000), Cross Charitable Foundation ($6,000), Hughes Charitable Foundation ($25,000), John P. Ellbogen Foundation ($12,500), Newell B. Sargent Foundation ($4,000), and FNBO ($4,000). Climb has other corporate and foundation grant applications pending; and we plan to reapply this Spring for Albany County Community Partnership Initiative and TANF Families Becoming Independent funding.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

Climb Wyoming's comprehensive program isn't just about getting a job – it's about economic prosperity for families and prioritizing mental wellness and social capital, leading to communities that flourish. Since 2004, hundreds of moms have graduated from trainings in Laramie in office, commercial driving, healthcare, and skilled trades careers – and on average more than doubling their salary before and after Climb. As these moms increase their education and income, their children directly benefit from greater access to academic and extra-curricular activities, more stable schedules at home, and role models for career success. The local community and economy are also strengthened as families move out of poverty and workforce gaps are filled by trained and committed workers.

In FY2027, our goals include:
- Serve over 100 low-income single mothers through pre-program stabilization efforts, intensive industry training and job placement, and ongoing graduate support.
- Offer two trainings in in-demand industries localized to Laramie/Albany County.
- Among participants, at least 85% will successfully complete the career trainings.
- 80% of participants who complete the program will earn higher wages than when they entered the program.
- 100% of participants will receive individual and group mental health counseling and life and workplace skills development.
- 75% of graduates will be placed in full-time positions at program end.
- Participants will show improvement in executive functioning skills (e.g. sustained attention spans, working memory, planning and organization, emotional control, self-monitoring, task initiation, and cognitive flexibility).
- Graduates will show a decrease in dependence on government benefits including food stamps, childcare assistance, Medicaid, and other benefits.

Climb's free job trainings transform women's lives and their families' futures. City and County funding supports this important work, and leverages additional funds, thus increasing the impact of the investment.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. *

Maximum character count is 2,500, including spaces.

Local collaborations are essential due to the complexities of combating poverty for single mothers. Climb partners with an extensive, long-standing network of State and local agencies and health and human service organizations for resources and referrals. Some examples include: Department of Family Services, Department of Workforce Services, Albany Community Health Clinic, Family Promise of Albany County, Feeding Laramie Valley, Laramie Connections, Laramie Interfaith, My Front Door, SAFE Project, and more. This coordinated approach avoids duplication and maximizes Climb's range and impact.

Laramie Climb staff also work closely with local employers and industry experts to inform training topics and job placements. Some employer partners include: Albany County School District #1, Cook and Associates, P.C., Hospice of Laramie, and Premier Bone and Joint Centers to name a few. These employers, in particular, have partnered with Climb for multiple job placements.

Climb also engages with local professionals for life and workplace skills training, including: parenting, nutrition, budgeting, resume development, and mock interviews.

Employer partners and community partners are essential to the success of Climb's programs. Through these partnerships, we support families in need, improve our workforce, and enhance the health and well-being of families in Laramie and Albany County.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ○ Existing Project
- ◉ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ○ One-time request
- ◉ Ongoing expense

Number of individuals your organization serves annually. *

100

Populations served: *

Check all boxes that apply

- [ ] Children Ages 0-5
- [ ] Children Ages 6-10
- [ ] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [ ] K-12 School/School District
- [x] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [x] Persons with Disabilities
- [x] College/University
- [x] Tribal Organizations
- [x] Other: Low-income single mothers

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

The value of Climb's programs is best stated by our graduates and partners themselves.

We love supporting a program that builds up single mothers with the skills to earn a living wage and be there for their kids. Once kids see their mothers succeed, it opens up a whole world of opportunities."
-Craig Cook, Cook and Associates

"Climb has helped us address a nationwide shortage of bus drivers. With Climb, you're getting an employee who is technically sound and mentally ready, who knows how to communicate and is ready to work and take the initiative."
-Randy Wilkison, Albany County School District

"When you're starting from absolutely nothing, a lot of people don't think you can rise above that, but Climb helped me realize that the hard places I've been also make me valuable."
-Heidi, Introduction to Medical Careers Grad

"Now I can afford groceries to cook a delicious meal for my family. I can say to myself, 'I worked for that. I earned that.'"
-Kayla, Certified Medical Assistant Grad

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

Climb2024Finan...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

ClimbFY27Budge...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

Climb2024_990 -...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

8352

Has your organization spent all awarded FY2025 **City** Funds?

- (●) Yes
- ( ) No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

N/A

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Sara Fagan, Statewide Grants and Campaigns Director

Date: *

MM DD YYYY

02 / 13 / 2026

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Google Forms

CLIMB D/B/A CLIMB WYOMING

STATEMENTS OF FINANCIAL POSITION
September 30, 2024 and 2023

	2024	2023
ASSETS		
Current Assets		
Cash and cash equivalents	**$ 1,245,636**	$ 839,064
Certificates of deposit	**1,083,617**	1,040,744
Grants receivable	**331,004**	508,676
Contract and other receivables	**6,315**	6,628
Pledges receivable, net of doubtful pledges (2024 $9,151; 2023 $9,772) (Notes 1 and 2)	**395,192**	426,377
Prepaid contracted services	**87,038**	92,585
Prepaid rent and insurance	**20,422**	17,602
	3,169,224	2,931,676
Noncurrent Assets		
Investments (Note 4)	**4,572,219**	3,411,216
Cash held for permanent endowment (Note 3)	**8,638**	6,290
Investments held for permanent endowment (Notes 3 and 4)	**1,503,306**	1,221,315
Pledges receivable, net of doubtful pledges (2024 $7,924; 2023 $1,340) and net of discount (Notes 1 and 2)	**163,527**	22,610
Furniture and equipment, net of accumulated depreciation (2024 $115,215; 2023 $133,448)	**22,418**	36,260
Right-of-use lease assets, net of accumulated amortization (Note 6)	**618,251**	446,428
	6,888,359	5,144,119
Total assets	**$ 10,057,583**	$ 8,075,795
LIABILITIES AND NET ASSETS		
Liabilities		
Current liabilities:		
Accounts payable and accrued expenses	**$ 153,193**	$ 171,493
Deferred revenue	**60,245**	12,714
Right-of-use lease liabilities (Note 6)	**308,639**	280,064
Total current liabilities	**522,077**	464,271
Right-of-use lease liabilities (Note 6)	**312,294**	174,661
Total liabilities	**834,371**	638,932
Net Assets		
Without donor restrictions	**6,522,162**	5,472,305
With donor restrictions (Note 3):		
Subject to the passage of time or expenditure for specified purpose	**1,189,106**	736,953
Endowment funds:		
Original gifts (corpus)	**794,511**	789,511
Accumulated endowment earnings	**717,433**	438,094
Total endowment funds	**1,511,944**	1,227,605
Total net assets with donor restrictions	**2,701,050**	1,964,558
Total net assets	**9,223,212**	7,436,863
Total liabilities and net assets	**$ 10,057,583**	$ 8,075,795

See Notes to Financial Statements.

CLIMB D/B/A CLIMB WYOMING

STATEMENTS OF ACTIVITIES
Years Ended September 30, 2024 and 2023

	2024			2023		
	Without Donor Restrictions	**With Donor Restrictions**	**Total**	Without Donor Restrictions	With Donor Restrictions	Total
Revenue and Additions to Net Assets						
Federal grant revenue	**$ 4,071,647**	**$ -**	**$ 4,071,647**	$ 4,590,905	$ -	$ 4,590,905
Individual and corporate donation income (Note 2)	**1,935,837**	**1,060,191**	**2,996,028**	1,162,400	561,557	1,723,957
Foundation and corporate grant revenue	**205,000**	**22,015**	**227,015**	180,000	36,015	216,015
State and local grant revenue	**117,170**	**-**	**117,170**	143,452	-	143,452
Realized and unrealized gains on investments	**500,315**	**335,503**	**835,818**	236,224	136,592	372,816
Interest income	**118,753**	**29,621**	**148,374**	57,630	21,082	78,712
Miscellaneous income	**7,438**	**6,000**	**13,438**	9,169	24	9,193
	6,956,160	**1,453,330**	**8,409,490**	6,379,780	755,270	7,135,050
Net assets released from restrictions (Note 3)	**716,838**	**(716,838)**	**-**	656,289	(656,289)	-
Total revenue and additions to net assets	**7,672,998**	**736,492**	**8,409,490**	7,036,069	98,981	7,135,050
Expenses and Reductions in Net Assets (Notes 2, 6 and 8)						
Program services	**5,221,914**	**-**	**5,221,914**	5,854,224	-	5,854,224
Management and support	**698,668**	**-**	**698,668**	577,997	-	577,997
Fundraising	**702,559**	**-**	**702,559**	601,201	-	601,201
Total expenses and reductions in net assets	**6,623,141**	**-**	**6,623,141**	7,033,422	-	7,033,422
Net increase in net assets	**1,049,857**	**736,492**	**1,786,349**	2,647	98,981	101,628
Net Assets, beginning of year	**5,472,305**	**1,964,558**	**7,436,863**	5,469,658	1,865,577	7,335,235
Net Assets, end of year	**$ 6,522,162**	**$ 2,701,050**	**$ 9,223,212**	$ 5,472,305	$ 1,964,558	$ 7,436,863

See Notes to Financial Statements.

Community Partner Funding Budget FY 2026-2027					
Climb Wyoming					
Expense Category	**Total Expense**	**County Total**	**City Total**	**Other Total**	**Brief Description**
Personnel:					
Salary:	$ 142,700.00	$ 5,000.00		$ 137,700.00	Salaries and payroll taxes for a staff of 2 employees providing direct services
Fringe:	$ 3,100.00			$ 3,100.00	Retirement benefits, health, dental, vision, and life insurance expenses
TOTAL:	$ 145,800.00	$ 5,000.00	$ -	$ 140,800.00	
Supplies/Equipment:					
Office Supplies	$ 3,000.00			$ 3,000.00	General office supplies (paper, postage, etc.)
	$ -				
	$ -				
	$ -				
	$ -				
	$ -				
TOTAL:	$ 3,000.00	$ -	$ -	$ 3,000.00	
Utilities:					
Facility Costs	$ 52,400.00	$ 1,000.00		$ 51,400.00	Rent and utilities for office space, classrooms, and group/individual mental health treatment space.
TOTAL:	$ 52,400.00	$ 1,000.00	$ -	$ 51,400.00	
Direct Client Services:					
Participant Training	$ 80,500.00	$ 4,000.00	$ 1,000.00	$ 75,500.00	Tuition, attendance bonuses, training materials, graduate services
Participant Work Experience	$ 32,000.00	$ 2,000.00		$ 30,000.00	Work experience wages, work support services, clothing, licenses
Travel	$ 5,000.00			$ 5,000.00	Participant and program-related staff travel
Program Recruitment	$ 25,200.00			$ 25,200.00	Recruitment materials, media recruitment, community networking
Program Contractors	$ 105,000.00	$ 3,000.00		$ 102,000.00	Licensed mental health providers, life skills speakers, IT consulting
	$ -				
TOTAL:	$ 247,700.00	$ 9,000.00	$ 1,000.00	$ 237,700.00	
Other Expenses:					
Staff Training	$ 5,100.00			$ 5,100.00	Staff development and training
Fundraising and Outreach	$ 5,900.00			$ 5,900.00	Donor cultivation and solicitation
Administration	$ 45,990.00			$ 45,990.00	Administrative salaries, facilities and other indirect costs
	$ -				
TOTAL:	$ 56,990.00	$ -	$ -	$ 56,990.00	
GRAND TOTAL:	$ 505,890.00	$ 15,000.00	$ 1,000.00	$ 489,890.00	

Climb WYOMING

2025 OUTCOMES FOR LARAMIE FAMILIES

100%

Laramie graduation rate

92%

Laramie graduates earning higher wages pre- to post-program

Climb graduates in Laramie experience an immediate life-changing wage increase with sustained long-term growth that transforms every part of their families' lives.

31% employment rate at program start with an average wage of:

$1,640/mo

100% employment rate at program end with an average wage of:

$2,556/mo

56% average increase in wages





2025 OUTCOMES FOR LARAMIE FAMILIES

Climb's Laramie program impacted:

90
candidates
with **180**
children

22
participants
with **46**
children

53
graduates
with **139**
children



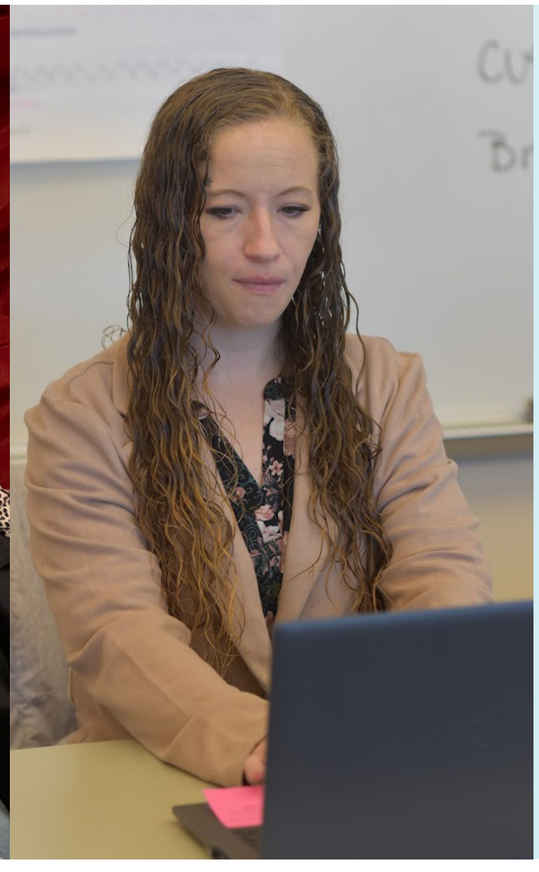






Climb
WYOMING





“I came into Climb carrying a lot. Fear, doubt, and a very real belief that my past would always block my future. In the past, I might have given up. But **something is different now**. Through Climb, **I’ve learned how to keep moving forward**.”

– Brittany

Laramie Climb Graduate

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

rrrlaramie@gmail.com

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Regency Retirement Residence of Laramie

Contact Name, Title: *

Kristine Koss, Executive Director

Mailing Address: *

2621 East Sheridan Street, Laramie Wyoming 82070

Contact Phone: *

307-742-6898

Contact E-Mail: *

rrrlaramie@gmail.com

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [ ] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ( ) Yes
- (•) No

Requested Amount from the City of Laramie: *

Enter dollar amount only

7500

Requested Amount from Albany County: *

Enter dollar amount only

7500

Will this amount be used to leverage additional funds through grants or other means? *

- (•) Yes
- ( ) No

If yes, indicate the dollar amount of additional funds that will be leveraged.

500,000

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

Wyoming Intertie, Power of Us Salesforce Grant

List organization board of director(s), indicating officers. *

Betty Chapman - Board Chair, Mike Peck - Board Vice-Chair, Pat Parker - Board Secretary, Bill DeYoung - Board Treasurer, Larry Dodds - Board Member, Cyndi Stephens - Board Member, and Janae Vessely - Board Member.

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

After 30 years serving Laramie as a nonprofit independent living community, Regency Retirement Residence is preparing to expand its campus to include an assisted living wing directly connected to its existing residence. This expansion will create a true continuum of care, allowing residents to age in place, maintain meaningful relationships, and avoid the disruption and isolation that often accompany increasing health needs.

Laramie faces a critical shortage of assisted living options. The community currently has only one for-profit assisted living facility, which remains consistently full with an ongoing waiting list. As a result, many seniors must leave Laramie to access appropriate care. Our project responds directly to documented housing studies and the growing demand for senior services in Albany County.

The requested grant funds will support the salary and associated costs of our Development Director as we build and implement a comprehensive capital campaign to fund construction of the assisted living wing. Campaign activities include cultivating major donors, preparing grant proposals, coordinating community presentations, and implementing a strategic funding plan.

The assisted living wing will provide:

• 24-hour personal care assistance, including bathing, dressing, and medication management
• On-site Registered Nurses and Certified Nursing Assistants
• Nutritious, freshly prepared meals in a restaurant-style dining room
• Social and recreational programming
• Scheduled transportation for appointments and errands
• Maintenance-free living in a secure, comfortable setting
• Close proximity to Ivinson Memorial Hospital and local urgent care clinics
• Immediate access to the Laramie River Greenbelt

Additional funding will come from a combination of individual donor gifts, private foundation grants, sponsorships, and financing. Our goal is to complete a successful capital campaign and establish a sustainable operating model that provides excellent value to residents without requiring ongoing community fundraising for operations.

Regency Assisted Living is not simply adding beds; we are creating a compassionate home that prioritizes dignity, connection, and quality of life.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

Laramie's aging population is driving increased demand for high-quality assisted living services. With an estimated 7.5% of adults age 65+ requiring assisted living, projections indicate that between 262 and 395 seniors in Laramie and greater Albany County may need this level of care. With a projected 2.4% growth rate in the senior population, demand will continue to rise.

By supporting our Development Director and capital campaign efforts, this grant will directly accelerate the creation of additional assisted living capacity in Laramie. The project will:

• Allow seniors to remain in their community as their needs evolve
• Enable couples to stay together within one campus
• Reduce emotional and financial strain on families
• Strengthen rural health infrastructure
• Support workforce stability by allowing adult children to remain in Laramie, knowing their parents are cared for locally

Regency views this as more than a housing expansion. It intersects with housing availability, healthcare access, and economic development. Communities thrive when seniors can remain connected to family, faith communities, and social networks.

As part of building community support, Regency will host presentations with local civic groups, senior organizations, and service clubs to educate residents about continuum-of-care planning and long-term housing options. These conversations will not only strengthen campaign support but also encourage families to proactively plan for aging with dignity.

The requested funds will help ensure this vision moves from planning to reality in a timely, strategic manner.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. *

Maximum character count is 2,500, including spaces.

Laramie currently has no nonprofit assisted living option and lacks a graduated care facility where seniors can age in place while remaining connected to friends and loved ones. The existing for-profit assisted living facility operates at or near full capacity with a consistent waitlist, demonstrating unmet demand rather than duplication.
Regency is intentionally collaborating with community partners to strengthen, not duplicate, existing services. We are working with faculty and students from the University of Wyoming's Family and Consumer Sciences Department and Aging Studies program to support staffing development and applied learning opportunities.
We are also consulting with leadership at Ivinson Memorial Hospital to ensure coordination with local healthcare systems. In addition, we maintain open communication with local assisted living providers, home health agencies such as Enhabit Home Health and Hospice of Laramie, financial institutions, and professional advisors to align services and financial planning.
Our Board includes community leaders and volunteer advisors with expertise in healthcare, law, business, and finance, ensuring responsible oversight and strategic coordination.
Rather than competing with existing providers, Regency's expansion fills a documented service gap and creates a nonprofit, mission-driven alternative within Laramie's senior care continuum.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ◉ Existing Project
- ○ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ◉ One-time request
- ○ Ongoing expense

Number of individuals your organization serves annually. *

50

Populations served: *

Check all boxes that apply

- [ ] Children Ages 0-5
- [ ] Children Ages 6-10
- [ ] Children Ages 11-18
- [ ] Adults Ages 18-25
- [ ] Adults Ages 26-40
- [ ] Adult Ages 41-64
- [x] Adults Ages 65+
- [ ] K-12 School/School District
- [x] Veterans
- [x] Low to Moderate Income
- [ ] LQBTQIA+
- [x] Persons with Disabilities
- [x] College/University
- [ ] Tribal Organizations
- [ ] Other:

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

The newly hired Development Director for the Assisted Living expansion is Katrina McGee of McGee Nonprofit Funding Services, a local consulting firm specializing in nonprofit fundraising strategy. As a long-time member of the Laramie community, she brings extensive philanthropic experience, established donor relationships, and regional knowledge that will strengthen the campaign's success.

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

Regency Retirem...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

Regency Retirem...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

REGENCYRETIRE...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

4000

Has your organization spent all awarded FY2025 **City** Funds?

- (●) Yes
- ( ) No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Kristine Koss, Executive Director

Date: *

MM DD YYYY

02 / 24 / 2026

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Google Forms

TO THE BOARD OF DIRECTORS
REGENCY RETIREMENT RESIDENCE OF LARAMIE
2621 SHERIDAN
LARAMIE, WY 82070

Management is responsible for the accompanying intermin financial statements of REGENCY RETIREMENT RESIDENCE OF LARAMIE, (a nonprofit organization), which comprise the statements of financial position as of December 31, 2025 and 2024 and the related statement of activities-budget and actual for the 1 Month and 7 Months ended December 31, 2025 in accordance with accounting principles generally accepted in the United States of America. I have performed a preparation of financial statement engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. I did not audit or review the interim financial statements nor was I required to perform any procedures to verify the accuracy or completeness of the information provided by management. I do not express an opinion, a conclusion, nor provide any assurance on these interim financial statements.

I did become aware of the departures from generally accepted accounting principles in the United States of America that are described in the following paragraphs.

REGENCY RETIREMENT RESIDENCE OF LARAMIE has been granted tax exempt status as provided by Section 501(c)(3) of the Internal Revenue Code.

REGENCY RETIREMENT RESIDENCE OF LARAMIE policy is to expense all capital items and note payments for the purpose of budget comparison until the fiscal year end at which time all separate funds are combined into a corporation report and the proper accounting methods are applied to the above mentioned items. A reserve for equipment replacement is also recorded for budget purposes. Depreciation is not recorded until fiscal year end.

The supplementary informtion contained in statement of activities-budget and actual is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to my compilation engagement. I have not audited or reviewed the supplementary information and do not express an opinion, a conclusions, nor provide any assurance on such information.

Management has elected to omit substantially all the disclosures and the intermin statements of net assets , cash flows and comprehensive income required by accounting principles generally accepted in the United States of America. If the omitted disclosures and statements were included in the intermin financial statements, they might influence the user's conclusions about the Company's financial position, results of operations, and cash flows. Accordingly, the interim financial statements are not designed for those who are not informed about such matters.

I am not independent with respect to REGENCY RETIREMENT RESIDENCE OF LARAMIE.



Ryan Carlson
CARLSON HEARNE CPA, LLC
LARAMIE, WYOMING

REGENCY RETIREMENT RESIDENCE OF LARAMIE
Statements of Financial Position
As of December 31, 2025 and 2024

Assets

	December 31, 2025	December 31, 2024
Current Assets		
CASH-ANB CHECKING (716)	$ 41,123.86	$ 11,903.29
CASH-ANB FUTURES (171)	0.00	11,180.50
CASH-ANB RESERVATION ACCOUNT (590)	5,460.74	5,850.62
CASH-ANB REPLACEMENTS (857)	113,006.19	25,311.53
CASH-FNBO	47,686.33	97,213.49
CASH - UNIWYO MM ACCT	16,294.27	10,882.11
CASH - UNIWYO 6 MTH CD ACCT	0.00	75,142.32
CASH - UNIWYO SAVINGS	5.00	5.00
PREPAID FEES	5,004.00	0.00
ANB - DONATIONS	2,553.49	0.00
ANB CD	100,000.00	0.00
Total Current Assets	331,133.88	237,488.86
Property and Equipment		
BUILDING AND IMPROVEMENTS	$ 2,503,766.31	$ 2,503,766.31
ALLOW FOR DEPRECIATION	(1,746,645.67)	(1,679,592.00)
FURNITURE AND EQUIPMENT	177,346.16	177,346.16
ALLOW FOR DEPRECIATION	(161,364.85)	(159,178.36)
LAND	52,366.50	52,366.50
Total Property and Equipment	825,468.45	894,708.61
Other Assets		
ORGANIZATION/MARKETING COST	$ 21,157.89	$ 21,157.89
LESS: AMORTIZATION	(21,157.89)	(21,157.89)
Total Other Assets		
Total Assets	$ 1,156,602.33	$ 1,132,197.47

REGENCY RETIREMENT RESIDENCE OF LARAMIE
Statements of Financial Position
As of December 31, 2025 and 2024

Liabilities and Net Assets

Current Liabilities				
ACCOUNTS PAYABLE - TERRY	$	0.00	$	358.00
ACCRUED SOCIAL SECURITY		0.00		1,787.44
ACCRUED WITHHOLDING		0.00		543.95
ACCRUED FEDERAL UNEMPL.		0.00		26.71
ACCRUED WORKERS COMP.		0.00		228.04
RESERVATION DEPOSITS		4,837.67		4,837.67
RESERVE FOR REPLACEMENT		5,000.00		5,000.00
RESERVE FOR SAVINGS		5,000.00		5,000.00
Total Current Liabilities		14,837.67		17,781.81
Deferred Revenue				
ENTRANCE FEE COSTS	$	603,450.00	$	603,450.00
LESS ORIGINAL MARKETING COSTS		(72,275.00)		(72,275.00)
A/A DEFERRED REVENUE		(497,490.60)		(497,490.60)
Total Deferred Revenue		33,684.40		33,684.40
Long -Term Liabilities				
Total Long-term Liabilities		0.00		0.00
Total Liabilities	$	48,522.07	$	51,466.21
Net Assets				
NET ASSETS - UNRESERVED		1,059,320.37		996,777.25
INCREASE (DECREASE) IN NET ASSETS		48,759.89		83,954.01
Total Net Assets		1,108,080.26		1,080,731.26
Total Liabilities and Net Assets	$	1,156,602.33	$	1,132,197.47

REGENCY RETIREMENT RESIDENCE OF LARAMIE
STATEMENT OF ACTIVITIES AND FUNCTIONAL EXPENSES-BUDGET AND ACTUAL

	1 Month Ended December 31, 2025 Actual	1 Month Ended December 31, 2025 Budget	Month Variance	7 Months Ended December 31, 2025 Actual	7 Months Ended December 31, 2025 Budget	YTD Variance	ANNUAL BUDGET
Income							
700 - Nonrefundable Maintenance Fee $5,000	$ 0.00	$ 1,333.34	(1,333.34)	$ 26,000.00	$ 9,333.30	16,666.70	16,000
701 - Refundable Entrance Fee	0.00	2,500.00	(2,500.00)	42,338.38	17,500.00	24,838.38	30,000
702 - Guest Room	0.00	0.00	0.00	(705.80)	0.00	(705.80)	0
705 - Donations/Gifts	249.00	41.67	207.33	9,749.00	291.65	9,457.35	500
706 - Interest Income	130.22	166.67	(36.45)	1,443.41	1,166.65	276.76	2,000
707 - Kitchen Income Guest Meals	0.00	8.34	(8.34)	96.00	58.30	37.70	100
708 - Monthly Dues	31,063.00	30,763.00	300.00	212,909.00	215,341.00	(2,432.00)	369,156
709 - Waitlist Reservation Income	2,000.00	0.00	2,000.00	2,400.00	0.00	2,400.00	0
778 - Trishaw Grant	0.00	66.67	(66.67)	0.00	466.65	(466.65)	800
Total Income	33,442.22	34,879.69	(1,437.47)	294,229.99	244,157.55	50,072.44	418,556
Administrative Expenses							
800 - 990 Tax form Carlson/Hearne	2,350.00	170.83	2,179.17	2,350.00	1,195.85	1,154.15	2,050
801 - Web pg fees, anti virus, subsc.	55.97	108.33	(52.36)	1,003.93	758.35	245.58	1,300
802 - Advertising & Marketing	0.00	291.66	(291.66)	3,424.99	2,041.70	1,383.29	3,500
804 - Legal Expenses	0.00	250.00	(250.00)	1,000.00	1,750.00	(750.00)	3,000
805 - Bank/CC Service Fees/ Charges	123.05	1.66	121.39	522.54	11.70	510.84	20
806 - Board & Director Bonding	0.00	41.66	(41.66)	1,162.15	291.70	870.45	500
807 - Accounting - CARLSON HEARNE	450.00	600.00	(150.00)	3,825.00	4,200.00	(375.00)	7,200
809 - Professional Development Board & Director	0.00	166.66	(166.66)	3,919.33	1,166.70	2,752.63	2,000
822 - Dues & Subscriptions	0.00	0.00	0.00	(1,500.00)	0.00	(1,500.00)	0
825 - Gifts/feel good supplies	603.11	100.00	503.11	1,322.78	700.00	622.78	1,200
831 - Director Benefits	0.00	83.33	(83.33)	0.00	583.35	(583.35)	1,000
865 - Salaries - Director	6,659.35	5,316.00	1,343.35	39,555.35	37,212.00	2,343.35	63,792
869 - Admin Assistant	1,860.02	1,166.66	693.36	9,820.04	8,166.70	1,653.34	14,000
874 - Office Supplies, Postage	534.84	125.00	409.84	1,192.92	875.00	317.92	1,500
878 - Telephone/Internet	20.00	216.66	(196.66)	864.90	1,516.70	(651.80)	2,600

No Assurance Provided on These Financial Statements

REGENCY RETIREMENT RESIDENCE OF LARAMIE
STATEMENT OF ACTIVITIES AND FUNCTIONAL EXPENSES-BUDGET AND ACTUAL

	1 Month Ended December 31, 2025 Actual	1 Month Ended December 31, 2025 Budget	Month Variance	7 Months Ended December 31, 2025 Actual	7 Months Ended December 31, 2025 Budget	YTD Variance	ANNUAL BUDGET
880 - Special Events/Activities	256.01	137.50	118.51	1,706.10	962.50	743.60	1,650
896 - Trishaw Insurance	0.00	66.66	(66.66)	88.68	466.70	(378.02)	800
Total Administrative Expenses	12,912.35	8,842.61	4,069.74	70,258.71	61,898.95	8,359.76	106,112
Financial Expenses							
859 - Replacement Reserve	0.00	1,250.00	(1,250.00)	0.00	8,750.00	(8,750.00)	15,000
Total Financial Expenses	0.00	1,250.00	(1,250.00)	0.00	8,750.00	(8,750.00)	15,000
861 - RRR Donations ANB	0.00	41.66	(41.66)	0.00	291.70	(291.70)	500
Total Financial Expenses	0.00	41.66	(41.66)	0.00	291.70	(291.70)	500
862 - Savings FNBO Rainy Day Acct.	0.00	833.33	(833.33)	0.00	5,833.35	(5,833.35)	10,000
Total Financial Expenses	0.00	833.33	(833.33)	0.00	5,833.35	(5,833.35)	10,000
Operating Expenses							
803 - Alarm System Inspect/monit	35.00	83.33	(48.33)	452.82	583.35	(130.53)	1,000
810 - Housekeeping Common Areas	0.00	208.33	(208.33)	773.00	1,458.35	(685.35)	2,500
815 - Regular Summer Landscaping	0.00	1,083.33	(1,083.33)	23,760.10	7,583.35	16,176.75	13,000
816 - Indoor trash/recycling pay	0.00	125.00	(125.00)	364.50	875.00	(510.50)	1,500
828 - Kitchen Supplies	175.75	208.33	(32.58)	2,904.13	1,458.35	1,445.78	2,500
834 - Snow Removal	0.00	333.33	(333.33)	0.00	2,333.35	(2,333.35)	4,000
858 - Building Maint & Repairs	185.58	7,083.33	(6,897.75)	47,643.33	49,583.35	(1,940.02)	85,000
863 - Inside Sprinkler/backflow inspect	0.00	70.83	(70.83)	0.00	495.85	(495.85)	850
864 - Kitchen Cook/Catering Pay	3,132.60	2,000.00	1,132.60	18,409.80	14,000.00	4,409.80	24,000
866 - Maintenance Payroll	381.82	1,333.33	(951.51)	6,946.52	9,333.35	(2,386.83)	16,000
868 - Kitchen Aide Pay	1,411.68	1,041.66	370.02	8,508.66	7,291.70	1,216.96	12,500
876 - Food Costs	4,464.92	2,416.66	2,048.26	16,843.97	16,916.70	(72.73)	29,000
877 - Grounds - Supplies	1,444.57	375.00	1,069.57	5,779.56	2,625.00	3,154.56	4,500
Total Operating Expenses	11,231.92	16,362.46	(5,130.54)	132,386.39	114,537.70	17,848.69	196,350

No Assurance Provided on These Financial Statements

REGENCY RETIREMENT RESIDENCE OF LARAMIE
STATEMENT OF ACTIVITIES AND FUNCTIONAL EXPENSES-BUDGET AND ACTUAL

	1 Month Ended December 31, 2025 Actual	1 Month Ended December 31, 2025 Budget	Month Variance	7 Months Ended December 31, 2025 Actual	7 Months Ended December 31, 2025 Budget	YTD Variance	ANNUAL BUDGET
Taxes and Insurance							
832 - Property/Liability Insurance	0.00	1,458.33	(1,458.33)	9,672.50	10,208.35	(535.85)	17,500
844 - FICA & Medicare	1,028.57	725.00	303.57	6,491.82	5,075.00	1,416.82	8,700
847 - FUTA	11.16	16.66	(5.50)	651.23	116.70	534.53	200
849 - Wyoming Workforce	9.49	91.66	(82.17)	106.11	641.70	(535.59)	1,100
850 - Misc. Taxes/License	0.00	16.66	(16.66)	51.40	116.70	(65.30)	200
852 - Real Estate Taxes	0.00	1,708.33	(1,708.33)	9,552.60	11,958.35	(2,405.75)	20,500
Total Taxes and Insurance	1,049.22	4,016.64	(2,967.42)	26,525.66	28,116.80	(1,591.14)	48,200
Utilities							
883 - Soft Water	0.00	35.00	(35.00)	534.87	245.00	289.87	420
884 - Natural Gas	320.05	500.00	(179.95)	1,634.47	3,500.00	(1,865.53)	6,000
885 - Irrigation - 55956	20.00	1,083.33	(1,063.33)	8,836.93	7,583.35	1,253.58	13,000
886 - Direct TV	402.75	404.16	(1.41)	2,886.13	2,829.20	56.93	4,850
887 - Electricity Common Areas	612.85	500.00	112.85	3,809.62	3,500.00	309.62	6,000
888 - Indoor Water, Sewer & Trash	842.50	750.00	92.50	5,166.00	5,250.00	(84.00)	9,000
Total Utilities	2,198.15	3,272.49	(1,074.34)	22,868.02	22,907.55	(39.53)	39,270
Grand Total Expenses	$ 27,391.64	$ 34,619.19	$ (7,227.55)	$ 252,038.78	$ 242,336.05	$ 9,702.73	$ 415,432.00

Revenue-Wing	1 Month Ended December 31, 2025	7 Months Ended December 31, 2024
New Wing - Donations/Gifts	$ 300.00	$ 11,279.30
Total Revenue-Wing	300.00	11,279.30
Gross Profit-Wing	300.00	11,279.30
Operating Expenses-Wing		
New Wing - Advertising/Marketing	57.71	4,710.62
Total Operating Expenses-Wing	57.71	4,710.62

No Assurance Provided on These Financial Statements

REGENCY RETIREMENT RESIDENCE OF LARAMIE
STATEMENT OF ACTIVITIES AND FUNCTIONAL EXPENSES-BUDGET AND ACTUAL

	1 Month Ended December 31, 2025 Actual	1 Month Ended December 31, 2025 Budget	Month Variance	7 Months Ended December 31, 2025 Actual	7 Months Ended December 31, 2025 Budget	YTD Variance	ANNUAL BUDGET
Increase (Decrease) Net Assets-Wing	$ 242.29			$ 6,568.68			
TOTAL RRR Increase (Dec) Net Assets	$ 6,292.87	$ 260.50	$ 5,790.08	$ 48,759.89	$ 1,821.50	$ 40,369.71	$ 3,124

No Assurance Provided on These Financial Statements

REGENCY RETIREMENT RESIDENCE OF LARAMIE
GENERAL LEDGER
December 1, 2025 - December 31, 2025

Date	Reference	Journal	Description	Beginning Balance	Debit	Credit	Period End Balance
101 CASH-ANB CHECKING (716)				43,206.86			
12/19/25	13662		ACE HARDWARE & PAINT 11299			185.58	
12/19/25	13663		BETTY CHAPMAN			42.43	
12/19/25	13664		CARLSON HEARNE CPA, LLC			2,800.00	
12/19/25	13665		KRISTINE KOSS			13.00	
12/31/25	112025PR		NET PAY			10,431.26	
12/31/25	112025PR		NET PEY - BONUS KRISTINE KOSS			1,200.00	
12/31/25	112025PRT		ADP TAX - DEC PR			2,863.43	
12/31/25	17161225		DECEMBER DEPOSITS		31,320.18		
12/31/25	17161225		DECEMBER OTHER DISBURSEMENTS			11,327.90	
12/31/25	17161225		DECEMBER OTHER DISBURSEMENTS			4,539.58	
			Totals for 101		31,320.18	33,403.18	41,123.86
104 CASH-ANB RESERVATION ACCOUNT (590)				3,460.28			
12/31/25	65901225		DECEMBER INTEREST		0.46		
12/31/25	65901225		DECEMBER TSF		2,000.00		
			Totals for 104		2,000.46	0.00	5,460.74
105 CASH-ANB REPLACEMENTS (857)				112,928.22			
12/31/25	18571225		DECEMBER TRANSACTIONS - REPLACEMENT		77.97		
			Totals for 105		77.97	0.00	113,006.19
106 CASH-FNBO				47,650.49			
12/31/25	2421225		DECEMBER INTEREST		35.84		
			Totals for 106		35.84	0.00	47,686.33
107 CASH - UNIWYO MM ACCT				16,044.46			
12/31/25	44621225		DECEMBER TRANSACTIONS UNIWYO		249.81		
			Totals for 107		249.81	0.00	16,294.27
111 CASH - UNIWYO SAVINGS				5.00			
			Totals for 111		0.00	0.00	5.00
116 PREPAID FEES				2,244.63			
12/31/25	17161225		Q3 PAYROLL TAX ADJ		2,759.37		
			Totals for 116		2,759.37	0.00	5,004.00
117 ANB - DONATIONS				2,553.24			
12/31/25	98431225		DECEMBER INTEREST		0.25		
			Totals for 117		0.25	0.00	2,553.49
118 ANB CD				100,000.00			
			Totals for 118		0.00	0.00	100,000.00
200 BUILDING AND IMPROVEMENTS				2,503,766.31			
			Totals for 200		0.00	0.00	2,503,766.31
201 ALLOW FOR DEPRECIATION				(1,746,645.67)			
			Totals for 201		0.00	0.00	(1,746,645.67)
210 FURNITURE AND EQUIPMENT				177,346.16			
			Totals for 210		0.00	0.00	177,346.16

Date	Reference	Journal	Description	Beginning Balance	Debit	Credit	Period End Balance
211 ALLOW FOR DEPRECIATION				(161,364.85)			
			Totals for 211		0.00	0.00	(161,364.85)
220 LAND				52,366.50			
			Totals for 220		0.00	0.00	52,366.50
300 ORGANIZATION/MARKETING COST				21,157.89			
			Totals for 300		0.00	0.00	21,157.89
301 LESS: AMORTIZATION				(21,157.89)			
			Totals for 301		0.00	0.00	(21,157.89)
400 ACCOUNTS PAYABLE - CREDIT CARDS				(3,252.17)			
12/31/25	1225CCADJ		TRUE UP CC BALANCE		57.52		
12/31/25	112025FNBOCC		FNBO CC DISBURSEMENTS			3,210.26	
12/31/25	17161225		FNBO CC		3,210.26		
12/31/25	17161225		FNBO CC		3,194.65		
			Totals for 400		6,462.43	3,210.26	0.00
411 ACCRUED SOCIAL SECURITY				0.00			
12/31/25	112025PR		SOCSEC & MEDCARE - EE			1,028.58	
12/31/25	112025PR		SOCSEC & MEDCARE - ER			1,028.57	
12/31/25	112025PRT		ADP TAX - DEC PR		2,057.15		
			Totals for 411		2,057.15	2,057.15	0.00
412 ACCRUED WITHHOLDING				0.00			
12/31/25	112025PR		FIT			785.63	
12/31/25	112025PRT		ADP TAX - DEC PR		785.63		
			Totals for 412		785.63	785.63	0.00
413 ACCRUED STATE UNEMPL.				0.00			
12/31/25	112025PR		WY SUI			9.49	
12/31/25	112025PRT		ADP TAX - DEC PR		9.49		
			Totals for 413		9.49	9.49	0.00
414 ACCRUED FEDERAL UNEMPL.				0.00			
12/31/25	112025PR		FED FUTA			11.16	
12/31/25	112025PRT		ADP TAX - DEC PR		11.16		
			Totals for 414		11.16	11.16	0.00
417 RESERVATION DEPOSITS				(4,837.67)			
			Totals for 417		0.00	0.00	(4,837.67)
418 RESERVE FOR REPLACEMENT				(5,000.00)			
			Totals for 418		0.00	0.00	(5,000.00)
420 ENTRANCE FEE COSTS				(603,450.00)			
			Totals for 420		0.00	0.00	(603,450.00)
421 LESS ORIGINAL MARKETING COSTS				72,275.00			
			Totals for 421		0.00	0.00	72,275.00
422 A/A DEFERRED REVENUE				497,490.60			

Date	Reference	Journal	Description	Beginning Balance	Debit	Credit	Period End Balance
			Totals for 422		0.00	0.00	497,490.60
423	**RESERVE FOR SAVINGS**			(5,000.00)			
			Totals for 423		0.00	0.00	(5,000.00)
600	**NET ASSETS - UNRESERVED**			(1,059,320.37)			
			Totals for 600		0.00	0.00	(1,059,320.37)
700	**Nonrefundable Maintenance Fee $5,000**			(26,000.00)			
			Totals for 700		0.00	0.00	(26,000.00)
701	**Refundable Entrance Fee**			(42,338.38)			
			Totals for 701		0.00	0.00	(42,338.38)
702	**Guest Room**			705.80			
			Totals for 702		0.00	0.00	705.80
705	**Donations/Gifts**			(9,500.00)			
12/31/25	17161225		DONATION			249.00	
			Totals for 705		0.00	249.00	(9,749.00)
706	**Interest Income**			(1,313.19)			
12/31/25	2421225		DECEMBER INTEREST			35.84	
12/31/25	17161225		DECEMBER INTEREST			8.18	
12/31/25	18571225		DECEMBER INTEREST			77.97	
12/31/25	44621225		DECEMBER INTEREST			7.52	
12/31/25	65901225		DECEMBER INTEREST			0.46	
12/31/25	98431225		DECEMBER INTEREST			0.25	
			Totals for 706		0.00	130.22	(1,443.41)
707	**Kitchen Income Guest Meals**			(96.00)			
			Totals for 707		0.00	0.00	(96.00)
708	**Monthly Dues**			(181,846.00)			
12/31/25	17161225		DECEMBER DEPOSITS			31,063.00	
			Totals for 708		0.00	31,063.00	(212,909.00)
709	**Waitlist Reservation Income**			(400.00)			
12/31/25	65901225		DECEMBER TSF			2,000.00	
			Totals for 709		0.00	2,000.00	(2,400.00)
775	**New Wing - Donations/Gifts**			(10,979.30)			
12/31/25	44621225		DECEMBER DEPOSIT			300.00	
			Totals for 775		0.00	300.00	(11,279.30)
800	**990 Tax form Carlson/Hearne**			0.00			
12/19/25	13664		CARLSON HEARNE CPA, LLC		2,350.00		
			Totals for 800		2,350.00	0.00	2,350.00
801	**Web pg fees, anti virus, subsc.**			947.96			
12/31/25	112025FNBOC C		FNBO CC DISBURSEMENTS		55.97		
			Totals for 801		55.97	0.00	1,003.93
802	**Advertising & Marketing**			3,424.99			

Date	Reference	Journal	Description	Beginning Balance	Debit	Credit	Period End Balance
			Totals for 802		0.00	0.00	3,424.99
803 Alarm System Inspect/monit				417.82			
12/31/25	17161225		CORPORATE PROTECT		35.00		
			Totals for 803		35.00	0.00	452.82
804 Legal Expenses				1,000.00			
			Totals for 804		0.00	0.00	1,000.00
805 Bank/CC Service Fees/ Charges				399.49			
12/31/25	17161225		ADP PAYROLL FEES		116.05		
12/31/25	17161225		RETURNED ITEM CHARGE		7.00		
			Totals for 805		123.05	0.00	522.54
806 Board & Director Bonding				1,162.15			
			Totals for 806		0.00	0.00	1,162.15
807 Accounting - CARLSON HEARNE				3,375.00			
12/19/25	13664		CARLSON HEARNE CPA, LLC		450.00		
			Totals for 807		450.00	0.00	3,825.00
809 Professional Development Board & Director				3,919.33			
			Totals for 809		0.00	0.00	3,919.33
810 Housekeeping Common Areas				773.00			
			Totals for 810		0.00	0.00	773.00
815 Regular Summer Landscaping				23,760.10			
			Totals for 815		0.00	0.00	23,760.10
816 Indoor trash/recycling pay				364.50			
			Totals for 816		0.00	0.00	364.50
822 Dues & Subscriptions				(1,500.00)			
			Totals for 822		0.00	0.00	(1,500.00)
825 Gifts/feel good supplies				719.67			
12/31/25	112025FNBOC C		FNBO CC DISBURSEMENTS		603.11		
			Totals for 825		603.11	0.00	1,322.78
828 Kitchen Supplies				2,728.38			
12/31/25	112025FNBOC C		FNBO CC DISBURSEMENTS		175.75		
			Totals for 828		175.75	0.00	2,904.13
832 Property/Liability Insurance				9,672.50			
			Totals for 832		0.00	0.00	9,672.50
844 FICA & Medicare				5,463.25			
12/31/25	112025PR		PAYROLL TAXES		1,028.57		
			Totals for 844		1,028.57	0.00	6,491.82
847 FUTA				640.07			
12/31/25	112025PR		PAYROLL TAXES		11.16		
			Totals for 847		11.16	0.00	651.23

Date	Reference	Journal	Description	Beginning Balance	Debit	Credit	Period End Balance
849 Wyoming Workforce				96.62			
12/31/25	112025PR		PAYROLL TAXES		9.49		
			Totals for 849		9.49	0.00	106.11
850 Misc. Taxes/License				51.40			
			Totals for 850		0.00	0.00	51.40
852 Real Estate Taxes				9,552.60			
			Totals for 852		0.00	0.00	9,552.60
858 Building Maint & Repairs				47,457.75			
12/19/25	13662		ACE HARDWARE & PAINT 11299		185.58		
			Totals for 858		185.58	0.00	47,643.33
864 Kitchen Cook/Catering Pay				15,277.20			
12/31/25	112025PR		SALARIES		3,132.60		
			Totals for 864		3,132.60	0.00	18,409.80
865 Salaries - Director				32,896.00			
12/31/25	112025PR		SALARIES		6,659.35		
			Totals for 865		6,659.35	0.00	39,555.35
866 Maintenance Payroll				6,564.70			
12/31/25	112025PR		SALARIES		381.82		
			Totals for 866		381.82	0.00	6,946.52
868 Kitchen Aide Pay				7,096.98			
12/31/25	112025PR		SALARIES		1,411.68		
			Totals for 868		1,411.68	0.00	8,508.66
869 Admin Assistant				7,960.02			
12/31/25	112025PR		SALARIES		1,860.02		
			Totals for 869		1,860.02	0.00	9,820.04
874 Office Supplies, Postage				658.08			
12/31/25	1225CCADJ		TRUE UP CC BALANCE			57.52	
12/31/25	112025FNBOC C		FNBO CC DISBURSEMENTS		592.36		
			Totals for 874		592.36	57.52	1,192.92
876 Food Costs				12,379.05			
12/31/25	112025FNBOC C		FNBO CC DISBURSEMENTS		117.92		
12/31/25	17161225		FOOD COSTS		2,566.79		
12/31/25	17161225		FOOD COSTS		1,780.21		
			Totals for 876		4,464.92	0.00	16,843.97
877 Grounds - Supplies				4,334.99			
12/31/25	112025FNBOC C		FNBO CC DISBURSEMENTS		1,444.57		
			Totals for 877		1,444.57	0.00	5,779.56
878 Telephone/Internet				844.90			
12/31/25	112025FNBOC C		FNBO CC DISBURSEMENTS		20.00		

Date	Reference	Journal	Description	Beginning Balance	Debit	Credit	Period End Balance
			Totals for 878		20.00	0.00	864.90
880 Special Events/Activities				1,450.09			
12/19/25	13663		BETTY CHAPMAN		42.43		
12/19/25	13665		KRISTINE KOSS		13.00		
12/31/25	112025FNBOCC		FNBO CC DISBURSEMENTS		200.58		
			Totals for 880		256.01	0.00	1,706.10
883 Soft Water				534.87			
			Totals for 883		0.00	0.00	534.87
884 Natural Gas				1,314.42			
12/31/25	17161225		BLACK HILLS ENERG		320.05		
			Totals for 884		320.05	0.00	1,634.47
885 Irrigation - 55956				8,816.93			
12/31/25	17161225		CITY OF LARAMIE UTILITY		20.00		
			Totals for 885		20.00	0.00	8,836.93
886 Direct TV				2,483.38			
12/31/25	17161225		DIRECTV		402.75		
			Totals for 886		402.75	0.00	2,886.13
887 Electricity Common Areas				3,196.77			
12/31/25	17161225		ROCKY MOUNTAIN		612.85		
			Totals for 887		612.85	0.00	3,809.62
888 Indoor Water, Sewer & Trash				4,323.50			
12/31/25	17161225		CITY OF LARAMIE UTILITY		842.50		
			Totals for 888		842.50	0.00	5,166.00
892 New Wing - Advertising/Marketing				4,652.91			
12/31/25	44621225		NEW WING CREDIT CARD		57.71		
			Totals for 892		57.71	0.00	4,710.62
896 Trishaw Insurance				88.68			
			Totals for 896		0.00	0.00	88.68
			Report Total				0.00

Net Profit/(Loss)

Current Period	6,292.87
Year-to-Date	48,759.89

Distribution count = 73

REGENCY RETIREMENT RESIDENCE OF LARAMIE

Journals

December 1, 2025 - December 31, 2025

Date	Reference	Account	Payee ID	Description	1099	Amount
Journal: General						
12/31/25	1225CCADJ	400		TRUE UP CC BALANCE		57.52
12/31/25	1225CCADJ	874		TRUE UP CC BALANCE		(57.52)
12/31/25	112025FNBOCC	400		FNBO CC DISBURSEMENTS		(3,210.26)
12/31/25	112025FNBOCC	877		FNBO CC DISBURSEMENTS		1,444.57
12/31/25	112025FNBOCC	825		FNBO CC DISBURSEMENTS		603.11
12/31/25	112025FNBOCC	874		FNBO CC DISBURSEMENTS		592.36
12/31/25	112025FNBOCC	880		FNBO CC DISBURSEMENTS		200.58
12/31/25	112025FNBOCC	828		FNBO CC DISBURSEMENTS		175.75
12/31/25	112025FNBOCC	876		FNBO CC DISBURSEMENTS		117.92
12/31/25	112025FNBOCC	801		FNBO CC DISBURSEMENTS		55.97
12/31/25	112025FNBOCC	878		FNBO CC DISBURSEMENTS		20.00
12/31/25	112025PR	868		SALARIES		1,411.68
12/31/25	112025PR	866		SALARIES		381.82
12/31/25	112025PR	865		SALARIES		6,659.35
12/31/25	112025PR	869		SALARIES		1,860.02
12/31/25	112025PR	864		SALARIES		3,132.60
12/31/25	112025PR	844		PAYROLL TAXES		1,028.57
12/31/25	112025PR	849		PAYROLL TAXES		9.49
12/31/25	112025PR	847		PAYROLL TAXES		11.16
12/31/25	112025PR	411		SOCSEC & MEDCARE - EE		(1,028.58)
12/31/25	112025PR	412		FIT		(785.63)
12/31/25	112025PR	411		SOCSEC & MEDCARE - ER		(1,028.57)
12/31/25	112025PR	413		WY SUI		(9.49)
12/31/25	112025PR	414		FED FUTA		(11.16)
12/31/25	112025PR	101		NET PAY		(10,431.26)
12/31/25	112025PR	101		NET PEY - BONUS KRISTINE KOSS		(1,200.00)
12/31/25	112025PRT	101		ADP TAX - DEC PR		(2,863.43)
12/31/25	112025PRT	411		ADP TAX - DEC PR		2,057.15
12/31/25	112025PRT	412		ADP TAX - DEC PR		785.63
12/31/25	112025PRT	413		ADP TAX - DEC PR		9.49
12/31/25	112025PRT	414		ADP TAX - DEC PR		11.16
12/31/25	2421225	106		DECEMBER INTEREST		35.84
12/31/25	2421225	706		DECEMBER INTEREST		(35.84)
12/31/25	17161225	101		DECEMBER DEPOSITS		31,320.18
12/31/25	17161225	708		DECEMBER DEPOSITS		(31,063.00)
12/31/25	17161225	705		DONATION		(249.00)
12/31/25	17161225	706		DECEMBER INTEREST		(8.18)
12/31/25	17161225	101		DECEMBER OTHER DISBURSEMENTS		(11,327.90)
12/31/25	17161225	886		DIRECTV		402.75
12/31/25	17161225	885		CITY OF LARAMIE UTILITY		20.00
12/31/25	17161225	888		CITY OF LARAMIE UTILITY		842.50
12/31/25	17161225	884		BLACK HILLS ENERG		320.05
12/31/25	17161225	803		CORPORATE PROTECT		35.00
12/31/25	17161225	805		ADP PAYROLL FEES		116.05
12/31/25	17161225	887		ROCKY MOUNTAIN		612.85
12/31/25	17161225	876		FOOD COSTS		2,566.79
12/31/25	17161225	400		FNBO CC		3,210.26
12/31/25	17161225	805		RETURNED ITEM CHARGE		7.00
12/31/25	17161225	400		FNBO CC		3,194.65
12/31/25	17161225	876		FOOD COSTS		1,780.21
12/31/25	17161225	116		Q3 PAYROLL TAX ADJ		2,759.37
12/31/25	17161225	101		DECEMBER OTHER DISBURSEMENTS		(4,539.58)

REGENCY RETIREMENT RESIDENCE OF LARAMIE

Journals

December 1, 2025 - December 31, 2025

Date	Reference	Account	Payee ID	Description	1099	Amount
12/31/25	18571225	105		DECEMBER TRANSACTIONS - REPLACEMENT		77.97
12/31/25	18571225	706		DECEMBER INTEREST		(77.97)
12/31/25	44621225	107		DECEMBER TRANSACTIONS UNIWYO		249.81
12/31/25	44621225	706		DECEMBER INTEREST		(7.52)
12/31/25	44621225	775		DECEMBER DEPOSIT		(300.00)
12/31/25	44621225	892		NEW WING CREDIT CARD		57.71
12/31/25	65901225	104		DECEMBER INTEREST		0.46
12/31/25	65901225	706		DECEMBER INTEREST		(0.46)
12/31/25	65901225	104		DECEMBER TSF		2,000.00
12/31/25	65901225	709		DECEMBER TSF		(2,000.00)
12/31/25	98431225	117		DECEMBER INTEREST		0.25
12/31/25	98431225	706		DECEMBER INTEREST		(0.25)
					Transaction Balance for General	0.00

Transaction Totals

Total Debits	70,235.60
Total Credits	70,235.60
Account Hash Total	37881.0000

Transaction count = 10
Distribution count = 64

Community Partner Funding Budget FY 2026-2027					
Regency Retirement Residence of Laramie					
Expense Category	**Total Expense**	**County Total**	**City Total**	**Other Total**	**Brief Discription**
Personnel:					
Salary:	$ 40,000.00	$ 7,500.00	$ 7,500.00	$ 25,000.00	Development Director Capital Campaign
Fringe:	$ -				
TOTAL:	$ 40,000.00	$ 7,500.00	$ 7,500.00	$ 25,000.00	
Supplies/Equipment:					
Enter Supplies Here	$ 1,500.00				Marketing Materials
Enter Supplies Here	$ 3,500.00				Community Outreach
Enter Supplies Here	$ -				
Enter Supplies Here	$ -				
Enter Supplies Here	$ -				
Enter Supplies Here	$ -				
TOTAL:	$ 5,000.00	$ -	$ -	$ -	
Utilities:					
Enter Utilites Here	$ -				
TOTAL:	$ -	$ -	$ -	$ -	
Direct Client Services:					
Enter Service Here	$ -				
Enter Service Here	$ -				
Enter Service Here	$ -				
Enter Service Here	$ -				
Enter Service Here	$ -				
Enter Service Here	$ -				
TOTAL:	$ -	$ -	$ -	$ -	
Other Expenses:					
Enter Expense Here					
Enter Expense Here	$ -				
Enter Expense Here	$ -				
Enter Expense Here	$ -				
TOTAL:	$ -	$ -	$ -	$ -	
GRAND TOTAL:	$ 45,000.00	$ 7,500.00	$ 7,500.00	$ 25,000.00	

Regency Assisted Living

Expanding the Continuum of Care in Laramie

30 years Serving Laramie Seniors

REGENCY
ASSISTED LIVING

Laramie Faces a Critical Gap in Senior Care



- **Limited care available locally**
  - **The community currently has only one for-profit assisted living facility, which remains consistently full with an ongoing waiting list.**
  - **With an estimated 7.5% of adults age 65+ requiring assisted living, projections indicate that between 262 and 395 seniors in Laramie and greater Albany County may need this level of care.**
- **Fastest growing population**
  - **With a projected 2.4% growth rate in the senior population, demand for appropriate senior housing and assisted living care will continue to rise.**

REGENCY
ASSISTED LIVING

Regency Assisted Living

Connected to our existing campus
Creates a seamless transition as needs evolve
Offers a nonprofit assisted living option for Laramie

Will provide:

- **24-hour personal care**
- **On-site RNs and CNAs**
- **Meals & programming**
- **Transportation**
- **Secure, maintenance-free living**
- **Close to Ivinson Memorial Hospital**
- **Access to Laramie River Greenbelt Trail & the Laramie Trishaw providing outdoor oportunites for seniors as they age**



Momentum Is Building

- **Feasibility study complete**
- **Case statement and funding plan developed**
- **Capital campaign strategy underway**
- **Community conversations beginning**
- **Three possible schematic designs proposed**
- **Strong relationship & communication with the City Planning Department**






Investment in Campaign Leadership

Grant funding will support:

- **Development Director leadership**
- **Major donor cultivation**
- **Grant writing & sponsorship strategy**
- **Community engagement presentations**



Long Term Vision
A Sustainable, Mission-Driven Model

The Assisted Living Wing will:

- **Allow seniors to remain in their community as their daily care needs evolve**
- **Enable couples to stay together within one campus**
- **Reduce emotional and financial strain on families**
- **Strengthen rural health infrastructure**
- **Support workforce stability by allowing adult children to remain in Laramie, knowing their parents are cared for locally**
- **Increase the number of possible homes available for families**

REGENCY
ASSISTED LIVING

Regency Assisted Living

A compassionate home rooted in dignity, connection, and community.



Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

rlebeau@cathedralhome.org

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Cathedral Home

Contact Name, Title: *

Rachel LeBeau, Advancement Director

Mailing Address: *

4989 N 3rd St, Laramie, WY 82072

Contact Phone: *

3074600633

Contact E-Mail: *

development@cathedralhome.org

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [x] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ( ) Yes
- (•) No

Requested Amount from the City of Laramie: *

Enter dollar amount only

30000

Requested Amount from Albany County: *

Enter dollar amount only

20000

Will this amount be used to leverage additional funds through grants or other means? *

- ( ) Yes
- (•) No

If yes, indicate the dollar amount of additional funds that will be leveraged.

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

We receive funding from United Way, Guthrie Family Foundation, and numerous private donors and foundations.

List organization board of director(s), indicating officers. *

Board of Directors:
Abigail Fournier, President: 2023 - present
Rick Veit, Vice President 2024-present
Ray McElwee, Treasurer: 2014 - present
Dylan Milam, Secretary: 2021 - present
Marge Bedessem: 2016 - present
Dr. Tracey Haas: 2021 - present
Terry Roark: 2001 - present
Nycole Courtney: 2024 - present
Terry Moss: 2024 - present
Tiffany Comer Cook: 2025-present
Jacque Morrey: 2025-present
Shay Howlin: 2026
Brian Brown: 2026

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

Approximately 90% of requested funds will support staff salaries and benefits of clinical and direct care staff, with the remainder covering direct program operating costs such as supplies and client services. Our workforce is both our greatest expense and our greatest asset. Sufficient staffing enables Cathedral Home to provide comprehensive mental health, social, emotional, and behavioral support to children and families across Albany County, including 24/7 crisis care and youth shelter services that must be available around the clock regardless of demand fluctuations.

With mental health needs continuing to grow in our community and state, stable funding for personnel is what allows Cathedral Home to respond consistently and equitably — meeting people where they are, eliminating barriers to care, and ensuring services are accessible regardless of income or insurance status. Community Partner funding has been instrumental in building program sustainability, strengthening prevention services, and decreasing the need for more intensive and costly levels of care downstream.

Previous Community Partner awards have helped Cathedral Home eliminate barriers to care, supply 24/7 crisis and shelter services, build program sustainability, and strengthen community-based prevention. This request continues that trajectory, allowing our team to maintain safe, welcoming spaces where children, youth, and families can build the social, emotional, and behavioral skills that promote long-term well-being.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

Ivinson Memorial Hospital's Community Health Needs Assessment identified mental health and social services as the community's highest need and priority area. Cathedral Home's prevention programs exist precisely to address that gap, ensuring families in crisis — particularly those with low incomes or limited access to private services — have options for early intervention and support.

In 2025, the Laramie Youth Crisis Center provided 606 emergency care days and 645 days of group home care, serving 199 individuals. Youth reduced their feelings of crisis by 68% and parents by 67%. The Community Resource Center served 342 people, increasing social and emotional well-being by 16% — connecting Albany County residents to parenting education, concrete support, and social-emotional resources that research links to better long-term outcomes for children and families.

Cathedral Home's goal is to sustain a continuum of care, from Wyo Text to counseling, shelter, residential treatment, and aftercare so individuals and families receive the right support at the right time. Public funds are essential to keeping these entry points open, particularly for those in immediate need regardless of income. Long term, Cathedral Home seeks to strengthen family resiliency, reduce barriers to help-seeking in a region where rural norms often discourage it, and position Laramie as a model for community-based youth mental health services statewide. This funding keeps those foundational goals within reach.

Describe your organization’s partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. *

Maximum character count is 2,500, including spaces.

Cathedral Home Community Programs maintains active partnerships across a broad network of local, county, and statewide organizations to ensure continuity of care, eliminate service gaps, and avoid duplication of efforts throughout Albany County and beyond.
To stay aligned with other providers and systems, Cathedral Home participates regularly in multi-sector coordination meetings allowing Cathedral Home to stay informed about what services are available elsewhere in the community, identify unmet needs, and coordinate responses so that clients are connected to the right resources without redundancy.

Our key community collaborators include Albany County School District #1, Care Solace, the University of Wyoming Counseling Center, Laramie Interfaith, United Way of Albany County, Albany County Safe Project, Downtown Clinic, Ivinson Memorial Hospital, the Albany County Mental Health Board, Big Brothers Big Sisters, the Coalition for Suicide and Substance Abuse Prevention, and Meadowlark Pediatrics. Partners actively refer clients to Cathedral Home's services and help spread awareness of available programming and financial assistance opportunities, ensuring that individuals and families receive critical support in a timely manner. In turn, Cathedral Home refers clients to partner organizations when their needs are better met elsewhere, creating a coordinated ecosystem rather than isolated, competing services.

Cathedral Home's membership in the Wyoming Youth Services Association and the Association of Children's Residential and Community Services ensures that our programming reflects current evidence-based research and promising practices. These affiliations keep Cathedral Home connected to broader conversations about best practices in youth-serving and residential care, reducing the risk of duplication with peer organizations while continuously improving the quality and relevance of our services.

Taken together, these partnerships reflect Cathedral Home's commitment to functioning as one part of a larger, well-coordinated continuum of care — not as a standalone provider, but as an integrated community resource working in concert with others to serve Albany County residents as effectively as possible.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ○ Existing Project
- ◉ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ( ) One-time request
- (•) Ongoing expense

Number of individuals your organization serves annually. *

699

Populations served: *

Check all boxes that apply

- [x] Children Ages 0-5
- [x] Children Ages 6-10
- [x] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [x] K-12 School/School District
- [x] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [x] Persons with Disabilities
- [x] College/University
- [x] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

_____

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

20250630 Cathe...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

CathedralHomeB...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

Cathedral Home ...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

12555

Has your organization spent all awarded FY2025 **City** Funds?

- (●) Yes
- ( ) No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Rachel Suarez LeBeau, Advancement Director

Date: *

MM DD YYYY

02 / 24 / 2026

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CATHEDRAL HOME FOR CHILDREN

FINANCIAL STATEMENTS
with
INDEPENDENT AUDITOR'S REPORT

Years Ended June 30, 2025 and 2024

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INDEPENDENT AUDITOR'S REPORT

CARVER
FLOREK &
JAMES, CPA's
CERTIFIED PUBLIC ACCOUNTANTS

Independent Auditor's Report

To the Board of Trustees
Cathedral Home for Children
Laramie, Wyoming

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of Cathedral Home for Children (a nonprofit organization), which comprise the statements of financial position as of June 30, 2025 and 2024, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Cathedral Home for Children as of June 30, 2025 and 2024, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Cathedral Home for Children and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Cathedral Home for Children's ability to continue as a going concern for one year after the date that the financial statements are issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Cathedral Home for Children's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Cathedral Home for Children's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated August 28, 2025, on our consideration of Cathedral Home for Children's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Cathedral Home for Children's internal control over financial reporting and compliance.

Carver Clarke & James, CPAs

Layton, Utah
August 28, 2025

FINANCIAL STATEMENTS

CATHEDRAL HOME FOR CHILDREN
STATEMENTS OF FINANCIAL POSITION
June 30, 2025 and 2024

	2025	2024
ASSETS		
Cash and cash equivalents	$ 282,429	$ 402,752
Investments	12,482,147	11,466,944
Accounts receivable, net	1,468,958	1,521,612
Pledges receivable	150,000	75,000
Prepaid expenses and other current assets	117,017	220,137
Land, buildings and equipment, net	1,751,748	1,977,234
Endowments:		
Investments	1,101,044	1,101,044
Total assets	$ 17,353,343	$ 16,764,723
LIABILITIES		
Accounts payable	$ 47,344	$ 43,248
Accrued expenses and other current liabilities	620,425	530,846
Deferred revenue	439,772	461,960
Total liabilities	1,107,541	1,036,054
NET ASSETS		
Without donor restrictions	12,295,946	11,910,297
With donor restrictions	3,949,856	3,818,372
Total net assets	16,245,802	15,728,669
Total liabilities and net assets	$ 17,353,343	$ 16,764,723

The notes to financial statements are an integral part of this statement

CATHEDRAL HOME FOR CHILDREN
STATEMENTS OF ACTIVITIES
Years Ended June 30, 2025 and 2024

	2025			2024		
	Without Donor Restrictions	With Donor Restrictions	Total All Funds	Without Donor Restrictions	With Donor Restrictions	Total All Funds
REVENUES AND OTHER ACTIVITY						
Services	$ 7,648,899	$ -	$ 7,648,899	$ 6,737,321	$ -	$ 6,737,321
Donations	339,320	5,000	344,320	288,652	46,800	335,452
Special gifts and trusts	81,411	-	81,411	32,754	-	32,754
Grants	633,443	-	633,443	437,704	-	437,704
Commodity program	81,281	-	81,281	71,966	-	71,966
State funding	511,000	-	511,000	428,220	-	428,220
Interest and dividends	299,915	129,620	429,535	254,655	121,195	375,850
Other revenues	26,906	-	26,906	21,704	-	21,704
Net unrealized and realized gain (loss) on investments	468,988	296,356	765,344	511,576	287,891	799,467
Net assets released from restrictions, satisfaction of donor restrictions	299,492	(299,492)	-	290,540	(290,540)	-
Total revenue and other activity	10,390,655	131,484	10,522,139	9,075,092	165,346	9,240,438
EXPENSES						
Program services:						
Residential	4,157,686	-	4,157,686	3,900,565	-	3,900,565
Education	2,055,043	-	2,055,043	1,993,629	-	1,993,629
Community	1,291,757	-	1,291,757	1,236,032	-	1,236,032
Treatment	1,222,898	-	1,222,898	1,024,235	-	1,024,235
Total program expenses	8,727,384	-	8,727,384	8,154,461	-	8,154,461
Supporting services:						
Developmental and public relations	247,947	-	247,947	191,124	-	191,124
Administrative and general	776,199	-	776,199	759,973	-	759,973
Maintenance and mechanics	253,476	-	253,476	243,282	-	243,282
Total supporting expenses	1,277,622	-	1,277,622	1,194,379	-	1,194,379
Total expenses	10,005,006	-	10,005,006	9,348,840	-	9,348,840
Increase (decrease) in net assets	385,649	131,484	517,133	(273,748)	165,346	(108,402)
Net assets at beginning of year	11,910,297	3,818,372	15,728,669	12,184,045	3,653,026	15,837,071
Net assets at end of year	$ 12,295,946	$ 3,949,856	$ 16,245,802	$ 11,910,297	$ 3,818,372	$ 15,728,669

The notes to financial statements are an integral part of this statement

CATHEDRAL HOME FOR CHILDREN
STATEMENT OF FUNCTIONAL EXPENSES
Year Ended June 30, 2025

	Program Services					Support Services				
	Residential	Education	Community	Treatment	Total Program Services	Development and Public Relations	Administrative and General	Maintenance and Mechanics	Total Support Services	Total Expenses
Salaries	$ 2,461,714	$ 1,245,795	$ 844,036	$ 627,063	$ 5,178,608	$ 142,730	$ 259,592	$ 177,932	$ 580,254	$ 5,758,862
Personnel services	117,804	56,328	-	37,552	211,684	-	-	-	-	211,684
Payroll related expense	692,762	445,647	208,975	174,648	1,522,032	33,115	108,094	47,582	188,791	1,710,823
Total salaries and related expenses	3,272,280	1,747,770	1,053,011	839,263	6,912,324	175,845	367,686	225,514	769,045	7,681,369
Travel	30,710	-	1,950	1,735	34,395	441	3,461	1,468	5,370	39,765
Supplies	43,318	45,331	4,642	49,107	142,398	2,821	15,289	4,876	22,986	165,384
Printing and postage	30	-	21	-	51	-	3,828	-	3,828	3,879
Contract services	69,533	19,469	43,019	180,049	312,070	-	115,888	-	115,888	427,958
Audit, accounting and legal	-	9,407	6,594	-	16,001	-	24,213	-	24,213	40,214
Insurance	72,674	69,732	9,250	53,392	205,048	-	36,903	-	36,903	241,951
Dry goods	18,727	840	2,451	-	22,018	-	-	-	-	22,018
Recreation	19,837	-	3,919	-	23,756	-	-	-	-	23,756
Utilities	60,317	56,909	20,472	9,772	147,470	-	27,329	5,107	32,436	179,906
Food products	160,117	-	20,763	-	180,880	-	-	-	-	180,880
Maintenance and repair	65,635	4,859	7,314	4,021	81,829	-	5,847	6,172	12,019	93,848
Trust fees	-	-	-	-	-	-	87,896	-	87,896	87,896
Work/IL program	36,691	-	-	-	36,691	-	-	-	-	36,691
Awards and gifts	32,467	2,054	2,545	383	37,449	13,357	13,952	-	27,309	64,758
Occupancy	-	-	21,600	-	21,600	-	-	-	-	21,600
Equipment and furnishings	39,426	4,209	420	3,124	47,179	-	2,147	630	2,777	49,956
Training	39,971	8,853	1,228	4,325	54,377	1,043	8,035	-	9,078	63,455
Other	17,415	4,484	41,260	2,548	65,707	29,173	16,419	31	45,623	111,330
Vehicle registration	3,848	-	136	395	4,379	-	14	460	474	4,853
Dues and subscriptions	3,160	1,588	718	-	5,466	12,073	12,516	-	24,589	30,055
Accreditation	-	-	-	-	-	-	4,018	-	4,018	4,018
Direct grant expenditures	-	11,655	32,985	-	44,640	13,194	-	-	13,194	57,834
Total expenses before depreciation	3,986,156	1,987,160	1,274,298	1,148,114	8,395,728	247,947	745,441	244,258	1,237,646	9,633,374
Depreciation	171,530	67,883	17,459	74,784	331,656	-	30,758	9,218	39,976	371,632
Total expenses	$ 4,157,686	$ 2,055,043	$ 1,291,757	$ 1,222,898	$ 8,727,384	$ 247,947	$ 776,199	$ 253,476	$ 1,277,622	$ 10,005,006

The notes to financial statements are an integral part of this statement

CATHEDRAL HOME FOR CHILDREN
STATEMENT OF FUNCTIONAL EXPENSES
Year Ended June 30, 2024

	Program Services					Support Services				
	Residential	Education	Community	Treatment	Total Program Services	Development and Public Relations	Administrative and General	Maintenance and Mechanics	Total Support Services	Total Expenses
Salaries	$ 2,302,350	$ 1,249,249	$ 773,880	$ 502,946	$ 4,828,425	$ 114,527	$ 260,590	$ 173,273	$ 548,390	$ 5,376,815
Personnel services	111,507	53,595	-	35,730	200,832	-	-	-	-	200,832
Payroll related expense	638,889	396,091	205,193	138,876	1,379,049	38,711	64,271	41,611	144,593	1,523,642
Total salaries and related expenses	3,052,746	1,698,935	979,073	677,552	6,408,306	153,238	324,861	214,884	692,983	7,101,289
Travel	31,320	-	3,190	1,004	35,514	74	4,978	1,578	6,630	42,144
Supplies	37,227	46,631	4,355	33,847	122,060	2,896	16,474	2,386	21,756	143,816
Printing and postage	-	-	281	-	281	-	3,081	-	3,081	3,362
Contract services	61,687	19,145	63,644	179,355	323,831	-	105,750	-	105,750	429,581
Audit, accounting and legal	-	9,155	6,844	-	15,999	-	45,906	-	45,906	61,905
Insurance	72,513	57,132	8,478	42,418	180,541	-	36,254	-	36,254	216,795
Dry goods	13,700	790	457	-	14,947	-	-	-	-	14,947
Recreation	20,295	-	1,340	-	21,635	-	-	-	-	21,635
Utilities	65,656	54,859	20,061	9,445	150,021	-	21,099	4,612	25,711	175,732
Food products	141,896	-	11,315	-	153,211	-	-	-	-	153,211
Maintenance and repair	53,208	6,614	6,074	3,132	69,028	-	11,814	10,024	21,838	90,866
Trust fees	-	-	-	-	-	-	80,264	-	80,264	80,264
Work/IL program	35,866	-	-	-	35,866	-	-	-	-	35,866
Awards and gifts	23,567	2,224	1,828	834	28,453	12,622	31,019	-	43,641	72,094
Occupancy	-	-	21,600	-	21,600	-	-	-	-	21,600
Equipment and furnishings	33,408	1,328	3,356	3,224	41,316	741	2,506	-	3,247	44,563
Training	37,920	2,309	7,115	4,294	51,638	1,160	7,909	-	9,069	60,707
Other	29,969	671	47,711	860	79,211	7,945	20,484	426	28,855	108,066
Vehicle registration	2,553	-	154	240	2,947	-	-	154	154	3,101
Dues and subscriptions	541	3,460	220	-	4,221	12,448	12,836	-	25,284	29,505
Accreditation	4,220	-	-	-	4,220	-	-	-	-	4,220
Direct grant expenditures	-	10,074	31,478	-	41,552	-	-	-	-	41,552
Total expenses before depreciation	3,718,292	1,913,327	1,218,574	956,205	7,806,398	191,124	725,235	234,064	1,150,423	8,956,821
Depreciation	182,273	80,302	17,458	68,030	348,063	-	34,738	9,218	43,956	392,019
Total expenses	$ 3,900,565	$ 1,993,629	$ 1,236,032	$ 1,024,235	$ 8,154,461	$ 191,124	$ 759,973	$ 243,282	$ 1,194,379	$ 9,348,840

The notes to financial statements are an integral part of this statement

CATHEDRAL HOME FOR CHILDREN
STATEMENTS OF CASH FLOWS
Years Ended June 30, 2025 and 2024

	2025	2024
CASH FLOWS FROM OPERATING ACTIVITIES		
Increase (decrease) in net assets	$ 517,133	$ (108,402)
Adjustments to reconcile change in net assets to net cash provided (used) by operating activities:		
Depreciation	371,632	392,019
(Gain) loss on sale of property and equipment	3,781	-
Net unrealized and realized (gain) loss on investments	(765,344)	(799,467)
Change in assets and liabilities:		
Accounts receivable	52,654	(671,187)
Pledges receivable	(75,000)	75,000
Prepaid expenses and other current assets	103,120	(11,360)
Accounts payable	4,096	(41,158)
Accrued expenses and other current liabilities	89,579	76,315
Deferred revenue	(22,188)	363,817
Net cash provided (used) by operating activities	279,463	(724,423)
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of property and equipment	(149,927)	(115,365)
Purchase of investments	(9,578,419)	(9,013,765)
Proceeds from sale of investments	9,328,560	8,667,118
Net cash provided (used) by investing activities	(399,786)	(462,012)
Net increase (decrease) in cash	(120,323)	(1,186,435)
Cash and cash equivalents and restricted cash and cash equivalents - beginning of year	402,752	1,589,187
Cash and cash equivalents and restricted cash and cash equivalents - end of year	$ 282,429	$ 402,752
SUPPLEMENTAL SCHEDULE OF NONCASH OPERATING ACTIVITIES		
Contribution of rent included in revenue and expenses	$ 21,600	$ 21,600

The notes to financial statements are an integral part of this statement

1. NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of activities

Cathedral Home for Children (the Organization) is a nonprofit corporation providing housing, care, therapy, spiritual opportunities, schooling, recreation, and welfare to qualified children primarily from the Western Region of the United States of America.

The Laramie Youth Crisis Center (LYCC), a department of Cathedral Home for Children, was established with the intent of providing meaningful, high-quality care to "youth in crisis" from birth to 18 years of age, primarily from Albany County. The purpose of LYCC is to provide a temporary facility with a home-like atmosphere that will eventually solve the youth's emotional or personal problems. The program's goals are to return participating youth to their primary family home and alleviate the source of their crisis. A secondary goal is to facilitate interpersonal communication among family members.

Basis of presentation

The Organization follows Financial Accounting Standards Board (FASB) Accounting Standards Codification 958, "*Not-for-Profit Entities*," as the basis of presentation of its financial statements. Therefore, the Organization reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

Net assets without donor restrictions – Net assets for use in general operations and not subject to donor (or certain grantor) restrictions. The governing board may designate, from net assets without donor restrictions, net assets for any purpose.

Net assets with donor restrictions – Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time, purpose or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Cash and cash equivalents

For purposes of reporting cash flows, the Organization considers all certificates of deposit purchased with an original maturity of three months or less to be cash equivalents.

Accounts receivable and allowance for doubtful accounts

Accounts receivable are recorded at their estimated fair value less an appropriate allowance for uncollectible accounts. Allowances are based on historical experience and management's analysis of specific balances. An account is written off when it is determined that all collection efforts have been exhausted. An allowance for doubtful accounts has been established for amounts management believes may not be fully collectible. For the years ended June 30, 2025 and 2024 the allowance for doubtful accounts totaled $68,000 and $90,000, respectively.

1. NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Revenue recognition

Revenue for services provided, and related accounts receivable, are recognized when services are performed.

Grant revenue is recognized when services are performed. Revenue is deferred for grants that are advanced before service is performed.

Contributions are recognized when the donor makes an unconditional promise to give to the Organization.

All donor-restricted support is reported as an increase in net assets with donor restrictions. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the accompanying Statements of Activities as net assets released from restrictions.

The value of donated services, with the exception of donated rent, is generally not recognized in the accompanying financial statements because no objective basis is available to measure the value of such services.

Investments

Investments in equity securities, with readily determinable fair values, are measured at fair market value in the accompanying Statement of Financial Position. The unrealized gain or loss on investments is reflected in the Statement of Activities. Investment income and gains restricted by a donor are reported as increases in unrestricted net assets if the restrictions are met (either by the passage of time or by use) in the reporting period in which the income and gains are recognized.

Land, buildings and equipment

Expenditures for the acquisition of property and equipment in excess of $5,000 are capitalized at cost. Depreciation of equipment and furniture is computed on the straight-line method over the useful lives of the assets.

	Years
Buildings	20-31
Furniture and equipment	5-10
Vehicles	3-5
Livestock	5-7

Leases

The Organization has elected to apply the short-term lease exception under ASU 2016-02; therefore, leases with an initial term of twelve months or less are not recorded on the balance sheet.

Deferred revenue

Revenue received for future years is deferred and will be recognized in the periods to which it relates.

1. NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Promises to give

Unconditional promises to give that are expected to be collected within one year are recorded at net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of their estimated future cash flows. The discounts on those amounts are computed using risk-free interest rates applicable to years in which the promises are to be received. Amortization of the discounts is included in contribution revenue. Conditional promises to give are not included as support until the conditions are substantially met.

Income taxes

The Organization is a nonprofit agency and exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Management evaluated the Organization's tax positions and concluded that the Organization had taken no uncertain tax positions that require disclosures in the financial statements.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Concentration of credit risk

The Organization maintains its cash in bank deposit accounts which, at times, may exceed federally insured limits. The Organization has not experienced any losses in such accounts. The Organization believes it is not exposed to any significant credit risk on cash, as the bank has pledged securities to cover deposits.

Statement of functional expenses

The costs of program and supporting service activities have been summarized on a functional basis in the statement of functional expenses. The statement of functional expenses presents the natural classification detail of expenses by function. Whenever possible, expenses are tracked using direct identification methodology of charging specific expenses as either program, management and general, or fundraising and development. There are certain categories of expenses that are attributable to more than one program or supporting function, therefore, these expenses require allocation on a reasonable basis that is consistently applied. Such expenses mainly include wages and benefits, which are allocated based on estimates of time and effort.

Subsequent events

Events occurring subsequent to the Statement of Financial Position date have been evaluated for financial statement impact or disclosure through August 28, 2025, the date the financial statements were available to be issued.

2. LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

The following reflects the Organization's financial assets as of June 30, 2025, reduced by amounts not available for general use because of contractual or donor-imposed restrictions within one year of June 30, 2025:

Finanacial assets:		
Cash and cash equivalents	$	282,429
Investments		12,482,147
Accounts receivable, net		1,468,958
Pledges receivable		150,000
Endowments: investments		1,101,044
Total Financial Assets	$	15,484,578
Less: amounts unavailable for general expenditure:		
Investments - temp restricted	$	2,848,812
Endowments: investments		1,101,044
Board designated net assets		9,881,641
Total amounts unavailable for general expendiure	$	13,831,497
Financial assets available for general expenditure with one year	$	1,653,081

3. INVESTMENTS

The Organization accounts for marketable securities under FASB ASC 820, Fair Value Measurements and Disclosures. ASC 820 defines fair value as the exchange price that would be received for an asset or paid to transfer a liability (exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date. ASC 820 also establishes a fair value hierarchy which requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value. The standard describes three levels of inputs that may be used to measure fair value:

Level 1 – Quoted prices in active markets for identical assets or liabilities;

Level 2 – Observable inputs other than Level 1 prices, such as quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data for substantially the full term of the assets or liabilities; and

Level 3 – Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets or liabilities.

3. INVESTMENTS (CONTINUED)

The following table summarizes the Organization's marketable securities measured at fair value on a recurring basis as of June 30, 2025 and 2024:

	Total	Level 1	Level 2	Level 3
June 30, 2025				
Money market mutual funds	$ 459,973	$ 459,973	$ -	$ -
Corporate stocks and equity mutual funds	5,676,364	5,676,364	-	-
Fixed income products	6,045,168	6,045,168	-	-
Other	1,401,686	1,401,686	-	-
	$ 13,583,191	$ 13,583,191	$ -	$ -

	Total	Level 1	Level 2	Level 3
June 30, 2024				
Money market mutual funds	$ 461,695	$ 461,695	$ -	$ -
Corporate stocks and equity mutual funds	5,854,636	5,854,636	-	-
Fixed income products	5,034,877	5,034,877	-	-
Other	1,216,780	1,216,780	-	-
	$ 12,567,988	$ 12,567,988	$ -	$ -

The Organization invests in a professionally managed portfolio that contains common stock and bonds of publicly traded companies, U.S. Government obligations, and money markets, which are recorded at fair market value. Market values, cost and unrealized appreciation are summarized as follows:

	Cost	Quoted Market Price	Net Unrealized Gains (Losses)
June 30, 2025			
Money market mutual funds	$ 458,879	$ 459,973	$ 1,094
Corporate stocks and equity mutual funds	5,794,161	5,676,364	(117,797)
Fixed income products	4,313,661	6,045,168	1,731,507
Other	1,230,470	1,401,686	171,216
	$ 11,797,171	$ 13,583,191	$ 1,786,020
June 30, 2024			
Money market mutual funds	$ 460,506	$ 461,695	$ 1,189
Corporate stocks and equity mutual funds	4,448,899	5,854,636	1,405,737
Fixed income products	5,236,301	5,034,877	(201,424)
Other	1,225,327	1,216,780	(8,547)
	$ 11,371,033	$ 12,567,988	$ 1,196,955

3. INVESTMENTS (CONTINUED)

The components of investment income for the years ended June 30, 2025 and 2024 are as follows:

	2025	2024
Interest and dividends	$ 429,535	$ 375,850
Net unrealized and realized gains (losses)	765,344	799,467
	$ 1,194,879	$ 1,175,317

4. LAND, BUILDINGS AND EQUIPMENT

A summary of land, buildings and equipment at June 30, 2025 and 2024 is as follows:

	2025	2024
Land and improvements	$ 1,906,340	$ 1,905,214
Buildings	12,191,205	12,145,438
Furniture and equipment	560,337	560,337
Vehicles	559,700	518,024
Not-in-service	40,559	4,450
	15,258,141	15,133,463
Less: accumulated depreciation	(13,506,393)	(13,156,229)
	$ 1,751,748	$ 1,977,234

Depreciation expense amounted to $371,632 and $392,019 for the years ended June 30, 2025 and 2024, respectively.

5. DONATED LAND AND BUILDING

Albany County and the City of Laramie lease the land and building for the LYCC program to the Organization under a 40-year commitment, which expired on May 7, 2025. The lease has been extended for an additional three years. The lease requires annual payments of $1.00. As such, the Organization recorded an in-kind donation and occupancy expense of $21,600 and $21,600 for the years ended June 30, 2025 and 2024, respectively.

6. RETIREMENT PLAN

The Organization maintains a defined contribution retirement plan that covers all employees that have reached 21 years of age and with at least one year of service.

The Plan states that the Organization will match contributions by employees at 100 percent up to seven percent of the eligible employees' annual compensation. Expense from contributions to the Plan totaled $199,682 and $172,924 for the years ended June 30, 2025 and 2024, respectively.

7. NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions are comprised of the following as of June 30, 2025:

Subject to expenditure for specified purposes:		
Operations and matching gift program	$	2,400,451
Scholarships for children		228,174
Transition and after-care programs		79,903
Advocacy in action		133,174
Other		7,110
		2,848,812
Endowments:		
Subject to appropriation and expenditures when a specified event occurs and restricted by donors for:		
General operations		309,333
Scholarships for children		441,711
Transition and after-care programs		100,000
Capital projects		250,000
		1,101,044
Total net assets with donor restrictions	$	3,949,856

As required by accounting principles generally accepted in the United States of America, net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.

The changes in endowment net asset composition by type of funds during the years ended June 30, 2025 and 2024, are as follows:

		With donor restrictions
Endowment net assets at June 30, 2023	$	1,036,544
Investment income (loss)		154,684
Releases		(65,955)
Appropriations for expenditures		(24,229)
Endowment net assets at June 30, 2024	$	1,101,044
Investment income (loss)	$	152,869
Releases		(80,675)
Appropriations for expenditures		(72,194)
Endowment net assets at June 30, 2025	$	1,101,044

7. NET ASSETS WITH DONOR RESTRICTIONS (CONTINUED)

The Organization has interpreted Wyoming's Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds, absent the explicit donor stipulation to the contrary.

In accordance with UPMIFA, the Organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

1. The duration and preservation of the endowment fund;
2. The purposes of the Organization and the donor-restricted endowment fund;
3. General economic conditions;
4. The possible effect of inflation and deflation;
5. The expected total return from income and the appreciation of investments;
6. Other resources of the Organization; and
7. The investment policies of the Organization.

Funds with deficiencies

From time-to-time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor or UPMIFA requires the Organization to retain as a fund of perpetual duration. As of June 30, 2025, there were no underwater donor-restricted endowment funds.

Endowment return objectives, risk parameters and spending policy

The Organization has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment, while seeking to maintain the purchasing power of the endowment assets. Endowment assets include those assets of donor-restricted funds that the Organization must hold in perpetuity or for a donor-specified period. The Organization's policy is to invest the endowments in fixed income and equities. The investment returns are used to support the purpose of the endowment as specified by donor restriction.

8. DESIGNATED NET ASSETS

The Board has designated the following unrestricted net assets as of June 30, 2025 and 2024:

	2025	2024
Equipment replacement	$ 103,223	$ 97,228
Building and infrastructure	336,685	336,631
Twelve months operating reserves	9,441,733	8,794,233
	$ 9,881,641	$ 9,228,092

9. SUPPORT FROM GOVERNMENTAL UNITS

The Organization receives substantial revenue from various state and local government entities for various services performed. A significant reduction in the level of services required by these entities could have a material adverse effect on the Organization's programs and activities.

OTHER INDEPENDENT AUDITOR'S REPORTS

CARVER
FLOREK &
JAMES, CPA's
CERTIFIED PUBLIC ACCOUNTANTS

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

To the Board of Directors of
Cathedral Home for Children

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Cathedral Home for Children (a nonprofit organization), which comprise the statement of financial position as of June 30, 2025, and the related statements of activities, functional expense, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated August 28, 2025.

Report On Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Cathedral Home for Children's (the Organization) internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify a deficiency in internal controls, described in the accompanying schedule of findings and responses as item 2025-001, that we consider to be a significant deficiency.

Report On Compliance and Other Matters

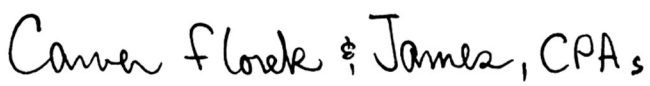
As part of obtaining reasonable assurance about whether the Organization's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Cathedral Home for Children's Response to Findings

The Organization's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. The Organization's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Layton, Utah
August 28, 2025

CATHEDRAL HOME FOR CHILDREN
SCHEDULE OF FINDINGS AND RESPONSES
Year Ended June 30, 2025

Finding 2025-001

Significant Deficiency in Internal Control over Financial Reporting:
Inadequate Segregation of Duties

Criteria: Segregation of duties is a basic, key internal control and often one of the most difficult to achieve, especially in a small organization. The concept is that one individual should not be able to handle or dominate transactions for initiation to posting, having access to both assets and accounting records.

Condition and Cause: The Organization has a limited number of administrative staff and accordingly a proper segregation of duties does not exist. Neither is it practicable for the Organization to maintain such segregation.

Effect: Certain personnel often handle the recording of transactions and the control of assets or results of those transactions. As it relates to the financial statements, this is a significant deficiency. Reviews by management, the Board and others are in place to help mitigate this condition. The Organization should be aware of and continue to evaluate the impact of this deficiency.

Views of Responsible Official(s) and Planned Corrective Actions: Due to the small size of the Organization's administrative staff, it is not practical for the Organization to maintain an adequate segregation of duties. To compensate for the small number of administrative staff, the Executive Director reviews financial statements, bank statements, and investment statements every month.

Community Programs Budget Sheet

Revenue	Albany County	Albany County	$20,000.00
		Albany County Drug Court	$5,000.00
	City of Laramie	City of Laramie	$12,555.00
	Donors	Donated Rent	$21,600.00
	Other Rev	DFS Block Grant	$91,238.00
		Guthrie	$30,000.00
		IL- Chaffee	$55,000.00
		Medicaid	$6,000.00
		State Crisis	$511,000.00
		TANF	$15,000.00
	United Way	United Way	$21,456.00
Revenue Total			$788,849.00

Expenses	Client Services	Grant Expenditures	$16,500.00
		Groceries	$25,000.00
		Holiday	$2,000.00
		Miscellaneous	$1,050.00
		Purchased Clothing	$300.00
		Recognition	$4,000.00
		Recreation	$600.00
		Supplies	$7,500.00
	Client Aid	T & A Client Support	$7,500.00
	Equipment	Equipment & Furnishings	$6,300.00
		Equipment Repairs & Maintenance	$500.00
	Other Expenses	Conferences &Training	$8,500.00
		Depreciation	$17,458.00
		Facility Repair & Maintenance	$2,000.00
		Grounds Repair & Maintenace	$300.00
		Legal & Accounting	$2,500.00
		Liability Insurance	$3,839.00
		Office Supplies	$1,050.00
		Postage & Printing	$450.00
		Property Insurance	$6,275.00
		Contract Service	$7,250.00
		Subscriptions	$875.00
		Travel	$1,650.00
		Vehicle Operation	$1,050.00
		Vehicle Registration	$350.00
		Vehilcle Maintenance/Repair	$1,800.00
	Rent	Rent/Lease	$21,600.00
	Utilities	Telephone	$9,400.00
		Utilities	$10,650.00
	Salary Director	Director	$79,490.00
	Salary Other	Coordinators	$113,042.00
		Counselor	$62,573.00
		Crisis Care Professional	$256,360.00
		Support	$147,680.00
	Benefits	Health Insurance	$88,409.00
		Payroll Taxes	$71,320.00
		Retirement	$14,777.00
Expense Total			$1,001,898.00

Net Income (Loss)	($213,049.00)

CATHEDRAL HOME
EST. 1910

CITY OF LARAMIE/ALBANY COUNTY COMMUNITY PARTNER FUNDING 25/26

Section IV: Financial Information
Other Financial Information

more specific information on revenue and expenses:

Revenue descriptions (represented in line item: *Other*)

Wyoming State Crisis Grant

Block funding from state general funds is based upon number of operational crisis beds allocated to regions across the state

Group Home Funding Block

We receive block funding from the Department of Family Services for our Group Home care, housed at Laramie Youth Crisis Center. This rate was negotiated based on presumed ongoing commitment from both the City of Laramie and Albany County.

Albany County Drug Court

Cathedral Home Case Managers offer services to families involvled in Albany County Drug Court including parenting education, family care coordination, job skills, and mentorship.

TANF grant

Federal grant, passed through WY to help low-income families with children achieve economic self-sufficiency. Wyoming use TANF to fund monthly cash assistance payments to an average of 460 low-income families with children, as well as a wide range of services.

Chafee grant

Federal dollars that help youth transitioning out of foster care to achieve self-sufficiency through independent living programming/skill development.

Guthrie grant

Local foundation dollars that support youth in transition who do not qualify for Chafee, TANF

Expense descriptions:

Care professionals, crisis counselor, coordinators, and director

Their efforts reduce individual and communityrisk like child safety, income disparities, food security, employment stability, housing security, and social barriers like discrimination and limited access to care.
We filled the vacancy for clinical therapist and have seen marked improvement in client outcomes.

Client services

Includes groceries, personal care, recreation and independent living outings, travel, other expenses incurred in provision of direct care.

Client aid

Client transition and aftercare support, emergency assistance, expenditures from TANF and Chafee grants.

CATHEDRAL HOME
EST. 1910

LYCC + RESOURCE CENTER

Community Partner Funding: A Foundation for Care

PREVENTION

Community Partner funding supports our community through prevention services at the ...

Laramie Youth Crisis Center + **Resource Center**





PREVENTION IS...

supporting families

building protective factors that increase families' ability to optimally function as a unit



easing burdens

meeting needs with concrete resources and social supports - from food to mentorship

right care, right time

bolstering our community's ability to understand and respond to mental health needs

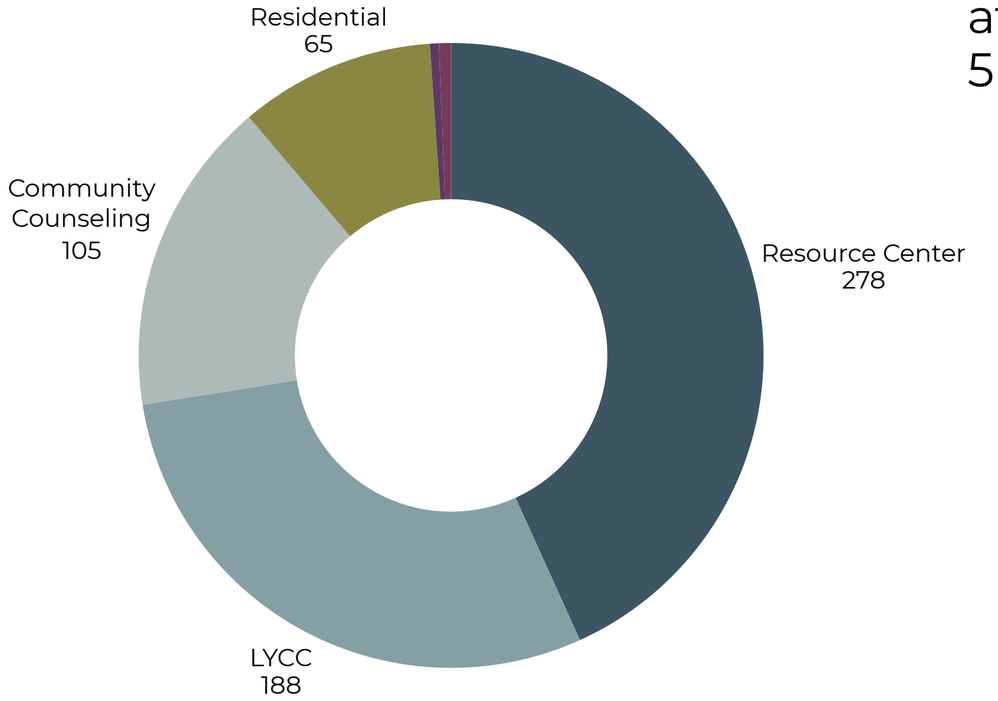
strengthening community

contributing to solutions that address the growing mental health needs of children, teens, and young adults in Wyoming

2024 impact of **PREVENTION**:

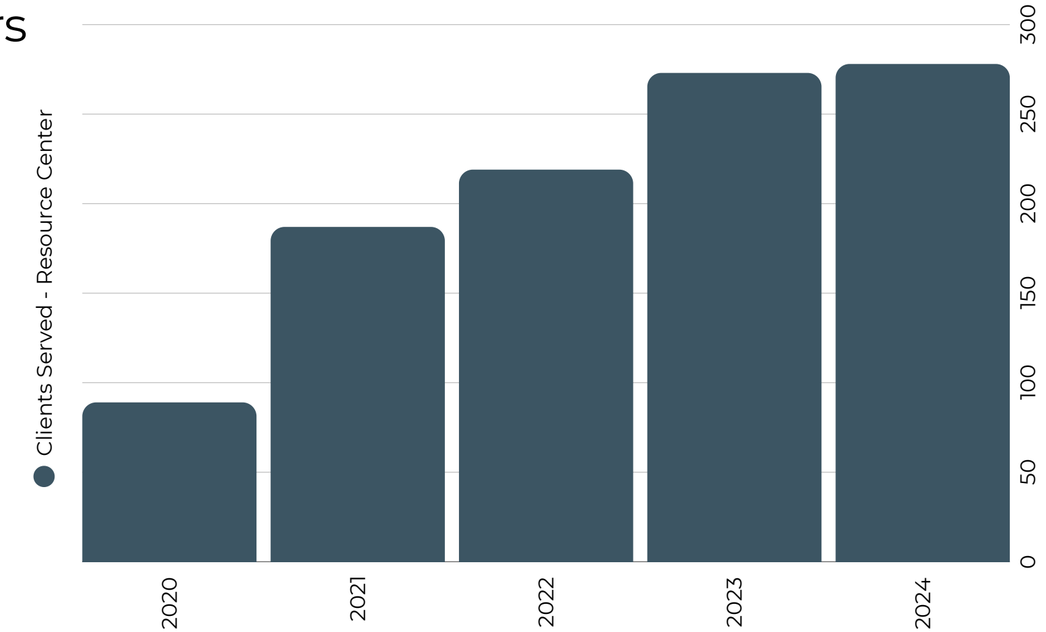
89% of our clients

last year were served through a prevention program



212% increase in families seeking services

at the Resource Center over 5 years



IN 2025,

All Cathedral Home programs combined served 699 individuals.

541 of those individuals benefitted from Community Partner funding



IN 2024, **LYCC** ...

provided **606 crisis service days**, 645 days of group home care, supported **199 individuals**

saw a **youth crisis rating decrease by 68%** and **family crisis rating decrease by 67%**

received a **4.66 of 5 satisfaction rating** of goals and needs met for youth



IN 2024, THE **RESOURCE CENTER ...**

supported **342** with family care coordination, case management, or a combination of services

increased social and emotional wellbeing by 16% for those enrolled 6-9 months.



the **wins of 541 neighbors** are **wins for us all**.

and are a direct result of investment from Community Partner funds.

CONTINUED FUNDING ENSURES ...

- **support for families in crisis** as well ongoing life skills, housing, parenting education, mentorship and food security
- access to **preventative mental health care**
- funds for CHC's greatest asset - **17 expertly-trained and trauma-informed staff** who together served **541 individuals** in 2025
- **reduced stressors and areas of risk** that impact individual health and enrich our entire community

ACCESS TO MENTAL HEALTH CARE **AFFECTS US ALL.**



CATHEDRAL HOME
EST. 1910

*These services are **essential** to the well-being of our neighbors in Laramie and Albany County. We are grateful for your support.*

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

jaimestine@wyokids.org

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Developmental Preschool & Day Care Center

Contact Name, Title: *

Jaime Stine, Executive Director

Mailing Address: *

1771 Centennial Drive, Laramie, WY 82070

Contact Phone: *

307-742-3571

Contact E-Mail: *

jaimestine@wyokids.org

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [x] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ○ Yes
- ◉ No

Requested Amount from the City of Laramie: *

Enter dollar amount only

7000

Requested Amount from Albany County: *

Enter dollar amount only

7000

Will this amount be used to leverage additional funds through grants or other means? *

- ◉ Yes
- ○ No

If yes, indicate the dollar amount of additional funds that will be leveraged.

2,676,000

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

Rotary Club of Laramie, United Way of Albany County, Wyoming Community Foundation, Black Hills Energy, Soroptimist, Mockingbird Foundation

List organization board of director(s), indicating officers. *

Jack Bedessem, Chairman; Jacob Hamann, Vice Chairman; Kayleigh Nyquist, Secretary; Todd Pearson, Treasurer; Emory Spiegelberg, Member; Karen Youngberg, Member

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

Developmental Preschool and Day Care Center (DPDC) is funded primarily through state and federal IDEA dollars to serve children with developmental disabilities. This annual request will help us meet the required 3% local match tied to those funds. We are respectfully requesting $7,000 from each entity—an increase from last year's award. While we recognize the budget pressures both entities face, we are required to secure local funding for the 2026–27 cycle to maintain access to continued state and federal support.
For the upcoming cycle, our required local match is projected at $80,000, a $3,000 increase over last year due to significant growth in the number of children we serve. Over the past three years, we have experienced a 20% increase in children with disabilities enrolled in our programs—serving 233 children this year compared to 193 in 2023.
To help meet this obligation, we have planned a Murder Mystery Dinner fundraiser with a goal of raising $20,000 and anticipate approximately $25,000 in support from United Way. Even with those efforts, we still need to secure roughly $35,000 to fulfill our match requirement.
A combined investment of $14,000 from your entities will leverage approximately $466,666 in state and federal funding. These dollars directly support the salaries of approximately nine staff members who provide hands-on therapeutic services to children with disabilities. Overall, DPDC invests nearly $2.8 million annually in salaries for employees who live, work, and reinvest in our local community.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

The requested funding will enable our organization to continue delivering critical early intervention and special education services to children under age six in our community who have disabilities. For 63 years, DPDC has proudly served families in Albany County, providing comprehensive developmental services at no cost to children and their families.
Extensive research demonstrates that intervention before age five significantly improves lifelong health outcomes. High-quality early childhood programs also generate a substantial return on investment—up to $16 for every $1 invested over the course of a child's life. Beyond improved health, these programs contribute to long-term societal benefits, including higher educational achievement, increased lifetime earnings, and lower crime rates.
In short, investing in high-quality services for our youngest community members not only strengthens individual outcomes but also reduces the long-term demand for other community services, creating lasting benefits for the entire community.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. * *

Maximum character count is 2,500, including spaces.

DPDC collaborates closely with a wide range of organizations throughout Laramie to ensure coordinated, comprehensive support for children and families. We maintain ongoing memorandums of understanding with Head Start, enabling them to access federal funding for their operations. This past fall, when a federal government shutdown threatened their ability to remain open, we partnered with Head Start leadership to develop a plan to ensure continuity of services for enrolled children.
We also work with Basic Beginnings to expand TANF-funded preschool placement options for low-income families in our community. In addition, DPDC partners with all licensed child care providers in the area to conduct developmental screenings for enrolled children and delivers special education services to those who qualify.
Our organization both makes referrals to and receives referrals from numerous community partners, including Family Promise, Interfaith, Cathedral Home/Youth Crisis Center, Feeding Laramie Valley, the Soup Kitchen, SAFE Project, Laramie Connections, Parents as Teachers, and others. As the sole provider of federally mandated early intervention and special education services in our area, DPDC helps prevent duplication of services while ensuring children receive the support they need.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ○ Existing Project
- ◉ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ○ One-time request
- ◉ Ongoing expense

Number of individuals your organization serves annually. *

700

Populations served: *

Check all boxes that apply

- [x] Children Ages 0-5
- [x] Children Ages 6-10
- [x] Children Ages 11-18
- [ ] Adults Ages 18-25
- [ ] Adults Ages 26-40
- [ ] Adult Ages 41-64
- [ ] Adults Ages 65+
- [ ] K-12 School/School District
- [ ] Veterans
- [ ] Low to Moderate Income
- [ ] LQBTQIA+
- [x] Persons with Disabilities
- [ ] College/University
- [ ] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

Developmental Preschool and Day Care (DPDC) is dedicated to providing quality child care, preschool experiences, and early intervention for children with differing abilities in a play based learning environment. Services to children with developmental delays or disabilities, birth to five years of age, include evaluation, special education instruction, speech and language therapy, occupational therapy, physical therapy, social emotional support, and inclusion in a regular classroom with their peers. Early intervention services are provided to eligible children at no cost to the family. We are a non-profit organization governed by a volunteer board of 6 members.

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

DPDC2025Finan...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

DPDCFY27Budge...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

DPDCFY24_990 -...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

5112

Has your organization spent all awarded FY2025 **City** Funds?

- (●) Yes
- ( ) No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Jaime R. Stine, Executive Director

Date: *

MM DD YYYY

02 / 27 / 2026

DEVELOPMENTAL PRESCHOOL & DAY CARE CENTER
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	Jun 25	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
01-Day Care Income			
10770-Child Care Food Program	0.00	3,333.26	-3,333.26
10771-Donations/Grants	-335.29	1,667.07	-2,002.36
10772-Parent Fees, LEAF Direct	28,837.78	20,833.33	8,004.45
10773-Parent Fees, LEAF, DFS	5,993.03	4,166.67	1,826.36
10774-Parent Fees, Direct	25,740.56	47,437.17	-21,696.61
10775-Parent Fees, DFS	12,767.24	6,250.00	6,517.24
10776-United Way	0.00	1,042.08	-1,042.08
10778-Rental Income	5,380.30	5,416.67	-36.37
10779-Special Education Tuition	94,382.60	47,191.67	47,190.93
10780-TANF	0.00	4,166.67	-4,166.67
01-Day Care Income - Other	0.00		
Total 01-Day Care Income	172,766.22	141,504.59	31,261.63
02-Clinc Income			
10810-Private Pay Reimbursement	659.36	833.33	-173.97
10811-Medicaid Reimbursement	0.00	1,647.92	-1,647.92
10812-Private Insurance	84.42	1,166.67	-1,082.25
10813-Regional Contracts	7,434.17	6,107.58	1,326.59
Total 02-Clinc Income	8,177.95	9,755.50	-1,577.55
03-Albany County Income			
10910-Div of Developmental Dis	389,647.44	183,336.83	206,310.61
10911-Part C	24,169.16	12,084.58	12,084.58
10912-Title VI-B 619	4,198.36	2,244.92	1,953.44
10913-Title VI-B, Flow Through	18,132.32	2,820.58	15,311.74
10914-Medicaid	4,253.42	6,416.67	-2,163.25
10915-Private Insurance	1,669.62	833.33	836.29
10916-United Way	0.00	1,042.11	-1,042.11
10917-City of Laramie	5,000.00	407.42	4,592.58
10918-Albany County	0.00	416.67	-416.67
10919-Donation/Grants	-124.64	2,916.67	-3,041.31
10920-Miscellaneous	0.00	41.67	-41.67
10921-ACSD # 1	420.00	666.67	-246.67
10922-Interest	0.00	500.00	-500.00
10923-All Other Income	0.00	83.33	-83.33
Total 03-Albany County Income	447,365.68	213,811.45	233,554.23
04-EHDI			
11500-EHDI-CDC	19,758.03	14,083.33	5,674.70
11501-MCHB FY 2025	0.00	14,687.50	-14,687.50
11502-EHDI, Part C	5,308.92	10,000.00	-4,691.08
11503-EHDI Trust and Agency	9,953.64	29,166.67	-19,213.03
11504-MCHB FY 26	35,289.14	4,895.83	30,393.31
11505-EHDI DOH HEARING FUND	0.00	4,166.67	-4,166.67

DEVELOPMENTAL PRESCHOOL & DAY CARE CENTER
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	Jun 25	Budget	$ Over Budget
Total 04-EHDI	70,309.73	77,000.00	-6,690.27
05-Carbon County Income			
11600-Div of Developmental Dis	48,451.71	62,001.75	-13,550.04
11601-Part C	492.32	1,370.42	-878.10
11602-Title VI-B, 619	6,338.11	1,187.17	5,150.94
11603-Title VI-B, Flow Through	3,305.82	1,491.67	1,814.15
11605-CCSD # 2	840.00	100.00	740.00
11606-Encampment Tuition	1,558.75	1,250.00	308.75
11607-Tuition	0.00	3,750.00	-3,750.00
11609-City of Rawlins	0.00	500.00	-500.00
11610-Donations	0.00	833.33	-833.33
11611-All Other Income	0.00	83.33	-83.33
11612-Miscellaneous	0.00	41.67	-41.67
11613-Medicaid	3,639.42	1,666.67	1,972.75
11614-Private Pay Insurance	0.00	250.00	-250.00
11615-Rec Board	0.00	416.67	-416.67
11616-Interest	0.00	41.67	-41.67
11617-Reserves to Operations	0.00	5,533.85	-5,533.85
Total 05-Carbon County Income	64,626.13	80,518.20	-15,892.07
Albany County Preschool Income			
10751-Interest Income	0.00		
Total Albany County Preschool Income	0.00		
Day Care Income			
10771 Donations	0.00		
Total Day Care Income	0.00		
Total Income	763,245.71	522,589.74	240,655.97
Gross Profit	763,245.71	522,589.74	240,655.97
Expense			
01-Daycare Employer Paid Bene			
113.01-FICA	6,073.12	6,134.07	-60.95
113.02-Workers Compensation	979.91	1,573.66	-593.75
113.03-Insurance/Retirement	-5,132.82	8,291.69	-13,424.51
113.04-Insurance Subsidy	12,863.52	1,154.17	11,709.35
113.05-Unemployment Comp	0.00	83.33	-83.33
Total 01-Daycare Employer Paid Bene	14,783.73	17,236.92	-2,453.19
01-Daycare Expenses			
114.01-Maintenance & Repair			
114.01-Facilities	1,049.99		
Administration	264.36		
114.01-Maintenance & Repair - Other	0.00	1,250.00	-1,250.00
Total 114.01-Maintenance & Repair	1,314.35	1,250.00	64.35
114.02-Loan Payment	6,596.74	16,458.33	-9,861.59
114.11-Electricity	1,569.63	1,250.00	319.63
114.12-Gas	256.71	666.67	-409.96

DEVELOPMENTAL PRESCHOOL & DAY CARE CENTER
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	Jun 25	Budget	$ Over Budget
114.13-Water/Sewer	987.75	1,166.67	-178.92
114.21-Program Supplies			
CACFP Food Ineligible	548.58		
Daycare	379.27		
114.21-Program Supplies - Other	65.95	1,601.67	-1,535.72
Total 114.21-Program Supplies	993.80	1,601.67	-607.87
114.23-Janitorial Supplies			
Facilities	141.43		
114.23-Janitorial Supplies - Other	436.00	833.33	-397.33
Total 114.23-Janitorial Supplies	577.43	833.33	-255.90
114.24-CC Trnx Fee	0.00	2,083.33	-2,083.33
114.25-Office Supplies			
Daycare	0.00		
114.25-Office Supplies - Other	40.99	166.67	-125.68
Total 114.25-Office Supplies	40.99	166.67	-125.68
114.26-Program Supplies-LEAF	989.06	666.67	322.39
114.31-Advertising	31.79	291.67	-259.88
114.32-Telephone	460.66	416.67	43.99
114.33-Internet/Email	110.00	125.00	-15.00
114.41-Vehicle Licensing	0.00	133.33	-133.33
114.51-Sutdent Accident Ins	0.00	625.00	-625.00
114.52-All Other Insurance	5,931.26	2,017.27	3,913.99
114.61-Program Equipment	0.00	125.00	-125.00
114.62-Program Equipment LEAF	0.00	83.33	-83.33
114.63-Copiers	649.62	533.33	116.29
114.71-Accounting	230.00	250.00	-20.00
114.72-Payroll Processing	0.00	250.00	-250.00
114.81-Staff In Services			
LEAF	0.00		
114.81-Staff In Services - Other	2,928.11	250.00	2,678.11
Total 114.81-Staff In Services	2,928.11	250.00	2,678.11
114.82-Fuel	37.16	250.00	-212.84
114.83-Staff Travel	0.00	56.10	-56.10
114.91-Miscellaneous	0.00	41.67	-41.67
114.92-Bad Debt Expenses	0.00	416.67	-416.67
114.93-Employment Screening	143.94	65.00	78.94
CACFP Grant Expenses			
208.01-CACFP Labor-Cook	0.00	2,426.67	-2,426.67
208.02-CACFP Labor-Cook Asst	1,733.43	1,690.00	43.43
208.03-CACFP Labor Admin	1,386.60	296.40	1,090.20
208.04 CACFP Labor FICA	238.69	360.55	-121.86
208.05-CACFP Workers Comp	39.00	92.38	-53.38
208.06-CACFP Ins/Retirement	141.05	483.69	-342.64
208.07-CACFP Labor-Unemployment	0.00	5.42	-5.42

DEVELOPMENTAL PRESCHOOL & DAY CARE CENTER
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	Jun 25	Budget	$ Over Budget
208.08-CACFP Labor Admin	0.00	300.00	-300.00
208.09-CACFP Food Eligible	3,660.41	5,833.33	-2,172.92
208.10-CACFP Food Supplies	378.55	416.67	-38.12
Total CACFP Grant Expenses	7,577.73	11,905.11	-4,327.38
Total 01-Daycare Expenses	31,426.73	43,978.49	-12,551.76
01-Daycare Salaries-Full TIme			
111.01-Schedule/Staffing Coordi	3,269.24	2,964.00	305.24
111.02 Daycare Ops Coordinator	3,525.76	3,652.83	-127.07
111.03 Administrative Assistant	2,592.83	2,742.33	-149.50
111.04-Maintenance/Bus Driver	2,207.08	2,500.00	-292.92
111.05-Fire Fly Teacher	0.00	2,426.67	-2,426.67
111.06-Fire Fly Support Teacher	3,676.89	2,080.00	1,596.89
111.07-Honey Bee Support	1,584.60	2,080.00	-495.40
111.08-Honey Bee Teacher	2,588.78	2,253.33	335.45
111.09-Caterpillars Teacher	1,847.09	2,426.66	-579.57
111.10-Caterpillars Support	1,896.10	2,080.00	-183.90
111.11-Roly Poly Teacher	0.00	2,253.33	-2,253.33
111.12 Roly Poly Support	0.00	2,080.00	-2,080.00
111.13-Grasshopper Teacher	0.00	2,253.33	-2,253.33
111.14-Grasshopper Support	0.00	2,080.00	-2,080.00
111.15Butterfly Teacher	5,982.94	2,426.67	3,556.27
111.16-Butterfly Support	1,615.40	2,080.00	-464.60
111.17-Crickets Support Teacher	1,241.17	2,080.00	-838.83
111.18-Crickets Teacher	1,882.28	2,600.00	-717.72
111.19 Dragonflies Teacher	3,138.46	3,206.67	-68.21
111.20-Dragonfly Support Teache	1,598.80		
111.21-Ladybug Teacher	0.00	2,080.00	-2,080.00
111.22-Lady Bug Support	0.00	3,333.33	-3,333.33
111.22-Roly Poly Support	0.00	2,080.00	-2,080.00
111.23-Beetlebug Teacher	3,360.00	3,206.67	153.33
111.24-Beetlebug Support	1,818.70	2,080.00	-261.30
111.26-LEAF Coordinator/Teacher	2,837.81	2,741.42	96.39
111.27 Curriiculum Coordinator	196.97	1,828.25	-1,631.28
Total 01-Daycare Salaries-Full TIme	46,860.90	63,615.49	-16,754.59
01-Daycare Salaries-Part Time			
112.01-Closer/Floater-Daycare	2,698.48	1,045.00	1,653.48
112.02-Closer/Floater Daycare	2,981.45	1,045.00	1,936.45
112.03-Closer/Floater Daycare	3,020.12	1,045.00	1,975.12
112.04-Closer/Floater Daycare	1,899.20	1,045.00	854.20
112.05-Closer/Floater-Daycare	3,731.60	1,045.00	2,686.60
112.06-Closer/Floater-Preschool	0.00	1,045.00	-1,045.00
112.07-Closer/Floater-Preschool	0.00	1,045.00	-1,045.00
112.08-Janitor/Maintenance	2,498.65	1,166.67	1,331.98
112.09-Janitor/Maintenance	0.00	1,166.67	-1,166.67

DEVELOPMENTAL PRESCHOOL & DAY CARE CENTER
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	Jun 25	Budget	$ Over Budget
112.10-LEAF Janitor	1,606.18	666.67	939.51
112.11-LEAF Asst Coorindator	1,874.35	1,833.33	41.02
112.12-LEAF Teachers School	3,252.23	2,316.67	935.56
112.13-LEAF Teachers Summer	7,252.02	2,041.67	5,210.35
01-Daycare Salaries-Part Time - Other	0.00	0.00	0.00
Total 01-Daycare Salaries-Part Time	30,814.28	16,506.68	14,307.60
02-Clinic			
124.01-Advertising	0.00	166.67	-166.67
124.02-Internet/Email	0.00	20.00	-20.00
124.11-Program Supplies	0.00	41.67	-41.67
124.12-Equipment	0.00	125.00	-125.00
124.13-Software	0.00	0.00	0.00
124.14-Bad Debt	0.00	125.00	-125.00
124.15-Billing	226.56	295.00	-68.44
Total 02-Clinic	226.56	773.34	-546.78
02-Clinic ER Paid Benefits			
123.01-FICA	420.71	569.99	-149.28
123.02-Worker's Compensation	68.74	146.23	-77.49
123.03-Ins/Retirement	0.00	788.69	-788.69
123.04-Unemployment Comp	0.00	16.67	-16.67
Total 02-Clinic ER Paid Benefits	489.45	1,521.58	-1,032.13
02-Clinic Salaries Full TIme			
120.01-Administrative Assistant	762.66	762.67	-0.01
120.02- TVI Sped Teacher	0.00	3,333.33	-3,333.33
120.03-Occupational Therapist	51.10	416.67	-365.57
120.04-Physical Therapist	0.00	416.67	-416.67
Total 02-Clinic Salaries Full TIme	813.76	4,929.34	-4,115.58
02-Salaries-Part Time			
121.01-Occupational Therapist	0.00	0.00	0.00
121.02-Physical Therapist	0.00	0.00	0.00
121.03-Speech Language Path	2,682.75	2,531.25	151.50
02-Salaries-Part Time - Other	0.00	0.00	0.00
Total 02-Salaries-Part Time	2,682.75	2,531.25	151.50
03--Preschool Full TIme Salarie			
130.01-Executive Director	5,285.93	5,863.38	-577.45
130.02-Fiscal Manager	3,599.23	3,843.90	-244.67
130.03-SE Coordinator/Screener	5,615.38	5,916.67	-301.29
130.04-SE Coordinator	5,461.54	5,916.67	-455.13
130.05-FSC	2,298.62	5,208.33	-2,909.71
130.07-Curriculum Coordinator	1,828.25	1,828.25	0.00
130.08-Special Education Teache	1,707.51	2,002.38	-294.87
130.09-Special Education Teache	3,692.30	4,000.00	-307.70
130.10-Special Education Teache	3,538.46	3,833.33	-294.87
130.11-SE Teacher TVI	4,707.70	1,766.67	2,941.03

DEVELOPMENTAL PRESCHOOL & DAY CARE CENTER
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	Jun 25	Budget	$ Over Budget
130.12-Speech Pathologist	4,119.24	4,462.50	-343.26
130.13-Speech Pathologist	2,029.56	2,390.40	-360.84
130.14-Speech Pathologist	4,257.70	4,612.50	-354.80
130.15-Speech Pathologist	1,328.07	1,733.45	-405.38
130.16-Speech Pathologist	288.48	1,250.00	-961.52
130.17-Speech Pathologist	4,119.24	4,462.50	-343.26
130.18-Physcial Therapist	3,247.05	3,670.42	-423.37
130.19-Occupational Therapist	3,024.49	3,291.02	-266.53
130.20-Occupational Therapist	4,001.54	4,335.00	-333.46
130.21-Occupational Therapist	0.00	4,335.00	-4,335.00
130.22-Social Emotional Coord	4,182.70	4,531.27	-348.57
130.23-Marketing/Grant Coord	1,174.91	1,174.92	-0.01
130.24-Maintenance/Bus Driver	1,308.30	1,308.33	-0.03
130.25-Administratve Assistant	3,046.96	3,364.42	-317.46
130.26-Behavior Specialist	0.00	3,833.33	-3,833.33
130.27-SE Aide	0.00	2,253.33	-2,253.33
130.28-SE Aide	0.00	2,253.33	-2,253.33
130.29-SE Aide	0.00	2,253.33	-2,253.33
130.30-ESY	0.00	6,250.00	-6,250.00
Total 03--Preschool Full TIme Salarie	73,863.16	101,944.63	-28,081.47
03-Preschool ER Paid Benefits			
132.01-FICA	14,339.45	8,567.36	5,772.09
132.02-Worker's Compensation	1,707.39	2,182.35	-474.96
132.03-Ins/Benefits	-2,517.98	13,274.47	-15,792.45
132.04-Insurance Subsidy	15,927.48	947.15	14,980.33
132.05-Unemployment Compensatio	0.00	83.33	-83.33
Total 03-Preschool ER Paid Benefits	29,456.34	25,054.66	4,401.68
03-Preschool Expenses			
131.03-Openschool Para	576.00		
133.01-Office Supplies			
133.01-Office Supplies Admin	0.00		
Part C	0.00		
Preschool	365.96		
133.01-Office Supplies - Other	574.68	733.73	-159.05
Total 133.01-Office Supplies	940.64	733.73	206.91
133.02-Program Supplies			
Admin	0.00		
Part C	334.24		
Preschool	0.00		
133.02-Program Supplies - Other	0.00	800.83	-800.83
Total 133.02-Program Supplies	334.24	800.83	-466.59
133.11-Telephone	75.00	250.00	-175.00
133.12-Postage	0.00	208.33	-208.33
133.13-Advertising	0.00	166.67	-166.67

DEVELOPMENTAL PRESCHOOL & DAY CARE CENTER
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	Jun 25	Budget	$ Over Budget
133.14-Internet/Email	547.74	416.67	131.07
133.21-Employee Liability	0.00	1,250.00	-1,250.00
133.22-Directors/Officers	0.00	33.33	-33.33
133.31-Dues & Subscriptions	0.00	312.50	-312.50
133.32-Vehicle Licence	0.00	75.00	-75.00
133.41-Facility Rent	2,500.00	2,500.00	0.00
133.51-Office Equipment			
Preschool	275.81		
133.51-Office Equipment - Other	0.00	125.00	-125.00
Total 133.51-Office Equipment	275.81	125.00	150.81
133.52-Program Equipment	0.00	250.00	-250.00
133.53-Copiers	649.62	583.33	66.29
133.61-Accounting	230.00	416.67	-186.67
133.62-Audit	0.00	833.33	-833.33
133.63-Legal Fees	0.00	125.00	-125.00
133.64-Insurance Billing	715.45	541.67	173.78
133.65-Evaluations	0.00	250.00	-250.00
133.66-Preschool Tuition	94,382.60	47,108.33	47,274.27
133.67-403(b) Plan-TPA	0.00	1,666.67	-1,666.67
133.68-403(b) Plan-TPA	237.50	83.33	154.17
133.69-Payroll Process	0.00	375.00	-375.00
133.71-Outreach/Staff Travel	517.02	546.56	-29.54
133.72-Staff In Service			
Part C	0.00		
Preschool	839.71		
133.72-Staff In Service - Other	-394.20	297.04	-691.24
Total 133.72-Staff In Service	445.51	297.04	148.47
133.73-Fuel/Child Transport	0.00	125.00	-125.00
133.81-Miscellaneous	0.00	83.33	-83.33
133.82-Petty Cash	0.00	8.33	-8.33
133.83-Board Expenses	0.00	41.67	-41.67
133.84-Employment Screening Fee	78.00	32.50	45.50
Total 03-Preschool Expenses	102,505.13	60,239.82	42,265.31
03-Preschool Part C			
136.01-Family Svc Coordinator	2,509.08	2,509.08	0.00
136.02-Physcial Therapist	1,833.33	1,833.33	0.00
136.03-Occupational Therapist	2,173.81	2,173.81	0.00
136.04-Speech Pathologist	3,536.55	3,536.55	0.00
136.05-FICA	577.09	577.09	0.00
136.06-Worker's Compensation	145.36	145.36	0.00
136.07-Ins/Retirement	1,306.86	1,306.86	0.00
Total 03-Preschool Part C	12,082.08	12,082.08	0.00
03-Preschool Part Time Salaries			
131.01-Special Education Aide	0.00	664.08	-664.08

DEVELOPMENTAL PRESCHOOL & DAY CARE CENTER
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	Jun 25	Budget	$ Over Budget
131.02-Special Education Aide	0.00	664.08	-664.08
131.03-Special Educaiton Aide	0.00	0.00	0.00
131.04-Special Education Aide	0.00	0.00	0.00
131.06-Special Education Aide	0.00	0.00	0.00
131.06-Speech Pathologist	0.00	0.00	0.00
131.07-COS Coordinator	886.66	3,200.25	-2,313.59
131.08-Occupational Therapist	2,472.33	3,083.33	-611.00
131.09-Special Education Teache	1,459.80	1,666.67	-206.87
Total 03-Preschool Part Time Salaries	4,818.79	9,278.41	-4,459.62
03-Preschool Title VI-B, 619			
135.01-Special Education Teache	1,830.95	1,830.95	0.00
135.02-FICA	140.07	140.07	0.00
135.03-Worker's Compensation	35.89	35.89	0.00
135.04-Ins/Retirement	238.02	238.02	0.00
Total 03-Preschool Title VI-B, 619	2,244.93	2,244.93	0.00
03-Preschool Title VI-B, Flow T			
134.01-Speech Pathologist	2,300.44	2,300.44	0.00
134.02-FICA	175.98	175.98	0.00
134.03-Worker's Comp	45.09	45.09	0.00
134.04-Ins/Retirement	299.06	299.06	0.00
Total 03-Preschool Title VI-B, Flow T	2,820.57	2,820.57	0.00
04-EHDI Expense-CDC			
140.71-Program Co-Coordinator	4,083.40	2,041.67	2,041.73
140.72-Program Co-Coordiantor	2,041.26	2,041.67	-0.41
140.73-FICA	312.37	312.38	-0.01
140.74-Worker's Comp	14.76	14.29	0.47
140.75-Ins/Retirement	255.79	530.83	-275.04
140.76-Progam Audiologist	0.00	2,067.08	-2,067.08
140.77-Travel	0.00	452.25	-452.25
140.78-Supplies	0.00	194.17	-194.17
140.79-EHDI-IS Contractor	3,150.00	4,275.00	-1,125.00
140.80-Other	0.00	41.67	-41.67
140.81-Overhead	0.00	1,042.33	-1,042.33
140.82-Epidemiology Consultant	1,360.00	1,070.00	290.00
Total 04-EHDI Expense-CDC	11,217.58	14,083.34	-2,865.76
04-EHDI Expense - WYCHAP			
140.41-Hearing Aids Fittings	0.00	4,166.67	-4,166.67
Total 04-EHDI Expense - WYCHAP	0.00	4,166.67	-4,166.67
04-EHDI Expense MCBH FY 26			
141.01-Program Co-Coordinator	3,342.95	437.50	2,905.45
141.02-Program Co-Coordinator	426.70	218.75	207.95
141.03-Program Assistant	423.14	161.88	261.26
141.04-FICA	125.38	62.59	62.79
141.05-Worker's Comp	-13.17	2.87	-16.04

DEVELOPMENTAL PRESCHOOL & DAY CARE CENTER
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	Jun 25	Budget	$ Over Budget
141.06-Ins & Retirement	937.20	106.36	830.84
141.07-Program Audiologist	0.00	103.35	-103.35
141.08-WEIl Plus	13,184.00	1,323.44	11,860.56
141.09-GBYS	7,039.36	864.00	6,175.36
141.10-Supplies	0.00	21.88	-21.88
141.11-Travel	294.00	140.21	153.79
141.12-Other	0.00	955.10	-955.10
141.13-Contractual	0.00	497.92	-497.92
141.14-Indirect	310.05		
Total 04-EHDI Expense MCBH FY 26	26,069.61	4,895.85	21,173.76
04-EHDI Expense MCHB FY 25			
140.51-Program Co-Coordinator	0.00	1,312.50	-1,312.50
140.52-Program Co-Coordinator	-4,083.40	656.25	-4,739.65
140.53-Program Assistant	0.00	485.63	-485.63
140.54-FICA	0.00	187.77	-187.77
140.55-Worker's Comp	0.00	8.60	-8.60
140.56-Ins/Retirement	0.00	319.08	-319.08
140.57-Program Audiologist	0.00	310.06	-310.06
140.58-WEIl Plus	0.00	3,970.31	-3,970.31
140.59-GBYS	0.00	2,592.00	-2,592.00
140.60-Supplies	0.00	65.63	-65.63
140.61-Travel	0.00	420.63	-420.63
140.62-Other/Indirect	0.00	2,865.31	-2,865.31
140.63-Contractual	0.00	1,493.75	-1,493.75
Total 04-EHDI Expense MCHB FY 25	-4,083.40	14,687.52	-18,770.92
04-EHDI Expenses-Part C			
140.01-Program Coordinator	2,041.67	2,041.67	0.00
140.02-FICA	156.19	156.19	0.00
140.03-Worker's Comp	7.15	7.15	0.00
140.04-Ins/Retirement	265.41	265.42	-0.01
140.05-Hands & Voices	0.00	416.67	-416.67
140.06-Travel, Equp, Supplies	1,196.14	5,029.58	-3,833.44
140.07-WEIl Travel & Supplies	144.32	416.67	-272.35
140.08-WEIl SLP	0.00	1,666.67	-1,666.67
140.09-Hearing & Vision Equip	0.00		
140.11-Travel	0.00		
140.12-Child Development Center	0.00		
140.12-Other/Indirect	0.00		
Total 04-EHDI Expenses-Part C	3,810.88	10,000.02	-6,189.14
04-EHDI Expenses-Trust & Agency			
140.21 Program Co-Coordinator	2,916.66	2,916.67	-0.01
140.22-Program Assistant	2,269.16	2,269.17	-0.01
140.23-FICA	396.75	396.75	0.00
140.24-Worker's Comp	18.16	18.17	-0.01

DEVELOPMENTAL PRESCHOOL & DAY CARE CENTER
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	Jun 25	Budget	$ Over Budget
140.25-Ins/Retirement	674.16	674.17	-0.01
140.26-Program Audiologist	206.74	2,121.33	-1,914.59
140.27-Repair, Travel Supplies	822.61	7,020.42	-6,197.81
140.28-Equpment	0.00	4,166.67	-4,166.67
140.29-Disposables	0.00	8,333.33	-8,333.33
140.30-Calibrations	0.00	1,250.00	-1,250.00
Total 04-EHDI Expenses-Trust & Agency	7,304.24	29,166.68	-21,862.44
05- Carbon Cnty-Salary Full Tim			
200.01-Director	1,954.45	1,954.46	-0.01
200.02-Fiscal Manager	1,336.85	1,336.85	0.00
200.03-SPED/Program Coordinator	2,730.71	5,380.00	-2,649.29
200.04-Program Office Coord	1,923.08	2,916.67	-993.59
200.05-SPED Therapy Aide	1,693.46	1,834.58	-141.12
200.06-Speech Pathologist	3,711.53	3,083.33	628.20
200.07-Speech Pathologist Aide	3,538.46	3,616.67	-78.21
200.08-Classroom Teacher Rawlin	1,923.08	2,250.00	-326.92
200.09-Teacher Aide-Rawlins	986.57	1,906.67	-920.10
200.10-SPED Teacher Rawlins	0.00	3,281.71	-3,281.71
200.11-Teacher/Program Coord	2,535.38	2,746.67	-211.29
200.12-SPED Teacher Saratoga	2,458.98	3,814.26	-1,355.28
200.13-Teacher/Aide-Saratoga	1,923.08	2,083.33	-160.25
200.14-Clasroom Teacher-Encamp	1,961.54	2,083.33	-121.79
200.15-Teacher Aide-Encampment	1,760.00	1,906.67	-146.67
200.16-Data Entry/Office/Aide	1,923.08	2,083.33	-160.25
200.22-ESY	0.00	2,500.00	-2,500.00
Total 05- Carbon Cnty-Salary Full Tim	32,360.25	44,778.53	-12,418.28
05-Carbon Cnty ER Paid Benefits			
202.01-FICA	5,247.45	3,847.58	1,399.87
202.02-Worker's Comp	646.67	985.79	-339.12
202.03-Ins/Retirement	-17,908.60	5,737.88	-23,646.48
202.04-Ins Subsidy	24,418.68	1,396.36	23,022.32
202.05-Unemployment Compensatio	0.00	41.67	-41.67
Total 05-Carbon Cnty ER Paid Benefits	12,404.20	12,009.28	394.92
05-Carbon Cnty Salaries Part			
201.01-SPED Aide Rawlins	179.63	850.00	-670.37
201.02-Janitor-Rawlins	557.27	1,250.00	-692.73
201.03-Janitorial-Saratoga	0.00	500.00	-500.00
201.04-SPED Aide Rawlins	436.64	666.67	-230.03
201.05-Occupational Therapist	0.00	1,666.67	-1,666.67
201.06-Substitutes	1,385.70	583.33	802.37
Total 05-Carbon Cnty Salaries Part	2,559.24	5,516.67	-2,957.43
05-Carbon County			
203-01-Bldg, Maint., Repair			
Saratoga	93.75		

DEVELOPMENTAL PRESCHOOL & DAY CARE CENTER
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	Jun 25	Budget	$ Over Budget
203-01-Bldg, Maint., Repair - Other	-2,774.81	583.33	-3,358.14
Total 203-01-Bldg, Maint., Repair	-2,681.06	583.33	-3,264.39
203.01-Maintenance			
Rawlins	0.00		
Saratoga	0.00		
203.01-Maintenance - Other	0.00		
Total 203.01-Maintenance	0.00		
203.02-Vehicle Maintenance			
203.02-Reach	0.00		
203.02-Vehicle Maintenance - Other	0.00	83.33	-83.33
Total 203.02-Vehicle Maintenance	0.00	83.33	-83.33
203.11-Electricty	199.06	166.67	32.39
203.12-Gas	84.75	333.33	-248.58
203.13-Water/Sewer/Trash	62.41	416.67	-354.26
203.21-Program Supplies			
Encampment	0.00		
Rawlins	1,665.00		
Saratoga	0.00		
203.21-Program Supplies - Other	-24.11	800.83	-824.94
Total 203.21-Program Supplies	1,640.89	800.83	840.06
203.22-Office Supplies			
Rawlins	149.25		
Saratoga	0.00		
203.22-Office Supplies - Other	0.00	291.67	-291.67
Total 203.22-Office Supplies	149.25	291.67	-142.42
203.23-Food			
Encampment	0.00		
Rawlins	0.00		
Saratoga	0.00		
203.23-Food - Other	0.00	83.33	-83.33
Total 203.23-Food	0.00	83.33	-83.33
203.24-Janitorial Supplies			
Rawlins	278.10		
Saratoga	0.00		
203.24-Janitorial Supplies - Other	0.00	125.00	-125.00
Total 203.24-Janitorial Supplies	278.10	125.00	153.10
203.31-Telephone	120.00	233.33	-113.33
203.32-Advertising	0.00	166.67	-166.67
203.33-Postage	50.00	50.00	0.00
203.34-Internet	100.00	208.33	-108.33
203.41-Bldg, Prop, Liab. Vehicl	12,159.08	2,000.00	10,159.08
203.42-Directors & Officers	0.00	0.00	0.00
203.43-Student Accident	0.00	100.00	-100.00
203.51-Dues	0.00	0.00	0.00

DEVELOPMENTAL PRESCHOOL & DAY CARE CENTER
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	Jun 25	Budget	$ Over Budget
203.52-Vehicle Licenses	0.00	62.50	-62.50
203.61-Office Equipment	0.00	125.00	-125.00
203.62-Program Equipment	0.00	83.33	-83.33
203.63-Rec Board-Rawlins	0.00	208.33	-208.33
203.64-Rec Board, Saratoga	0.00	208.33	-208.33
203.65-Copiers	1,299.25	1,041.67	257.58
203.71-Association Dues	0.00	219.17	-219.17
203.72-Lot Lease	0.00	200.00	-200.00
203.81-Audit	0.00	833.33	-833.33
203.82-Accounting	460.00	520.83	-60.83
203.83-Evaluations	0.00	416.67	-416.67
203.84-403(b)-TPA	237.50	166.67	70.83
203.85-Insurance Billing	250.41	208.33	42.08
203.86-PT Services	268.10	583.33	-315.23
203.87-Mental Health Services	195.00	416.67	-221.67
203.88-Contract Therapy Service	0.00	0.00	0.00
203.89-Payroll Processing	0.00	483.33	-483.33
203.91-Child Transport	0.00	35.48	-35.48
203.92-Staff Travel	0.00	166.67	-166.67
203.93-InService			
Rawlins	0.00		
Saratoga	0.00		
203.93-InService - Other	0.00	166.67	-166.67
Total 203.93-InService	0.00	166.67	-166.67
203.94-Fuel			
203.94-Fuel Reach	0.00		
203.94-Fuel - Other	32.18	166.67	-134.49
Total 203.94-Fuel	32.18	166.67	-134.49
204.01-Other Preschool Tuition	0.00	2,093.13	-2,093.13
204.11-Miscellaneous	0.00		
204.12-Employment Screening	0.00	32.50	-32.50
Total 05-Carbon County	14,904.92	14,081.10	823.82
05-Carbon Part C			
207.01-Family Service Coord	2,235.45	1,117.70	1,117.75
207.02-FICA	85.50	85.50	0.00
207.03-Worker's Comp	0.00	21.91	-21.91
207.04-Ins/Retirement	0.00	145.30	-145.30
Total 05-Carbon Part C	2,320.95	1,370.41	950.54
05-Carbon Title VI-B, 619			
206.01-Special Educaiton Teache	968.29	968.29	0.00
206.02-FICA	74.07	74.07	0.00
206.03-Worker's Comp	18.97	18.98	-0.01
206.04-Ins/Retirement	128.88	125.88	3.00
Total 05-Carbon Title VI-B, 619	1,190.21	1,187.22	2.99

DEVELOPMENTAL PRESCHOOL & DAY CARE CENTER
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	Jun 25	Budget	$ Over Budget
05-Carbon TItle VI-B, Flow Thru			
205.01-Speical Education Teache	1,216.57	1,216.58	-0.01
205.02-FICA	93.06	93.07	-0.01
205.03-Worker's Comp	23.84	23.85	-0.01
205.04-Ins Retirement	158.15	158.16	-0.01
Total 05-Carbon TItle VI-B, Flow Thru	1,491.62	1,491.66	-0.04
Bank Transfer	104,000.00		
Payroll Expense			
200.05-Occupation Therapy	4,738.00		
Payroll Expense - Other	-1,208.91	0.00	-1,208.91
Total Payroll Expense	3,529.09	0.00	3,529.09
Payroll Expenses	3,415.20		
Total Expense	578,383.75	522,193.14	56,190.61
Net Ordinary Income	184,861.96	396.60	184,465.36
Net Income	**184,861.96**	**396.60**	**184,465.36**

DEVELOPMENTAL PRESCHOOL & DAY CARE CENTER
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	TOTAL		
	Jul '24 - Jun 25	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
01-Day Care Income			
10770-Child Care Food Program	30,244.66	40,000.00	-9,755.34
10771-Donations/Grants	1,984.93	20,000.00	-18,015.07
10772-Parent Fees, LEAF Direct	169,553.78	250,000.00	-80,446.22
10773-Parent Fees, LEAF, DFS	28,179.64	50,000.00	-21,820.36
10774-Parent Fees, Direct	369,937.48	569,246.00	-199,308.52
10775-Parent Fees, DFS	64,733.54	75,000.00	-10,266.46
10776-United Way	14,022.40	12,505.00	1,517.40
10778-Rental Income	64,803.60	65,000.00	-196.40
10779-Special Education Tuition	566,300.00	566,300.00	0.00
10780-TANF	23,337.64	50,000.00	-26,662.36
01-Day Care Income - Other	1,386.10		
Total 01-Day Care Income	1,334,483.77	1,698,051.00	-363,567.23
02-Clinc Income			
10810-Private Pay Reimbursement	3,072.38	10,000.00	-6,927.62
10811-Medicaid Reimbursement	428.42	19,775.00	-19,346.58
10812-Private Insurance	2,402.45	14,000.00	-11,597.55
10813-Regional Contracts	29,629.51	73,291.00	-43,661.49
Total 02-Clinc Income	35,532.76	117,066.00	-81,533.24
03-Albany County Income			
10910-Div of Developmental Dis	2,224,835.76	2,200,042.00	24,793.76
10911-Part C	143,818.17	145,014.96	-1,196.79
10912-Title VI-B 619	34,468.34	26,939.00	7,529.34
10913-Title VI-B, Flow Through	33,846.83	33,847.00	-0.17
10914-Medicaid	66,925.19	77,000.00	-10,074.81
10915-Private Insurance	17,825.53	10,000.00	7,825.53
10916-United Way	14,022.44	12,505.30	1,517.14
10917-City of Laramie	16,731.00	4,889.00	11,842.00
10918-Albany County	0.00	5,000.00	-5,000.00
10919-Donation/Grants	297,694.56	35,000.00	262,694.56
10920-Miscellaneous	0.00	500.00	-500.00
10921-ACSD # 1	10,395.00	8,000.00	2,395.00
10922-Interest	881.46	6,000.00	-5,118.54
10923-All Other Income	0.00	1,000.00	-1,000.00
Total 03-Albany County Income	2,861,444.28	2,565,737.26	295,707.02
04-EHDI			
11500-EHDI-CDC	183,696.36	169,000.00	14,696.36
11501-MCHB FY 2025	184,821.04	176,250.00	8,571.04
11502-EHDI, Part C	123,552.86	120,000.00	3,552.86
11503-EHDI Trust and Agency	341,489.47	350,000.00	-8,510.53
11504-MCHB FY 26	72,425.66	58,750.00	13,675.66
11505-EHDI DOH HEARING FUND	47,019.85	50,000.00	-2,980.15

DEVELOPMENTAL PRESCHOOL & DAY CARE CENTER
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	TOTAL		
	Jul '24 - Jun 25	Budget	$ Over Budget
Total 04-EHDI	953,005.24	924,000.00	29,005.24
05-Carbon County Income			
11600-Div of Developmental Dis	729,008.75	744,021.00	-15,012.25
11601-Part C	16,438.97	16,445.00	-6.03
11602-Title VI-B, 619	39,610.45	14,246.00	25,364.45
11603-Title VI-B, Flow Through	13,278.51	17,900.00	-4,621.49
11605-CCSD # 2	1,760.00	1,200.00	560.00
11606-Encampment Tuition	14,634.39	15,000.00	-365.61
11607-Tuition	39,517.50	45,000.00	-5,482.50
11609-City of Rawlins	7,200.00	6,000.00	1,200.00
11610-Donations	178.18	10,000.00	-9,821.82
11611-All Other Income	0.00	1,000.00	-1,000.00
11612-Miscellaneous	0.00	500.00	-500.00
11613-Medicaid	10,026.91	20,000.00	-9,973.09
11614-Private Pay Insurance	370.05	3,000.00	-2,629.95
11615-Rec Board	1,079.00	5,000.00	-3,921.00
11616-Interest	3,603.28	500.00	3,103.28
11617-Reserves to Operations	0.00	66,406.24	-66,406.24
Total 05-Carbon County Income	876,705.99	966,218.24	-89,512.25
Albany County Preschool Income			
10751-Interest Income	0.49		
Total Albany County Preschool Income	0.49		
Day Care Income			
10771 Donations	-374.10		
Total Day Care Income	-374.10		
Total Income	6,060,798.43	6,271,072.50	-210,274.07
Gross Profit	6,060,798.43	6,271,072.50	-210,274.07
Expense			
01-Daycare Employer Paid Bene			
113.01-FICA	65,068.45	73,608.88	-8,540.43
113.02-Workers Compensation	11,391.59	18,883.95	-7,492.36
113.03-Insurance/Retirement	80,572.38	99,500.31	-18,927.93
113.04-Insurance Subsidy	12,863.52	13,850.01	-986.49
113.05-Unemployment Comp	0.00	1,000.00	-1,000.00
Total 01-Daycare Employer Paid Bene	169,895.94	206,843.15	-36,947.21
01-Daycare Expenses			
114.01-Maintenance & Repair			
114.01-Facilities	-13,719.14		
Administration	1,694.58		
114.01-Maintenance & Repair - Other	0.00	15,000.00	-15,000.00
Total 114.01-Maintenance & Repair	-12,024.56	15,000.00	-27,024.56
114.02-Loan Payment	75,920.32	197,500.00	-121,579.68
114.11-Electricity	21,081.72	15,000.00	6,081.72
114.12-Gas	10,396.49	8,000.00	2,396.49

DEVELOPMENTAL PRESCHOOL & DAY CARE CENTER
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	TOTAL		
	Jul '24 - Jun 25	Budget	$ Over Budget
114.13-Water/Sewer	12,115.78	14,000.00	-1,884.22
114.21-Program Supplies			
CACFP Food Ineligible	7,304.38		
Daycare	9,674.45		
114.21-Program Supplies - Other	301.76	19,220.00	-18,918.24
Total 114.21-Program Supplies	17,280.59	19,220.00	-1,939.41
114.23-Janitorial Supplies			
Facilities	3,159.13		
114.23-Janitorial Supplies - Other	3,242.89	10,000.00	-6,757.11
Total 114.23-Janitorial Supplies	6,402.02	10,000.00	-3,597.98
114.24-CC Trnx Fee	23,796.41	25,000.00	-1,203.59
114.25-Office Supplies			
Daycare	1,923.87		
114.25-Office Supplies - Other	359.12	2,000.00	-1,640.88
Total 114.25-Office Supplies	2,282.99	2,000.00	282.99
114.26-Program Supplies-LEAF	5,220.63	8,000.00	-2,779.37
114.31-Advertising	869.80	3,500.00	-2,630.20
114.32-Telephone	7,792.10	5,000.00	2,792.10
114.33-Internet/Email	1,239.92	1,500.00	-260.08
114.41-Vehicle Licensing	1,033.38	1,600.00	-566.62
114.51-Sutdent Accident Ins	8,144.38	7,500.00	644.38
114.52-All Other Insurance	27,748.21	24,207.23	3,540.98
114.61-Program Equipment	248.40	1,500.00	-1,251.60
114.62-Program Equipment LEAF	549.00	1,000.00	-451.00
114.63-Copiers	8,063.46	6,400.00	1,663.46
114.71-Accounting	3,097.50	3,000.00	97.50
114.72-Payroll Processing	2,086.90	3,000.00	-913.10
114.81-Staff In Services			
LEAF	59.90		
114.81-Staff In Services - Other	2,374.22	3,000.00	-625.78
Total 114.81-Staff In Services	2,434.12	3,000.00	-565.88
114.82-Fuel	2,925.63	3,000.00	-74.37
114.83-Staff Travel	0.00	673.18	-673.18
114.91-Miscellaneous	67.50	500.00	-432.50
114.92-Bad Debt Expenses	0.00	5,000.00	-5,000.00
114.93-Employment Screening	2,260.84	780.00	1,480.84
CACFP Grant Expenses			
208.01-CACFP Labor-Cook	19,085.02	29,120.00	-10,034.98
208.02-CACFP Labor-Cook Asst	5,559.08	20,280.00	-14,720.92
208.03-CACFP Labor Admin	2,572.20	3,556.80	-984.60
208.04 CACFP Labor FICA	1,991.37	4,326.60	-2,335.23
208.05-CACFP Workers Comp	320.57	1,108.51	-787.94
208.06-CACFP Ins/Retirement	372.20	5,804.29	-5,432.09
208.07-CACFP Labor-Unemployment	0.00	65.00	-65.00

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Profit & Loss Budget vs. Actual
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	TOTAL		
	Jul '24 - Jun 25	Budget	$ Over Budget
208.08-CACFP Labor Admin	38.37	3,600.00	-3,561.63
208.09-CACFP Food Eligible	61,268.76	70,000.00	-8,731.24
208.10-CACFP Food Supplies	4,879.14	5,000.00	-120.86
Total CACFP Grant Expenses	96,086.71	142,861.20	-46,774.49
Total 01-Daycare Expenses	327,120.24	527,741.61	-200,621.37
01-Daycare Salaries-Full TIme			
111.01-Schedule/Staffing Coordi	38,517.02	35,568.00	2,949.02
111.02 Daycare Ops Coordinator	45,834.88	43,834.00	2,000.88
111.03 Administrative Assistant	29,615.32	32,908.00	-3,292.68
111.04-Maintenance/Bus Driver	35,210.58	30,000.00	5,210.58
111.05-Fire Fly Teacher	9,601.75	29,120.00	-19,518.25
111.06-Fire Fly Support Teacher	9,411.24	24,960.00	-15,548.76
111.07-Honey Bee Support	21,190.64	24,960.00	-3,769.36
111.08-Honey Bee Teacher	20,854.63	27,040.00	-6,185.37
111.09-Caterpillars Teacher	28,187.79	29,120.00	-932.21
111.10-Caterpillars Support	17,711.40	24,960.00	-7,248.60
111.11-Roly Poly Teacher	19,744.93	27,040.00	-7,295.07
111.12 Roly Poly Support	5,588.70	24,960.00	-19,371.30
111.13-Grasshopper Teacher	24,584.64	27,040.00	-2,455.36
111.14-Grasshopper Support	17,428.69	24,960.00	-7,531.31
111.15Butterfly Teacher	40,378.37	29,120.00	11,258.37
111.16-Butterfly Support	15,821.16	24,960.00	-9,138.84
111.17-Crickets Support Teacher	18,544.76	24,960.00	-6,415.24
111.18-Crickets Teacher	20,535.98	31,200.00	-10,664.02
111.19 Dragonflies Teacher	29,797.75	38,480.00	-8,682.25
111.20-Dragonfly Support Teache	16,370.95		
111.21-Ladybug Teacher	32,607.32	24,960.00	7,647.32
111.22-Lady Bug Support	16,508.64	40,000.00	-23,491.36
111.22-Roly Poly Support	0.00	24,960.00	-24,960.00
111.23-Beetlebug Teacher	38,752.41	38,480.00	272.41
111.24-Beetlebug Support	16,171.21	24,960.00	-8,788.79
111.26-LEAF Coordinator/Teacher	33,533.58	32,897.00	636.58
111.27 Curriiculum Coordinator	19,671.46	21,939.00	-2,267.54
Total 01-Daycare Salaries-Full TIme	622,175.80	763,386.00	-141,210.20
01-Daycare Salaries-Part Time			
112.01-Closer/Floater-Daycare	20,228.23	12,540.00	7,688.23
112.02-Closer/Floater Daycare	18,325.43	12,540.00	5,785.43
112.03-Closer/Floater Daycare	17,390.37	12,540.00	4,850.37
112.04-Closer/Floater Daycare	14,641.43	12,540.00	2,101.43
112.05-Closer/Floater-Daycare	20,502.82	12,540.00	7,962.82
112.06-Closer/Floater-Preschool	4,633.40	12,540.00	-7,906.60
112.07-Closer/Floater-Preschool	9,046.80	12,540.00	-3,493.20
112.08-Janitor/Maintenance	9,859.40	14,000.00	-4,140.60
112.09-Janitor/Maintenance	2,841.00	14,000.00	-11,159.00

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	TOTAL		
	Jul '24 - Jun 25	Budget	$ Over Budget
112.10-LEAF Janitor	8,065.36	8,000.00	65.36
112.11-LEAF Asst Coorindator	13,386.84	22,000.00	-8,613.16
112.12-LEAF Teachers School	33,260.54	27,800.00	5,460.54
112.13-LEAF Teachers Summer	37,056.68	24,500.00	12,556.68
01-Daycare Salaries-Part Time - Other	0.00	0.00	0.00
Total 01-Daycare Salaries-Part Time	209,238.30	198,080.00	11,158.30
02-Clinic			
124.01-Advertising	240.00	2,000.00	-1,760.00
124.02-Internet/Email	0.00	240.00	-240.00
124.11-Program Supplies	32.00	500.00	-468.00
124.12-Equipment	0.00	1,500.00	-1,500.00
124.13-Software	0.00	0.00	0.00
124.14-Bad Debt	0.00	1,500.00	-1,500.00
124.15-Billing	2,449.87	3,540.09	-1,090.22
Total 02-Clinic	2,721.87	9,280.09	-6,558.22
02-Clinic ER Paid Benefits			
123.01-FICA	6,910.95	6,839.86	71.09
123.02-Worker's Compensation	1,253.72	1,754.73	-501.01
123.03-Ins/Retirement	5,746.62	9,464.32	-3,717.70
123.04-Unemployment Comp	0.00	200.00	-200.00
Total 02-Clinic ER Paid Benefits	13,911.29	18,258.91	-4,347.62
02-Clinic Salaries Full TIme			
120.01-Administrative Assistant	8,685.66	9,152.00	-466.34
120.02- TVI Sped Teacher	28,689.81	40,000.00	-11,310.19
120.03-Occupational Therapist	1,113.70	5,000.00	-3,886.30
120.04-Physical Therapist	0.00	5,000.00	-5,000.00
Total 02-Clinic Salaries Full TIme	38,489.17	59,152.00	-20,662.83
02-Salaries-Part Time			
121.01-Occupational Therapist	0.00	0.00	0.00
121.02-Physical Therapist	0.00	0.00	0.00
121.03-Speech Language Path	30,502.53	30,375.00	127.53
02-Salaries-Part Time - Other	0.00	0.00	0.00
Total 02-Salaries-Part Time	30,502.53	30,375.00	127.53
03--Preschool Full TIme Salarie			
130.01-Executive Director	80,974.64	70,360.56	10,614.08
130.02-Fiscal Manager	48,126.79	46,126.75	2,000.04
130.03-SE Coordinator/Screener	72,609.61	71,000.00	1,609.61
130.04-SE Coordinator	70,840.45	71,000.00	-159.55
130.05-FSC	37,904.47	62,500.00	-24,595.53
130.07-Curriculum Coordinator	24,707.98	21,939.00	2,768.98
130.08-Special Education Teache	18,074.26	24,028.61	-5,954.35
130.09-Special Education Teache	47,307.59	48,000.00	-692.41
130.10-Special Education Teache	48,435.66	46,000.00	2,435.66
130.11-SE Teacher TVI	32,371.81	21,200.00	11,171.81

DEVELOPMENTAL PRESCHOOL & DAY CARE CENTER
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	TOTAL		
	Jul '24 - Jun 25	Budget	$ Over Budget
130.12-Speech Pathologist	53,428.95	53,550.00	-121.05
130.13-Speech Pathologist	21,656.26	28,684.75	-7,028.49
130.14-Speech Pathologist	55,224.79	55,350.00	-125.21
130.15-Speech Pathologist	22,997.89	20,801.38	2,196.51
130.16-Speech Pathologist	12,256.40	15,000.00	-2,743.60
130.17-Speech Pathologist	56,394.16	53,550.00	2,844.16
130.18-Physcial Therapist	43,895.49	44,045.00	-149.51
130.19-Occupational Therapist	47,541.48	39,492.27	8,049.21
130.20-Occupational Therapist	51,902.33	52,020.00	-117.67
130.21-Occupational Therapist	0.00	52,020.00	-52,020.00
130.22-Social Emotional Coord	54,252.10	54,375.18	-123.08
130.23-Marketing/Grant Coord	14,098.96	14,099.00	-0.04
130.24-Maintenance/Bus Driver	15,699.24	15,700.00	-0.76
130.25-Administratve Assistant	40,839.40	40,373.00	466.40
130.26-Behavior Specialist	0.00	46,000.00	-46,000.00
130.27-SE Aide	5,173.46	27,040.00	-21,866.54
130.28-SE Aide	9,614.72	27,040.00	-17,425.28
130.29-SE Aide	2,394.27	27,040.00	-24,645.73
130.30-ESY	73,240.17	75,000.00	-1,759.83
Total 03--Preschool Full TIme Salarie	1,061,963.33	1,223,335.50	-161,372.17
03-Preschool ER Paid Benefits			
132.01-FICA	95,249.92	102,808.37	-7,558.45
132.02-Worker's Compensation	11,291.48	26,188.16	-14,896.68
132.03-Ins/Benefits	157,463.27	159,293.60	-1,830.33
132.04-Insurance Subsidy	15,927.48	11,365.79	4,561.69
132.05-Unemployment Compensatio	0.00	1,000.00	-1,000.00
Total 03-Preschool ER Paid Benefits	279,932.15	300,655.92	-20,723.77
03-Preschool Expenses			
131.03-Openschool Para	4,464.00		
133.01-Office Supplies			
133.01-Office Supplies Admin	1,236.35		
Part C	7.49		
Preschool	2,790.95		
133.01-Office Supplies - Other	3,125.49	8,804.79	-5,679.30
Total 133.01-Office Supplies	7,160.28	8,804.79	-1,644.51
133.02-Program Supplies			
Admin	3,229.87		
Part C	4,502.45		
Preschool	795.62		
133.02-Program Supplies - Other	1,869.90	9,610.00	-7,740.10
Total 133.02-Program Supplies	10,397.84	9,610.00	787.84
133.11-Telephone	871.27	3,000.00	-2,128.73
133.12-Postage	2,160.46	2,500.00	-339.54
133.13-Advertising	4,891.16	2,000.00	2,891.16

DEVELOPMENTAL PRESCHOOL & DAY CARE CENTER
Profit & Loss Budget vs. Actual
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	TOTAL		
	Jul '24 - Jun 25	Budget	$ Over Budget
133.14-Internet/Email	6,570.38	5,000.00	1,570.38
133.21-Employee Liability	4,006.00	15,000.00	-10,994.00
133.22-Directors/Officers	0.00	400.00	-400.00
133.31-Dues & Subscriptions	0.00	3,750.00	-3,750.00
133.32-Vehicle Licence	190.58	900.00	-709.42
133.41-Facility Rent	30,000.00	30,000.00	0.00
133.51-Office Equipment			
Preschool	275.81		
133.51-Office Equipment - Other	0.00	1,500.00	-1,500.00
Total 133.51-Office Equipment	275.81	1,500.00	-1,224.19
133.52-Program Equipment	2,002.08	3,000.00	-997.92
133.53-Copiers	8,063.41	7,000.00	1,063.41
133.61-Accounting	3,097.50	5,000.00	-1,902.50
133.62-Audit	16,664.15	10,000.00	6,664.15
133.63-Legal Fees	150.00	1,500.00	-1,350.00
133.64-Insurance Billing	7,736.45	6,500.00	1,236.45
133.65-Evaluations	4,109.04	3,000.00	1,109.04
133.66-Preschool Tuition	566,300.00	565,300.00	1,000.00
133.67-403(b) Plan-TPA	0.00	20,000.00	-20,000.00
133.68-403(b) Plan-TPA	1,803.00	1,000.00	803.00
133.69-Payroll Process	2,708.60	4,500.00	-1,791.40
133.71-Outreach/Staff Travel	6,178.96	6,558.75	-379.79
133.72-Staff In Service			
Part C	838.98		
Preschool	7,051.85		
133.72-Staff In Service - Other	-3,732.39	3,564.50	-7,296.89
Total 133.72-Staff In Service	4,158.44	3,564.50	593.94
133.73-Fuel/Child Transport	60.00	1,500.00	-1,440.00
133.81-Miscellaneous	0.00	1,000.00	-1,000.00
133.82-Petty Cash	0.00	100.00	-100.00
133.83-Board Expenses	441.95	500.00	-58.05
133.84-Employment Screening Fee	195.00	390.00	-195.00
Total 03-Preschool Expenses	694,656.36	722,878.04	-28,221.68
03-Preschool Part C			
136.01-Family Svc Coordinator	30,108.92	30,108.92	0.00
136.02-Physcial Therapist	22,000.00	22,000.00	0.00
136.03-Occupational Therapist	26,085.72	26,085.72	0.00
136.04-Speech Pathologist	42,438.60	42,438.62	-0.02
136.05-FICA	6,765.12	6,925.11	-159.99
136.06-Worker's Compensation	1,744.28	1,744.29	-0.01
136.07-Ins/Retirement	15,682.33	15,682.33	0.00
Total 03-Preschool Part C	144,824.97	144,984.99	-160.02
03-Preschool Part Time Salaries			
131.01-Special Education Aide	7,053.89	7,969.00	-915.11

DEVELOPMENTAL PRESCHOOL & DAY CARE CENTER
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	TOTAL		
	Jul '24 - Jun 25	Budget	$ Over Budget
131.02-Special Education Aide	4,966.66	7,969.00	-3,002.34
131.03-Special Educaiton Aide	0.00	0.00	0.00
131.04-Special Education Aide	0.00	0.00	0.00
131.06-Special Education Aide	0.00	0.00	0.00
131.06-Speech Pathologist	0.00	0.00	0.00
131.07-COS Coordinator	24,959.66	38,403.00	-13,443.34
131.08-Occupational Therapist	37,781.22	37,000.00	781.22
131.09-Special Education Teache	26,587.20	20,000.00	6,587.20
Total 03-Preschool Part Time Salaries	101,348.63	111,341.00	-9,992.37
03-Preschool Title VI-B, 619			
135.01-Special Education Teache	27,464.17	21,971.39	5,492.78
135.02-FICA	2,104.17	1,680.81	423.36
135.03-Worker's Compensation	538.21	430.64	107.57
135.04-Ins/Retirement	3,570.38	2,856.28	714.10
Total 03-Preschool Title VI-B, 619	33,676.93	26,939.12	6,737.81
03-Preschool Title VI-B, Flow T			
134.01-Speech Pathologist	34,506.48	27,605.25	6,901.23
134.02-FICA	2,639.74	2,111.80	527.94
134.03-Worker's Comp	676.27	541.06	135.21
134.04-Ins/Retirement	4,485.76	3,588.68	897.08
Total 03-Preschool Title VI-B, Flow T	42,308.25	33,846.79	8,461.46
04-EHDI Expense-CDC			
140.71-Program Co-Coordinator	32,667.12	24,500.00	8,167.12
140.72-Program Co-Coordiantor	24,497.96	24,500.00	-2.04
140.73-FICA	3,748.45	3,748.50	-0.05
140.74-Worker's Comp	173.84	171.50	2.34
140.75-Ins/Retirement	5,269.84	6,370.00	-1,100.16
140.76-Progam Audiologist	24,805.00	24,805.00	0.00
140.77-Travel	5,004.16	5,427.00	-422.84
140.78-Supplies	2,169.11	2,330.00	-160.89
140.79-EHDI-IS Contractor	55,350.00	51,300.00	4,050.00
140.80-Other	500.00	500.00	0.00
140.81-Overhead	13,228.00	12,508.00	720.00
140.82-Epidemiology Consultant	12,840.00	12,840.00	0.00
Total 04-EHDI Expense-CDC	180,253.48	169,000.00	11,253.48
04-EHDI Expense - WYCHAP			
140.41-Hearing Aids Fittings	50,000.00	50,000.00	0.00
Total 04-EHDI Expense - WYCHAP	50,000.00	50,000.00	0.00
04-EHDI Expense MCBH FY 26			
141.01-Program Co-Coordinator	12,721.18	5,250.00	7,471.18
141.02-Program Co-Coordinator	3,972.41	2,625.00	1,347.41
141.03-Program Assistant	2,615.57	1,942.50	673.07
141.04-FICA	-614.53	751.06	-1,365.59
141.05-Worker's Comp	-26.04	34.39	-60.43

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	TOTAL		
	Jul '24 - Jun 25	Budget	$ Over Budget
141.06-Ins & Retirement	3,877.88	1,276.30	2,601.58
141.07-Program Audiologist	2,242.37	1,240.25	1,002.12
141.08-WEII Plus	26,368.00	15,881.25	10,486.75
141.09-GBYS	17,598.40	10,368.00	7,230.40
141.10-Supplies	78.24	262.50	-184.26
141.11-Travel	640.20	1,682.50	-1,042.30
141.12-Other	983.58	11,461.25	-10,477.67
141.13-Contractual	2,531.20	5,975.00	-3,443.80
141.14-Indirect	14,937.87		
Total 04-EHDI Expense MCBH FY 26	87,926.33	58,750.00	29,176.33
04-EHDI Expense MCHB FY 25			
140.51-Program Co-Coordinator	16,446.00	15,750.00	696.00
140.52-Program Co-Coordinator	-9,804.26	7,875.00	-17,679.26
140.53-Program Assistant	5,154.38	5,827.50	-673.12
140.54-FICA	6,283.82	2,253.19	4,030.63
140.55-Worker's Comp	-3,200.69	103.16	-3,303.85
140.56-Ins/Retirement	7,369.80	3,828.90	3,540.90
140.57-Program Audiologist	2,792.10	3,720.75	-928.65
140.58-WEII Plus	24,790.63	47,643.75	-22,853.12
140.59-GBYS	53,761.25	31,104.00	22,657.25
140.60-Supplies	2,180.07	787.50	1,392.57
140.61-Travel	5,531.21	5,047.50	483.71
140.62-Other/Indirect	26,242.91	34,383.75	-8,140.84
140.63-Contractual	18,580.00	17,925.00	655.00
Total 04-EHDI Expense MCHB FY 25	156,127.22	176,250.00	-20,122.78
04-EHDI Expenses-Part C			
140.01-Program Coordinator	24,499.96	24,500.00	-0.04
140.02-FICA	1,874.21	1,874.25	-0.04
140.03-Worker's Comp	85.67	85.75	-0.08
140.04-Ins/Retirement	3,184.96	3,185.00	-0.04
140.05-Hands & Voices	10,566.62	5,000.00	5,566.62
140.06-Travel, Equp, Supplies	54,272.97	60,355.00	-6,082.03
140.07-WEII Travel & Supplies	5,217.22	5,000.00	217.22
140.08-WEII SLP	20,000.00	20,000.00	0.00
140.09-Hearing & Vision Equip	303,519.68		
140.11-Travel	700.00		
140.12-Child Development Center	30.45		
140.12-Other/Indirect	1,947.58		
Total 04-EHDI Expenses-Part C	425,899.32	120,000.00	305,899.32
04-EHDI Expenses-Trust & Agency			
140.21 Program Co-Coordinator	34,999.95	35,000.00	-0.05
140.22-Program Assistant	27,229.95	27,230.00	-0.05
140.23-FICA	4,761.00	4,761.00	0.00
140.24-Worker's Comp	217.96	218.00	-0.04

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	TOTAL		
	Jul '24 - Jun 25	Budget	$ Over Budget
140.25-Ins/Retirement	8,089.95	8,090.00	-0.05
140.26-Program Audiologist	10,433.17	25,456.00	-15,022.83
140.27-Repair, Travel Supplies	167,749.47	84,245.00	83,504.47
140.28-Equpment	47,799.98	50,000.00	-2,200.02
140.29-Disposables	41,187.55	100,000.00	-58,812.45
140.30-Calibrations	396.79	15,000.00	-14,603.21
Total 04-EHDI Expenses-Trust & Agency	342,865.77	350,000.00	-7,134.23
05- Carbon Cnty-Salary Full Tim			
200.01-Director	23,453.46	23,453.50	-0.04
200.02-Fiscal Manager	16,042.25	16,042.25	0.00
200.03-SPED/Program Coordinator	46,496.58	64,560.00	-18,063.42
200.04-Program Office Coord	27,428.59	35,000.00	-7,571.41
200.05-SPED Therapy Aide	21,948.59	22,015.00	-66.41
200.06-Speech Pathologist	39,512.84	37,000.00	2,512.84
200.07-Speech Pathologist Aide	45,328.19	43,400.00	1,928.19
200.08-Classroom Teacher Rawlin	24,775.77	27,000.00	-2,224.23
200.09-Teacher Aide-Rawlins	12,613.43	22,880.00	-10,266.57
200.10-SPED Teacher Rawlins	0.00	39,380.52	-39,380.52
200.11-Teacher/Program Coord	35,869.26	32,960.00	2,909.26
200.12-SPED Teacher Saratoga	34,015.10	45,771.08	-11,755.98
200.13-Teacher/Aide-Saratoga	22,115.42	25,000.00	-2,884.58
200.14-Clasroom Teacher-Encamp	44,991.11	25,000.00	19,991.11
200.15-Teacher Aide-Encampment	22,443.83	22,880.00	-436.17
200.16-Data Entry/Office/Aide	28,507.77	25,000.00	3,507.77
200.22-ESY	27,513.15	30,000.00	-2,486.85
Total 05- Carbon Cnty-Salary Full Tim	473,055.34	537,342.35	-64,287.01
05-Carbon Cnty ER Paid Benefits			
202.01-FICA	35,946.29	46,170.99	-10,224.70
202.02-Worker's Comp	4,687.08	11,829.43	-7,142.35
202.03-Ins/Retirement	61,483.24	68,854.50	-7,371.26
202.04-Ins Subsidy	24,418.68	16,756.30	7,662.38
202.05-Unemployment Compensatio	0.00	500.00	-500.00
Total 05-Carbon Cnty ER Paid Benefits	126,535.29	144,111.22	-17,575.93
05-Carbon Cnty Salaries Part			
201.01-SPED Aide Rawlins	8,403.11	10,200.00	-1,796.89
201.02-Janitor-Rawlins	7,743.30	15,000.00	-7,256.70
201.03-Janitorial-Saratoga	5,160.00	6,000.00	-840.00
201.04-SPED Aide Rawlins	8,813.44	8,000.00	813.44
201.05-Occupational Therapist	20,713.17	20,000.00	713.17
201.06-Substitutes	6,676.21	7,000.00	-323.79
Total 05-Carbon Cnty Salaries Part	57,509.23	66,200.00	-8,690.77
05-Carbon County			
203-01-Bldg, Maint., Repair			
Saratoga	2,707.25		

DEVELOPMENTAL PRESCHOOL & DAY CARE CENTER
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	TOTAL		
	Jul '24 - Jun 25	Budget	$ Over Budget
203-01-Bldg, Maint., Repair - Other	-883.17	7,000.00	-7,883.17
Total 203-01-Bldg, Maint., Repair	1,824.08	7,000.00	-5,175.92
203.01-Maintenance			
Rawlins	663.71		
Saratoga	30.00		
203.01-Maintenance - Other	2,571.00		
Total 203.01-Maintenance	3,264.71		
203.02-Vehicle Maintenance			
203.02-Reach	49.47		
203.02-Vehicle Maintenance - Other	0.00	1,000.00	-1,000.00
Total 203.02-Vehicle Maintenance	49.47	1,000.00	-950.53
203.11-Electricty	2,437.12	2,000.00	437.12
203.12-Gas	2,715.39	4,000.00	-1,284.61
203.13-Water/Sewer/Trash	1,892.87	5,000.00	-3,107.13
203.21-Program Supplies			
Encampment	1,646.64		
Rawlins	5,466.47		
Saratoga	1,397.82		
203.21-Program Supplies - Other	475.54	9,610.00	-9,134.46
Total 203.21-Program Supplies	8,986.47	9,610.00	-623.53
203.22-Office Supplies			
Rawlins	1,295.77		
Saratoga	162.38		
203.22-Office Supplies - Other	960.00	3,500.00	-2,540.00
Total 203.22-Office Supplies	2,418.15	3,500.00	-1,081.85
203.23-Food			
Encampment	9.87		
Rawlins	494.12		
Saratoga	184.55		
203.23-Food - Other	0.00	1,000.00	-1,000.00
Total 203.23-Food	688.54	1,000.00	-311.46
203.24-Janitorial Supplies			
Rawlins	728.52		
Saratoga	185.24		
203.24-Janitorial Supplies - Other	131.75	1,500.00	-1,368.25
Total 203.24-Janitorial Supplies	1,045.51	1,500.00	-454.49
203.31-Telephone	4,421.37	2,800.00	1,621.37
203.32-Advertising	1,898.35	2,000.00	-101.65
203.33-Postage	380.84	600.00	-219.16
203.34-Internet	1,825.50	2,500.00	-674.50
203.41-Bldg, Prop, Liab. Vehicl	30,809.87	24,000.00	6,809.87
203.42-Directors & Officers	0.00	0.00	0.00
203.43-Student Accident	9,954.43	1,200.00	8,754.43
203.51-Dues	0.00	0.00	0.00

DEVELOPMENTAL PRESCHOOL & DAY CARE CENTER
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	TOTAL		
	Jul '24 - Jun 25	Budget	$ Over Budget
203.52-Vehicle Licenses	754.43	750.00	4.43
203.61-Office Equipment	103.49	1,500.00	-1,396.51
203.62-Program Equipment	968.06	1,000.00	-31.94
203.63-Rec Board-Rawlins	0.00	2,500.00	-2,500.00
203.64-Rec Board, Saratoga	1,079.00	2,500.00	-1,421.00
203.65-Copiers	16,126.87	12,500.00	3,626.87
203.71-Association Dues	3,050.63	2,630.00	420.63
203.72-Lot Lease	31.25	2,400.00	-2,368.75
203.81-Audit	16,664.15	10,000.00	6,664.15
203.82-Accounting	6,195.00	6,250.00	-55.00
203.83-Evaluations	12,504.58	5,000.00	7,504.58
203.84-403(b)-TPA	1,375.00	2,000.00	-625.00
203.85-Insurance Billing	2,698.65	2,500.00	198.65
203.86-PT Services	3,231.20	7,000.00	-3,768.80
203.87-Mental Health Services	650.00	5,000.00	-4,350.00
203.88-Contract Therapy Service	0.00	0.00	0.00
203.89-Payroll Processing	3,021.27	5,800.00	-2,778.73
203.91-Child Transport	598.40	425.77	172.63
203.92-Staff Travel	2,924.22	2,000.00	924.22
203.93-InService			
Rawlins	252.75		
Saratoga	90.11		
203.93-InService - Other	299.50	2,000.00	-1,700.50
Total 203.93-InService	642.36	2,000.00	-1,357.64
203.94-Fuel			
203.94-Fuel Reach	523.49		
203.94-Fuel - Other	542.98	2,000.00	-1,457.02
Total 203.94-Fuel	1,066.47	2,000.00	-933.53
204.01-Other Preschool Tuition	16,110.66	25,117.50	-9,006.84
204.11-Miscellaneous	326.33		
204.12-Employment Screening	242.50	390.00	-147.50
Total 05-Carbon County	164,977.19	168,973.27	-3,996.08
05-Carbon Part C			
207.01-Family Service Coord	17,883.50	13,412.45	4,471.05
207.02-FICA	1,026.00	1,026.05	-0.05
207.03-Worker's Comp	175.20	262.88	-87.68
207.04-Ins/Retirement	1,162.44	1,743.62	-581.18
Total 05-Carbon Part C	20,247.14	16,445.00	3,802.14
05-Carbon Title VI-B, 619			
206.01-Special Educaiton Teache	11,619.49	11,619.49	0.00
206.02-FICA	888.89	888.89	0.00
206.03-Worker's Comp	227.70	227.74	-0.04
206.04-Ins/Retirement	1,525.53	1,510.53	15.00
Total 05-Carbon Title VI-B, 619	14,261.61	14,246.65	14.96

DEVELOPMENTAL PRESCHOOL & DAY CARE CENTER
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	TOTAL		
	Jul '24 - Jun 25	Budget	$ Over Budget
05-Carbon TItle VI-B, Flow Thru			
205.01-Speical Education Teache	14,598.87	14,598.92	-0.05
205.02-FICA	1,116.78	1,116.83	-0.05
205.03-Worker's Comp	286.04	286.14	-0.10
205.04-Ins Retirement	1,897.81	1,897.86	-0.05
Total 05-Carbon TItle VI-B, Flow Thru	17,899.50	17,899.75	-0.25
Bank Transfer	103,676.61		
Payroll Expense			
200.05-Occupation Therapy	5,138.00		
Payroll Expense - Other	39,617.58	0.00	39,617.58
Total Payroll Expense	44,755.58	0.00	44,755.58
Payroll Expenses	-10,549.69		
Total Expense	6,028,205.68	6,266,316.36	-238,110.68
Net Ordinary Income	32,592.75	4,756.14	27,836.61
Net Income	**32,592.75**	**4,756.14**	**27,836.61**

Revenue		
City of Laramie, Community Partner	$	7,000
Albany County, Community Partner	$	7,000
United Way	$	25,000
Donors	$	5,000
Fundraisers	$	20,000
State/Federal Funding	$	2,677,000
Other Client Service Programs: EHDI	$	948,000
Other Client Service Income	$	91,000
Child Care Income	$	1,567,000
Total Revenue	$	5,347,000

Expense		
Salary, Director	$	76,000
Salary, Other(s)	$	2,750,000
Benefits	$	595,000
Rent/Mortgage	$	200,000
Utilities	$	40,000
Client Services	$	20,000
Client Aid	$	1,280,000
Equipment	$	20,000
Other	$	220,000
Other	$	146,000
Total Expense	$	5,347,000

Building brighter futures

DEVELOPMENTAL PRESCHOOL & DAY CARE CENTER

Wyoming Department of Health
Commit to your health.

United Way

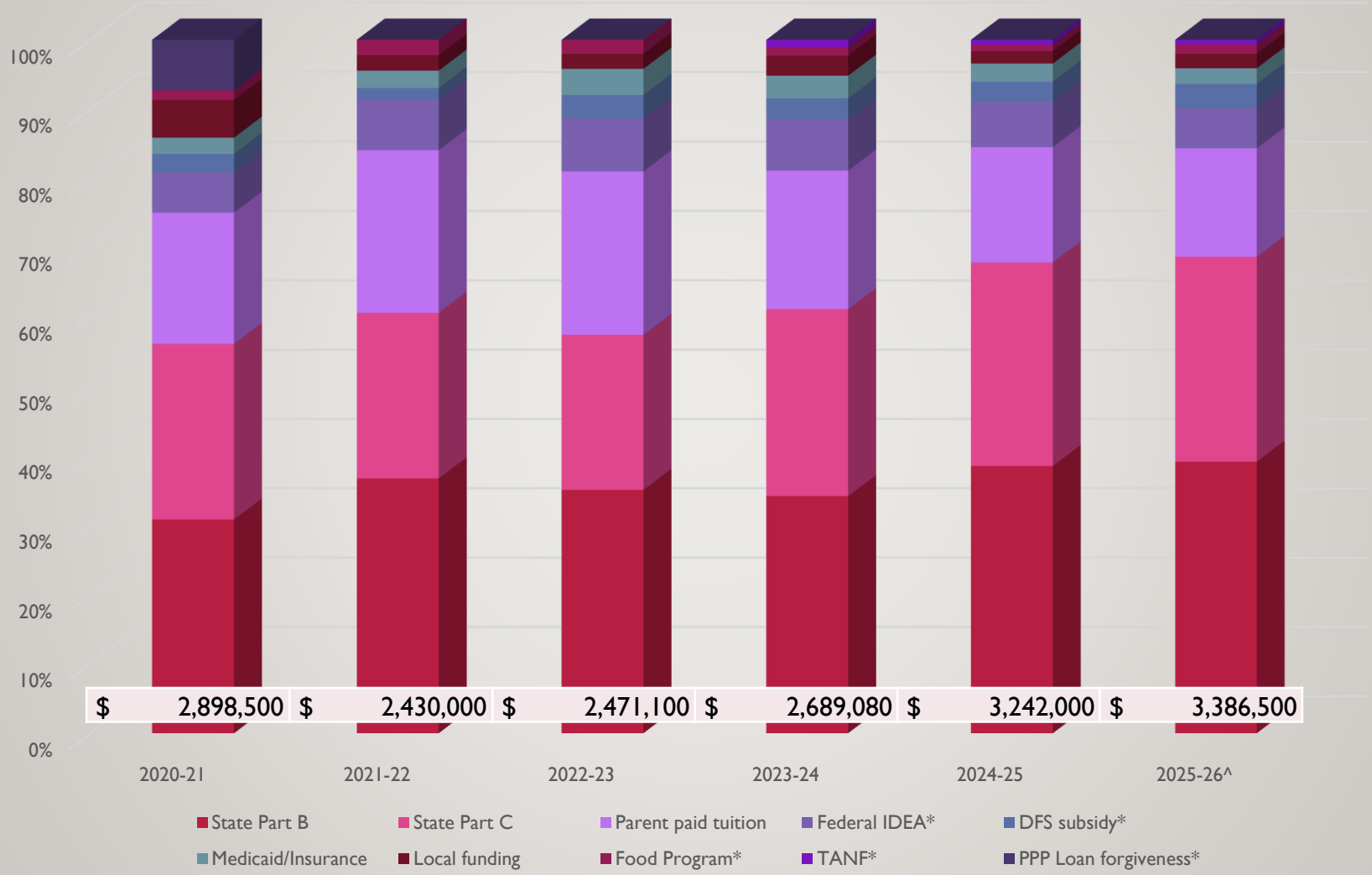
ALBANY COUNTY
WYOMING

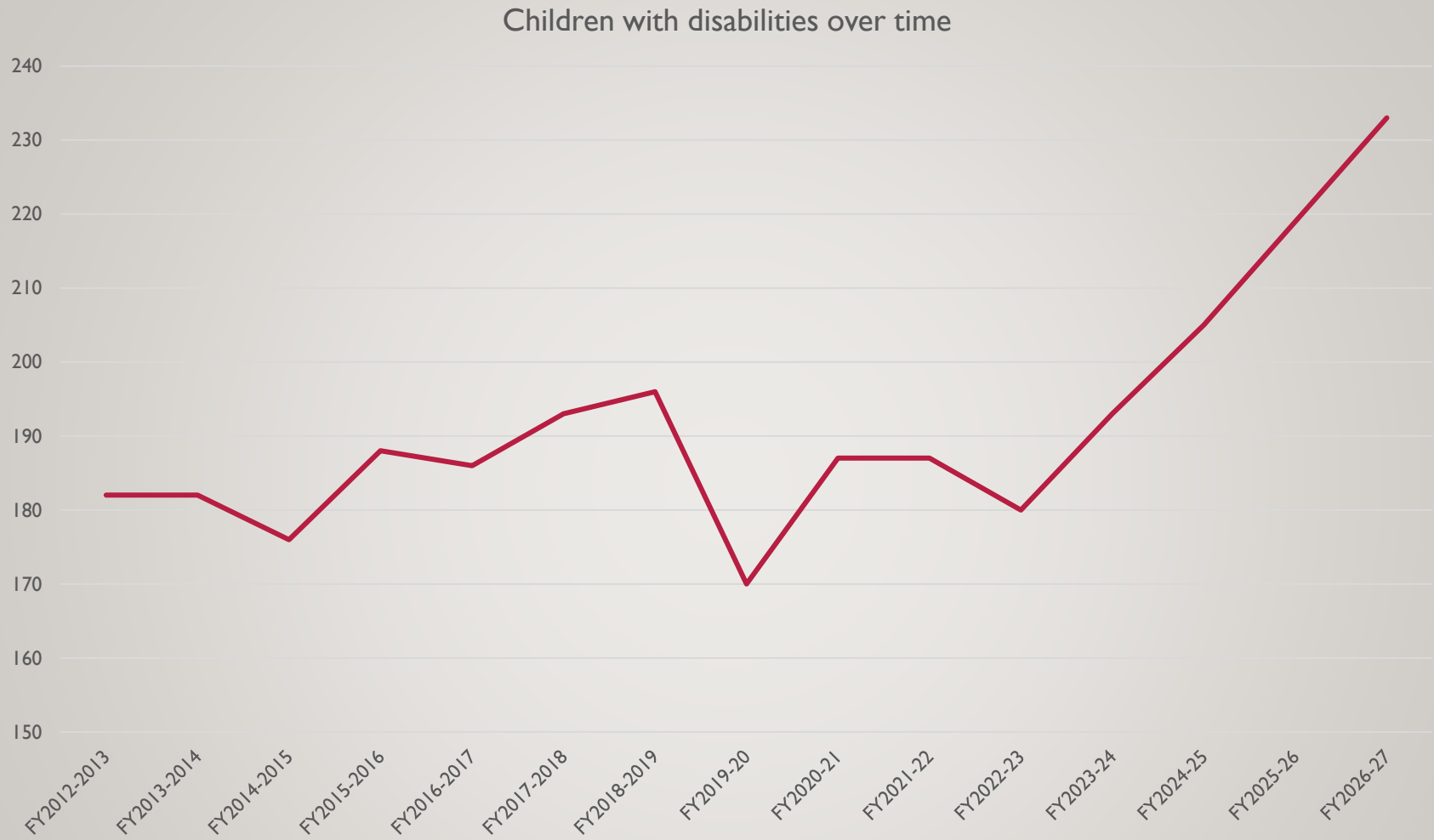
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LARAMIE

SERVICES PROVIDED

- Child care
  - Birth-12 years in 2 separate facilities
  - Sliding scale fees for low-income families
- Early intervention and special education
  - Part C—birth-3 years: Early Intervention
  - Part B—3-5 years: Special Education
  - Federally mandated, contracted by State
  - Developmental/vision/hearing screenings, comprehensive evaluations, early intervention, special education, regular education placements
  - Free of charge to families

Funding Source Comparison




Children with disabilities over time
240
230
220
210
200
190
180
170
160
150
FY2012-2013
FY2013-2014
FY2014-2015
FY2015-2016
FY2016-2017
FY2017-2018
FY2018-2019
FY2019-20
FY2020-21
FY2021-22
FY2022-23
FY2023-24
FY2024-25
FY2025-26
FY2026-27



BENEFITS TO COMMUNITY

- Quality child care, preschool and school age programs; ~250 slots
- Free developmental services to qualifying children
- Tuition assistance and sliding scale fee
- ~$150,000 reduced/free tuition
- Over $2 million in salaries and benefits annually
- TANF site

QUESTIONS?

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

khpritch@gmail.com

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

BikeNet

Contact Name, Title: *

Kristen Pritchett, Bike Net Transportation Committee Member

Mailing Address: *

P.O. Box 1969

Contact Phone: *

307-460-0667

Contact E-Mail: *

khpritch@gmail.com

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [ ] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ( ) Yes
- (•) No

Requested Amount from the City of Laramie: *

Enter dollar amount only

5000

Requested Amount from Albany County: *

Enter dollar amount only

5000

Will this amount be used to leverage additional funds through grants or other means? *

- (•) Yes
- ( ) No

If yes, indicate the dollar amount of additional funds that will be leveraged.

20000

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

Ivinson Community Partner Grant, Hughes Charitable Foundation, BlueCross BlueShield of Wyoming

List organization board of director(s), indicating officers. *

Christy Gobbersmith. President ; Lars Peterson. Vice President ; Mary Thorsness. Treasurer ; Cynthia Hartung. Director ; Richard Vercoe. Director, Trail FAIRIES

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

BikeNet's Safe Routes to School (SRTS) Program helps students build confidence, independence, and lifelong healthy habits through early bicycle education and access. To expand this program, BikeNet is launching a Mobile Bike Fleet Initiative to serve all six elementary schools throughout Laramie. The biggest need for this program to be implemented is a 25-foot bike trailer and a fleet of 30–40 bicycles in varying sizes. Additional costs include safety equipment, maintenance tools and hiring bike maintenance personnel, and program delivery support. Although we plan on initially running this program through volunteer efforts, Fort Collins has successfully administered SRTS for over 20 years, and their program reaches 5,000 elementary students each year, and they said they have had much better success paying their bike instructor volunteers, which is the ultimate goal in Laramie.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

BikeNet is partnering with Albany County School District and the Laramie Police Department to deliver a bike safety curriculum to all six Albany County elementary schools (Linford, Slade, Spring Creek, Indian Paintbrush, Montessori, and Snowy Range Academy). Modeled after the long-standing Safe Routes to School Bike Safety Curriculum successfully implemented for more than 20 years in Fort Collins, our vision is to bring tried bike safety programming to our community in the hopes of fostering bike education, healthy lifestyle skills, and a self-propelled transportation skill for youth wellness. This support from Albany County and the City of Laramie would enable equitable access to safety education for all elementary students in our community. In a bicycle-forward community like ours, this partnership demonstrates the city and county's leadership in supporting safe, active lifestyles and highlights its dedication to being a trusted partner in building a healthier, safer future for Albany County's children. The City of Fort Collins and Nancy Nichols have provided great mentorship and information to us, and some of the many benefits and goals we have are 1) Instruct all K-2nd graders, regardless of cycling ability and/or ability to own a bicycle. Also included will be children with disabilities, who can be accomodated in bike trailers or bike tagalongs.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. *

Maximum character count is 2,500, including spaces.

This program will be supported by BikeNet, Albany County School District PE teachers and the ACSD Extension Team, and the Laramie Police Department through Chip (Louis) Cirillo. In addition, we have support from the local bike shops, whom we will utilize for bike repair and equipment safety protocol. There is not a single, organized, free effort in the community for elementary age students which provides both access to bicycles, instruction by certified bike instructors, and bicycle safety education. This educational opportunity in Laramie would deliver this programming to all students, with the target age right now being kindergarten through second grade.

Is this a new or existing project, or ongoing operations? *

- (●) New Project
- ( ) Existing Project
- ( ) Ongoing Operations

Is this a one-time request or an ongoing expense? *

- (●) One-time request
- ( ) Ongoing expense

Number of individuals your organization serves annually. *

700

Populations served: *

Check all boxes that apply

- [x] Children Ages 0-5
- [x] Children Ages 6-10
- [ ] Children Ages 11-18
- [ ] Adults Ages 18-25
- [ ] Adults Ages 26-40
- [ ] Adult Ages 41-64
- [ ] Adults Ages 65+
- [x] K-12 School/School District
- [ ] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [x] Persons with Disabilities
- [ ] College/University
- [ ] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

_____

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

LaramieBikeNet2...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

BikeNetSRTSFY2...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

Laramie BikeNet ...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

Has your organization spent all awarded FY2025 **City** Funds?

- ○ Yes
- ○ No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

No city funds awarded in 2025

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- ◉ Yes
- ○ No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Kristen Pritchett, BikeNet Transportation Committee

Date: *

MM DD YYYY

03 / 02 / 2026

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Google Forms

Statement of Activity

Laramie BikeNet

January-December, 2025

Distribution account	Total
Income	
BikeNet Donations	22,502.17
BikeNet Grants	8,040.00
BikeNet Memberships	5,840.00
Youth Program Donations	7,200.00
Youth Program Jersey Sales	261.00
Youth Program Memberships	4,795.00
Total for Income	**$48,638.17**
Cost of Goods Sold	
Transaction Expenses	498.30
Total for Cost of Goods Sold	**$498.30**
Gross Profit	**$48,139.87**
Expenses	
Administrative Expenses	5,160.04
Contractors	7,927.00
Equipment	25,361.84
Events	7,407.93
Insurance	2,287.00
Marketing	1,446.86
Programs	2,158.15
Trails	313.50
Training and Certifications	5,080.00
Total for Expenses	**$57,142.32**
Net Operating Income	**-$9,002.45**
Other Income	
Transfer from BikeNet	-3,000.00
Total for Other Income	**-$3,000.00**
Other Expenses	

Statement of Activity

Laramie BikeNet

January-December, 2025

Distribution account	Total
Transfer to 7220	-3,000.00
Total for Other Expenses	**-$3,000.00**
Net Other Income	**$0.00**
Net Income	**-$9,002.45**

Laramie BikeNet

Community Partner Program Funding Request

Detailed Line-Item Budget

Total Request: $33,185

A. Capital Equipment

Line Item	Description	Quantity	Unit Cost	Total Cost
25’ Enclosed Cargo Trailer	Mobile program unit; includes interior shelving, wheel chocks, tie-down rails, registration, and branding wrap	1	$10,000	**$10,000**

Subtotal – Capital Equipment: $10,000

B. Youth Bicycle Fleet

Line Item	Description	Quantity	Unit Cost	Total Cost
Youth Bicycles – 16”–20”	Elementary-age riders	12	$425	$5,100
Youth Bicycles – 24”	Middle school riders	13	$475	$6,175
Youth Bicycles – 26”–27.5”	Teen riders	13	$520	$6,760

Total Bicycles: 38 units

Subtotal – Youth Bicycle Fleet: $18,035

(Blended average cost per bike: ~$474)

C. Safety Equipment & Maintenance Tools

Line Item	Description	Quantity/Estimate	Total Cost
Multi-Size Helmets	Youth XS–Adult M inventory	60 units	$900
Locks, Lights, Reflectors	Safety accessories for fleet	Bulk	$350
Repair Stand (Professional Grade)	Portable mechanic stand	1	$300
Tool Kits & Specialty Tools	Wrenches, chain tools, torque tools	Set	$400

Line Item	Description	Quantity/Estimate	Total Cost
Spare Parts Inventory	Tubes, tires, chains, brake pads, cables	Initial stock	$500

Subtotal – Safety Equipment & Tools: $2,450

D. Personnel – Bike Mechanic Support

Line Item	Description	Hours	Rate	Total Cost
Part-Time Bike Mechanic	Assembly, safety checks, youth instruction, fleet maintenance	40 hours	$25/hr	$1,200

Subtotal – Personnel: $1,200

E. Program Delivery Support

Line Item	Description	Total Cost
Outreach & Printing	Registration materials, waivers, educational handouts	$400
Fuel & Transport	Trailer transport to program sites	$600
Event Operations	Event-day supplies, signage, hydration, admin materials	$500

Subtotal – Program Support: $1,500

Project Budget Summary

Category	Total
Capital Equipment	$10,000
Youth Bicycle Fleet	$18,035
Safety Equipment & Tools	$2,450
Personnel	$1,200
Program Delivery Support	$1,500
Total Project Request	**$33,185**

BikeNet is partnering with Albany County School District and the Laramie Police Department to deliver a bike safety curriculum to all six Albany County elementary schools (Linford, Slade, Spring Creek, Indian Paintbrush, Montessori, and Snowy Range Academy). Modeled after the long-standing Safe Routes to School Bike Safety Curriculum successfully implemented for more than 20 years in Fort Collins, our vision is to bring tried bike safety programming to our community in the hopes of fostering bike education, healthy lifestyle skills, and a self-propelled transportation skill for youth wellness.

BikeNet, in collaboration with Laramie Police instructors, ACSD teachers, and trained volunteers, will provide hands-on instruction to every child in the district, with the initial target age being kindergarten through second grade. The program combines classroom learning with a practical “bike rodeo” experience, to help students gain both knowledge and real-world safety skills. The curriculum, which is approved by the League of American Bicyclists, aligns with Ivinson’s commitment to advancing community health by reducing preventable injuries, promoting physical activity, and fostering lifelong healthy habits at an early age.

As the premier leader in activity promotion within our community, Albany County and the City of Laramie play a vital role in supporting initiatives that enhance safety and well-being. The biggest need for this program to be implemented is a 25-foot bike trailer and a fleet of 30–40 bicycles in varying sizes. By providing financial support to the equipment, the County and City would enable equitable access to safety education for all elementary students in our community. In a bicycle-forward community like ours, this partnership demonstrates the community’s leadership in supporting safe, active lifestyles and highlights its dedication to being a trusted partner in building a healthier, safer future for Albany County’s children.

Laramie BikeNet

Support Safe Routes to School: A Sponsorship Opportunity with BikeNet

BikeNet's Safe Routes to School Program helps students build confidence, independence, and lifelong healthy habits through early bicycle education and access. To expand this program, BikeNet is launching a Mobile Bike Fleet Initiative to serve all six elementary schools throughout Laramie.

Campaign Goal: $30,000

Funds will support:

- A 25-foot trailer (approximately $10,000) to transport and store bicycles
- 30–40 youth bicycles in varying sizes ($400–$600 per bike)
- Safety equipment, maintenance tools and maintenance personnel, and program delivery support

Your sponsorship will directly remove barriers to participation and ensure that every student, regardless of access, can safely ride and learn.

Sponsorship Opportunities

Presenting Sponsor – $25,000+

- Recognition as Campaign Presenting Sponsor
- Prominent logo placement on trailer exterior
- Recognition decal on all fleet bicycles
- Featured recognition on website, social media, and press materials
- Speaking opportunity at program launch event

Mobile Fleet Sponsor – $10,000

- Naming recognition on trailer

- Logo placement on trailer exterior
- Recognition at program launch
- Featured website and media acknowledgment

Bike Champion – $5,000

- Funds approximately 10 bicycles
- Logo recognition on sponsored bicycles
- Website and social media recognition
- Invitation to school ride events

Peloton Partner – $2,500

- Funds 4–6 bicycles
- Recognition on campaign supporter listing
- Social media acknowledgment
- Invitation to community ride event

Individual Bike Sponsor – $500

- Funds one bicycle for a student
- Name recognition on sponsored bicycle (optional decal)
- Recognition on campaign webpage

Safety Supporter – $250

- Supports helmets, locks, and safety equipment
- Name listed on campaign webpage

Community Supporter – $100

- Helps offset coordination and maintenance costs
- Name included in campaign thank-you listing

Why It Matters

The Safe Routes to School Program equips students with safe riding skills, increases physical activity, and strengthens community connections. A mobile fleet ensures equitable access for schools across Laramie, eliminating transportation and equipment barriers.

Your partnership makes this possible.

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

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County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

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Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

colby@arkrs.org

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Ark Regional Services

Contact Name, Title: *

Bob Sell, CEO

Mailing Address: *

1150 N 3rd St, Laramie, WY 82072

Contact Phone: *

307-742-6641

Contact E-Mail: *

bob@arkrs.org

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [ ] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ○ Yes
- ◉ No

Requested Amount from the City of Laramie: *

Enter dollar amount only

10000

Requested Amount from Albany County: *

Enter dollar amount only

10000

Will this amount be used to leverage additional funds through grants or other means? *

- ○ Yes
- ◉ No

If yes, indicate the dollar amount of additional funds that will be leveraged.

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

Daniels Fund - Community Living Services (CLS)
Department of Homeland Security (Electronic locks)
Guthrie Family Foundation (Creative Arts Program)
Home & Community Based Services (HCBS Technology Grant)
United Way of Albany County
Wyoming Arts Council (Creative Arts Program)
Wyoming Breast Cancer Initiative (Ark's monthly breast clinic)

List organization board of director(s), indicating officers. *

Asa Hutchinson, Chair
Margaret Holland, Vice-chair
Dustin Richards, Treasurer
Emily Clark, Secretary
Rita Basom
Emory Spiegelberg

Bob Sell, CEO

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

Ark Regional Services is seeking ongoing funding to sustain wage increases for Direct Support Professionals (DSPs) in response to inflation and the continued gap between Medicaid reimbursement rates and the true cost of providing services. DSPs are the backbone of Ark's workforce, delivering approximately 20,000 hours of direct care each month to individuals with intellectual and developmental disabilities. Their responsibilities include residential support, assistance with hygiene and daily living skills, medication assistance, transportation, and advocacy.

The primary funding source for Ark's services comes from Medicaid which does not provide adequate funding for the services Ark provides. This has led Ark to find additional funding sources. In November 2021, Ark implemented a $2 per hour wage increase, raising the starting wage for DSPs to $14 per hour. To continue addressing inflation and retention challenges, Ark added an additional $1 increase in 2023 and another $1 increase in 2025, bringing the current starting wage to $16 per hour.

These increases reflect Ark's commitment to fairly compensating DSPs and strengthening workforce stability. Sustaining this wage level is critical to attracting and retaining qualified staff, reducing turnover, and maintaining high-quality services. By supporting competitive wages for DSPs, grant funding will help enhance quality of life for those served, and reinforce a stable, skilled workforce that benefits the community.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

Benefits from the requested funding include improved employee retention, reduced recruitment and training costs, stronger staff morale, and greater operational stability. A consistent workforce leads to stronger relationships between DSPs and the individuals they support, which in turn improves service outcomes and overall quality of care.

For the community, the benefits are significant. Individuals with disabilities will experience greater continuity of care, enhanced safety, and improved quality of life. Families will have increased confidence that their loved ones are supported by trained, reliable professionals. Additionally, investing in DSP wages promotes local economic resilience by supporting essential workers with fair compensation, allowing them to remain in the workforce and contribute to the local economy.

Ark's primary goals are to maintain a stable and skilled DSP workforce, reduce turnover, ensure uninterrupted high-quality services, and continue strengthening community-based supports for individuals with disabilities. Sustaining competitive wages is a critical step toward achieving these goals and reinforcing a healthier, more inclusive community.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. *

Maximum character count is 2,500, including spaces.

Ark Regional Services values strong partnerships throughout the community to ensure individuals with intellectual and developmental disabilities receive the highest quality supports possible. Ark works closely with the Wyoming Department of Health and the Wyoming Life Resource Center to help individuals transition from institutional settings into community-based services. In addition, Ark also works closely with the Wyoming Division of Vocational Rehabilitation (DVR), along with local healthcare providers, mental health professionals, the Albany County School District, and employers in the community. To avoid duplicating services, Ark stays in regular communication with other providers and community partners to understand what supports already exist and where the greatest needs remain.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ○ Existing Project
- ◉ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ○ One-time request
- ◉ Ongoing expense

Number of individuals your organization serves annually. *

97

Populations served: *

Check all boxes that apply

- [ ] Children Ages 0-5
- [ ] Children Ages 6-10
- [ ] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [ ] K-12 School/School District
- [ ] Veterans
- [ ] Low to Moderate Income
- [ ] LQBTQIA+
- [x] Persons with Disabilities
- [ ] College/University
- [ ] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

_____

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

ArkRegionalServi...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

ArkRegionalServi...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

ArkRegionalServi...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

7306

Has your organization spent all awarded FY2025 **City** Funds?

- (●) Yes
- ( ) No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Colby Chisholm, Development & Compliance Manager

Date: *

MM DD YYYY

03 / 03 / 2026

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Google Forms

ARK REGIONAL SERVICES, INC.
Statements of Financial Position
As of June 30, 2025 and 2024

ASSETS

	June 30, 2025	June 30, 2024
CURRENT ASSETS		
CASH ON HAND	$ 1,050.00	$ 1,050.00
CASH - AMERIPRISE MM	1,179,655.76	0.00
CASH - AMERIPRISE MUTUAL FUNDS	1,424,104.64	0.00
CASH-HEALTH SAVINGS ACCOUNT	437.29	62,039.90
CASH-BANK OF THE WEST #2	665,986.99	73,796.95
CASH-BW PAYROLL #2	47,425.02	88,623.54
CASH-STAGEPOINT FCU	70,243.88	70,208.77
ADVANCE	1,057.42	933.57
CASH-STAGEPOINT FCU	16,601.98	29,329.85
ACCOUNTS RECEIVABLE	625,239.61	593,642.05
PREPAID EXPENSES	97,722.06	60,024.69
PREPAID INSURANCE	79,318.87	68,965.87
INVENTORY-JANITORIAL	7,607.33	22,592.60
INVENTORY-ARENA FEED	1,379.75	2,780.25
TOTAL CURRENT ASSETS	4,217,830.60	1,073,988.04
CASH-INVESTMENT		
CASH - UNIWYO	$ 22.15	$ 22.15
MM - ACPE FCU	111,130.72	5,322.33
CASH-ACPE FCU	23.55	23.55
SAVINGS-UNIWYO FCU	114,438.29	5,031.31
TOTAL CASH-INVESTMENTS	225,614.71	10,399.34
FIXED ASSETS		
FURN/FIXTURES/EQUIPMENT	1,647,367.90	1,647,367.90
BUILDINGS	4,906,340.92	4,906,340.92
LAND	317,544.16	317,544.16
TOTAL FIXED ASSETS	6,871,252.98	6,871,252.98
LESS: ACCUMULATED DEPRECIATION	(4,284,508.71)	(4,284,508.71)
NET FIXED ASSETS	2,586,744.27	2,586,744.27
OTHER ASSETS		
ARK MEMORIAL FOUNDATION	(222,293.65)	0.00
TOTAL OTHER ASSETS	(222,293.65)	0.00
TOTAL ASSETS	$ 6,807,895.93	$ 3,671,131.65

ARK REGIONAL SERVICES, INC.
Statements of Financial Position
As of June 30, 2025 and 2024

LIABILITIES AND NET ASSETS

	June 30, 2025	June 30, 2024
CURRENT LIABILITIES		
HEALTH INSUR CLAIMS	$ 44,386.63	$ 44,386.63
ACCOUNTS PAYABLE	67,809.72	39,357.45
ACCRUED SOCIAL SECURITY	0.00	5,200.00
ACCRUED WORKER'S COMPEN.	11,979.79	5,774.92
ACCRUED VACATION	197,751.56	197,751.56
ACCRUED UNITED WAY	(135.00)	(180.00)
TOTAL CURRENT LIABILITIES	321,792.70	292,290.56
LONG-TERM LIABILITIES		
NOTE PAYABLE-ARK MEMORIAL FOUNDATION	299,999.48	299,999.48
NOTE PAYABLE-ARK MEMORIAL FOUNDATION	490,000.00	490,000.00
NOTE PAYABLE-2019 DODGE CARAVAN	2,137.48	2,137.48
NOTE PAYABLE-2019 SENTRA	4,439.49	4,439.49
NOTE PAYABLE-NISSAN SENTRA	1,620.48	1,620.48
NOTE PAYABLE-DODGE CARAVAN	5,546.00	5,546.00
NOTE PAYABLE-2020 NISSAN SENTRA	6,500.00	6,500.00
NOTE PAYABLE-2021 TOYOTA COROLLA	10,780.00	10,780.00
TOTAL LONG-TERM LIABILITIES	821,022.93	821,022.93
TOTAL LIABILITIES	1,142,815.63	1,113,313.49
NET ASSETS		
UNRESTRICTED-UNDESIGNATED	2,788,837.39	84,358.05
UNRESTRICTED-DESIGNATED BY BOARD	2,312,000.00	2,312,000.00
RESTRICTED-DESIGNATED BY BOARD-HSA	4,045.00	4,045.00
INCREASE (DECREASE) IN NET ASSETS	560,197.91	157,415.11
TOTAL NET ASSETS	5,665,080.30	2,557,818.16
TOTAL LIABILITIES AND NET ASSETS	$ 6,807,895.93	$ 3,671,131.65

No assurance is provided on these financial statements

ARK REGIONAL SERVICES
BUDGET SUMMARY
FISCAL YEAR 2026

MEANS OF FINANCING	
Contributions/Grants/Investments	438,392.00
Fees for Service/State/Federal	6,732,000.00
Client Fees/Tuition/Etc.	555,000.00
Business Enterprises	21,280.00
Outreach	53,700.00
Miscellaneous	1,200.00
GRAND TOTAL INCOME	7,801,572.00

EXPENDITURES	
Personnel Full Time	3,820,620.00
Personnel Part Time	1,323,676.00
Personnel Overtime	288,000.00
Employer Paid Benefits	1,470,000.00
Bldg. Equip. Repair/Maintenance	138,120.00
Utilities	150,300.00
Communications	88,260.00
Travel/In-Service Training	33,960.00
Dues/Licenses	26,100.00
Consumable Supplies/Materials	369,802.00
Equipment and Furnishings	61,580.00
Rent/Lease/Insurance	153,193.00
Miscellaneous	5,040.00
Capital Expenditures	0.00
Public Relations/Marketing	58,900.00
Professional/Contractual Services	162,021.00
GRAND TOTAL EXPENSES	8,149,572.00

Budget Note: $348,000 deficit will be covered with Board Approved Ark account reserves.

NO PRESENTATION MATERIALS

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

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- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

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Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

laramiehomeontherange@gmail.com

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Home On The Range Animal Haven (HORAH)

Contact Name, Title: *

Deb Roberts

Mailing Address: *

PO Box 1674 Laramie, WY 82073

Contact Phone: *

307-760-0534

Contact E-Mail: *

laramiehomeontherange@gmail.com

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [ ] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ○ Yes
- ◉ No

Requested Amount from the City of Laramie: *

Enter dollar amount only

7000

Requested Amount from Albany County: *

Enter dollar amount only

7000

Will this amount be used to leverage additional funds through grants or other means? *

- ○ Yes
- ◉ No

If yes, indicate the dollar amount of additional funds that will be leveraged.

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

2024: 1st Interstate Bank Mini Grant - $500 for loafing shed insulation
2025: Wyoming Community Foundation - $2,500 for fencing
2025 -1st Interstate Bank Mini Grant - $500 for goat feeding station

List organization board of director(s), indicating officers. *

Debra Roberts - Executive Director - 14 years
Pam Brekken - Board President - 14 years
Laurie Bonini - Secretary - 7 years
Erika Rogers - 2 years

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

HORAH connects individuals, families, and organizations in Laramie and Albany County by offering a place to gather for volunteer work in support of abused, abandoned, and neglected farm animals. This collective, supportive work fosters a sense of accomplishment, well-being, and community among participants, thereby improving quality of life for people in Laramie and Albany County.

The funds requested will be used for operating expenses, feed, and supplements to support the animals' needs.

Direct cost for support of animals:

Animal feed and supplements	$11,385.83 (2025)
Professional animal care	$ 973.15 (2025)
Operating Supplies	$ 9,855.84 (2025)

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

HORAH has a two-fold purpose: returning animals to sound physical, social, and emotional health while providing a forever home; and working with community organizations to enhance the well-being, sense of purpose, and self-worth of their individuals.

Our focus on caring for and connecting animals with people acknowledges the importance of mental health wellness across Wyoming. According to the Wyoming Department of Health, about 32.4% of adults in the state report symptoms of anxiety and depression.*

In addition to providing a sanctuary for animals, HORAH directly engages many Wyoming youth. Through volunteering and interaction with the animals, these young individuals develop team-building skills, learn about sustainability, and gain a sense of pride and accomplishment from their contributions.

*https://www.calc.net/post/understanding-mental-health-challenges-in-wyoming-statistics-on-marginalized-groups-and-suicide-rat

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. *

Maximum character count is 2,500, including spaces.

Established in 2012, HORAH is the only large animal sanctuary in Albany County. We began with a focus on neglected, abused, and abandoned animals with nowhere else to go, and have evolved into a haven not only for animals but also a unique refuge for humans searching for hope and healing through the unconditional, non-judgmental love of an animal.

Currently, 18 animals, including three horses, four ponies, five donkeys, five goats, and one sheep, live on 40+ acres of leased pasture along with a caregiver.

Many of our animals are older, have significant health issues, or have been passed from owner to owner without experiencing a secure home. They are not available for adoption and will spend the rest of their lives at HORAH.

We provide community members with multiple opportunities to volunteer and interact with the animals.

Organizations such as the Cathedral Home for Children, Peak Wellness Center, Big Brothers Big Sisters, ARK Regional Services, and others send volunteers to help under the guidance of adult volunteers and their own staff.

Much like the animals, many of the individuals served by these organizations come from backgrounds of neglect, abuse, and/or trauma. HORAH offers opportunities to complete volunteer work and hands-on therapeutic time with the animals. At the end of workdays, the youth spend quality time with the animals, forming a unique connection: receiving love, acceptance, and a sense of purpose and accomplishment.

Additionally, we provide volunteer and educational opportunities to students from the University of Wyoming, WyoTech, and local elementary and middle schools that are not available elsewhere. Students learn about the responsibility of caring for animals, giving to something larger than themselves, and the importance of community.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ○ Existing Project
- ◉ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ◉ One-time request
- ○ Ongoing expense

Number of individuals your organization serves annually. *

130

Populations served: *

Check all boxes that apply

- [x] Children Ages 0-5
- [x] Children Ages 6-10
- [x] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [x] K-12 School/School District
- [x] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [x] Persons with Disabilities
- [x] College/University
- [ ] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

Home On The Range Animal Haven is invested and committed to this community, striving to make it a better place to live while providing healthy outlets for citizens to connect with animals.

We actively participate in community events, including the City of Laramie Health Fair, Local Farmers Market, Big Brothers/Big Sisters Back to School Bash, University of Wyoming SLICE Volunteer Fairs, and WyoGives.

These collaborations not only strengthen our commitment to the community but also the intersectionality of all the non-profit agencies in Albany County. Additionally, they expand our reach to new groups of potential volunteers, visitors, donors, and supporters.

Your continued support enhances the well-being of animals, ultimately benefiting individuals, families, and organizations in Laramie and Albany County.

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

HomeOnTheRan...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

HomeOnTheRan...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

HomeOnTheRan...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

2723

Has your organization spent all awarded FY2025 **City** Funds?

- (●) Yes
- ( ) No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Debra Roberts, Executive Director

Date: *

MM DD YYYY

03 / 09 / 2026

Home On the Range Animal Haven

Balance Sheet ending 12/31/2025

Assets:

Fixed: Manufactured Home $71,015.00

(put into place Aug 2021)

Savings account.....$20,225.86

Income $48,788.32

(Fundraising: $17,861.67; Donations $23,703.65; Grants: $7,223)

Expenses:

Lease $12,000.00

Animal feed and supplements $11,385.83

Operating supplies $9,855.84

Office supplies..... $418.55

Professional services (accounting etc.)..... $850.00

Fencing and special projects $2,751.83

Utilities $3,955.23

Professional animal care (veterinarian etc.) $973.15

Total expenses $42,190.43

Home On the Range Animal Haven

2025 Daily Feed Expense Breakdown

Basic Feed:

1 Alfalfa Bale $14.00

1 Bag Alfalfa Pellets $23.00

Average Monthly consumption:

20 bales $280.00

22.5 bags $517.50

Average Monthly cost $797.50

Average daily cost $26.58

Basic Yearly Feed Cost $9,702.91

Additional Feed and Supplements:

(Kelp, Yucca, Optiwize, Silver, Feed Balancer) **$1,682.92**

2025 Total Cost of Feed and Supplements $11,385.83

This does not include the hay that is fed daily. An anonymous donor donated the majority of our hay in 2025.

Community Partner Funding Budget FY 2026-2027					
Home On The Range					
Expense Category	**Total Expense**	**County Total**	**City Total**	**Other Total**	**Brief Discription**
Personnel:					
N/A	$ -				
TOTAL:	$ -	$ -	$ -	$ -	
Supplies/Equipment:					
Operating Supplies	$ 11,000.00				Offfice supplies, halters, tools, extension cords, small engine repairs, buckets, troughs, etc.
TOTAL:	$ 11,000.00	$ -	$ -	$ -	
Utilities:					
er, Electric, Trash, Propane	$ 6,000.00				
TOTAL:	$ 6,000.00	$ -	$ -	$ -	
Direct Client Services:					
N/A	$ -				
TOTAL:	$ -	$ -	$ -	$ -	
Other Expenses:					
Land Lease	$ 12,000.00				
Animal Care	$ 16,000.00				Feed, supplements, veterinarian, etc.
Professional Services	$ 1,500.00				Accounting, web page, etc.
Fencing/Speical Projects	$ 4,000.00				Horse panels, cattle panels, insulation
TOTAL:	$ 33,500.00	$ -	$ -	$ -	
GRAND TOTAL:	**$ 50,500.00**	**$ -**	**$ -**	**$ -**	


HOME ON THE
RANGE
ANIMAL HAVEN

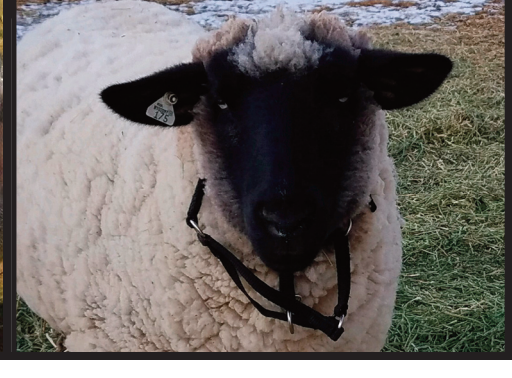
























Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

executive@relativetheatrics.com

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Relative Theatrics

Contact Name, Title: *

Sean Coyle, Artisitc and Executive Director

Mailing Address: *

710 E Garfield St #105, Laramie, WY 82070

Contact Phone: *

3035648046

Contact E-Mail: *

executive@relativetheatrics.com

Type of Organization: *

- [x] Recreation/Arts and Culture
- [ ] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ( ) Yes
- (•) No

Requested Amount from the City of Laramie: *

Enter dollar amount only

20000

Requested Amount from Albany County: *

Enter dollar amount only

20000

Will this amount be used to leverage additional funds through grants or other means? *

- (•) Yes
- ( ) No

If yes, indicate the dollar amount of additional funds that will be leveraged.

25000

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

Wyoming Arts Council Grant, Wyoming Humanities Crossroads Grant, Wyoming Humanities Culture Grows Grant, Albany County Recreation Board Grant, Hughes Charitable Foundation Grant, Wyoming Community Foundation Grant, Laura Jane Musser Foundation Grant, The Puffin Foundation Grant, Rocky Mountain Power Grant

List organization board of director(s), indicating officers. *

Nicole Foss – Chair
Sharon Jenkins – Treasurer
Susan Aronstein– Secretary
Glenda Earl- board member
Matthew Greenberg – board member
Connor Southard – board member
Rachel Ngo - board member

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

Relative Theatrics (RT) is seeking funding to produce our 14th season of high quality theatrical experiences and community events for Albany County residents from July 2026 to June 2027 and to conduct arts education for 5th graders in five Albany County schools.

Our request is consistent with last year's. Our studio rent has stayed consistent at $884 a month. Theatre rental for our productions are currently a flat rate of $3000 per production and we are seeking new venue spaces to keep costs down. It has always been important for us to prioritize the people who make our programming successful and as such we plan to increase pay for our Technical Director and Production Manager. We currently employ an Artistic & Executive Director, Technical Director, Production Manager, Education Director and 3 Teaching Artists. Beyond the Artistic & Executive Director, our staff is part-time.These part-time employees take care of education, production, technical needs, communication, and liaisons with community organizations. Our Artistic & Executive Director is a full time position that focuses on the creation and organizing of any given production as well as day to day operations including donor and patron management.

Like most arts agencies, RT obtains its funding from a combination of ticket sales, private donations, and grants. We have recently received $10,000 from Wyoming Humanities for our general programming. We are applying for funds from the Wyoming Arts Council for fiscal year 27. These grants require matching funds so Community Partner funding will be used toward those matches as well as leveraging other sources. We apply for foundation grants and those funders like to see city and county support for our programming. We have increased our donor base but public funding is still required to help cover the costs of arts programming. Relative Theatrics desires to keep ticket prices at a reasonable and accessible level while finding ways to pay for production costs and to compensate actors and the production team for their valuable work. We have requested Community Partner funding for the past eight years. The amount requested reflects our consistent costs. We plan to make ongoing requests in future years as we look forward to providing continuing cultural and educational opportunities for Laramie and Albany County.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

Relative Theatrics benefits the quality, character, and economic health of Laramie and Albany County. A thriving cultural scene helps to attract and retain new businesses and a young active workforce. RT contributes to the Laramie community by producing plays that can often only be seen in large cities and by providing a community gathering place for discussion about society, culture, and the power of creativity. It helps Laramie by contributing to economic growth and stability and by adding a vital element to a vibrant local arts scene. Relative Theatrics collaborates with local businesses to promote the local economy. Relative Theatrics partners with local organizations to provide free theatrical events in and around Laramie and RT helps with fundraising events for local nonprofit service organizations. RT contributes to the Laramie economy by bringing in audience members from other communities and by producing theatre that allows us to support local artists. A unique aspect of RT is that we ensure each creative position, (designers, directors and performers) with RT is paid. RT also enhances the Albany County education system through its Play/Write program. Community Partner Funds help Relative Theatrics build community through the performing arts in Laramie and around Albany County.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. *

Maximum character count is 2,500, including spaces.

Each Relative Theatrics production and reading partners with community organizations to make deeper connections to our plays with our surrounding communities. The aim is to take themes and issues in each play and connect these organizations in our community with our patrons to exchange information and support. Past Community Partners have included ACLES Community Works, The Laramie Plains Civic Center, The SAFE Men Program, The Violence Prevention Center, The UW Honors College, The Downtown Clinic, CLIMB Wyoming, JUNTOS, and Better Wyoming. We also partner with UW Theatre and Dance to offer opportunities for students to get real experience working with a theatre company. Relative Theatrics offers high quality theatrical productions to the citizens of Laramie similar to what might be seen at theatres in Denver, Boulder and Fort Collins. These are experiences that foster connection and conversation in our community that is not replicated by other groups in town.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ○ Existing Project
- ◉ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ○ One-time request
- ◉ Ongoing expense

Number of individuals your organization serves annually. *

1500

Populations served: *

Check all boxes that apply

- [ ] Children Ages 0-5
- [ ] Children Ages 6-10
- [x] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [x] K-12 School/School District
- [ ] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [ ] Persons with Disabilities
- [x] College/University
- [ ] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

_____

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

RelativeTheatric...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

RelativeTheatric...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

RelativeTheatric...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

5889

Has your organization spent all awarded FY2025 **City** Funds?

- (●) Yes
- ( ) No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Sean M. Coyle, Artistic and Executive Director

Date: *

MM DD YYYY

03 / 09 / 2026

This content is neither created nor endorsed by Google.

Google Forms

RelativeTheatrics2025FinancialStatement

Relative Theatrics
As of June 30, 2025

Distribution account	Total
Assets	
Current Assets	
Bank Accounts	
1110 UniWyo Checking (x3411)	6,850.92
1140 Uniwyo Savings (x3411)	12,461.55
1190 Cash on Hand	0.00
Total for Bank Accounts	**$19,312.47**
Accounts Receivable	
1310 Accounts Receivable (AR)	0.00
Total for Accounts Receivable	**$0.00**
Other Current Assets	
1220 Charles Schwab (x304)	105,397.36
1410 Prepaid Expenses	1,882.10
Total for Other Current Assets	**$107,279.46**
Total for Current Assets	**$126,591.93**
Total for Assets	**$126,591.93**
Liabilities and Equity	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2200 Accrued Compensation & Related Items	
2205 Accrued & W/H - FICA/FIT (941)	677.39
2215 Accrued - SUTA	39.69
2230 Accrued - Payroll	0.00
2235 Accrued - Worker’s Comp	756.94
2236 Equity Dues & Pension	0.00
Total for 2200 Accrued Compensation & Related Items	**$1,474.02**
2320 Deferred Revenue	30,458.53

RelativeTheatrics2025FinancialStatement

Relative Theatrics
As of June 30, 2025

Distribution account	Total
2410 Sales Taxes Payable	0.00
Total for Other Current Liabilities	**$31,932.55**
Total for Current Liabilities	**$31,932.55**
Total for Liabilities	**$31,932.55**
Equity	
3000 Without Donor Restrictions	135,197.38
3298 Investment Unrealized Gain/Loss	$2,588.76
3299 Current Year Unrealized Gain/Loss	251.16
Total for 3298 Investment Unrealized Gain/Loss	**$2,839.92**

RelativeTheatrics2025FinancialStatement

Relative Theatrics
As of June 30, 2025

Distribution account	Total
3200 Retained Earnings	-9,354.04
Net Income	-34,023.88
Total for Equity	**$94,659.38**
Total for Liabilities and Equity	**$126,591.93**

26-27 Budget Worksheet

	26-27 Proposed Budget		
Estimated Revenues			
Ticket Sales/Subscriptions	$ 26,880.00		
Concessions and Merchandise	$ 550.00		
Partner Sponsorships, Corporate Sponsorships and Program ads for season	$ 4,500.00		
Donations including Hughes Incentive match (31,000 donations and 6400 Hughes)	$ 40,200.00		
Fundraiser Income - tickets and auction items	$ 3,859.00		
Albany County Rec Board	$ 28,000.00		
Ellbogen Grant	$ 70,000.00		
ACSD1 funding	$ 25,000.00		
Wyoming Humanities	$ 10,000.00		
City Community Partner grant	$ 5,666.00		Seeking based on previous amount recieved
County Community Partner grant	$ 14,500.00		Seeking based on previous amount recieved
Wyoming Community Foundation	$ 10,000.00		Seeking
Wyoming Arts Council	$ 25,000.00		Seeking
Community Gas	$ 10,000.00		Seeking
interest	$ 3,500.00		
Total Estimated Revenues	$ 277,655.00		
	BUDGETED EXPEND.	**In-Kind**	
Operating Expenses			
Studio Rent	$ 10,608.00	$ 2,652.00	884/mo RT 221/mo in-kind from LPCC
Insurance	$ 1,950.00		
Accountant - Highpoint CPA	$ 9,220.00		$760/mo. + $100 Est Fees for W2s and 1099s
Financial, Grant Management. Grant Writing		$ 24,000.00	800 hrs@$30/hr
Postage	$ 200.00		
General Supplies including office supplies, some printed materials, cleaning supplies, etc.	$ 300.00		
Concession and Merch Expenses (expenses for things we sell - Tshirts, cups, tea, etc.)	$ 400.00		
Credit card/PayPal/other processing fees	$ 2,320.00		
Memberships	$ 587.00		LCBA 310, Wyoming Nonprofit Network 150, WyoGives 100, state nonprofit filing fee 27
Subscriptions, software, platforms	$ 3,857.00		NFG 3000, QBO 170, Website 262, Google Suite, Weebly, Square 425
Total Operating Expenses	**$ 29,442.00**		
Personnel - Staff and Independent Contractors			
Employees			
Artistic director/Executive Director (50000 per year - full time)	$ 50,000.00		
Production Manager (1000 per month)	$ 12,000.00		
Technical Director (1000 per month)	$ 12,000.00		
Education Director (30000 per year- specific grant funding)	$ 30,000.00		
Teaching Artists for Play/Write (4@6000 ea)	$ 24,000.00		
Artist roles for employees	$ 3,100.00		
Payroll costs for Employees (about 10.5%)	$ 13,765.50		
Independent Contractors/Artists			
Photographer (100 per production)	$ 400.00		
Prod Designers 400 ea	$ 9,600.00		
Director 700; 4 productions	$ 1,400.00		
Stage Manager 600; 4 productions	$ 2,400.00		

	Crew and asst designers (800 for the season spread among plays if/as needed)	$ 800.00					
	Actors for 4 productions	$ 7,500.00					
	Discussion moderators for 4 plays @$250 ea	$ 1,000.00					
	Volunteers for Front of House and poster delivery		$ 1,680.00				
	Social Media and Poster Design 250/play	$ 1,000.00					
	Program Formatting/ Dramaturgy- $400	$ 2,000.00					
	Box Office Manager for 2 productions - 350 each	$ 700.00					
	RRR actors & stage direction readers	$ 1,200.00					
	RRR directors 2@100	$ 200.00					
	RRR scholars for discussions 2@$100	$ 200.00					
	Play/Write designers, stage managers, photographer, videographer, etc	$ 3,350.00					
	Play/Write artist fees for 5 theatre companies	$ 7,500.00					
	Play/Write sign language interpreters	$ 900.00					
	Total Personnel	**$ 185.015.50**					
	Other						
	Refreshments, celebrations, appreciation	$ 1,500.00					
	Board Retreat	$ 3,000.00					
	Professional Development	$ 500.00					
	Advertising/Marketing Costs						
	Facebook ads 4@100 for plays, 2@100 for RRR 1@100 for P/W	$ 700.00					
	Radio ads - season ads for plays on Wyoming Sounds	$ 1,870.00					
	Posters	$ 448.00					
	Marketing Supplies - stickers	$ 200.00					
	Production Costs						
	Sound license - ASCAP	$ 222.00					
	Printing of programs runs of 200	$ 1,700.00					
	Costumes, sets, props, music purchases, gaff tape, etc.	$ 3,400.00					
	Equipment and Tools	$ 1,500.00					
	Performance Space Rent	$ 11,400.00					
	Venue rental for RRR		$ 800.00				
	Scripts	$ 850.00					
	Program Supplies e.g. for P/W or RRR (paper, printed items, pens, pencils, clipboards)	$ 3,000.00					
	Play/Write Theatre rental		$ 3,300.00				
	Play/Write Production Costs - costumes, set, props, etc	$ 2,000.00					
	Performance Rights for plays and RRR	$ 3,100.00					
	Travel for P/W in Rock River	$ 1,397.00					
	Travel for P/W theatre companies	$ 875.00	$ 5,152.00				
	Total Other, Advertising, and Production Costs	**$ 37.662.00**					
	Total Expenditures	**$ 252.119.50**	**$ 37.584.00**				

NO PRESENTATION MATERIALS

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes, maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

jbrauer@lpccwy.org

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Laramie Plains Civic Center Inc

Contact Name, Title: *

Jessica Brauer, Executive Director

Mailing Address: *

710 E. Garfield St. Ste. 110 Laramie, WY 82070

Contact Phone: *

3077458000 ext. 101

Contact E-Mail: *

jbrauer

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [ ] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ( ) Yes
- (•) No

Requested Amount from the City of Laramie: *

Enter dollar amount only

15000

Requested Amount from Albany County: *

Enter dollar amount only

15000

Will this amount be used to leverage additional funds through grants or other means? *

- (●) Yes
- ( ) No

If yes, indicate the dollar amount of additional funds that will be leveraged.

Approx. $100,000

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

Albany County Recreation Board 2024/25 and 2025/26
Artillect 2024/25 and 2025/26
Laramie Garden Club 2025/26
Laramie Rivers Conservation District 2025/26
Rocky Mountain Power Foundation 2025/26
Walmart Spark Good Grant 2025/26
WYArts Council Community Support 2024/25 and 2025/26
WY Arts Council Creative Aging 2024/25 and 2025/26
WY Community Foundation 2025/26
WY Energy Authority 2024/25
WY Humanities Spark Grant 2024/25 and 2025/26
WY Intertie Community Investment Program 2025/26

List organization board of director(s), indicating officers. *

Chelsea Lowry, President
Kyle Sabourin, Vice President
Billie Chapman, Secretary
Brett Kahler, Treasurer
Danni Farino, At Large
Chris Rynders, At Large
Emily Edgar, At Large

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

The requested funds will provide critical operational support for the Laramie Plains Civic Center (LPCC), a 150,000-square-foot community hub and Wyoming's oldest brick school building. As a vital infrastructure provider, LPCC houses over 95 tenant organizations, acting as a specialized incubator for the nonprofit, human service, and creative sectors.
City and County funding serves as the essential bridge between our earned revenue and the rising costs of maintaining a historic, high-traffic public facility. Specifically, these funds will be utilized for:

Facility Stewardship: Covering 24/7 utility costs, preventative maintenance, and modern property management systems to ensure a safe, professional environment for the public.
Professional Staffing: Supporting the team that manages complex facility scheduling, public safety, and tenant relations for nearly 100 diverse entities.

Tenant Accessibility: Funding allows LPCC to keep rental rates significantly below market value. In 2025, LPCC rent averaged $10.80/sq. Ft. while local commercial rates average between $12.00 and $16.00 per square foot (Laramie Main Street/LoopNet 2026).
This subsidized overhead, including a 20% rental relief to all nonprofit organizations, ensures that tenants like Wyoming Children's Law and local artists can focus their limited budgets on community programming rather than real estate costs

LPCC utilizes a diversified funding model to ensure long-term resilience, generating approximately 60% of its annual budget through earned revenue (tenant leases and event rentals). The remaining 40% is secured through a robust mix of state and regional grants (including the Wyoming Arts Council and Wyoming Community Foundation), local partnerships (such as the Albany County Recreation Board and Visit Laramie), and private philanthropy from individual and corporate donors.

Public investment is the catalyst that allows LPCC to leverage these diverse sources. By funding the "backstage" operations of the Civic Center, the City and County are securing a centralized, affordable home for the dozens of organizations that serve Albany County daily.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

Investment in LPCC yields a high social return by providing the "third-space" infrastructure necessary for a healthy, connected community. The primary benefit of these funds is the preservation of low-barrier access to culture, wellness, and essential human services in a centralized location.

Community Benefits:
Equitable Recreation: Programs like the Play Library and Open Gym provide families with over 2,300 hours of free, indoor movement space annually—an indispensable resource during Laramie's long winters.

Cultural Incubation: Specialized spaces like Siren Studios and the Gorgon Gallery lower the barrier to entry for marginalized voices and emerging creators, ensuring Laramie remains the "Cultural Capital of Wyoming."

Social Service Synergy: By acting as a central hub for agencies like United Way and Parents as Teachers, we ensure residents can access multiple layers of support in a single, familiar, and non-stigmatized location.

2026/2027 Strategic Goals:
Expand Public Reach: Grow annual foot traffic by deepening connections with the Eppson Center, UW, LCCC, and WyoTech. We will host high-impact collaborative events such as the Laramie Zine Fest and unique regional programming featuring the Jackrabbit Workshop and Jackalope Cult Cinema.

Preserve & Enhance Historic Assets: Protect the building's longevity by executing critical preventative maintenance on the South Gym and Gorgon Gallery floors. Simultaneously, we will enhance the facility's public face through a sculptural theater signage partnership with the UW Art Department and a public art installation featuring archived pieces in coordination with the Laramie Public Art Coalition.

Catalyze Tenant Success: Maximize the collective impact of our 95+ organizations through cost-sharing educational programming and unified marketing campaigns. By pooling resources for audience growth and fundraising, we ensure that our nonprofit and creative tenants spend less on administration and more on their core missions.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. * *

Maximum character count is 2,500, including spaces.

LPCC operates on a philosophy of "many hands," acting as both a critical infrastructure provider and a collaborative catalyst. We avoid duplicating services by providing specialized, affordable space that allows existing organizations to thrive rather than creating competing programs.

Nonprofit Infrastructure: By housing essential agencies such as the United Way of Albany County, Wyoming Coalition Against Domestic Violence and Sexual Assault, and Parents as Teachers, we eliminate the need for these organizations to manage independent facilities. This allows them to pool resources and direct more of their funding toward direct client services.

Public/Private Partnerships: We collaborate with partners like Laramie Main Street Alliance, Common Outdoor Ground, and local sports teams. By hosting signature events like the Artists Sunday Market and rehabilitating public assets like the Civic Center Courtyard, we drive foot traffic downtown and provide a measurable boost to the local creative economy.

Strategic Gap Filling: Before launching initiatives, LPCC identifies unmet community needs. For example, our Play Library fills a specific void for free, indoor, non-membership-based toddler play that was previously unavailable in the downtown core—complementing, rather than duplicating, city parks or private gyms.

Cultural Hub: Our work directly advances Thrive Laramie's goal of becoming the "Cultural Capital of Wyoming." We provide the "backstage" support—affordable studios, gymnasiums, and venues—that makes the success of Laramie's arts and recreation scenes possible.

Through these partnerships, LPCC serves as a force multiplier, ensuring that public funds are used efficiently to support a wide network of providers rather than a single siloed entity.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ○ Existing Project
- ◉ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ( ) One-time request
- (•) Ongoing expense

Number of individuals your organization serves annually. *

10000

Populations served: *

Check all boxes that apply

- [x] Children Ages 0-5
- [x] Children Ages 6-10
- [x] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [x] K-12 School/School District
- [ ] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [x] Persons with Disabilities
- [x] College/University
- [ ] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

_____

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

LPCC PL YTD - J...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

LPCC Budget FY ...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

LPC085_US_202...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

8167

Has your organization spent all awarded FY2025 **City** Funds?

- (●) Yes
- ( ) No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Jessica Brauer, Executive Director

Date: *

MM DD YYYY

03 / 09 / 2026

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Statement of Activity by Class

Laramie Plains Civic Center, Inc.

July 1, 2025-March 9, 2026

DISTRIBUTION ACCOUNT	BUILDING	FACILITIES	TOTAL FOR BUILDING	CREATIVE AGING	FUNDRAISING	HOLIDAY MARKET	TOTAL FOR FUNDRAISING	GEM CITY NIGHTS	GENERAL & ADMINISTRATIVE	GORGON GALLERY	POTTERY STUDIO	THEATRE	NOT SPECIFIED	TOTAL
Income														
4010 Donations Received	53.23		53.23		17,057.40		17,057.40		39.17		110.51			17,260.31
4020 Grants Revenue	13,308.00		13,308.00	2,500.00	75,807.32		75,807.32	5,552.00		5,000.00				102,167.32
4030 Sponsorship Revenue					6,000.00		6,000.00					8,550.00		14,550.00
4040 Ticket Sales												22,883.01		22,883.01
4045 Class Sales											21,514.07			21,514.07
4050 Merchandise Sales														
4051 Clay Sales											2,612.00			2,612.00
Total for 4050 Merchandise Sales											**2,612.00**			**$2,612.00**
4060 Food & Beverage Sales									20.00			16,844.39		16,864.39
4090 Art Commissions										2,177.76	100.00			2,277.76
4200 Rent/Lease Revenue	304,039.62	20,225.73	324,265.35		1,330.48		1,330.48		9,445.55			19,675.00		$354,716.38
4201 Rent/Lease Revenue In-Kind		2,342.92	2,342.92						15,285.20					17,628.12
Total for 4200 Rent/Lease Revenue	**304,039.62**	**22,568.65**	**326,608.27**		**1,330.48**		**1,330.48**		**24,730.75**			**19,675.00**		**$372,344.50**
4999 Uncategorized Income	1,480.00		1,480.00											1,480.00
Total for Income	**318,880.85**	**22,568.65**	**341,449.50**	**2,500.00**	**100,195.20**		**100,195.20**	**5,552.00**	**24,789.92**	**7,177.76**	**24,336.58**	**67,952.40**		**$573,953.36**
Cost of Goods Sold														
5010 Program Supplies				712.05	237.41		237.41		368.96	1,255.75	3,398.52	14,883.63		20,856.32
5020 Event Food/Beverages									50.30	201.08	151.95	10,099.05		10,502.38
5025 Hospitality Food/Beverages												161.73		161.73
5040 Payments to Promoter/Artist						225.00	225.00					12,682.00		12,907.00
Total for Cost of Goods Sold				**712.05**	**237.41**	**225.00**	**462.41**		**419.26**	**1,456.83**	**3,550.47**	**37,826.41**		**$44,427.43**
Gross Profit	**318,880.85**	**22,568.65**	**341,449.50**	**1,787.95**	**99,957.79**	**-225.00**	**99,732.79**	**5,552.00**	**24,370.66**	**5,720.93**	**20,786.11**	**30,125.99**		**$529,525.93**
Expenses														
6110 Advertising & Marketing					303.00		303.00				176.00	1,869.62		2,348.62
6220 Bank Charges & Fees									96.00		2.50			98.50
6330 Contract Labor				2,250.00	2,000.00		2,000.00				7,997.11	7,670.00		19,917.11
6410 Depreciation & Amortization														
6411 Depreciation									46,216.50					46,216.50
Total for 6410 Depreciation & Amortization									**46,216.50**					**$46,216.50**
6420 Dues & Subscriptions									6,401.45			130.92		6,532.37
6510 Education & Training								100.00	430.06		75.00	50.04		655.10
6900 In-Kind Rent		2,347.83	2,347.83						15,784.40					18,132.23
6910 Insurance														
6911 Board									867.00					867.00
6912 Propery	4,113.00		4,113.00						11,505.55					15,618.55
6913 Liability									1,216.00					1,216.00
Total for 6910 Insurance	**4,113.00**		**4,113.00**						**13,588.55**					**$17,701.55**
6920 Interest Paid	1,446.42		1,446.42						8,922.25					10,368.67
7310 Meals & Entertainment														
7311 Meals											31.46	105.32		136.78
Total for 7310 Meals & Entertainment											**31.46**	**105.32**		**$136.78**
7320 Merchant Service Fees		173.84	173.84					4.72	274.34		843.26	229.95		1,526.11
7330 Miscellaneous									0.00		25.00			25.00
7510 Office Supplies					697.21		697.21		2,339.58					3,036.79
7620 Payroll									33,439.90					$33,439.90
7621 Salaries & Wages									76,769.62		25,460.02	47,082.16		$149,311.80
7622 Officer Wages									14,559.99					14,559.99
Total for 7621 Salaries & Wages									**91,329.61**		**25,460.02**	**47,082.16**		**$163,871.79**
7623 Payroll Taxes									2,510.11		954.72	1,573.60		$5,038.43
7624 FICA Taxes									4,447.95		992.97	2,028.21		7,469.13
7625 FUTA Taxes									103.12					103.12
7626 SUTA Taxes									474.28		113.83	365.10		953.21
Total for 7623 Payroll Taxes									**7,535.46**		**2,061.52**	**3,966.91**		**$13,563.89**
7627 Worker's Comp									877.13		114.23	233.31		1,224.67
7628 Employee Benefits									4,951.79			588.00		5,539.79

Statement of Activity by Class

Laramie Plains Civic Center, Inc.

July 1, 2025-March 9, 2026

DISTRIBUTION ACCOUNT	BUILDING	FACILITIES	TOTAL FOR BUILDING	CREATIVE AGING	FUNDRAISING	HOLIDAY MARKET	TOTAL FOR FUNDRAISING	GEM CITY NIGHTS	GENERAL & ADMINISTRATIVE	GORGON GALLERY	POTTERY STUDIO	THEATRE	NOT SPECIFIED	TOTAL
7629 Payroll Processing Fees									718.20					718.20
Total for 7620 Payroll									**138,852.09**		**27,635.77**	**51,870.38**		**$218,358.24**
7640 Professional Services														
7641 Legal Fees									525.00					525.00
7642 Accounting Fees									7,360.00					7,360.00
Total for 7640 Professional Services									**7,885.00**					**$7,885.00**
7810 Rent & Lease	238.50		238.50											$238.50
7812 Equipment Lease									2,669.88			7,077.50		9,747.38
Total for 7810 Rent & Lease	**238.50**		**238.50**						**2,669.88**			**7,077.50**		**$9,985.88**
7820 Repairs & Maintenance	2,509.44		2,509.44									2,044.24		$4,553.68
7821 Equipment	9,652.04		9,652.04									22,003.25		31,655.29
7822 Building & Improvement	26,154.79		26,154.79						797.59	85.78		2,205.61		29,243.77
7823 Janitorial Supplies	7,588.65		7,588.65						282.76					7,871.41
Total for 7820 Repairs & Maintenance	**45,904.92**		**45,904.92**						**1,080.35**	**85.78**		**26,253.10**		**$73,324.15**
7930 Software Subscriptions					335.00		335.00		4,472.04		-100.00	371.31		5,078.35
8010 Taxes & Licenses									27.25			50.00		$77.25
8012 Licences												1,700.00		1,700.00
8013 Other												3,317.92		3,317.92
Total for 8010 Taxes & Licenses									**27.25**			**5,067.92**		**$5,095.17**
8020 Telecommunications									2,301.88				158.02	2,459.90
8030 Travel														
8037 Parking & Tolls												3.95		3.95
Total for 8030 Travel												**3.95**		**$3.95**
8110 Utilities														
8111 Electricity	21,936.92		21,936.92								3,157.19			25,094.11
8112 Gas	28,931.25		28,931.25											28,931.25
8113 Trash Removal	7,592.09		7,592.09						330.61					7,922.70
8114 Water & Sewer	4,238.11		4,238.11										915.69	5,153.80
Total for 8110 Utilities	**62,698.37**		**62,698.37**						**330.61**		**3,157.19**		**915.69**	**$67,101.86**
8310 Website & Email Hosting									356.00		577.85	202.63		1,136.48
8998 Reconciliation Discrepancies									0.01					0.01
8999 Uncategorized Expense									145.75			284.46		430.21
Total for Expenses	**114,401.21**	**2,521.67**	**116,922.88**	**2,250.00**	**3,335.21**		**3,335.21**	**104.72**	**252,173.99**	**85.78**	**40,421.14**	**101,187.10**	**1,073.71**	**$517,554.53**
Net Operating Income	**204,479.64**	**20,046.98**	**224,526.62**	**-462.05**	**96,622.58**	**-225.00**	**96,397.58**	**5,447.28**	**-227,803.33**	**5,635.15**	**-19,635.03**	**-71,061.11**	**-1,073.71**	**$11,971.40**
Other Income														
9010 Interest Received									1,875.77					1,875.77
9020 Other Income									16.83					16.83
Total for Other Income									**1,892.60**					**$1,892.60**
Other Expenses														
9910 Capital Outlay (Major Purchases)	28,316.00		28,316.00									9,904.25		38,220.25
9915 Capital Outlay (Major Purchases) Moved to Balance Sheet									-19,886.25					-19,886.25
Total for Other Expenses	**28,316.00**		**28,316.00**						**-19,886.25**			**9,904.25**		**$18,334.00**
Net Other Income	**-28,316.00**		**-28,316.00**						**21,778.85**			**-9,904.25**		**-$16,441.40**
Net Income	**176,163.64**	**20,046.98**	**196,210.62**	**-462.05**	**96,622.58**	**-225.00**	**96,397.58**	**5,447.28**	**-206,024.48**	**5,635.15**	**-19,635.03**	**-80,965.36**	**-1,073.71**	**-$4,470.00**

Laramie Plains Civic Center, Inc.

Budget for July 1, 2025 - June 30, 2026 - Approved on June 26, 2025

You can see program budgets broken down separately in the tabs below.

	Building	Fundraising	General & Administrative	Gorgon Gallery	Pottery Studio	Gryphon Theatre	TOTAL		
Revenue								**Revenue**	
4010 Donations Received		$ 25,000.00		$ 250.00	$ 350.00	$ 500.00	$ 26,100.00	4010 Donations Received	13,799.39
4020 Grants Revenue		$ 85,000.00		$ 2,000.00		$ 5,000.00	$ 92,000.00	4020 Grants Revenue	
Total 4020 Grants Revenue		$ 85,000.00						Total 4020 Grants Revenue	94,115.32
4030 Sponsorship Revenue		$ 5,000.00		$ 2,500.00		$ 20,000.00	$ 27,500.00	4030 Sponsorship Revenue	8,350.00
4011 Restricted Donations					$ 1,000.00		$ 1,000.00	4011 Restricted Donations	
4040 Ticket Sales					$ 300.00	$ 20,000.00	$ 20,300.00	4040 Ticket Sales	
4045 Class and Studio Time Sales					$ 30,000.00		$ 30,000.00	4045 Class and Studio Time Sales	7,512.50
4050 Merchandise Sales								4050 Merchandise Sales	
4051 Clay Sales					$ 1,800.00		$ 1,800.00	4051 Clay Sales	870
Total 4050 Merchandise Sales					$ 1,800.00		$ 1,800.00	Total 4050 Merchandise Sales	
4060 Food & Beverage Sales						$ 15,000.00	$ 15,000.00	4060 Food & Beverage Sales	5381.08
4070 Services Revenue							$ -	4070 Services Revenue	
4075 Vendor Fees		$ 2,500.00						4075 Vendor Fees	
Total 4070 Services Revenue		$ 2,500.00						Total 4070 Services Revenue	
4090 Art Commissions				$ 250.00			$ 250.00	4090 Art Commissions	410
4200 Rent/Lease Revenue								4200 Rent/Lease Revenue	179,635.50
4201 Rent/Lease Revenue In-Kind							$ -	4201 Rent/Lease Revenue In-Kind	1,606.75
#### Tenant Rent	$ 457,320.00						$ 457,320.00	#### Tenant Rent	
#### Facility Rent	$ 37,080.00					$ 25,000.00	$ 62,080.00	#### Facility Rent	
Total 4200 Rent/Lease Revenue	$ 494,400.00					$ 25,000.00	$ 519,400.00	Total 4200 Rent/Lease Revenue	
Total Revenue	**$ 494,400.00**	**$ 117,500.00**		**$ 5,000.00**	**$ 33,450.00**	**$ 85,500.00**	**$ 735,850.00**	**Total Revenue**	
Direct Program Expense								**Direct Program Expense**	
5010 Program Supplies		$ 1,000.00		$ 1,000.00	$ 6,500.00	$ 8,000.00	$ 16,500.00	5010 Program Supplies	3332.02
5020 Event Food/Beverages		$ 1,000.00		$ 1,000.00	$ 500.00	$ 8,000.00	$ 10,500.00	5020 Event Food/Beverages	3680.79
~~5025 Hospitality Food/Beverages~~							$ -	~~5025 Hospitality Food/Beverages~~	
5040 Proceeds to Artist/Promoter						$ 8,000.00	$ 8,000.00	5040 Proceeds to Artist/Promoter	7082
~~5050 Grant Payout~~							$ -	~~5050 Grant Payout~~	
Total Direct Program Expense		**$ 2,000.00**		**$ 2,000.00**	**$ 7,000.00**	**$ 24,000.00**	**$ 35,000.00**	**Total Direct Program Expense**	
							$ -		
GROSS PROFIT	**$ 494,400.00**	**$ 115,500.00**		**$ 3,000.00**	**$ 26,450.00**	**$ 61,500.00**	**$ 700,850.00**	**GROSS PROFIT**	
Expenses								**Expenses**	
#### Centennial Lending	$ 18,000.00						$ 18,000.00	#### Centennial Lending	
6110 Advertising & Marketing	$ 200.00	$ 1,000.00		$ 500.00	$ 200.00	$ 6,000.00	$ 7,900.00	6110 Advertising & Marketing	
6220 Bank Charges & Fees	$ 100.00		$ 250.00		$ 100.00	$ 100.00	$ 550.00	6220 Bank Charges & Fees	
6330 Contract Labor		$ 2,500.00		$ 1,250.00	$ 13,600.00	$ 15,000.00	$ 32,350.00	6330 Contract Labor	
6410 Depreciation & Amortization								6410 Depreciation & Amortization	
6411 Depreciation			$ 74,000.00				$ 74,000.00	6411 Depreciation	
Total 6410 Depreciation & Amortization			$ 74,000.00				$ 74,000.00	Total 6410 Depreciation & Amortization	
6420 Dues & Subscriptions		$ 500.00	$ 100.00			$ 1,000.00	$ 1,600.00	6420 Dues & Subscriptions	
6510 Education & Training			$ 1,500.00				$ 1,500.00	6510 Education & Training	
6900 In-Kind Rent							$ -	6900 In-Kind Rent	
6910 Insurance								6910 Insurance	
6912 Property Insurance	$ 5,476.00						$ 5,476.00	6912 Property Insurance	
6913 Liability Insurance			$ 12,500.00				$ 12,500.00	6913 Liability Insurance	
6914 Board Insurance			$ 823.00					6914 Board Insurance	
Total 6910 Insurance	$ 5,476.00		$ 13,323.00				$ 18,799.00	Total 6910 Insurance	
6920 Interest Paid	$ -		$ 21,000.00				$ 21,000.00	6920 Interest Paid	

Laramie Plains Civic Center, Inc.

Budget for July 1, 2025 - June 30, 2026 - Approved on June 26, 2025

You can see program budgets broken down separately in the tabs below.

	Building	Fundraising	General & Administrative	Gorgon Gallery	Pottery Studio	Gryphon Theatre	TOTAL	
7310 Meals & Entertainment								7310 Meals & Entertainment
7311 Meals			$ 500.00				$ 500.00	7311 Meals
Total 7310 Meals & Entertainment			$ 500.00				$ 500.00	Total 7310 Meals & Entertainment
7320 Merchant Service Fees	$ 500.00	$ 250.00		$ 20.00	$ 1,000.00	$ 1,000.00	$ 2,770.00	7320 Merchant Service Fees
7510 Office Supplies		$ 1,500.00	$ 4,000.00				$ 5,500.00	7510 Office Supplies
7620 Payroll								7620 Payroll
7621 Salaries & Wages			$181,168.00				$ 206,240.00	7621 Salaries & Wages
7623 Payroll Taxes								7623 Payroll Taxes
7624 FICA Taxes							$ -	7624 FICA Taxes
7626 SUTA Taxes							$ -	7626 SUTA Taxes
Total 7623 Payroll Taxes							$ -	Total 7623 Payroll Taxes
7627 Worker's Comp							$ -	7627 Worker's Comp
7628 Employee Benefits			$ 6,000.00				$ 6,000.00	7628 Employee Benefits
Total 7620 Payroll			$ 187,168.00			$ 98,320.00	$ 285,488.00	Total 7620 Payroll
7640 Professional Services								7640 Professional Services
7642 Accounting Fees			$ 12,000.00				$ 12,000.00	7642 Accounting Fees
Total 7640 Professional Services			$ 12,000.00				$ 12,000.00	Total 7640 Professional Services
7810 Rent & Lease								7810 Rent & Lease
7812 Equipment Lease			$ 3,700.00			$ 6,000.00	$ 9,700.00	7812 Equipment Lease
Total 7810 Rent & Lease			$ 3,700.00			$ 6,000.00	$ 9,700.00	Total 7810 Rent & Lease
7820 Repairs & Maintenance								7820 Repairs & Maintenance
7821 Large Equipment	$ 20,000.00						$ 20,000.00	7821 Large Equipment
7822 Building & Improvement	$ 30,000.00			$ 1,000.00	$ 1,000.00	$ 5,000.00	$ 37,000.00	7822 Building & Improvement
7823 Janitorial Supplies	$ 10,000.00						$ 10,000.00	7823 Janitorial Supplies
Total 7820 Repairs & Maintenance	$ 60,000.00			$ 1,000.00	$ 1,000.00	$ 5,000.00	$ 67,000.00	Total 7820 Repairs & Maintenance
7930 Software Subscriptions		$ 3,300.00	$ 6,000.00			$ 450.00	$ 9,750.00	7930 Software Subscriptions
8010 Taxes & Licenses								8010 Taxes & Licenses
8011 Property	$ 40.00							8011 Property
8012 Licences			$ 40.00			$ 4,000.00	$ 4,040.00	8012 Licences
8013 Other						$ 2,000.00		8013 Other
Total 8010 Taxes & Licenses			$ 80.00			$ 6,000.00	$ 6,080.00	Total 8010 Taxes & Licenses
8020 Telecommunications			$ 4,000.00				$ 4,000.00	8020 Telecommunications
8110 Utilities								8110 Utilities
8111 Electricity	$ 30,000.00						$ 30,000.00	8111 Electricity
8112 Gas	$ 60,000.00						$ 60,000.00	8112 Gas
8113 Trash Removal	$ 11,000.00						$ 11,000.00	8113 Trash Removal
8114 Water & Sewer	$ 10,000.00						$ 10,000.00	8114 Water & Sewer
Total 8110 Utilities	$ 111,000.00						$ 111,000.00	Total 8110 Utilities
8310 Website & Email Hosting			$ 400.00		$ 500.00	$ 600.00	$ 1,500.00	8310 Website & Email Hosting
Total Expenses	**$ 195,276.00**	**$ 9,050.00**	**$ 328,021.00**	**$ 2,770.00**	**$ 16,400.00**	**$ 139,470.00**	**$ 690,987.00**	**Total Expenses**
							$ -	
NET OPERATING INCOME	**$ 299,124.00**	**$ 106,450.00**	**$ (328,021.00)**	**$ 230.00**	**$ 10,050.00**	**$ (77,970.00)**	**$ 9,863.00**	**NET OPERATING INCOME**
Other Revenue								**Other Revenue**
9010 Interest Received								9010 Interest Received
9020 Other Income								9020 Other Income
Total Other Revenue								**Total Other Revenue**
Other Expenditures								**Other Expenditures**
9930 Sales Tax Expense						$ 1,000.00	$ 1,000.00	9930 Sales Tax Expense

Laramie Plains Civic Center, Inc.

Budget for July 1, 2025 - June 30, 2026 - Approved on June 26, 2025

You can see program budgets broken down separately in the tabs below.

	Building	Fundraising	General & Administrative	Gorgon Gallery	Pottery Studio	Gryphon Theatre	TOTAL	
Total Other Expenditures								**Total Other Expenditures**
NET OTHER REVENUE						$ (1,000.00)	$ (1,000.00)	NET OTHER REVENUE
NET INCOME	**$ 299,124.00**	**$ 106,450.00**	**$ (328,021.00)**	**$ 230.00**	**$ 10,050.00**	**$ (78,970.00)**	**$ 8,863.00**	**NET INCOME**



Impact Report FY24/25

LPCC

GRYPHON THEATRE

SIREN STUDIOS

GORGON GALLERY

The Laramie Plains Civic Center, Wyoming's first brick schoolhouse and one of Laramie's oldest structures, is an anchor institution with a long history of enriching the lives of Albany County. The property, built in 1878, has served as a destination for the arts, education, recreation, and community resources for nearly 150 years.

Today, the non-profit organization serves as a community fostering connections, nurturing creativity, and ensuring an enriched future with **a vision to cultivate a vibrant and inclusive space for people to gather, connect, and grow**.

By the Numbers this Fiscal Year

98 Current Tenants Total	270 Unique Donors	1,324 Volunteer Hours (valued at over $46k!)	920 Art Instructional Hours
17 Non-Profits	$30,479 in Public Donations	Average of 3 Public Events per Week	53 Independent Ceramic Artists (logging 1,248 work hours in the studio!)
58 Artists	$87,000+ in. Grant Funds	7 Volunteer Board of Directors	96 Local Artists Shown in the Gallery
150+ Supported Local Jobs	$14,300 in Corporate Sponsors	6 Staff Members	172 Performers Hosted on the Gryphon Stage

This year we:

- 💡 Completed LED Lighting Upgrades Phase 1 & secured funds for Phase 2
- 🧸 Launched the Play Library, a free, family-friendly space for community use
- 🌿 Began the Courtyard Rehab Project to build an accessible green space
- 🎭 Secured funds to complete Theatre PA, modernizing the historic space for top quality sound
- 🔥 Replaced one of the building's aging (and failing) boilers thanks to a gift from Mr. John Evans
- 🎨 Held the 3rd Annual Artists Sunday Market with 70+artists, celebrating the creative economy

Learn more about our spaces, programs and projects by visiting ***lpccwy.org***

The Power of Community: A Peek into the 1878 Club

"The Civic Center is like the living room of Laramie."

This sentiment, shared by a recent visitor, perfectly captures the spirit of the Laramie Plains Civic Center—and the heartbeat behind the 1878 Club.

Founded to honor the year this historic building first opened its doors, the 1878 Club is our core community of monthly and legacy donors. It's made up of people who believe, as we do, that preserving this space is about more than bricks and boilers—it's about building a welcoming, creative, and inclusive future.

Your Partnership in Action		
29 recurring monthly donors (13 new since last year!)	$6,458 raised this year	average gift of $23 a month

"I think the Civic Center is really important to Laramie because at any time it supports contemporary activities and...recognizes its connection to historic Laramie... This unique combination is the best thing this town has got going!"

Jim Jereb
LPCC Donor, Tenant & Teaching Artist



projects powered by you!

the 1878 Club

We couldn't do it without **you**!









Laramie WYOMING

Sweet Melissa Vegetarian Cafe & Front Street Tavern
215 S. 1st Street Laramie, WY 82070
(307) 742-9607

BENDERUBLE

Laramie Range Ford
Laramie, Wyoming

Screaming Goat Productions

Xanadu Productions

Laramie Main Street Alliance

Western AF

little leaf

vintage Ruby's home goods

Sunshine Coffee

NU2U

seek yoga studio

VDR Foreign Auto Repair

Hammontree Real Estate

Timber Canyon Studios
Laramie Wyoming

Laramie Garden Club

Re-Storying the West

Laramie Plains Museum
Historic Ivinson Mansion

Robbie's House
Creating Community

Jackrabbit Workshop

Farmers Market
Downtown Laramie

Laramie Rivers Conservation District

Wild & Free

7220 Counseling Coalition

Ivinson Memorial Hospital
An Affiliate of UCHealth

Hjertehagen Healing Passages
Life transition healing and support

Devine Eats

Range Community Insurance

Pence and MacMillan LLC
Collaboration. Perspective. Experience.
Attorneys at Law

bluepeak Fiber Internet

Arapahoe Broadcasting

Hughes Charitable Foundation

acpe federal credit union
Your Community Credit Union

KOCA 93.5 LP
Bilingual Radio FM

Flowering Journey
Wellness

Wyoming Humanities
Sharing the stories & ideas that shape us

Wyoming Arts Council

Artillect

Albany County
Wyoming

Wyoming Energy Authority

Rocky Mountain Power Foundation

1878 Club Monthly Donors

Anne Mason
Artillect
Betty Wills
Brett Kahler
Chelsea Lowry
Chloe & ***Will Flagg***
Debbie Rieger
Emily Parsons
Gary Peters
Glenda Earl
Hjertehagen Healing Passages
Jackrabbit Workshop
Janel Seeley
Jim Jereb
Joanna orr
John Wilhelm
Kelsie Speiser
Kirk Mendive
Lindsay Simineo
Maggie Mullen
MaryGrace Bedwell
Sarah Reese
Sean Coyle
Shantel Anderson
Shinze Kato
Susan Kerns
Tennessee Watson
Timber Canyon Studios
Trey Sherwood
William Bowling
Wild&Free Childcare

Alex Belser
Alexandria Soto
Allison Anderson
Amber Travsky
Ana Castro
Andrea Graham
Andrew Schneider
Angela Peterson
Ashley Brown
Ashley Quick
Aubrey Edwards
Birgit Burke
Caitlin Addlesperger
Caitlin White
Candler Family
Carrie Hammond
Chad Banks
Cheri & ***Adam Coop***
Chris Moody
Christopher Weber
Chris Rynders
Chris Moody
Clair Uding
Claire Pearson
Connor Novotny
Daniel Kenah
Danni Farino
Deb Shogren
Deborah Kassner
Deborah Ross
Dewey Gallegos
Dori Wolfe
Elesif McDonald
Emily Parsons
Eric Wiltse
Ernst Family
Frederick Schmechel
Heather Ezell
Jaden Tatum
Janean Forsyth
Janice Grover-Roosa
Jim Jereb
J Shogren and Linda Thunstrom
J. Schultz Family
Jeff Storey
Jessica Flock
Joanna Orr
John Evans
Josh DeBerard
Kannon Manke
Katrin Herden
Kim L.
Kelly Bradley
Kelly Neville
Laura McDermit
Laura Unruh
Linda Devine
Lydia Dambekalns
Madison Lupher
Maggie Bourque & Rick Fisher
Maggie Mullen
Marjorie Jaeger
Mark Murray
Megan Stanfill
Michelle Timmer
Miller Smith
Monique Vidal
Nadia Burton
Nicole Foss
Nicole Sherwood
Pal
Paul and Lynn Montoya
Peggy McCrackin
Rhianna Handschu
Richard Guenzel
Richard Pribyl
Rob Bryans
Rob & Kate Joyce
Rocio Gomez Sandoval
Rod Brauer
Sadie Clarendon
Sara Haugen
Sara Rising
Sarah Gorin & Bern Hinckley
Sarah Matthews
Scott Randolph
Screaming Goat Productions
Sean Coyle
SJ Carling
Susan Kerns
Susan Moldenhauer
Susie Klein
Taylor Campbell
Tessa Peters
The Andersen's
The Powers
The Wallaces
Ticia Shelton
Troy Rumpf
Tyler Valentine
Vanessa Simoneau
Wendy Fanning
Zoe Kriegel

Gifts made in honor of:
Clarence Unruh

Gifts made in memory of:
William Kirkwood
Bill & Norene Brauer
&
all of the LPCC's
Anonymous Givers

Extra special thanks to the Civic Center board members who served this fiscal year!

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

sarah.brown.mathews@gmail.com

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Pilot Hill Inc.

Contact Name, Title: *

Sarah Brown Mathews

Mailing Address: *

PO Box 487 Laramie, WY 82073-0487

Contact Phone: *

307-399-4479

Contact E-Mail: *

sarah.brown.mathews@gmail.com

Type of Organization: *

- [x] Recreation/Arts and Culture
- [ ] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ( ) Yes
- (•) No

Requested Amount from the City of Laramie: *

Enter dollar amount only

25000

Requested Amount from Albany County: *

Enter dollar amount only

25000

Will this amount be used to leverage additional funds through grants or other means? *

- (•) Yes
- ( ) No

If yes, indicate the dollar amount of additional funds that will be leveraged.

73441

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

Laramie Rivers Conservation District; WY Game and Fish Department; WYCF Intertie Community Investment Fund; Guthrie Family Foundation; Laramie Beautification Etchepare Fund; First Interstate Bank Foundation; Innergex Foundation; Cycle Wyoming; Albany County Rec District Grant; Wy State Parks Outdoor Recreation Grants; UniWyo Community Fund; Hughes Charitable Foundation

List organization board of director(s), indicating officers. *

Voting Member and Professional Affiliation:
Leah Burgess - Vice-Chair - Senior Program Mngr., Rocky Mtn Region, Rocky Mtn. Elk Fnd
Charlie DeWolf - Chair - Sr. Scientist/Geochemist/Risk Assessment - Trihydro Corp
Gregory Slate -Treasurer - Principal Technical Project Manager, Safran Corp
Amy Nagler - Secretary - Research Scientist, Casita Properties LLC/Krummholz Cabanas LLC
Dan McCoy -WY Outdoor Rec & Tourism Mngmt. Program Director - UW Haub School
Jill Walford - Math & Science Educator, ACSD #1 Retired
Bill Mai - Deputy VP for Admin. & Facilities - UW; UW Appointee
Michael Samp - Retired UW Chief of Police; Associate VP - UW Operations, UW Appointee
Wendy Berelson - Retired Geospatial Specialist WYGISC ; Albany County Appointee
Christie Roberts - Civil Engineer, DWEL Inc.
Hall Sawyer - Wildlife Biologist, WEST Inc.
Bruce Burrows - Trails Specialist, WYSP - Part time/Retired

Ex-officio Members:
Thad Hoff - Albany County Commissioner; County Liaison
Aaron Voos - Communications Manager; USFS/Med Bow National Forest Liaison
Micah Morris - Laramie Region Habitat & Access Biologist, WY Game & Fish Dept. Liaison
Micah Richardson - Laramie City Council Member, City Liaison
Christina Bird - District Manager, Laramie Dist., Wyoming State Parks Liaison
Katie Wynn - Director, Laramie Rivers Conservation District
Sarah Brown Mathews - Pilot Hill Inc. Executive Director

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

The $50,000 CPG request ($25,000 City / $25,000 County) funds the core annual obligations that keep Pilot Hill's 7,100 acres open, safe, and free of charge to all users. Specifically, funds are allocated as follows:

Annual Lease Fees & Liability Insurance — $68,093 total budget. CPG funds cover a proportionate share of the long-term lease payments to Wyoming State Lands and liability insurance required to maintain public access across all 7,100 acres.

Direct Client Services — $1,042,459 total budget. Supports contract trail crews and services responsible for day-to-day operations, user safety, and ongoing trail maintenance across 50+ miles of multi-use trails. This funding also covers maintenance of fencing, wayfinding signage, trailhead facilities (restrooms, shelter, water, gathering space amenities), and ADA-accessible infrastructure serving users of all abilities. These services attract additional revenue and drive the 150,000+ annual visits generating regional economic activity.

Pilot Hill Inc. maintains a diversified funding model. The CPG request represents approximately 4.8% of the $1,042,459 annual direct client services portion of the budget. Additional confirmed and anticipated revenue sources include:

Private Foundations & Major Donors — including the reserved grant funds from the Hughes Foundation and other regional philanthropic partners; historically the largest single funding category.

Wyoming Outdoor Recreation & State Grants — competitive grants supporting trail maintenance and infrastructure and recreation programming statewide.

Individual Donations & Community Fundraising — Albany County residents have contributed over $1.8M cumulatively since inception, demonstrating exceptional grassroots commitment from our community.

Corporate Sponsors & In-Kind Contributions — local businesses provide cash sponsorships, equipment, and services; volunteer labor contributes thousands of hours annually toward trail and property maintenance.

Earned Revenue — event fees and program partnerships (races and events, branded merchandise) generate supplemental operating income and broaden community engagement.

CPG funds are not a standalone subsidy – they are a catalyst. Every dollar from the City and County leverages multiple dollars from foundations, state grants, donors, and earned revenue, sustaining free access to 7,10 acres for 38,000 residents and generating regional economic activity.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

CPG funding directly stabilizes Pilot Hill Inc.'s ability to fulfill its mission. Annual lease fees and liability insurance are non-negotiable obligations — without them, public access to all 7,100 acres would be untenable. Ongoing maintenance ensures a safe and accessible community resource. Securing a portion of these costs through CPG allows Pilot Hill to direct donor and grant revenue toward capital goals: finishing the trailhead, and enhancing the amenities needed to attract and manage 150,000+ annual users. CPG funds also strengthen Pilot Hill's credibility with major funders by demonstrating sustained municipal investment — a key factor in qualifying for state and private matching grants that could unlock thousands of additional dollars for the region.

For Albany County's 38,000+ residents, Pilot Hill provides what no other resource can: free, immediate access to 50+ miles of trails, wildlife habitat, and open space in their own backyard. The community benefits are wide-ranging and well-documented:

Physical & Mental Health. Accessible trails reduce barriers to outdoor exercise for residents of all ages and abilities, including 2+ miles of ADA routes. Regular outdoor activity is directly linked to improved cardiovascular health, reduced anxiety and depression, and stronger community bonds.

Education & Youth Development. K–12 students engage in science-based field trips, wildlife research, and aquifer education. Youth programs — including at-risk youth groups and school mountain bike teams — use Pilot Hill weekly as a safe, restorative outdoor classroom.

Economic Growth. UW's CBEA estimates that Pilot Hill generates $5.8M in annual regional economic value, supports 150 jobs, and produces $1.3M in local tax revenue. Outdoor amenities attract workforce talent, remote workers, and retirees — a proven economic development strategy for rural communities.

Environmental Stewardship. Operational funding protects the Casper aquifer recharge zone — Laramie's primary drinking water source — by maintaining a managed growth buffer on the city's eastern edge and supporting the joint City-County Aquifer Protection Plan.

With CPG support, Pilot Hill Inc. will maintain uninterrupted free public access and grow educational and community events. Pilot Hill is one of the most-used and most-valued community assets in Albany County. A significant CPG investment demonstrates the commitment of the City and County as foundational partners.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. *

Maximum character count is 2,500, including spaces.

Partnerships have been a cornerstone of Pilot Hill Inc.'s success since inception, and they continue to grow each year. Board members serve by appointment from partnering organizations including the University of Wyoming (UW), Albany County, City of Laramie, WY State Parks, WY Game & Fish Department, USFS/Med Bow Natl. Forest and Laramie Rivers Conservation District. Elected Board members represent Rocky Mountain Elk Foundation, Laramie BikeNet, and High Plains Harriers. This governance structure ensures active collaboration and eliminates duplication by keeping key agencies and organizations at the decision-making table.

With the Pilot Hill trailhead within two miles of Laramie Middle School, High School, and several elementary schools, this unique positioning allows Pilot Hill to serve as a community third space, and a hub that complements — rather than duplicates — existing community resources.

Recent partnership examples include a collaborative erosion control project with Laramie Rivers Conservation District, WY Game & Fish, USDA Natural Resources Conservation Service, and UW Extension/Barnyards & Backyards, engaging 20+ volunteers to install Zeedyke reclamation structures. UW also partnered in reactivating an abandoned well to install a solar water pump supporting wildlife in critical winter habitat.

Pilot Hill is partnering with the City of Laramie to support its role as host of the Wyoming Association of Municipalities Conference this spring, providing the venue for a 5K fun run that showcases Pilot Hill's trails and Laramie's unique outdoor assets to municipal leaders from across the state.

Through partnerships with local schools and community clubs, Pilot Hill coordinates guided hikes on topics including the Casper aquifer, regional geology, and other nature-focused themes. These programs connect students and residents directly to the landscape in their backyard, supporting site-based learning while leveraging the expertise of partner organizations — ensuring efforts are coordinated and impactful rather than duplicative.

Pilot Hill's Executive Director serves on the City Parks & Recreation Board, the SE WY Great Divide Outdoor Recreation Collaborative, and the Albany County Tourism Board — ensuring Pilot Hill's work aligns with and strengthens broader community initiatives. Regular engagement at state conferences further multiplies Pilot Hill's reach and impact beyond Laramie.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ○ Existing Project
- ◉ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ○ One-time request
- ◉ Ongoing expense

Number of individuals your organization serves annually. *

150000

Populations served: *

Check all boxes that apply

- [x] Children Ages 0-5
- [x] Children Ages 6-10
- [x] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [x] K-12 School/School District
- [x] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [x] Persons with Disabilities
- [x] College/University
- [x] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

_____

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

PilotHillInc2025F...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

Community Part...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

PilotHill2024For...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

8389

Has your organization spent all awarded FY2025 **City** Funds?

- (●) Yes
- ( ) No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Sarah Brown Mathews

Date: *

MM DD YYYY

03 / 09 / 2026

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Google Forms

PILOT HILL PROJECT
Statement of Financial Position
As of December 31, 2025

	Dec 31, 25
ASSETS	
Current Assets	
Checking/Savings	
FIRST INTERSTATE-CHECKING	111,912.86
FIRST INTERSTATE-SAVINGS	131,944.63
Total Checking/Savings	243,857.49
Other Current Assets	
Charles Schwab	648,515.51
Total Other Current Assets	648,515.51
Total Current Assets	892,373.00
Fixed Assets	
Accumulated Depreciation	-84,763.20
Fencing	10,577.50
Furniture and Equipment	5,699.00
Trail Improvements	934,335.26
Trailhead	63,823.50
Total Fixed Assets	929,672.06
TOTAL ASSETS	**1,822,045.06**
LIABILITIES & EQUITY	
Liabilities	
Long Term Liabilities	
Deferred Grant Income	115,470.64
Total Long Term Liabilities	115,470.64
Total Liabilities	115,470.64
Equity	
Unrealized Gains/Losses	61,412.39
Unrestricted Net Assets	1,483,596.21
Net Income	161,565.82
Total Equity	1,706,574.42
TOTAL LIABILITIES & EQUITY	**1,822,045.06**

No Assurance is Provided

PILOT HILL PROJECT
Statement of Activities
For the Three and Twelve Months ended December 31, 2025

	Oct - Dec 25	Jan - Dec 25
Ordinary Income/Expense		
Income		
General Donations	48,739.07	405,144.37
Grants-Designated		
Hughes Charitable Fnd Grant	0.00	8,588.92
Major Gifts Revenue Evans	0.00	124,447.54
Grants-Designated - Other	400,149.18	400,149.18
Total Grants-Designated	400,149.18	533,185.64
In-Kind Donations	43,669.25	43,669.25
Interest Income		
Bank Interest	670.40	2,012.10
Schwab Income	9.92	1,177.73
Treasury Bill Interest	10,847.26	40,630.13
Total Interest Income	11,527.58	43,819.96
Total Income	504,085.08	1,025,819.22
Expense		
Adminstrative Expenses		
Bank Charges	63.99	317.46
Bookkeeping/Audit	4,155.00	7,620.00
Dues/Subscriptions	0.00	123.15
Legal Fees	2,017.59	2,017.59
Marketing/Advertising	1,835.26	3,575.26
Office Supplies	839.30	2,284.88
Payroll Expenses		
Payroll Taxes	1,216.36	3,538.08
Wages	15,900.08	47,664.66
Total Payroll Expenses	17,116.44	51,202.74
Phone/Internet/Travel Reimburse	601.29	2,488.42
Postage and Freight	0.00	84.60
Printing/Photocopying	0.00	127.19
Total Adminstrative Expenses	26,628.87	69,841.29
Board and Committees		
D&O Insurance	0.00	1,732.00
Total Board and Committees	0.00	1,732.00
Fundraising		
Campaigns	0.00	100.00
Consultant/Contractor	0.00	700.00
Donor Development	0.00	16.92
Dues/Subscriptions	0.00	636.00
Events	689.19	1,811.29
Payroll Expenses		
Payroll Taxes	649.65	1,759.47
Wages	8,492.09	23,002.30
Total Payroll Expenses	9,141.74	24,761.77
Total Fundraising	9,830.93	28,025.98
Infrastructure/Build Out		
Consultants/Contracted	29,307.91	248,554.68
Equipment Purchases	4,597.37	4,597.37
Maintenance Contractor	-831.88	0.00
Materials	170.97	3,584.24
Payroll Expenses		
Payroll Taxes	36.86	2,281.13
Wages	481.82	28,400.44
Total Payroll Expenses	518.68	30,681.57

PILOT HILL PROJECT
Statement of Activities
For the Three and Twelve Months ended December 31, 2025

	Oct - Dec 25	Jan - Dec 25
Signage	0.00	111.05
Tools	-4,524.96	0.00
Trailhead Construction		
Tailhead Grant Match	360,000.00	360,000.00
Trailhead Construction - Other	15,723.24	23,072.65
Total Trailhead Construction	375,723.24	383,072.65
Trailhead Design	0.00	251.25
Trailhead Permitting Fees	0.00	19,832.87
Total Infrastructure/Build Out	404,961.33	690,685.68
Site Maintenance $ Operations		
Automobiles/Travel	675.00	675.00
Consultants/Contracted	2,760.00	5,180.48
Lease Obligations		
OSLI Leases	0.00	34,830.71
Total Lease Obligations	0.00	34,830.71
Liability Insurance	0.00	32,389.73
Payroll Expenses		
Payroll Taxes	0.00	32.80
Wages	0.00	429.34
Total Payroll Expenses	0.00	462.14
Signage/Materials	0.00	183.98
Total Site Maintenance $ Operations	3,435.00	73,722.04
Volunteers/Ambassadors		
Supplies	0.00	246.41
Total Volunteers/Ambassadors	0.00	246.41
Total Expense	444,856.13	864,253.40
Net Ordinary Income	59,228.95	161,565.82
Net Income	**59,228.95**	**161,565.82**

No Assurance is Provided

Community Partner Funding Budget FY 2026-2027					
(Enter Organization Name)					
Expense Category	**Total Expense**	**County Total**	**City Total**	**Other Total**	**Brief Discription**
Personnel:					
Salary:	$ 86,360.00				
Fringe:	$ 21,590.00				
TOTAL:	$ 107,950.00	$ -	$ -	$ -	
Supplies/Equipment:					
Enter Supplies Here	$ -				
Enter Supplies Here	$ -				
Enter Supplies Here	$ -				
Enter Supplies Here	$ -				
Enter Supplies Here	$ -				
Enter Supplies Here	$ -				
TOTAL:	$ -	$ -	$ -	$ -	
Utilities:					
Enter Utilites Here	$ 7,162.00				Office electric, phone, internet plus water, electric @ trailhead
TOTAL:	$ 7,162.00	$ -	$ -	$ -	
Direct Client Services:					
Enter Service Here	$ 41,418.00	$ 15,000.00	$ 10,918.00	$ 15,500.00	Lease - Office of State Lands to secure property access for community
Enter Service Here	$ 26,675.00	$ 10,000.00	$ 6,675.00	$ 10,000.00	Liability Insurance
Enter Service Here	$ 919,018.00				Trailhead - remaining 2026 construction expenses
Enter Service Here	$ 55,348.00		$ 7,407.00	$ 47,941.00	Trails Maintenance, Wayfinding signage, Other (weeds, fences, trash, etc.)
Enter Service Here	$ -				
Enter Service Here	$ -				
TOTAL:	$ 1,042,459.00	$ 25,000.00	$ 25,000.00	$ 73,441.00	
Other Expenses:					
Enter Expense Here	$ 27,795.00				Admin, Fundraising, Board/Committee expenses, Volunteers
Enter Expense Here	$ -				
Enter Expense Here	$ -				
Enter Expense Here	$ -				
TOTAL:	$ 27,795.00	$ -	$ -	$ -	
GRAND TOTAL:	$ 1,185,366.00	$ 25,000.00	$ 25,000.00	$ 73,441.00	

Pilot Hill - Partnering for Open Space

A Funding Request to the City of Laramie & Albany County

The Request

- **$25,000** from the City of Laramie
- **$25,000** from Albany County
- **Investing in** required State land lease, insurance, & operating expenses

- Nonprofit managed 11 sq. mi. open space park connecting Laramie to the Med Bow Natl. Forest
- Free & accessible to all - trails, wildlife habitat, scenic landscapes, outdoor learning environment
- Conserves critical resources, Supports well-being of our citizens, Grows the regional economy



Guided Senior's on the Go hike at Pilot Hill

Rooted in Community Partnerships


Pilot Hill Classic 25K at Pilot Hill

Who We Work With

- City, County, University, ACSD#1
- WGFD, USFS, LRCD, NRCS, WSPCR
- Sports related clubs & teams
- ACTB, WY Office of Outdoor Rec
- Local schools & civic organizations
- Hiking, birding & naturalist groups

Partnership in Action

Spring 2026 Events:

- High Plains Harriers - Laramie Backyard Ultra
- High Plains Harriers - PH Classic 25K + 5K
- City of Laramie WAM Conference – 5 K Fun run hosted at Pilot Hill
- Laramie Racing – Mountain Bike Series; 2 races

New Research & Site Based Learning

- Montesori School Casper aquifer unit
- UW Zoology Study – Jackrabbit & small mammal coloration adaptions
- UW Botany & NSFS – Climate change impact on plant communities at varied elevations

Board Governance:

Members appointed by UW and County, and drawn from partner organizations across the community

Community Impact & Unique Need

Pilot Hill is where Laramie comes together — and your support makes that possible.

🌿 Free & Open

- Accessible regardless of means and ability
- Open 365 days a year
- 150,000 visits annually

🤝 Quality of Life

- Complements city amenities
- Unique natural open space
- Land preserved for public use
- Protects aquifer recharge area

📍 Local Investment

- Attracts tourism dollars
- Mental & Physical wellbeing
- Recruiting tool for businesses
- Collaborative Governance





School Group studying aquifer on Pilot Hill





Community members enjoying Pilot Hill

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

hannahrodgers5@gmail.com

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Laramie Public Art Coalition

Contact Name, Title: *

Ismael Dominguez, Boar Chair

Mailing Address: *

710 E Garfield St, Ste 136, Laramie, WY 82070

Contact Phone: *

3144431650

Contact E-Mail: *

director@laramiepublicart.org

Type of Organization: *

- [x] Recreation/Arts and Culture
- [ ] Social Service
- [ ] Civic/Quasi-Governmental
- [ ] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ○ Yes
- ◉ No

Requested Amount from the City of Laramie: *

Enter dollar amount only

15000

Requested Amount from Albany County: *

Enter dollar amount only

15000

Will this amount be used to leverage additional funds through grants or other means? *

- ◉ Yes
- ○ No

If yes, indicate the dollar amount of additional funds that will be leveraged.

80,000

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

National Endowment for the Arts Our Town Grant, National Endowment for the Arts ArtsHERE grant, Wyoming Cultural Trust Fund Grant, Wyoming Arts Council Creative Aging Grant, Union Pacific Foundation Grant, and others.

List organization board of director(s), indicating officers. *

Ismael Dominguez (co-chair), Sadie Clarendon (co-chair), Beck Herman (treasurer), Subbi Namakula (co-secretary), Hannah Rodgers (co-secretary), Arya Denham, Dylan May

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

Laramie Public Art Coalition (LPAC) is requesting support for a community program manager staff position. LPAC has historically received generous community partner support for staff, so we can continue to grow our impact on the community through our projects and programs. As a growing organization, we rely on funds like the Community Partner grant to ensure we can do the work. This funding would help us match salary support from
funding sources including the Wyoming Cultural Trust Fund and the NEA Our Town grant.
A community program manager position is essential to sustaining LPAC's community-centered programming during a period of organizational transition. This role will coordinate our artist-led workshop series and Creative Aging program, guide the public engagement process for several art installations around town, and help LPAC begin new community art initiatives that directly serve residents while providing paid opportunities for local artists.

We have additional funding to support this position and related programming costs from our fundraising efforts, which included individual donations (around $15,000 yearly), a Wyoming Arts Council Community Support grant ($8,000), Wyoming Community Foundation Intertie Grant ($10,000), and remaining funds from a $75,000 National Endowment of the Arts grant, as well as multiple pending grant applications.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

LPAC is a Wyoming-based nonprofit organization that cultivates belonging, joy, and curiosity through public art in Albany County. Our work brings community members, local artists, and businesses together to improve shared spaces and build community through inclusive and low-cost artistic programming. Public art is our platform for strengthening social connection, supporting the creative economy, and enhancing economic vitality.

Over the past year, LPAC engaged more than 500 community members, paid 92 artists, and invested over $71,000 directly into the local creative economy. Our programming included artist-led workshops in topics from willow basket-weaving to professional development for artists, Creative Aging courses for residents 55+, public art installations (murals and sculptures) tied to community identity and place, and large-scale events such as Laramie Winterfest, which brought art, music, and commerce into downtown Laramie through partnerships with local businesses. These efforts not only enrich cultural life but also generate foot traffic, support artists as small business owners, and contribute to a vibrant local economy.
LPAC plays a crucial role in advancing the local creative economy, a priority reflected in Resolution 2024-10 and the Albany County Comprehensive Plan's goal to diversify economic opportunities. We provide artists with fair compensation, professional development, and new opportunities to engage with the public. In 2025, we paid 92 artists to create for our community.
LPAC's work in the City of Laramie and Albany County strengthens community bonds, enhances public spaces, supports local artists, and expands access to meaningful arts experiences for our community. Together, we are shaping a Laramie and Albany County where art is an essential part of daily life, enriching culture, economy, and overall quality of life for all residents.
In 2025, LPAC experienced a reduction in federal grant funding, and lost our community program manager position. While our board has remained active and committed, this absence limits our ability to meet community demand, steward partnerships, and deliver inclusive programming at the scale our community has come to expect. Staff salary support would allow LPAC to continue serving as a cultural connector stabilize at a pivotal moment.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. *

Maximum character count is 2,500, including spaces.

LPAC is deeply committed to fostering an engaged, vibrant, and inclusive community. Our work aligns closely with the goals outlined in the City's Resolution 2024-10 and in Albany County's Comprehensive Plan, particularly in enhancing public spaces, supporting local artists, and contributing to the cultural and economic vitality of the city of Laramie and Albany County. Through ongoing partnerships with the City of Laramie, including projects with Parks and Recreation, city planning initiatives, and community events, LPAC is helping to shape Laramie into a place where creativity and public engagement thrive while advancing Albany County's vision of sustainability, economic diversity, and responsible growth. Community Partner funding for LPAC ensures our organization can contribute to the goals of our community.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ○ Existing Project
- ◉ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ○ One-time request
- ◉ Ongoing expense

Number of individuals your organization serves annually. *

500

Populations served: *

Check all boxes that apply

- [x] Children Ages 0-5
- [x] Children Ages 6-10
- [x] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [ ] K-12 School/School District
- [x] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [ ] Persons with Disabilities
- [ ] College/University
- [ ] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

_____

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

FY25 LPAC Expe...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

FY26 Budget - H...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

990EZ FY24-202...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

11417

Has your organization spent all awarded FY2025 **City** Funds?

- (●) Yes
- ( ) No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Hannah Rodgers, board member

Date: *

MM DD YYYY

03 / 06 / 2026

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FY25 REVENUE

Revenue- Operating Support	
Bonterra Tech	9466.82
Wyoming Community Foundation	100
Winterfest Donations	2552
Wyoming Arts Council	5909
City of Laramie Partnership Funds	7834
Knoblach Family Foundation	5000
Blue Cross	100
Individual Giving	2017.77
Wyoming Cultural Trust Fund	5750
Albany County	11417
City of Laramie MOU Consulting fees	8750
Revenue- Project Administration Funds	
ACRB	6183.24
"Banner LJD"	100
Wyoming Arts Council	5000
Laramie Beautification	8122.55
WORTH Initiative Grant	68050
Visit Laramie/Albany County Tourism	5000
Union Pacific Grant	25000
Workshop Registrations	1935.4
NEA Our Town / 3rd Street	1575
Total Revenue	179862.78

FY25 EXPENSES

Artist Payments - WyoGives tattoo designs	500
General Operating\	13611.76
Program- Art Shed Workshops	4663.24
Program - Art Shed, Optimist Park Bench	6000
Banners (LJD) Payments	3900
Program- Creative Aging Supplies	1077.45
Program- Creative Aging Artist Payments	2500
Program - Mural / Crosswalk design	4100
Moose final payment	10000
Snowy Range Rotating Program	15000
WinterFest- microgrants	3250
Winterfest music production	15000
WinterFest- consulting & artist payments	17973.06
Program - Winterfest- operations	26557.25
Program- Winterfest - murals	5000
Workshops- Artist Payments & Supplies	6018.29
Project - 3rd Street	1100
Signage- Inc	1048
Program - Youth Justice Institute artwork	250
Payroll	59785
Total Expenses	197490.1

FY26 LPAC--EXPENSES

Expenses	FY26 Budgeted
Operations	
Salaries & Wages	$33,000.00
Payroll taxes	$3,000.00
Employee benefits	$1,500.00
Office Rent	$3,480.00
Office Supplies	$500.00
Subscriptions & Memberships	$2,588.40
Board Insurance	$815.00
Liability Insurance	$650.00
Filing with Secretary of State	$27.00
Legal & Accounting	$3,500.00
Contractors & Professional Fees	$5,000.00
Miscellaneous	$300.00
Board Retreat and Planning	$2,000.00
SUBTOTAL	**$56,360.40**
Fund Development	
Events	$1,500.00
Printed Materials	$650.00
Hospitality	$250.00
SUBTOTAL	**$2,400.00**
Marketing	
Advertising/Social Media/Digital	$700.00
Printed Materials	$1,000.00
SUBTOTAL	**$2,000.00**
Programming	
Art Shed Workshops	
Supplies/Printing	$600.00
Teaching Artists	$1,500.00
Administration	$420.00
SUBTOTAL	**$2,000.00**
General Workshops	
Supplies/Printing	$3,600.00
Teaching Artists	$5,600.00
Administration	$2,400.00
SUBTOTAL	**$11,600.00**
We Live Here Artwork	
Installation Maintenance	$2,400.00
SUBTOTAL	**$2,400.00**
Jubilee Banners	
Supplies/Printing	$1,500.00
Artist Payments	$3,600.00
Administration	$1,400.00
SUBTOTAL	**$6,500.00**

3rd Street Support	
Supplies/Printing/Hosting	$3,000.00
Artist Payments	
Public Art 3rd Street Gateway Installation	
Administration	$15,000.00
SUBTOTAL	**$18,000.00**
GRAND TOTAL	**$101,260.40**

FY26 LPAC--REVENUE

Revenue	**FY26 Budgeted**
Operations Support Grants	
Wyoming Arts Council Community Support Grant	$15,000.00
Wyoming Community Foundation Intertie Grant	$10,000.00
Wyoming Cultural Trust funds	$0.00
City of Laramie Partnership Fund	$15,000.00
Albany County Partnership Funds	$15,000.00
TOTAL	**$55,000.00**
City/County Income Sources	
ACRB Funds	varies
Parks and Rec funds	$25,000.00
Consulting Fees	$40,000.00
TOTAL	**$65,000.00**
Fundrasing/Donor Support--Operations	
WyoGives	$5,000.00
Individual Donations	$5,000.00
Corporate Sponsorships, Grants, and Giving	
TOTAL	**$10,000.00**
Program Revenue	
Art Shed Workshops	
Earned Income	$1,500.00
Teaching Artist Stipends	
TOTAL	**$1,500.00**
General Workshops	
Earned Income	$2,000.00
Teaching Artist Stipends	$1,400.00
TOTAL	**$3,400.00**
Jubilee Banners	
30% Admin Fee	$2,000.00

TOTAL	**$2,000.00**
3rd Street Support	
Working with Haddad-Drugan	$15,000.00
TOTAL	**$15,000.00**
FY26 REVENUE TOTAL	**$136,900.00**

LARAMIE PUBLIC ART COALITION

Cultivating joy, belonging, and curiosity through public art

2025 at a Glance

500+ Event Participants



$71,000+ Paid to Artists



92 Artists Paid

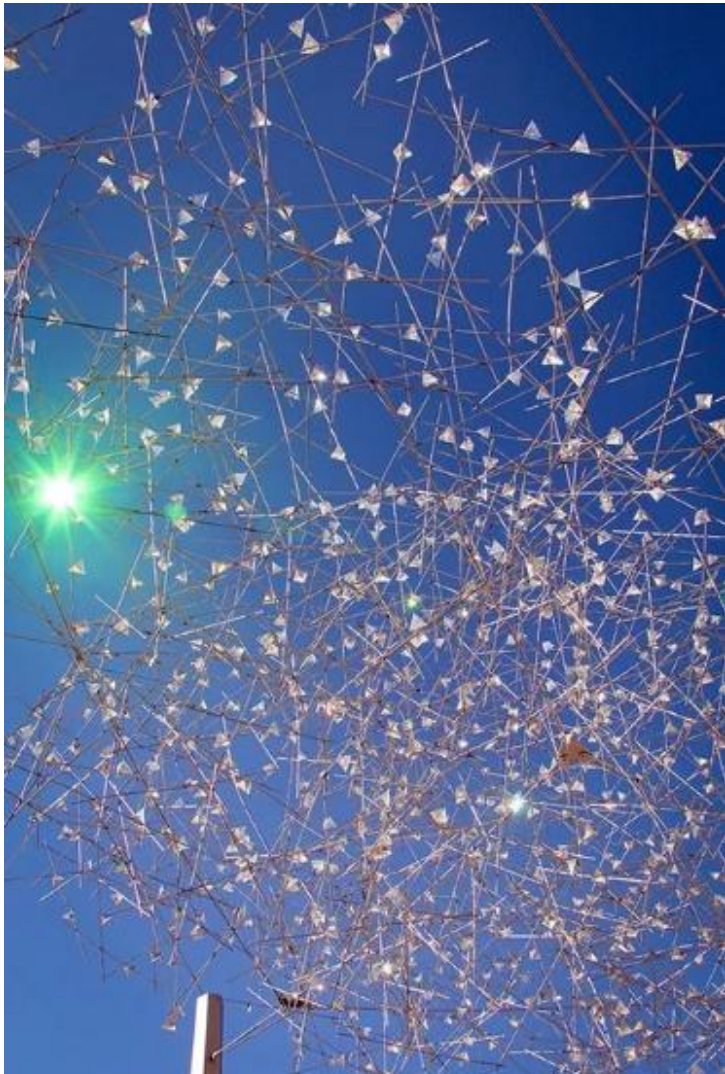


3rd Street Beautification

The first steps of a multi-year project in the making were made this past year when the artist team, HaddadDrugan (Laura Haddad and Tom Drugan) were selected from a pool of applicants to create gateway artwork for the 3rd Street Corridor. A local committee interviewed five outstanding applicants to select the artist team. The City of Laramie and WYDOT were able to complete much needed work on the strip of road with future art coming soon. Since their selection, Haddad and Drugan have visited twice and met with constituents and stakeholders of the project to begin developing an artwork that honors our community.

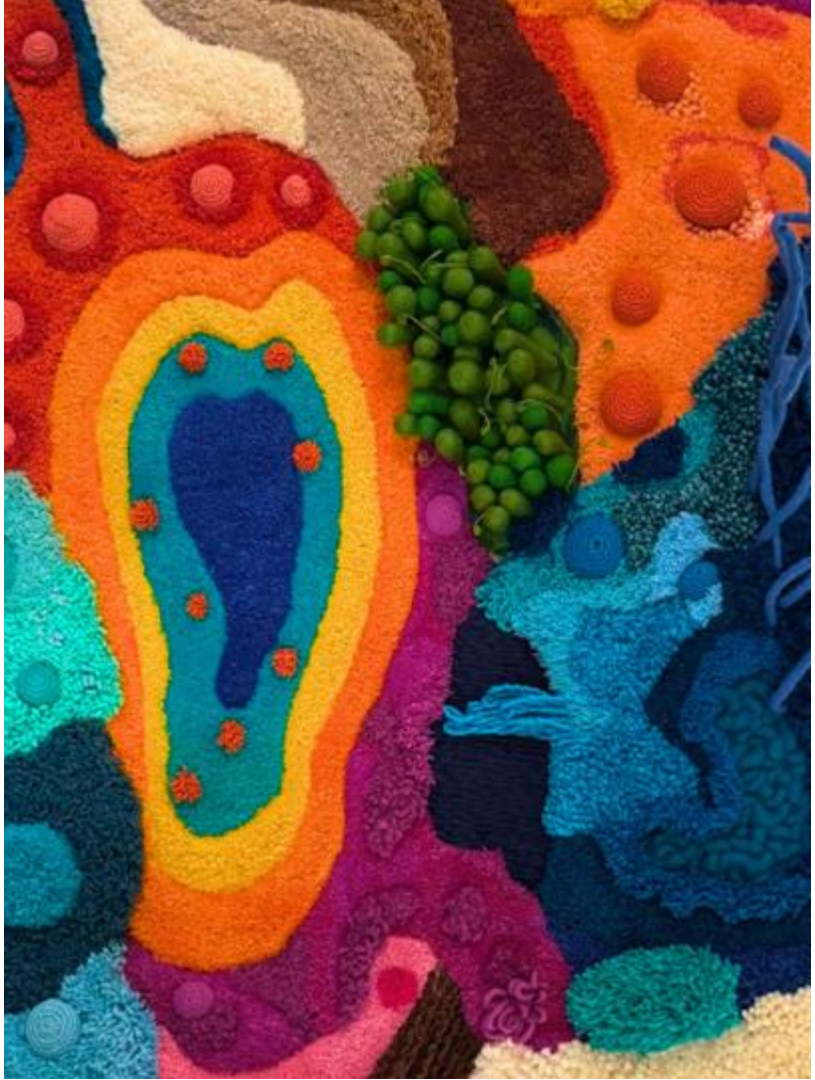






Creative Aging

With a grant received from the Wyoming Arts Council, we were able to hire local artists, Rocio Gomez-Sandoval and Alex Ewing, to lead participants in eight weeklong courses to develop new skills. Alex Ewing taught a ceramics course. Gomez-Sandoval created the curriculum and taught a variety of textile techniques to the 55+ group of participants. These processes were then employed to create final works of art, both public and private.



Laramie Jubilee Days® Banners

In collaboration with Laramie Jubilee Days® and the City of Laramie, LPAC was able to bring the work of 20+ artists to the streets of Laramie with light pole banners. These banners were designed by Laramie-based artists and provide an opportunity for these artists to enter the field of public art.







Artist-led Workshops

Laramie Public Art Coalition continued to work with local artists to bring our ever-popular and affordable artist workshops to the public. These workshops ranged in topic and time frame. Community members participated in a 4-week knitting and natural dye workshop, a morning of flower arranging, a 2-day willow basket weaving intensive, and more. Over 100 community members participated in our workshops, learning new skills and engaging with each other during these sessions. We are proud to employ the many talented artists in our region to share their skills and knowledge with the community.





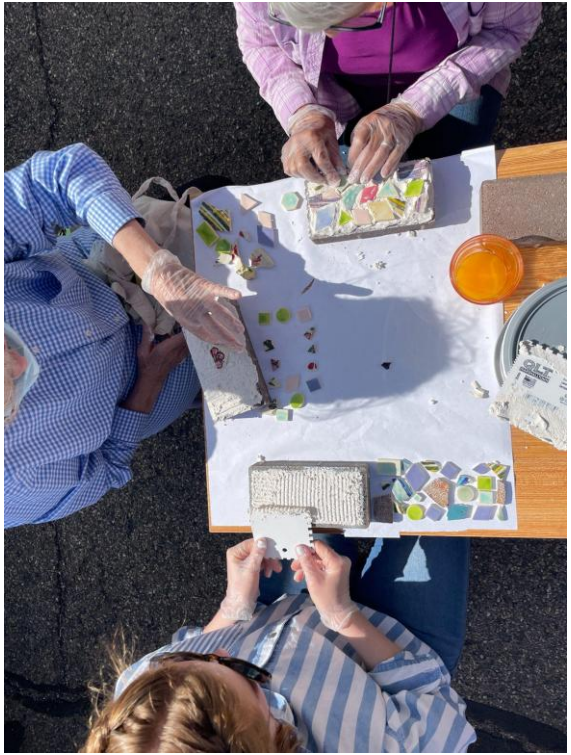
Optimist Park Art Shed

Engaging community through open access to art making and learning.




ART
SHED







THANK YOU!

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

foundationbuilders.wyo@gmail.com

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Foundation Builders Community Center

Contact Name, Title: *

Mariah Osborne, Treasurer

Mailing Address: *

804 Dally Ridge Road, Laramie, WY 82070

Contact Phone: *

307-314-5004

Contact E-Mail: *

foundationbuilders.wyo@gmail.com

Type of Organization: *

- [x] Recreation/Arts and Culture
- [ ] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- (●) Yes
- ( ) No

Requested Amount from the City of Laramie: *

Enter dollar amount only

20000

Requested Amount from Albany County: *

Enter dollar amount only

17000

Will this amount be used to leverage additional funds through grants or other means? *

- ( ) Yes
- (●) No

If yes, indicate the dollar amount of additional funds that will be leveraged.

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

We have not received any grants thus far. Everything we have created has been through donations and in-kind work.

List organization board of director(s), indicating officers. *

James Osborne - President
Mariah Osborne - Treasurer
John Ahrenholtz - Vice President
Billy Wylie - Board Member
Aaron Frude - Board Member

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

Grant funding will directly support the completion of our semi-commercial kitchen, unlocking a vital resource for youth development, health education, and meaningful community connection. This funding will allow us to purchase the necessary equipment, secure required permits, and obtain supplies to fully operationalize the kitchen. Through hands-on classes in nutrition, baking, and cooking, we will equip youth with practical life skills and the confidence they need to thrive in adulthood. By learning how to prepare healthy meals and understand nutrition, participants will gain tools that support long-term wellness and independence. In addition, a portion of the funding will support the development of a digital platform accessible from anywhere. This app will provide healthy recipes, online wellness and nutrition courses, fitness training programs, and educational resources—extending our impact beyond our physical location and into homes across the community. We also plan to open our community center to the public for large events. Adding another venue in Laramie will create new opportunities for tourism, gatherings, and community celebrations. A fully functional kitchen will enhance these events, allowing for catered or freshly prepared meals and ensuring smooth, high-quality experiences for guests.
Beyond programming and events, this kitchen will serve as a tool for giving back. We plan to host food drives, prepare meals for those in need, and support community outreach efforts whenever possible. Through this investment, the semi-commercial kitchen will become more than a facility—it will be a catalyst for education, opportunity, hospitality, and service within our community.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

Research indicates a growing crisis in basic life skills among younger generations, particularly cooking and nutrition. Studies show:
A majority of Gen Z lacks confidence in preparing basic meals
Poor dietary habits formed in youth often persist into adulthood
Teaching children to cook improves nutrition, responsibility, confidence, and family connection. Foundation Builders seeks to lead youth into a growing relationship with Jesus Christ, develop integrity, discipline, humility, and a heart for service, equip youth with practical life skills and leadership abilities, strengthen families through shared values and experiences and raise future leaders who invest back into their community.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. * *

Maximum character count is 2,500, including spaces.

Foundation Builders is committed to serving Laramie through intentional partnerships that strengthen, rather than duplicate, existing community efforts. We recognize that Laramie already has strong schools, nonprofits, churches, small businesses, and service providers, and our goal is to collaborate with them to expand impact. We would like to partner with local instructors, counselors, pastors, fitness professionals, and small business owners by providing space and infrastructure for them to serve the community. For example, we host wellness classes, faith-based gatherings, fitness training, and mentoring opportunities led by trusted community members. This approach allows us to amplify local expertise instead of creating competing programs. Before launching new ideas, we assess what is already available in Laramie and identify gaps. Foundation Builders is focusing on hands-on youth development, trade exposure, faith-centered wellness, and community-building events—areas where we saw opportunities to complement existing services. Our semi-commercial kitchen will provide practical nutrition and cooking education, while our trade bays introduce youth to construction and mechanical skills. These programs are designed to support, not replace, what schools and other organizations are already doing. We also coordinate with local leaders and organizations to share resources, cross-promote events, and refer participants when appropriate. By maintaining open communication and prioritizing collaboration, Foundation Builders contributes to a stronger, more connected Laramie—working alongside others to create meaningful and sustainable community impact.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ○ Existing Project
- ◉ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ◉ One-time request
- ○ Ongoing expense

Number of individuals your organization serves annually. *

50

Populations served: *

Check all boxes that apply

- [x] Children Ages 0-5
- [x] Children Ages 6-10
- [x] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [x] K-12 School/School District
- [ ] Veterans
- [x] Low to Moderate Income
- [ ] LQBTQIA+
- [x] Persons with Disabilities
- [x] College/University
- [ ] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

_____

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

FoundationBuild...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

FoundationBuild...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

FoundationBuild...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

Has your organization spent all awarded FY2025 **City** Funds?

- Yes
- No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Michaela Atkinson, Manager

Date: *

MM DD YYYY

03 / 10 / 2026

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Google Forms

Foundation Builders'
Balance Sheet
As of February 19, 2026

	Feb 19, 26
ASSETS	
Current Assets	
Checking/Savings	
Foundation Builders Checking	9,162.32
Foundation Builders Savings	5.00
Total Checking/Savings	9,167.32
Other Current Assets	
Retainage Receivable	300.00
Total Other Current Assets	300.00
Total Current Assets	9,467.32
Fixed Assets	
WIP Youth Center	1,856,081.72
WIP Youth Center-Loan Fees	6,839.92
Total Fixed Assets	1,862,921.64
TOTAL ASSETS	**1,872,388.96**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-12,196.78
Total Accounts Payable	-12,196.78
Other Current Liabilities	
N/P James and Mariah Osborne	532,000.00
N/P Osborne Concrete	384,300.00
N/P Spur Ridge	50,000.00
Total Other Current Liabilities	966,300.00
Total Current Liabilities	954,103.22
Total Liabilities	954,103.22
Equity	
Unrestricted Net Assets	924,790.27
Net Income	-6,504.53
Total Equity	918,285.74
TOTAL LIABILITIES & EQUITY	**1,872,388.96**

Foundation Builders'
Profit & Loss
January through December 2025

	Jan - Dec 25
Ordinary Income/Expense	
Income	
Donations	34,240.75
Membership	2,315.23
Miscellaneous Income	522.00
Products	3.00
Room Rental	300.00
Total Income	37,380.98
Cost of Goods Sold	
Subcontractors Expense	8,450.00
Total COGS	8,450.00
Gross Profit	28,930.98
Expense	
Bank Service Charges	0.00
Insurance Expense	9,411.00
Miscellaneous	0.00
Office Supplies	166.28
Utilities	6,116.97
Total Expense	15,694.25
Net Ordinary Income	13,236.73
Net Income	**13,236.73**

Community Partner Funding Budget FY 2026-2027					
Foundation Builders Community Center					
Expense Category	**Total Estimated Expense**	**County Total**	**City Total**	**Purchased Total**	**Brief Description**
Personnel:					
Salary:	$34,560.00				manager salary - weekly pay
TOTAL:	$34,560.00				
Supplies/Equipment:					
Basketball:	$18,188.84	$16,796.00	$602.00	$16,796.00	basketball hoops for court x2, balls, ball carts, ball stop nets
Court Safety:	$10,000.00		$8,000.00		padding for corners of facility and netting around walking path
Court Tape:	$1,642.97			$1,442.97	to line different sports courts (pickelball, baskteball, volleyball, etc.)
Outdoor Recreation:	$30,000.00		$4,000.00		fishing poles, sand pit, playground, ice skates, ice fishing gear, etc.
Wrestling Mats:	$7,000.00	$204.00	$6,796.00	$6,235.63	equipment for indoor baseball practice
Pickleball:	$3,225.00		$602.00	$2,000.00	pickleball courts, barriers, baddles, and balls
Golf:	$10,000.00				golf simulator, clubs, and balls
Baseball:	$8,000.00				batting cage, balls, bats, helmets, pitching machine
Gym Equipment:	$45,000.00			$38,000.00	lifting machines and boxing supplies
Table Tennis:	$1,350.00				
TOTAL:	$134,406.81	**$17,000.00**	**$20,000.00**	$64,474.60	
Utilities:					
Black Hills Energy:	$13,102.98			$2,183.86	heating facility
Rocky Mountain Power:	$7,200.00			$1,629.06	power for gym equipment and lights
Spectrum:	$720.00			$180.00	internet for facility
TOTAL:	$21,022.98			$3,992.92	
Direct Client Services:					
Insurance:	$43,000.00			$1,139.00	
Equipment/Tech Maintenance:	$2,400.00				ifit experience for tech equipment, maintenance on equipment
Membership Fees:	$1,466.88			$334.72	EZFacility software management fees and compliance
Gym Maintenance:	$12,000.00				fixing things that get broken or wore down
Cleaning:	$36,000.00				cleaning fees, time, products/supplies, set up/tear down for events
Products:	$2,400.00				drinks, protein, towels, merchandise
TOTAL:	$97,266.88			$1,473.72	
Other Expenses:					
TOTAL:					
GRAND TOTAL:		**$17,000.00**	**$20,000.00**		

Foundation Builders Community Center

Community Partnership Grant 2026






TITLE
TITLE
TITLE
TITLE
TITLE



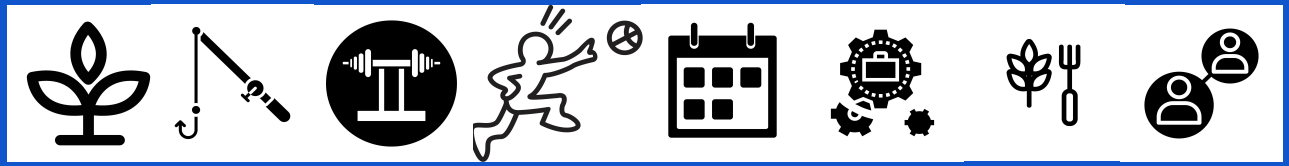








Building A Stronger Community



Outdoor Recreation

We see the value that outdoor recreation for our youth to learn valuable life skills and lessons. It is our goal to offer various recreation opportunities such as:

- Archery
- Pond-fishing
- Ice skating
- Outdoor running, horseback riding & dog walking path

Indoor Activities

With our 37,000 sq. ft. building we have the potential for various indoor activities such as:

- Basketball
- Soccer
- Baseball
- Volleyball
- Pickleball
- Full Fitness Area
- Boxing & wrestling gym
- Offices for PT & Youth Counseling
- Conference Rooms

Trades and Learning Opportunities

As we grow it is our desire to get to a place where we begin to offer opportunities for individuals to have classes in various areas such as:

- Welding and mechanical
- Projects
- Construction
- Plumbing
- Nutrition, Cooking & Baking
- Photography & Art
- Other Life Skills

Various Amenities

We hope to see our facilities utilized in a variety of ways. For this purpose we have included and aim to include these various amenities that would give us the ability to host various events such as:

- Semi-Commercial Kitchen
- Indoor and Outdoor Seating
- BBQ Area
- Children's Play Area
- Barn Education & Event Venue

Progress Already Made

- 37,000 sq ft facility completed
- Indoor sports space
- Fitness Gym w/ memberships
- Boxing Club & Wrestling Gym
- Community partnerships already active











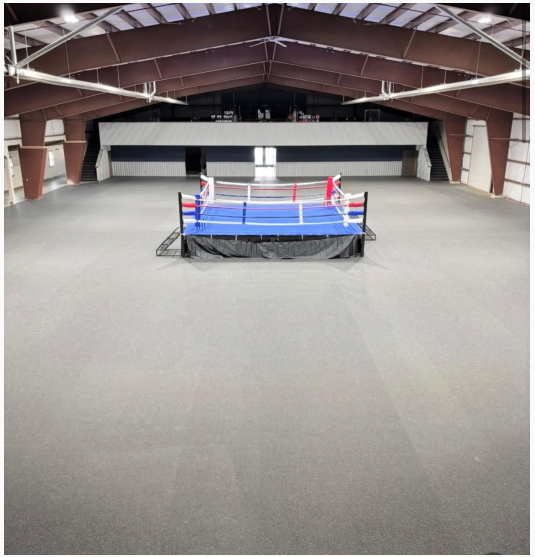




The Need

- The main floor is designed to host various sports at the same time

- Equipment needed for:
  - Basketball
  - Volleyball
  - Batting cage
  - Golf Simulator
  - Table Tennis
  - Pickleball
  - Wrestling





Impact

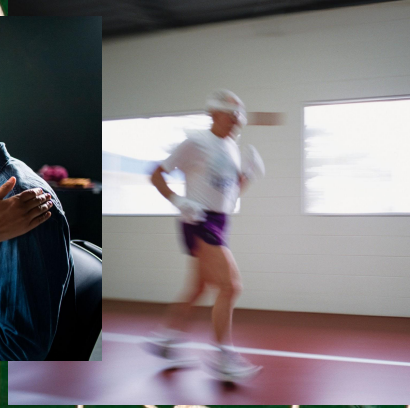
Grant funds will help purchase:

- Basketball equipment
- Wrestling Mats
- Outdoor Recreation Supplies
- Safety netting and padding

Community Impact:

- 500–800 youth served annually
- Safe, supervised recreation
- Active lifestyles
- Mentorship , life-skills, and leadership development











Thank You!



Contact us:

Foundation Builders
804 Dally Ridge RD
Laramie, WY 82070

foundationbuilders.wyo@gmail.com
https://www.foundation-builders.org/

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

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Historically, organizations requesting funding fall within the following three categories:

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Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

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Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
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- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
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City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

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Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

grants@bbbswyo.org

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Greater Wyoming Big Brothers Big Sisters

Contact Name, Title: *

Steve Hamaker, CEO

Mailing Address: *

1010 S 6th St. Laramie, WY 82070

Contact Phone: *

307-460-7072

Contact E-Mail: *

grants@bbbswyo.org

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [x] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ( ) Yes
- (•) No

Requested Amount from the City of Laramie: *

Enter dollar amount only

20000

Requested Amount from Albany County: *

Enter dollar amount only

12000

Will this amount be used to leverage additional funds through grants or other means? *

- (•) Yes
- ( ) No

If yes, indicate the dollar amount of additional funds that will be leveraged.

590000

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

21CCLC, TANF, CSBG, OJJDP, Guthrie Foundation, Wyoming Women's Foundation, Prevention, FRC, ACSD#1, IMH, United Way

List organization board of director(s), indicating officers. *

Steve Hamaker- CEO
Roberta Eslinger- CFO
SJ O'Neill- Chief Programs Officer
Hanna Eslinger- Development Officer
Todd Pearson- Board Chair
Megan Wild
Barbara Humphreys

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

Funds requested will be used for general operating support for BBBS mentoring programs. BBBS has served the Albany County Community since 1971, providing positive mentoring relationships to young people in our area. Utilizing volunteer and professional mentors, BBBS helps ensure that every young person in our community has the support they need to reach their full potential. In addition to our one to one mentoring services, BBBS also provides after-school programming for 4 local elementary schools as well as middle and high schoolers, and juvenile justice programming based on a restorative justice model that keeps kids out of the court system and helps them make healthier choices.
BBBS utilizes funds for at-risk youth to engage them in mentoring services, as well as provide support to families. Approximately 50% of youth served in 2025 lived at or below the poverty line. Over 38% of BBBS youth served have two or more Adverse Childhood Experiences (ACES) and 20% shared they have a diagnosed mental health condition like anxiety or depression.
Mentoring services for Albany County/Laramie youth have been shown to improve academics, mental health, and social skills for youth. Carefully trained professional and volunteer mentors can help youth learn, cope, and grow in safe, supportive environments. And, BBBS Case Managers can also provide support services to families and connect them to other organizations/services in the area. Staff work to build connections and trust with youth and families and are often the first person parents/guardians will reach out to when additional support services are needed. Since 2020, there has been an increase in parents and guardians reaching out to BBBS for help finding additional resources.
Please see the included budget for information regarding additional funding sources.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

Research shows that kids in mentoring relationships tend to do better in school and have higher levels of academic engagement, get along better with peers and families, have more positive attitudes towards avoiding risky behaviors, show improvement in mental health symptoms such as anxiety and depression, and develop healthier mental and physical health habits that last into adulthood. Children with mentors also tend to set bigger, better goals for themselves and their futures and believe that they will be capable of accomplishing the things that matter most to them.
Data from the Harvard Business Review indicates that the number one factor in a child's ability to develop the resilience they need to overcome and challenges life throws their way is whether or not they have a caring adult in their life. BBBS's main goal is to ensure that every child has that kind of support. With the support of the City of Laramie and Albany County, we hope to continue serving vulnerable populations of young people in our community and to reach additional kids and families by increasing numbers of volunteers. In 2025, we served 430 kids and their family members in the Laramie area.
BBBS also seeks to continue improving outcomes for the youth in our programs. BBBS utilizes the Youth Outcome Survey tool that was developed and tested by Big Brothers Big Sisters of America to analyze the progress of each child in our programs. In 2025, data showed that youth surveyed showed improvement in academic performance and expectations, emotional regulation, social connectedness, and having a trusted adult in their life.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. * *

Maximum character count is 2,500, including spaces.

BBBS maintains close, collaborative relationships with other nonprofits in town, including but not limited to the Soup Kitchen, Laramie Interfaith, Parents and Teachers, Family Promise, the Wyoming Children's Law Center, United Way, the Cathedral Home, and Laramie Youth Crisis Center. We also work closely with Albany County School District 1 as well as the County Attorney's Office to provide additional programming.
Big Brothers Big Sisters has become a trusted expert in the field of youth mentoring, and as such has had several groups reach out to us about the possibility of expanding mentoring services or creating additional programming. To the best of our knowledge, no other such program exists in the Laramie area and there is no duplication of efforts.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ○ Existing Project
- ◉ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ○ One-time request
- ◉ Ongoing expense

Number of individuals your organization serves annually. *

450

Populations served: *

Check all boxes that apply

- [ ] Children Ages 0-5
- [x] Children Ages 6-10
- [x] Children Ages 11-18
- [ ] Adults Ages 18-25
- [ ] Adults Ages 26-40
- [ ] Adult Ages 41-64
- [ ] Adults Ages 65+
- [x] K-12 School/School District
- [ ] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [x] Persons with Disabilities
- [ ] College/University
- [ ] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

In addition to the benefits listed above, research from long term studies indicates youth in mentoring relationships make an average of 15% more as adults than their non mentored peers, and that income of mentored youth is more closely aligned with the income of their mentor than their family, helping to reduce the income gap by as much as two thirds. Data also shows that every dollar invested in BBBS mentoring programs pays for itself within seven years, creating sustained economic benefits to communities over the long term. Investment in Big Brothers Big Sisters programming saves the city and county additional funds down the road, reducing court costs and ensuring the next generation become contributing, community engaged citizens.

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

BigBrothersBigSi...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

BigBrothersBigSi...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

BigBrothersBigSi...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

10000

Has your organization spent all awarded FY2025 **City** Funds?

- (●) Yes
- ( ) No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Hanna Eslinger, CDO

Date: *

MM DD YYYY

03 / 10 / 2026

Big Brothers Big Sisters of Wyoming
Albany County

As of June 30, 2025
Draft Statement of
Revenue & Expense

Revenue & Support			
	Individual & Corporate Contributions		5,292
	Foundation Contributions		30,000
	United Way		36,885
	Government Grants & Contracts		922,111
	Other Revenue		10,746
		Total Revenue	**1,005,034**
Expenses			
	Administrative Costs		34,033
	Advertising & Marketing		1,237
	Insurance		
	Other Expenses		
	Cleaning & Janitorial	3,300	
	Office & Storage Rent	3,660	
	Repairs & Maintenance	12,419	
	Utilities & Trash	24,126	
	Occupancy		43,505
	Salaries & Wages	574,160	
	Benefits	59,094	
	Payroll Expenses	3,018	
	Personnel		636,272
	Client Activites	53,359	
	Client Transportation	10,226	
	Curricula	16,039	
	Background Checks	5,806	
	Tutoring	4,445	
	Program Support		89,875
	Information & Software Technology		44,957
	Supplies & Materials		20,956
	Equipment		10,122
	Training, Travel & Professional Development		17,725
	Voice Communications		14,326
		Total Expenses	**913,008**

BIG BROTHERS BIG SISTERS of WYOMING

6.30.25

ASSETS		
Current Asssets		
	Cash & Cash equivalents	80,489
	Accounts Receivable	98,721
	Grants Recievable	643,336
	Other Assets	9,319
	Total Current Assets	831,865
Noncurrent Assets		
	Land & Buildings	5,181,271
	Furniture & Equipment	928,157
	Accumulated Depreciation	-1,195,878
	Total Noncurrent Assets	4,913,550
Total Assets		**5,745,415**
Liabilities & Net Assets		
Current Liabilities		
	Accounts Payable	106,600
	Deferred Revenue	643,336
	Payroll Liabilities	42,154
	Total Current Liabiltes	792,090
Net Assets		
	Permanently Restricted	250,000
	Unrestricted Net Assets	4,703,325
	Total Net Assets	4,953,325
Total Liabilities & Net Assets		**5,745,415**

Community Partner Funding Budget FY 2026-2027					
Greater Wyoming Big Brothers Big Sisters					
Expense Category	**Total Expense**	**County Total**	**City Total**	**Other Total**	**Brief Discription**
Personnel:					
Salary:	$ 657,783.00	$ 10,850.00	$ 8,900.00	$ 638,033.00	Personnel wages
Fringe:	$ 54,720.00	$ 1,150.00	$ 1,100.00	$ 52,470.00	Taxes, health insurance, workers comp & social security
TOTAL:	$ 712,503.00	$ 12,000.00	$ 10,000.00	$ 690,503.00	
Supplies/Equipment:					
General Office	$ 5,180.00			$ 5,180.00	General office supplies
Postage	$ 1,500.00			$ 1,500.00	Postage
Enter Supplies Here	$ -				
Enter Supplies Here	$ -				
Enter Supplies Here	$ -				
Enter Supplies Here	$ -				
TOTAL:	$ 6,680.00	$ -	$ -	$ 6,680.00	
Utilities:					
City, gas, electric, trash	$ 23,786.00			$ 23,786.00	City, gas, electric, trash
TOTAL:	$ 23,786.00	$ -	$ -	$ 23,786.00	
Direct Client Services:					
Youth Engagment	$ 35,695.00			$ 35,695.00	Youth activites, nutritional support, sporting gear and acitivities,sking
Background Checks	$ 3,460.00			$ 3,460.00	Screening & ingerprinting
Contractual services	$ 24,046.00			$ 24,046.00	Tutor, software services & attendance managment
Transportation	$ 11,028.00			$ 11,028.00	Vehicle insurance, upkeep and fuel
Enter Service Here	$ -				
Enter Service Here	$ -				
TOTAL:	$ 74,229.00	$ -	$ -	$ 74,229.00	
Other Expenses:					
Facilities	$ 23,283.00		$ 5,000.00	$ 18,283.00	Maintenance, cleaning, fire protection, storagerent
Public Relations	$ 2,500.00			$ 2,500.00	Advertising, events & networking
Training & Travel	$ 13,015.00			$ 13,015.00	CPR, staff development, ongoing traing, travel as mandated by grants
IT	$ 38,205.00		$ 5,000.00	$ 33,205.00	Internet, copier, software and hosting
Administration	$ 21,894.00			$ 21,894.00	affiliation fees, liability insurance, accounting services
TOTAL:	$ 98,897.00	$ -	$ 10,000.00	$ 88,897.00	
GRAND TOTAL:	$ 916,095.00	$ 12,000.00	$ 20,000.00	$ 884,095.00	

NO PRESENTATION MATERIALS

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

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Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

Director@LaramieSoupKitchen.org

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Laramie Soup Kitchen

Contact Name, Title: *

Ted Cramer, Executive Director

Mailing Address: *

104 S 4th St., Suite 101, Laramie, WY 82070

Contact Phone: *

307-460-1605 x1

Contact E-Mail: *

Director@LaramieSoupKitchen.org

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [x] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ○ Yes
- ◉ No

Requested Amount from the City of Laramie: *

Enter dollar amount only

20000

Requested Amount from Albany County: *

Enter dollar amount only

12000

Will this amount be used to leverage additional funds through grants or other means? *

- ○ Yes
- ◉ No

If yes, indicate the dollar amount of additional funds that will be leveraged.

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

As a true community effort, 97% of 2025 revenue was private/non-governmental with 13% from grants and foundations, including several private family foundations, the Hilton-Garden Inn, Wyoming Hunger Initiative, Wyoming Community Foundation, Episcopal Diocese of Wyoming, and Walmart. The Soup Kitchen does not charge any fees for service. Note: Capital Campaign funding for a new facility is accounted for separate from the regular operating budget and a ledger can be prepared upon request.

List organization board of director(s), indicating officers. *

Davina Lockhart (President), Shaun Bullock (Vice President), Patti Russell (Treasurer), Kendall Gonzales (Board Advisor), Rev. Rick Veit (Member as Dean of Cathedral), Jen Browne (Member), Chip Cirillo (Member), Debbie Fisher (Member), Scott McFarland (Member), Doug Roehrkasse (Member), Amy Terrell (Member).

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

The requested Community Partner funding will help offset a portion of the operational and personnel expenses of the Laramie Soup Kitchen's Food Recovery Team (~$66,000 + benefits). This team consists of two highly capable individuals who manage the complex logistics of recovery, sorting, and redistribution of all food donations. These team members must be personable and dependable to successfully create and maintain the critical partnerships formed with over 20 local retailers and restaurants, while also receiving items from many other donors. Funding also includes a mileage reimbursement ($3,000/yr) for the team's 350 collective miles driven each month as they pick up an average of 780 pounds of food each day and share that resource with 20 to 30 nonprofit programs across the community.

Through the efforts of the Food Recovery Team, the Laramie Soup Kitchen spends nearly no general funds to purchase food. Even with the financial contributions specifically designated for food purchases, only $1,300 was spent in 2025 – 2 to 4 cents per meal! In comparison, the value of food resources donated annually is conservatively estimated to be over $800,000, but potentially over $1 million, far exceeding the entire operating budget of the organization. Without this team, the Laramie Soup Kitchen could not afford to purchase the ingredients necessary to provide the 35,000 hot meals and 30,000 additional prepackaged meals that are now distributed each year.

Furthermore, by managing nearly 200,000 pounds of donated food annually, this team ensures that quality, perishable items, which make up 78% to 86% of all donations, are diverted from the landfill toward feeding the people who are most in need of nutritious food. However, not all donated food is in good condition, so the Soup Kitchen's zero food waste commitment ensures that vegetarian items not fit for human consumption are shared with local ranchers, converting it into a new food supply.

To promote a positive workplace culture and improve retention, the Laramie Soup Kitchen further invests in the wellbeing of its team by providing qualifying employees with additional benefits including group health insurance, SIMPLE IRAs, paid holidays & sick leave, and professional development opportunities. The focus of Community Partner funding will be for salaries, payroll taxes, and mileage reimbursement for the Food Recovery Team.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

The Laramie Soup Kitchen is the only agency in the region providing regular, hot, restaurant-quality meals with no questions asked and no paperwork required. This low-barrier approach ensures that the most vulnerable residents, including the working class, seniors, individuals with disabilities, and those struggling with mental illness, receive immediate support. These efforts improve both the financial stability and the physical health of those on limited incomes, as not having to pay for at least one nutritious meal a day significantly impacts a household's budget. Beyond nutrition and financial stability, the Soup Kitchen addresses emotional needs and loneliness, fostering a community where guests check in on one another and pick up meals for neighbors. Such a community of support can make all the difference!

The Food Recovery Team also creates a multiplier effect throughout the community by sharing 35,000 to 50,000 pounds of food with area nonprofits. Providing nutritious produce and proteins ensures healthy options that are often too expensive for low-income residents to purchase are available through multiple organizations.

Another item that is distributed through this network is genuine Bombas socks (the ones donated each time a person purchases a pair) and will give out 5,000+ more pairs this year through multiple agency partners!

As the Laramie Soup Kitchen works toward the goal of building a new facility that will serve as a collaborative hub for multiple nonprofits all providing services to the same vulnerable population, it will also remain focused on meeting immediate needs. The organization will strive to offer another 65,000 hot and prepackaged meals in 2026, while the Food Recovery Team continues to work towards a zero-food-waste community. Giving local retailers, restaurants, and caterers avenues to donate edible food provides the resource necessary to improve food security for the entire community.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. *

Maximum character count is 2,500, including spaces.

The Laramie Soup Kitchen operates as a central hub for food security, intentionally designed to complement rather than duplicate other area services. While local pantries provide ingredients for home cooking, the Laramie Soup Kitchen is the only provider of daily, ready-to-eat hot and prepackaged meals available without qualification. This fills a specific gap for those who are unhoused and individuals who may lack the utilities, time, or physical ability to cook. Additionally, the Soup Kitchen helps to stock the shelves of local pantries and supports other programs through a redistribution model rooted in a mindset of collaboration and abundance. When the Food Recovery Team secures a surplus, many of the freshest items are immediately delivered to the nonprofit program that will benefit the most, and never at any cost to that organization. This also extends the Soup Kitchen's reach to thousands more than the 1,088 served annually through its primary meal program.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ○ Existing Project
- ◉ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ○ One-time request
- ◉ Ongoing expense

Number of individuals your organization serves annually. *

1088

Populations served: *

Check all boxes that apply

- [x] Children Ages 0-5
- [x] Children Ages 6-10
- [x] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [ ] K-12 School/School District
- [x] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [x] Persons with Disabilities
- [x] College/University
- [ ] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

At the Laramie Soup Kitchen, success isn't just about serving food. It's about welcoming every person, building community in a place of safety, and feeding all people who arrive hungry or in need of a friendly place. It's a place of dignity, where neighbors are reminded that they are valued and always welcome.

The 5th Penny Sales Tax is a community-funded investment, and the Soup Kitchen takes the stewardship of these funds seriously. By providing financial support for the Food Recovery Team, the City and County are effectively securing nearly 200,000 pounds of food for the hungry for a fraction of the retail cost. The Laramie Soup Kitchen is grateful to the Laramie City Council and Albany County Commissioners for their prior support and for considering this request to ensure no one goes without a nutritious meal.

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

LaramieSoupKitc…

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

LaramieSoupKitc…

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

LaramieSoupKitc...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

15157

Has your organization spent all awarded FY2025 **City** Funds?

- (●) Yes
- ( ) No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Ted Cramer, Executive Director

Date: *

MM DD YYYY

03 / 10 / 2026

Laramie Soup Kitchen

Balance Sheet

As of January 31, 2026

	TOTAL	
	AS OF JAN 31, 2026	% OF COLUMN
ASSETS		
Current Assets		
Bank Accounts		
11111 Operating Account # xxxx317	96,662.98	3.63 %
11121 Payroll Account # xxxx957	10.11	0.00 %
16666 Reserve Account_FIB # xx1606	0.00	0.00 %
16667 Large Equip. Reserve_FIB #x06	25,000.00	0.94 %
16669 Unrestricted Reserve_FIB#x06	32,808.18	1.23 %
Total 16666 Reserve Account_FIB # xx1606	**57,808.18**	**2.17 %**
17777 Reserve MM Account_EJ # xx0592	159,456.31	5.99 %
18800 Capital Projects (Restricted)	0.00	0.00 %
18805 Capital Projects_Savings_FIB # xx1751	58,333.03	2.19 %
18808 Capital Projects_Checking_FIB # xx3682	100.00	0.00 %
18815 Capital Projects_Investments	466,212.25	17.51 %
Total 18800 Capital Projects (Restricted)	**524,645.28**	**19.71 %**
Total Bank Accounts	**$838,582.86**	**31.50 %**
Other Current Assets		
12000 Undeposited Funds	1,537.49	0.06 %
Total Other Current Assets	**$1,537.49**	**0.06 %**
Total Current Assets	**$840,120.35**	**31.56 %**
Fixed Assets		
15000 Furniture and Equipment	54,881.78	2.06 %
15002 A/D Furniture and Equpiment	-54,032.23	-2.03 %
15003 Improvements	45,203.89	1.70 %
15004 A/D Improvements	-45,203.89	-1.70 %
15009 Land	1,218,318.32	45.77 %
Total Fixed Assets	**$1,219,167.87**	**45.80 %**
Other Assets		
18700 Long-Term Investment_EJ # xx5333	562,709.41	21.14 %
18888 WYCF Endowment (principal inaccessible)	39,886.64	1.50 %
18900 EJ - Simple IRA (Sweep Acct.)_# xx5101	0.09	0.00 %
Total Other Assets	**$602,596.14**	**22.64 %**
TOTAL ASSETS	**$2,661,884.36**	**100.00 %**
LIABILITIES AND EQUITY	**$2,661,884.36**	**100.00 %**

Fiscal Year 2025-2026 Budget

Revenue	**FY 2025-2026** (Current Budget)	**FY 2025-2026** (Secured as of 01/31/2026)
City of Laramie, Community Partner	**15,157**	**15,157**
Albany County, Community Partner	**3,800**	Receipts to be Submitted
United Way	**20,439**	**15,329**
Donors	*** 147,200**	*** 204,192**
Fundraising Events	**120,000**	**7,488**
Outreach & Events by Others	**10,000**	**19,253**
WyoGives	**16,000**	**19,166**
Private Family Foundations	**15,000**	**49,975**
WY Community Foundation	**10,000**	**10,000**
Government Grants (Federal)	**0**	**0**
Other Grants: WHI, Walmart, etc.	**13,750**	**12,320**
Interest & Credit Cash Back	**2,500**	**2,547**
Gifts In-Kind (non-cash)	**12,200**	**4,914**
Total Revenue:	**$ 386,046**	**$ 360,341**

Expenses	**FY 2025-2026** (Current Budget)	**FY 2025-2026** (Expended as of 01/31/2026)
Salary: Director	**85,000**	**49,038**
Food Recovery Team	**55,302**	**26,280**
Others	**125,974**	**58,720**
Payroll Taxes & Fees: Others	**19,123**	**9,484**
Food Recovery Team	**4,977**	**2,242**
Benefits: Other	**27,849**	**13,892**
Mileage Reimbursement	**2,580**	**1,641**
Rent	**14,640**	**8,540**
Utilities	**9,600**	**5,600**
Client Service (Food)	**2,600**	**592**
Client Aid	**0**	**0**
Facilities & Equipment	**12,500**	**5,503**
Business Expenses	**9,234**	**2,289**
Operating Expenses	**7,216**	**4,023**
To-Go Meal Supplies	**6,000**	**3,056**
Contract Services (including In-Kind)	**16,592**	**7,971**
Marketing & Outreach	**6,510**	**917**
Education/Membership/Travel	**4,175**	**478**
Event Expenses	**40,600**	**6,266**
Other Expenses	**1,300**	**163**
Total Expenses:	**$ 451,772**	***** $ 206,695**
Net Income (Loss):	**** ($ 65,726)**	**$ 153,646**

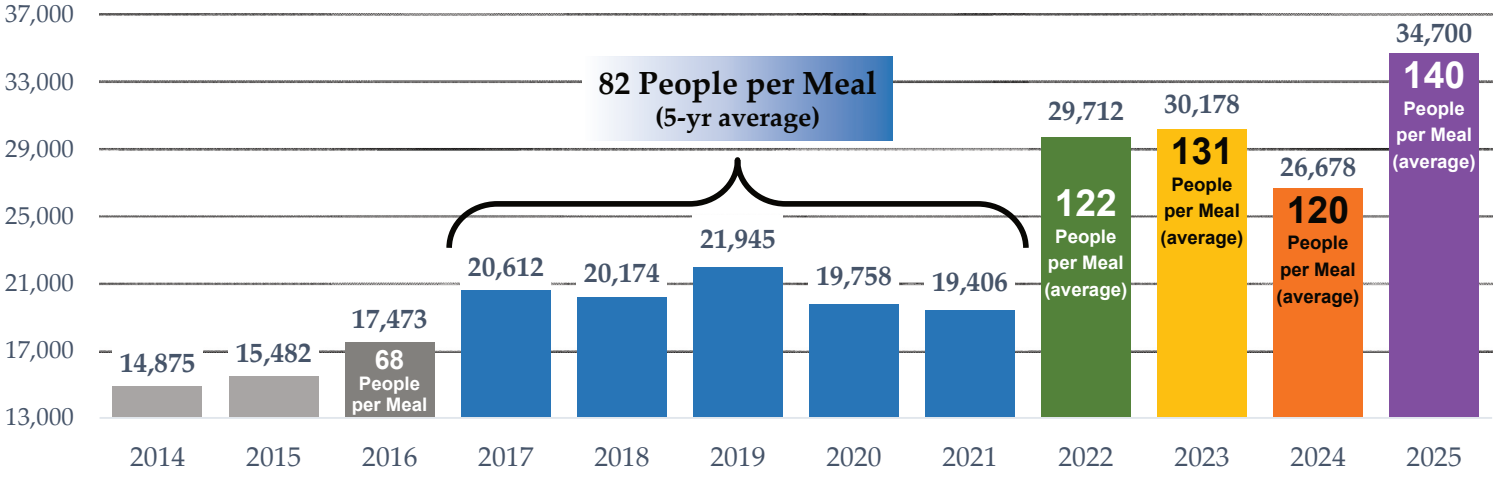
*The Laramie Soup Kitchen received a generous $60,000 estate gift in mid-December.

**A deficit is budgeted to allow for continued growth in operations by leveraging reserves.

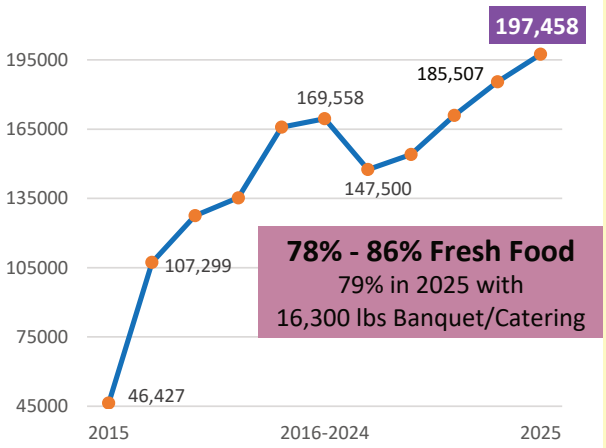
***Just over halfway through the FY with several large Q4 expenditures anticipated i.e. event expenses.

Note: The FY 2026-2027 Community Partner request is 7.1% of the current operating budget.

Number of Meals Served (2014 - 2025)



Donated Food (by weight in lbs)

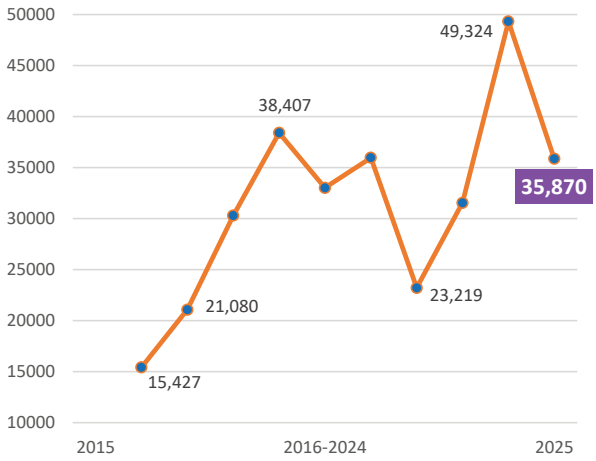


78% - 86% Fresh Food
79% in 2025 with
16,300 lbs Banquet/Catering

An estimated 30,000+ additional packaged meals were prepared in 2025 from Banquet/Catering & ready-to-eat items.

That's 65,000 total meals!

Redistributed Food (by weight in lbs)

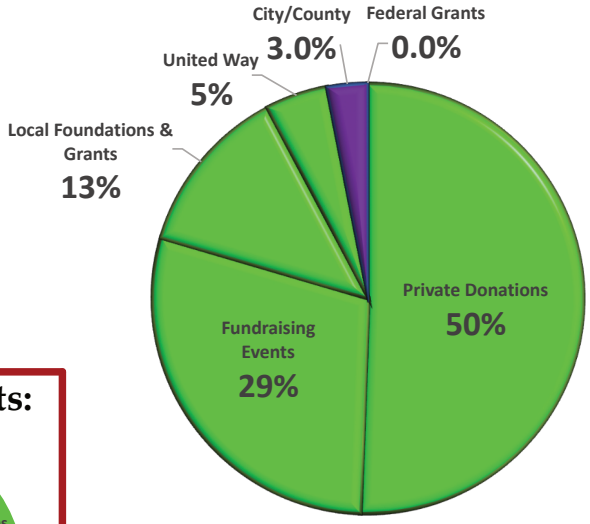


Note: Meals prepared from food redistributed to other agencies (81% to fellow United Way .orgs) in addition to the above.

2025 Revenue:

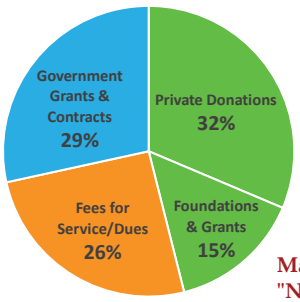
Local support makes all the difference! 97% of funding
(Non-Governmental)

Not Directly Impacted by Cuts to Federal Funding



The Soup Kitchen is Always Free!

Other Nonprofits:

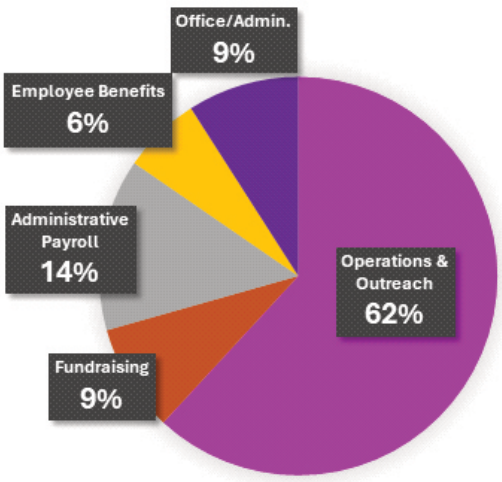


March 2025 Nonprofit Quarterly.org
"Nonprofits by the Numbers" (T.Siefer)

2025 Expenses:

Total Food Cost per Meal:
2 to 4 cents

Total Expenses per Meal:
$6.00 to $11.40



Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

sara@laramieinterfaith.org

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Laramie Interfaith

Contact Name, Title: *

Joshua Watanabe, Executive Director

Mailing Address: *

712 E Canby St

Contact Phone: *

(307) 742-4240

Contact E-Mail: *

Josh@laramieinterfaith.org

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [ ] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ○ Yes
- ◉ No

Requested Amount from the City of Laramie: *

Enter dollar amount only

20000

Requested Amount from Albany County: *

Enter dollar amount only

20000

Will this amount be used to leverage additional funds through grants or other means? *

- ◉ Yes
- ○ No

If yes, indicate the dollar amount of additional funds that will be leveraged.

60,000

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

TANF, ESG, CSBG, Wyoming Community Foundation

List organization board of director(s), indicating officers. *

Lisa McElwee, President. Brittany Brigham, Vice President. Warren Greaser, Treasurer. Jerricka Becken, Diana Denison, James Van Dyke, Deby Forry, Gail Hankin, Charlie Ksir, Sue Sandeen, Aaron Tomisich (Secretary vacant)

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

Laramie Interfaith will use these funds to continue working with low-income households in Albany County. Albany County is the poorest county in Wyoming. According to the most recent Census Bureau facts, nearly 16% of the population lives in poverty.
City funds would be used to provide short-term rental and utility assistance to keep people in their homes while they work with our case managers to set and achieve goals that will help them create a stable household, whether it be finding employment, signing up for job training, or getting connected to other resources such as mental health counseling.
Additional funding sources that will support this mission include other grant revenue United Way ($20,000) TANF ($45,000) CSBG ($48,500) ESG ($60,000) Wyoming Community Foundation($10,000), donations ($330,000) and fundraisers ($50,000).

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

Low incomes and high housing costs are widespread in the Laramie community, with many referring to the current situation as a 'housing crisis'. A 2024 Statewide Housing Needs Assessment stated that the county needs between 2,500-3,700 new homes to meet the demand – a tall order. Solving the housing issue in our community will require a multi-faceted, community-wide approach, and Laramie Interfaith is working to be part of the solution by keeping people in their homes and preventing homelessness in our community. Many low-income residents are facing rising costs in rental and mobile home housing; from $300 a month up to close to $700 a month or higher in recent years. City funding gives Laramie Interfaith the ability to assist these households in addressing immediate needs before they can work on longer term strategies for stability. By helping our neighbors build resiliency and self-sufficiency, we are also helping to build a more resilient community.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. * *

Maximum character count is 2,500, including spaces.

Laramie Interfaith partners with many community organizations such as the VOA, Soup Kitchen, Climb, Albany County School District and the Eppson Center for Seniors.
Laramie Interfaith utilizes our close partnerships with other organizations to provide well-rounded assistance to clients. Referrals are a useful part of our toolkit when building self-sufficiency in clients. Some barriers to self-sufficiency, such as mental health issues, cannot be addressed by Laramie Interfaith. In these circumstances, providing referrals to our partners such as the VOA increases the chances of our clients' ongoing success. Our close relationship with other organizations means that we are familiar with our partners' mission and activities and can avoid duplication of services, adjusting when necessary. Last month, Laramie Interfaith announced that it is merging with Family Promise of Albany County, with the latter organization continuing to provide its services as a program offered through Interfaith. This partnership demonstrates a commitment to supporting families experiencing housing instability while improving efficiency and collaboration between local service providers. This move provides an opportunity for greater collective impact by reducing overhead and administrative costs for providing services.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ○ Existing Project
- ◉ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ○ One-time request
- ◉ Ongoing expense

Number of individuals your organization serves annually. *

4000

Populations served: *

Check all boxes that apply

- [x] Children Ages 0-5
- [x] Children Ages 6-10
- [x] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [x] K-12 School/School District
- [x] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [x] Persons with Disabilities
- [x] College/University
- [x] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

_____

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

LaramieInterfaith...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

LaramieInterfaith...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

LaramieInterfaith...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

21112

Has your organization spent all awarded FY2025 **City** Funds?

- ( ) Yes
- (•) No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

$16029.08, spent by 6/30/2026

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (•) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Sara Teter

Date: *

MM DD YYYY

03 / 10 / 2026

This content is neither created nor endorsed by Google.

Google Forms

Statement of Financial Position

Laramie Interfaith

As of December 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
1110 FIB - Operating Checking (x3001)	295,178.86
1135 FIB - Reserve Savings (x4318)	326,179.66
1140 FIB - Reserve Checking (x1604)	0.00
1172 Bill.com Money Out Clearing	703.76
PLCLUSD Plooto Clearing (USD)	0.00
Total for Bank Accounts	**$622,062.28**
Accounts Receivable	
1310 Accounts Receivable	31,931.73
Total for Accounts Receivable	**$31,931.73**
Other Current Assets	
1180 Undeposited Funds	0.00
1910 Head Start of Laramie Loan	0.00
1930 Salsa Clearing	0.00
1999 Uncategorized Asset	0.00
Total for Other Current Assets	**$0.00**
Total for Current Assets	**$653,994.01**
Fixed Assets	
1510 Machinery & Equipment	38,380.43
1515 Vehicles	13,250.00
1525 Furniture & Fixtures	13,056.44
1555 Buildings	582,330.42
1590 Land	42,000.00
1600 Accumulated Depreciation/Amortization	
1610 A/D Machinery & Equipment	-26,917.08
1615 A/D - Vehicles	-13,250.00
1625 A/D Furniture & Fixtures	-13,056.44
1655 A/D Buildings	-124,322.41
Total for 1600 Accumulated Depreciation/Amortization	**-$177,545.93**
Total for Fixed Assets	**$511,471.36**
Other Assets	
1210 Edward Jones	1,015,431.25
1220 Wyoming Community Foundation	371,045.34
Deferred Revenue	0.00
Total for Other Assets	**$1,386,476.59**
Total for Assets	**$2,551,941.96**

Statement of Financial Position

Laramie Interfaith

As of December 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
2150 Accounts Payable	1,283.12
Total for Accounts Payable	**$1,283.12**
Credit Cards	
2105 FIB - Parent CC (1264)	$0.00
2110 FIB - J. Watanabe CC (x3305)	495.84
2115 FIB - Operations Manager CC (x9781)	924.47
2120 FIB - Client Services CC (x3313)	0.00
Total for 2105 FIB - Parent CC (1264)	**$1,420.31**
Total for Credit Cards	**$1,420.31**
Other Current Liabilities	
2200 Accrued Compensation & Related Items	$0.00
2205 Accrued & W/H - FICA/FIT (941)	0.00
2215 Accrued - SUTA	0.00
2230 Accrued - Payroll	0.00
2235 Accrued - Worker's Comp	0.00
Total for 2200 Accrued Compensation & Related Items	**$0.00**
2300 Accured Payroll Expenses	0.00
Total for Other Current Liabilities	**$0.00**
Total for Current Liabilities	**$2,703.43**
Total for Liabilities	**$2,703.43**
Equity	
3000 Without Donor Restrictions	1,821,796.64
3020 With Donor Restrictions	
3021 Time & Purpose Restrictions	66,058.83
3022 Held in Perpetuity	267,776.30
Total for 3020 With Donor Restrictions	**$333,835.13**
3295 Unrealized Gain/(Loss)	$0.00
3296 Current Year Unrealized Gain/(Loss)	0.00
Total for 3295 Unrealized Gain/(Loss)	**$0.00**
3900 Opening Balance Equity	0.00
3200 Retained Earnings	0.00
Net Income	393,606.76
Total for Equity	**$2,549,238.53**
Total for Liabilities and Equity	**$2,551,941.96**

Community Partner Funding Budget FY 2026-2027					
Laramie Interfaith					
Expense Category	**Total Expense**	**County Total**	**City Total**	**Other Total**	**Brief Discription**
Personnel:					
Salary:	$ 4,000.00	$ 2,000.00	$ 2,000.00		Our case manager recruits participants, engages them in goal setting, financial planning, client follow-ups, and reporting and data tracking. The average cost of a case manager is $40,000 in salary.
Fringe:	$ -				
TOTAL:	$ 4,000.00	$ 2,000.00	$ 2,000.00	$ -	
Supplies/Equipment:					
Enter Supplies Here	$ -				
Enter Supplies Here	$ -				
Enter Supplies Here	$ -				
Enter Supplies Here	$ -				
Enter Supplies Here	$ -				
Enter Supplies Here	$ -				
TOTAL:	$ -	$ -	$ -	$ -	
Utilities:					
Enter Utilites Here	$ -				
TOTAL:	$ -	$ -	$ -	$ -	
Direct Client Services:	$ 36,000.00	$ 18,000.00	$ 18,000.00		
Homelessness Prevention	$ 24,465.00				The average rent request is about $950. With this request amount Interfaith can assist about 25 households in stabilizing rent payments
Client Utilities	$ 11,535.00				The average utility request is about $450. With this request amount Interfaith can assist about 25 households with utility payments to keep power on in their homes
Enter Service Here	$ -				
Enter Service Here	$ -				
Enter Service Here	$ -				
Enter Service Here	$ -				
TOTAL:	$ 36,000.00	$ -	$ -	$ -	
Other Expenses:					
Enter Expense Here	$ -				
Enter Expense Here	$ -				
Enter Expense Here	$ -				
Enter Expense Here	$ -				
TOTAL:	$ -	$ -	$ -	$ -	
GRAND TOTAL:	$ 40,000.00	$ 2,000.00	$ 2,000.00	$ -	

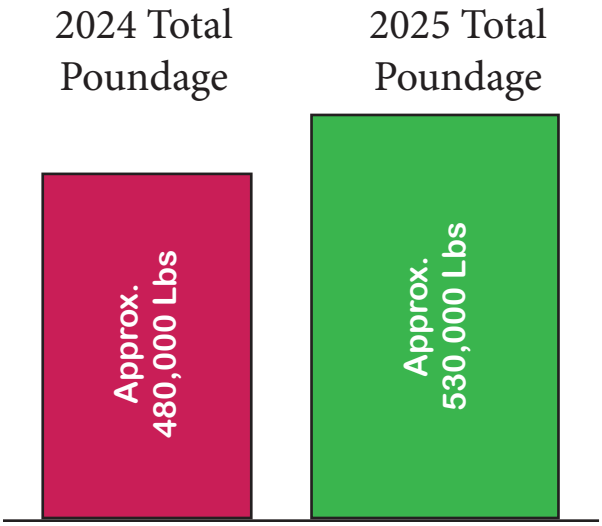
LARAMIE interfaith
NEIGHBORS HELPING NEIGHBORS

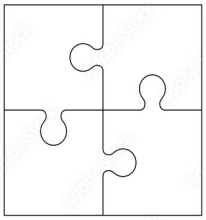
2025 Year-in-Review

Pantry Statistics



In 2025, 1753 households used our food pantry for a combined total of 39,382 visits throughout the year.





For the second year in a row, roughly half a million pounds of food moved through our building and out to the community. Our thanks to the Gov. Gordon and our community for providing us with the funding to order nearly 50,000 lbs for the month of November alone during the SNAP shutdown. On average our food costs have nearly doubled for the past three years; placing us into a situation where supply cannot meet demand.

The Growing Costs to Our Community

Housing and utility assistance are among the most critical services we provide—and also the most vulnerable to rising costs. Unlike many program areas, being a nonprofit does not reduce the price of rent or utilities. Laramie Interfaith pays the same housing and energy costs that our clients face every day.

Since 2020, the average cost of rent in our community has increased by more than 50%. Today, more than 55% of renters are considered cost-burdened, all while Albany County remains the poorest county in Wyoming. These trends have placed tremendous strain on households already living on the financial edge.

As housing and utility prices continue to climb, the purchasing power of our assistance dollars has steadily declined. At the same time, many federal funding sources remain tied to pre-COVID funding levels, leaving fewer resources available to respond to a growing number of families in crisis. Even after securing new grant funding, the rising cost of housing and utilities makes it difficult to keep pace with demand.

Despite these challenges, Laramie Interfaith has expanded its impact. Today we are serving nearly twice as many households as we did in 2020. Yet the need in our community continues to grow, widening the gap between what families require to remain safely housed and the resources available to support them.

To address this challenge, Laramie Interfaith is strengthening its capacity through the integration of the Family Promise program. By aligning programs and leveraging additional grant funding, we are expanding the resources available for housing stabilization and utility assistance. This collaboration will allow us to respond more effectively when families face the risk of eviction, utility shutoffs, or sudden financial emergencies.

With continued investment, we can ensure that a temporary financial crisis does not become a long-term housing disaster for families in our community.

Client Services



Our Client Services case workers assisted over 200 households with emergency rent and utilities assistance working through multiple grants. On average we have seen rents continue to rise with most requests for apartments exceeding $800 for single bedroom and lot-rents for trailer homes closing in on $700.
We continue to provide application assistance for programs and benefits such as LIEAP, WAP, Energy Share, SNAP, CLIMB, SSI/SSDI, VA, and Medicaid/Medicare.

Working closely with our numerous partners locally and statewide, we have bern able to help clients through challenging situations to find and receive the help they need. In 2025, we worked with numerous indiviuals to help support them through job training and reskilling programs. Our case managers filed more than 50 applications with clients for Cheyenne Housing vouchers, 82 SNAP applications, 110 LIEAP applications, 50 Energy Share of Wyoming applications, 4 Social Security Disability applications, and more than 100 jobs applications among the rest of their work on housing and utilities.



1500+ Hours of Dedicated Case Management and Crises Support Hours

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Our Impact

While we pride ourselves on meeting clients wherever they are in their journey, some challenges require the coordinated efforts of many partners. In those moments, collaboration becomes our greatest strength.



In the summer of 2025, we were contacted by a family facing a medical emergency with their child. Due to the severity of the condition, the child had to be transferred to Children's Hospital in Denver for specialized care. At first, the parents attempted to commute back and forth so they could maintain their jobs while staying close to their child.

As the situation worsened, however, maintaining that balance became impossible. The parents were forced to leave their jobs, relying on their savings to get by. When those resources were exhausted, the family turned to Laramie Interfaith for help. With no income and their savings depleted, the family faced eviction from their home—on top of the unimaginable stress of their child's medical crisis. Our case manager worked closely with the family and helped coordinate support among multiple agencies across the state that had become involved in their care.

Together, we ensured the family would still have a home waiting for them when their child was finally able to leave the hospital—which they did near Christmastime. By working together, we prevented one of the most difficult experiences a family can face from becoming even more devastating through the added trauma of homelessness.

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

treasurer@laramiedepot.org

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Laramie Railroad Depot Association

Contact Name, Title: *

Shaun Bullock, Treasurer

Mailing Address: *

PO B0x 623, Laramie, WY 82073

Contact Phone: *

3077608611

Contact E-Mail: *

treasurer@laramiedepot.org

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [ ] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ( ) Yes
- (•) No

Requested Amount from the City of Laramie: *

Enter dollar amount only

2500

Requested Amount from Albany County: *

Enter dollar amount only

2500

Will this amount be used to leverage additional funds through grants or other means? *

- ( ) Yes
- (•) No

If yes, indicate the dollar amount of additional funds that will be leveraged.

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

Community Partnership Grants only

List organization board of director(s), indicating officers. *

Charles Van Huele, President. Richard Hook, VP. Shaun Bullock, Treasurer. Ron Bagby, Secretary, Benjamin Moore, Joseph Cook, Doug Johnson, Pat Nelson, David Lucke, Cole Lewis and Janet Dewey

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

The requested funds will support the transportation and secure installation of a historically significant model railroad exhibit depicting the Laramie Engine Terminal during the steam era. The model, constructed in the United Kingdom by modeler Peter Kirmond, has been displayed at exhibitions for more than a decade and has been offered as a donation to the Laramie Railroad Depot Museum as a permanent interpretive exhibit.

Grant funds will be used in three areas. First, funds will assist with safely transporting the model from the United Kingdom to Laramie, Wyoming. This includes professional crating, international freight, customs processing, and final delivery. Because the layout contains intricate hand-built structures and mechanical components, proper packing and specialized transport are essential to ensure the exhibit arrives safely.

Second, funds will support preparation of a secure exhibit space within the Depot by installing upgraded locking hardware on the doors to the display room, ensuring controlled access and protection of the artifact.

Third, funds will allow the museum to install a small monitoring system consisting of discreet webcams to help staff monitor the exhibit area and prevent theft, vandalism, or accidental damage.

The model itself is being donated to the Laramie Railroad Depot Museum at no cost by the artist and builder. Grant funds are requested solely to cover the transportation and protective measures needed to responsibly receive and preserve the exhibit. Once installed, the layout will become a permanent interpretive exhibit that helps visitors understand the scale and complexity of Laramie's historic rail operations. It will support educational programming for school groups, enhance the museum experience for residents and tourists, and further the Depot's mission of preserving and interpreting Laramie's railroad heritage.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

Funding for this project will allow the Laramie Railroad Depot Museum to preserve, protect, and publicly display a unique historical exhibit that directly interprets Laramie's railroad heritage. The donated model provides a detailed visual representation of how the Laramie Engine Terminal operated during the steam era, helping visitors understand the scale and complexity of railroad operations that shaped the community.

Once installed, the exhibit will become a permanent educational feature within the museum. It will allow visitors—including students, families, and tourists—to visualize the workings of a major railroad facility that played a critical role in Laramie's history. The exhibit will support the museum's educational programming for school groups and provide a hands-on visual learning tool that complements the Depot's existing artifacts, photographs, and historical displays.

The project will also strengthen the Depot's role as a regional cultural destination. Laramie receives visitors from across Wyoming and the Rocky Mountain region who are interested in railroad history, western expansion, and Union Pacific heritage. A permanent, professionally displayed model of the Laramie Engine Terminal will enhance the visitor experience and provide a compelling interpretive centerpiece within the museum.

For the organization, the project represents an opportunity to responsibly steward a significant donated exhibit and expand the quality of exhibits available to the public. For the community, it preserves and interprets an important part of local history while providing an engaging educational experience for residents and visitors alike.

Ultimately, the goal of this project is to ensure that this detailed historical interpretation of Laramie's railroading past can be safely brought to the community and shared with the public for many years to come.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. *

Maximum character count is 2,500, including spaces.

The Laramie Railroad Depot Museum works collaboratively with a number of local organizations, businesses, and community groups to preserve and interpret Laramie's railroad history while strengthening the cultural and educational resources available to the community.

The Depot regularly partners with the City of Laramie and Albany County Government to provide space for community meetings, cultural programming, and regional events that benefit residents and visitors. As part of its mission to serve the public, the Depot periodically provides the facility at no charge for important civic and community functions. Examples include hosting the 2026 Wyoming Association of Municipalities (WAM) conference activities organized by Albany County, supporting community events such as Brewfest, and providing space for the City of Laramie to present downtown planning initiatives and community updates to residents.

The Depot also collaborates with organizations such as Visit Laramie, local schools, and the University of Wyoming to support tourism, educational programming, and historical interpretation. These partnerships help expand access to local history while strengthening the Depot's role as a cultural and educational resource.

To avoid duplication of efforts, the Depot maintains a clear focus on railroad history, transportation heritage, and stewardship of the historic Union Pacific passenger depot building. Other museums and historical organizations in Albany County focus on broader regional or cultural history, while the Depot specializes in interpreting Laramie's railroad legacy. This clear mission allows the organization to complement the work of other institutions while contributing a unique historical perspective to the community.

Through these partnerships and a focused mission, the Laramie Railroad Depot Museum maximizes community impact, supports local education and tourism, and ensures resources are used efficiently to benefit residents and visitors throughout the region.

Is this a new or existing project, or ongoing operations? *

- (●) New Project
- ( ) Existing Project
- ( ) Ongoing Operations

Is this a one-time request or an ongoing expense? *

- (●) One-time request
- ( ) Ongoing expense

Number of individuals your organization serves annually. *

10000

Populations served: *

Check all boxes that apply

- [x] Children Ages 0-5
- [x] Children Ages 6-10
- [x] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [x] K-12 School/School District
- [x] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [x] Persons with Disabilities
- [x] College/University
- [x] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

This project represents a rare opportunity to bring an internationally exhibited interpretation of Laramie's railroad history to the community where that history occurred. The model railroad layout depicting the Laramie Engine Terminal has toured exhibitions in the United Kingdom for more than a decade and has been offered to the Laramie Railroad Depot Museum as a permanent donation by its builder.

The exhibit reflects the steam-era operations that played a central role in Laramie's development as a railroad community. Once installed, it will allow visitors, students, and tourists to better understand the scale and complexity of railroad operations that shaped the region.

Grant funding will ensure the layout can be safely transported, secured, and preserved so it can become a lasting educational exhibit accessible to residents, students, and visitors for many years to come, helping the community preserve and share an important part of Laramie's railroad heritage.

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

Laramie Railroad...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

Laramie Railroad...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

Laramie Depot 2...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

2723

Has your organization spent all awarded FY2025 **City** Funds?

- (●) Yes
- ( ) No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Shaun Bullock, Depot Treasurer

Date: *

MM DD YYYY

03 / 10 / 2026

Laramie Railroad Depot Association

Balance Sheet

Basis: Accrual

As of December 31, 2025

Account	Account Description	Total
Assets		
Current Assets		
Cash and Cash Equivalents		
Cash		
Total for Cash		**0.00**
Bank		
First Interstate Bank - Business Index Money Market		113,848.74
First Interstate Bank - Community Checking		3,542.99
Total for Bank		**117,391.73**
Total for Cash and Cash Equivalents		**117,391.73**
Accounts Receivable		
Total for Accounts Receivable		**0.00**
Other current assets		
Total for Other current assets		**0.00**
Total for Current Assets		**117,391.73**
Fixed Assets		
Total for Fixed Assets		**0.00**
Other Assets		
Total for Other Assets		**0.00**
Total for Assets		**117,391.73**
Liabilities & Equities		
Liabilities		
Current Liabilities		
Total for Current Liabilities		**0.00**

Account	Account Description	Total
Long Term Liabilities		
Total for Long Term Liabilities		**0.00**
Other Liabilities		
Total for Other Liabilities		**0.00**
Total for Liabilities		**0.00**
Equities		
Net Assets: Board-Designated Funds Internally Restricted		0.00
Board Designated Funds: Brick Project	Funds for for grant writing on brick projects on sidewalks	4,611.06
Board Designated Funds: Building Painting	Funds for painting & partial grant restriction of bathrooms ($334)	334.00
Board Designated Funds: Gift Shop	Funds for gift shop inventory and infrastructure purchases (80% of Gift Shop Sales)	1,496.24
Board Designated Funds: Lights & Locks	Funds for lights & locks (repair & maintenance)	337.11
Board Designated Funds: Modell RR Club	Funds for layout building & upkeep	778.15
Board Designated Funds: Museum Projects	Funds for museum displays & contents (including Wye layout)	5,408.63
Total for Net Assets: Board-Designated Funds Internally Restricted		**12,965.19**
Net Assets: Grants and/or Donor Funds Externally Restricted		0.00
Partial Restrictions: Grants and /or Donations (Received)		0.00
Donation Only Designated Funds: N-Scale Modules	Funds for N-scale layout for display at open houses (requiring Albany Co. landscape)	3,953.00
Donor & Grant Designated Funds: Furnace Projects	Funds for furnace repairs & maintenance	617.22
Donor & Grant Designated Funds: Kitchen Projects	Funds for kitchen repairs & maintenance	1,317.50
Donor & Grant Designated Funds: RR Heritage Park	$7500 signs, $4000 bunk car platform, & $284 Laramie sign	35,294.11
Grant Only Designated Funds: Junior Conductors	Funds for young modelers club & their layouts	491.20
Total for Partial Restrictions: Grants and/or Donations		**41,673.03**

Account	Account Description	Total
(Received)		
Permanent Restrictions: Memorials (Received)		0.00
Graham Dewey Memorial	(Enter date received and document intended purpose)	1,240.19
Jerry Hansen Memorial	(Enter date received and document intended purpose)	1,527.31
Lawrence Ostresh Memorial	(Enter date received and document intended purpose)	2,634.37
Total for Permanent Restrictions: Memorials (Received)		**5,401.87**
Total for Net Assets: Grants and/or Donor Funds Externally Restricted		**47,074.90**
Current Year Earnings		6,002.42
Retained Earnings		51,349.22
Total for Equities		**117,391.73**
Total for Liabilities & Equities		**117,391.73**

Amount is displayed in your base currency **USD

Laramie Railroad Depot Association

Project Budget: Transport and Security Installation for Laramie Engine Terminal Model Exhibit

This budget outlines the estimated costs associated with transporting the donated Laramie Engine Terminal model exhibit from the United Kingdom to the Laramie Railroad Depot Museum and installing security measures to protect the display once installed.

Expense Item	**Description**	**Total Cost**	**Grant Request**	**Other Funding**
International Crating & Packing	Professional packing and custom crate for safe transport of the model layout	$3,000	$1,500	$1,500
International Freight & Customs	Shipping from the United Kingdom to Laramie including freight handling and customs processing	$6,500	$2,800	$3,700
Local Delivery & Handling	Transport from freight carrier to the Laramie Railroad Depot	$500	$200	$300
Exhibit Room Security	Installation of upgraded locking hardware for exhibit room doors	$400	$250	$150
Monitoring System	Purchase and installation of security webcams to monitor the exhibit space	$600	$250	$350
TOTAL PROJECT COST		**$11,000**	**$5,000**	**$6,000**

Note: The requested grant amount represents partial funding for transportation and security costs required to responsibly receive and preserve the donated exhibit. Additional project costs will be supported through other funding sources and community support.

Bring the Laramie Engine Terminal Home



Laramie
WYOMING

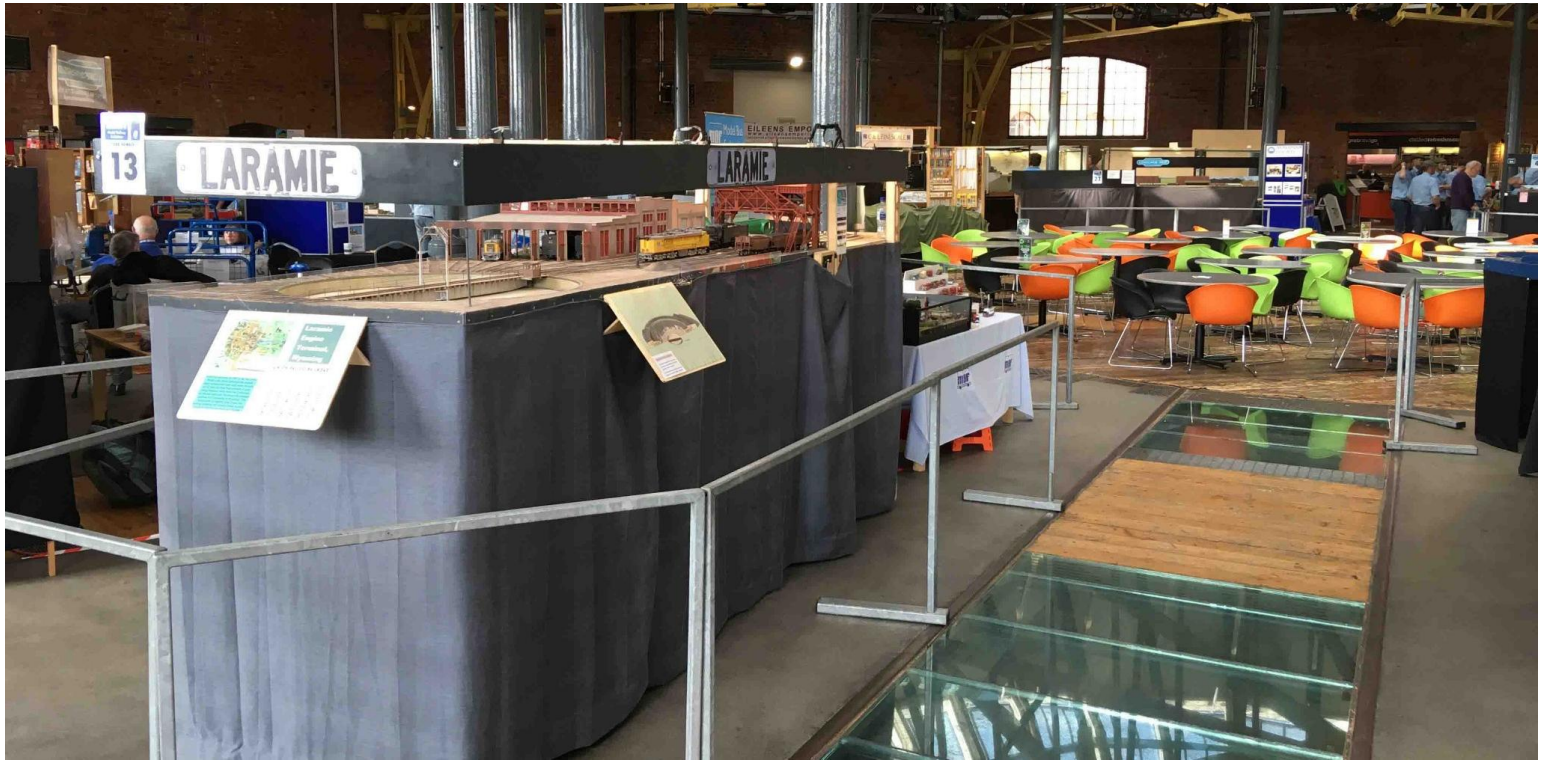
Historic Laramie
Railroad Depot

What is it?



A museum-quality model railway that was built in the United Kingdom, that depicts Laramie's historic steam engine terminal from the 1940s .

Why This Matters



The display tells Laramie’s story visually, connecting generations and engaging visitors of all ages.

The Craftsmanship



Over 2,000 hours of work that is hand-built, historically accurate, and recognized internationally.

Meet the UK Team



The artist/donor and the Laramie connection: Peter and Frances.
The exhibit has been showcased at 30+ museums across the UK.

Why The City & Depot Should Act



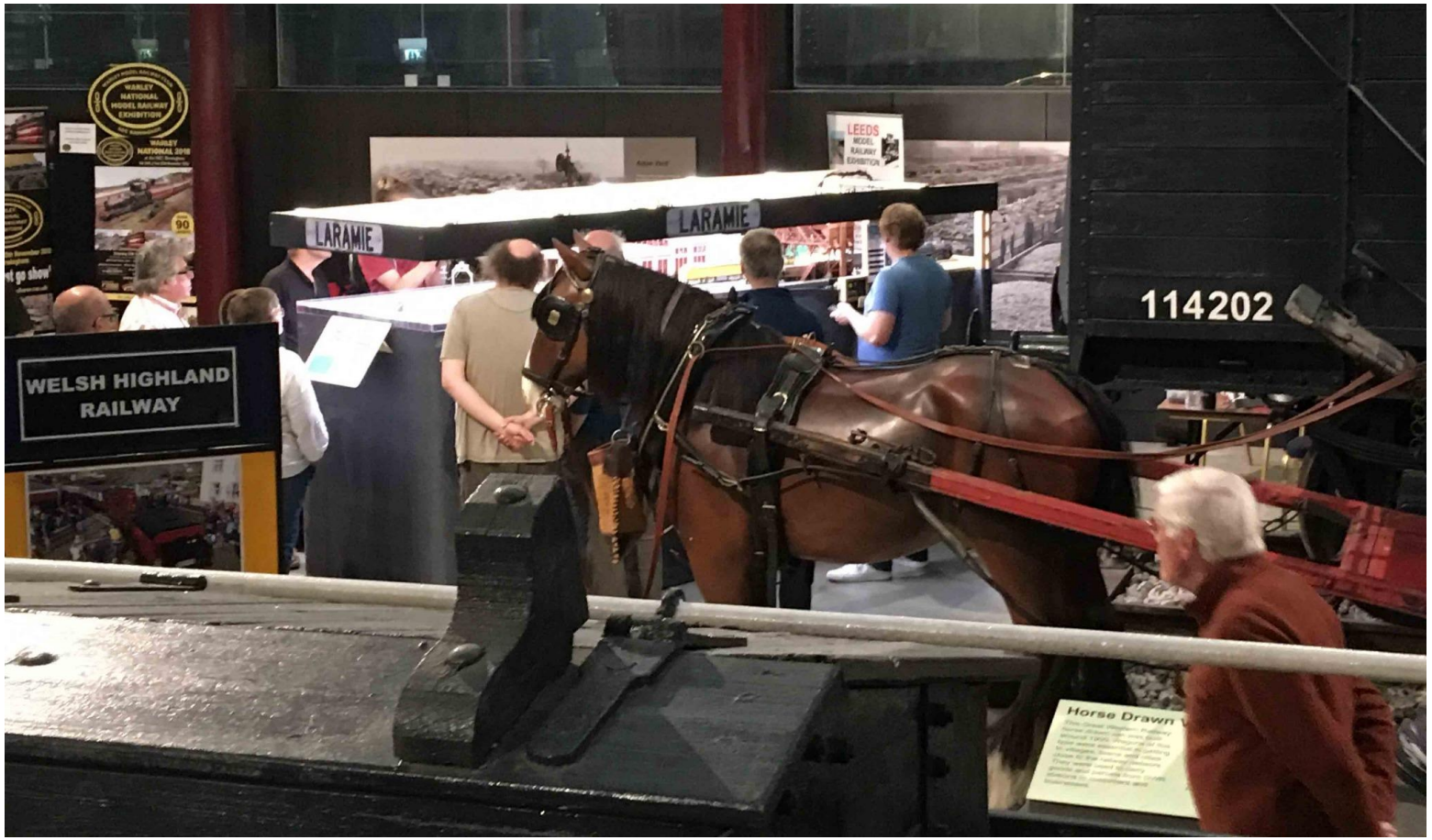
It was built to tell Laramie's story - Inspired by real people - A once-in-a-lifetime opportunity to bring it home

An Amazing Back Story



This may have never happened without a direct Laramie connection with the United Kingdom.

An Opportunity for all of Larmie



Unique regional attraction - Increase Depot visitation - Boost downtown activity - Educational programming potential

Who We Have Partnered With

Range Community INSURANCE

ICC™ Making IT Right

Of Laramie

We have partnered with local businesses to provide adequate insurance for the $250,000+ appraised value and enhanced security for the Depot.

What We Need

Laramie
WYOMING



We need further City partnership to support with transport and logistics to help bring this exhibit to its new home in Laramie

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

lisaevansoutreach@gmail.com

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

For the Good of Laramie

Contact Name, Title: *

Lisa Evans, Director

Mailing Address: *

32296 US-30, Laramie, WY 82072

Contact Phone: *

307-399-5246

Contact E-Mail: *

lisaevansoutreach@gmail.com

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [ ] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ○ Yes
- ◉ No

Requested Amount from the City of Laramie: *

Enter dollar amount only

10000

Requested Amount from Albany County: *

Enter dollar amount only

10000

Will this amount be used to leverage additional funds through grants or other means? *

- ○ Yes
- ◉ No

If yes, indicate the dollar amount of additional funds that will be leveraged.

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

none

List organization board of director(s), indicating officers. *

CEO Matt Baumgartner
President Kristina Janzen
Director Lisa Evans
Treasurer Hailey Samora
Secretary Heather Brown
Board Member Ashley Cales

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

Funds provided with this grant would be used for our Back2School Event and supporting events in Laramie. Last year, New Life Church handed this event over to For the Good of Laramie. This year will be our 9th annual event! Last year we served over 1200 people, giving out over 400 backpacks and 400 pairs of shoes. Each year, this event grows exponentially. This year, we are expecting to give out 450 backpacks and 450 pairs of shoes for free to those who attend. Funds would be allocated to age appropriate backpacks and age appropriate school supplies. They would also be allocated to candy donations to Easter Egg Hunts and Trunk or Treats, assisting Laramie Connections Church with their weekly meals, and Night to Shine. Night to Shine is a prom style event for individuals with special needs and disabilities. This event is locked in every year through 2029. This year, we also plan to sponsor a few Golden Tree people as well! We truly want to help fill the gaps and needs in this community.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

The Back2School event sets our children up confidently for success during their school year. It provides relief to parents who are struggling to provide school supplies and shoes. Every child who walks through those doors is the focus of the event. They get their feet washed, measured, and two different tennis shoe styles to pick from. After they select a pair, a volunteer places socks on their feet and the child gets to try out their new school shoes! Once they do that, they get to pick out an age appropriate backpack filled with what they need for the school year! With the candy donations, we work with the community Trunk or Treat and the Easter Egg Hunt at New Life Church. Assisting with the Laramie Connections Church meals, allows us to help feed our community. We don't only support financially, but four out of the seven board members donate four hours of their time every Sunday in preparing and serving the meal. This year, we received the privilege to assist in the Night to Shine event. It is a prom style event for those with special needs and disabilities. It brings so much joy to our community, not only to the attendees, but those who volunteered as well. Six out of our seven board members donated countless hours to Night to Shine. We donated our red carpet to this event and it truly was the key piece in making this event so memorable. By sponsoring a few Golden Tree individuals, it gives us the chance to bless members in our community who might not otherwise reach out for help. Our main goal is to support our Laramie community. The name of our organization was chosen for the purpose of providing for Laramie.

Describe your organization’s partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. * *

Maximum character count is 2,500, including spaces.

We provide the largest Back2School event in Laramie and it is completely free to all who come to our event. Other events usually only provide a backpack and a few supplies, we also supply shoes. We have successfully encouraged other organizations to join us in our efforts for our Back2School event. It gives them a place to serve and provide without duplicating our events. By purchasing enough food for a weekly meal, once a quarter for Laramie Connections Church allows us to help fill a need without duplicating it. Most of our board members donate their Sunday afternoon/evening to the Laramie Connections meal weekly. Our director and treasurer are currently serving as their kitchen managers, planning, cooking, and serving the meal. By doing this, we are filling not only a financial need, but a volunteer need. Night to Shine is a new event in our community and there is no other event like it! It serves and celebrates a vulnerable population that allows them to be seen, loved, and cherished.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ◉ Existing Project
- ○ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ○ One-time request
- ◉ Ongoing expense

Number of individuals your organization serves annually. *

4620

Populations served: *

Check all boxes that apply

- [x] Children Ages 0-5
- [x] Children Ages 6-10
- [x] Children Ages 11-18
- [ ] Adults Ages 18-25
- [ ] Adults Ages 26-40
- [ ] Adult Ages 41-64
- [ ] Adults Ages 65+
- [x] K-12 School/School District
- [ ] Veterans
- [x] Low to Moderate Income
- [ ] LQBTQIA+
- [ ] Persons with Disabilities
- [ ] College/University
- [ ] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

Individuals supported annually:

1200 Back2School Event
300 Night to Shine
60 meals per week with Laramie Connections in time or financial compensation

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

For the Good of ...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

For the Good of ...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

For the Good of ...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

4000

Has your organization spent all awarded FY2025 **City** Funds?

- ( ) Yes
- (•) No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

05/31/2026

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (•) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Hailey Samora, Treasurer

Date: *

MM DD YYYY

03 / 10 / 2026

This content is neither created nor endorsed by Google.

Google Forms

For the Good of Laramie Fiscal Year 2025 Financial Statement

Jan-Mar 2025 – No Data Available

Apr-June 2025 – No Data Available

Jul-Sep 2025

Income: $12,272 – sponsorships and donations

Expenses: $9,691 – backpacks, school supplies, shoes, advertisements

Oct-Dec 2025

Income: $0

Expenses: $267 – Halloween candy, Laramie Connections meal, red carpet

Bank statements available upon request

For the Good of Laramie Budget Request

- Shoes $15/pair – 200 pairs needed - $3000
- Backpacks $30/backpack – 150 needed - $4500
- Deposit for building for B2S event - $250
- Advertisement for B2S event - $750
- Night To Shine - $500
- Laramie Connections Church Meals - $400
    - $100 per quarter
- New Life Church candy - $200
    - $100 for Easter
    - $100 for Halloween
- Golden Tree Enhabit recipients - $150
- Financial and Volunteer hours to other non-profits - $1000

Grand total: $10,750

Other revenue by donation basis only, so it is an unknown variable

NO PRESENTATION MATERIALS

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

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- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

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City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

skatelaramie@gmail.com

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Skate Laramie 501(c)3

Contact Name, Title: *

Josh Kaffer

Mailing Address: *

1157 N 9th St Laramie Wy 82072

Contact Phone: *

3073430660

Contact E-Mail: *

skatelaramie@gmail.com

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [ ] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ( ) Yes
- (•) No

Requested Amount from the City of Laramie: *

Enter dollar amount only

5000

Requested Amount from Albany County: *

Enter dollar amount only

5000

Will this amount be used to leverage additional funds through grants or other means? *

- (•) Yes
- ( ) No

If yes, indicate the dollar amount of additional funds that will be leveraged.

490000

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

Our Fall 2025 North Access Project for the Laramie Skatepark received a grant of $2000 from the Laramie Beautification Committee, a grant of $600 from the Albany County Recreation Board and $5400 in funding from Laramie Parks. In 2024 we received a gift of $50k to assist in the purchase of the S. Kiowa land we are now working to develop.

List organization board of director(s), indicating officers. *

Josh Kaffer, President.
Blake Mcgee, Vice President.
Ken Hanson, Secretary.
Norman Frost, Treasurer.

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

In 2024, Skate Laramie purchased land with a bold but achievable vision: constructing a 4000 square foot indoor Skatepark with an additional 1000 square feet dedicated to community gathering space.

This facility will:
• Provided structured after school programming in a safe environment.
• Offer mentorship and positive youth development opportunities.
• Host summer camps, blending skating, art, and creative expression.
• Serve university students and adults seeking recreation, fitness and connection.
• Provide a welcoming, substance free social space during Laramie's long winter months.

This project is not simply a Skatepark. It is a youth development center built around recreation, creativity and community.

Skate Laramie has completed a comprehensive business plan, architectural drawings and feasibility planning to ensure operational sustainability and long-term success.

Because the organization owns the land, it can manage overhead responsibly while maintaining affordable access for the community.

Funding from the city of Laramie and Albany County will be used directly toward the completion of the capital campaign needed to construct the indoor facility. Early governmental investment provides both financial momentum and community validation, demonstrating that local leadership recognizes the importance of year-round recreation space for Albany County and Laramie residents.

As of early March, our feasibility study and silent campaign have secured a $250,000 matching commitment toward our $500,000 campaign goal, along with $16,000 in additional commitments. We have submitted a $50,000 request to ACRB and are actively pursuing additional major gifts and grant funding.

Our goal is to secure 70% of project funding before launching the public phase of this campaign. Community Partner Support will help close the remaining funding gap and allow Skate Laramie to move forward with construction of this long needed year-round community resource.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

Skate parks are among the most accessible forms of recreation available. With only a skateboard or scooter, young people can enter a community that values, perseverance, creativity, resilience, and mutual respect. Skaters learn from one another, develop independence, and build confidence through practice, failure, and persistence.

Each winter, our volunteers shovel the 12,000 ft.² Laramie Skatepark simply to keep the space usable during the brief hours above freezing. As one volunteer, put it, “if you shovel, they will come, but only for a few minutes.”

When winter eliminates access, participation drops dramatically. Youth lose a healthy outlet to recreation and social connection, and some drift toward less positive environments. For decades, Laramie‘s young people have voiced the same need: year-round recreational space that provides structure, belonging, and positive activity during the winter months.

The proposed indoor skatepark will provide a permanent solution.

Skate Laramie‘s goal is to create a year-round community hub that supports youth development, physical activity, and social connection. The skate community already functions as a powerful, informal support network, particularly for youth who may feel marginalized in traditional athletics or school activities. Mentorship, shared learning, and creative expression, our central to skate culture.

With a permanent indoor facility, Skate Laramie will expand existing programs, offer consistent winter programming, and increase access for youth and families across Albany County.

We envision the space becoming a second home for many young people: a safe, accessible, and welcoming environment, where they can recreate, build friendships, and grow.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. *

Maximum character count is 2,500, including spaces.

Since 2014, Skate Laramie has worked closely with the city of Laramie Parks and Recreation department. The parks division has partnered with us to address infrastructure and management needs at the Laramie Sk8 Park, while recreation has supported our long-standing programming efforts that provide both free and low cost opportunities for youth and families.

We also collaborate with the university of Wyoming skate club, which helps connect university students with the broader community and contributes volunteer leadership for events and programming.

Additional partnerships include Scouting America Troop 137, whose members frequently volunteer at Skatepark events and service projects.

Skate Laramie also values opportunities to collaborate with youth serving organizations such as Cathedral Home and Big Brothers Big Sisters, particularly when programs can provide mentorship and positive recreational outlets for young people who benefit from additional community support.

The proposed indoor facility will strengthen these partnerships and create additional opportunities for collaboration. By providing a year-round recreational space, Skate Laramie will compliment the work of existing youth organizations by offering a unique environment centered on recreation, mentorship, creativity, and community connection.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ◉ Existing Project
- ○ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- (●) One-time request
- ( ) Ongoing expense

Number of individuals your organization serves annually. *

500

Populations served: *

Check all boxes that apply

- [x] Children Ages 0-5
- [x] Children Ages 6-10
- [x] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [x] K-12 School/School District
- [x] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [x] Persons with Disabilities
- [x] College/University
- [x] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

_____

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

SkateLaramie20...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

SkateLaramie20...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

SkateLaramie20...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

2000

Has your organization spent all awarded FY2025 **City** Funds?

- ( ) Yes
- (•) No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

$2000 - 06/01/2026

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (•) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Joshua Peter Kaffer

Date: *

MM DD YYYY

03 / 10 / 2026

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Google Forms

2025 Skate Laramie Revenue		
Donations		$812.14
Program Revenue		$7,715.44
Advertizing Revenue		$1,000.00
Community Partner Grant		$2,000.00
Annual Giving		$4,000.00
Total Revenues		**$15,527.58**
2025 Skate Laramie Expenses		
Insurance	$2,058.67	
Community Partner Grant Expenses	$424.32	
Payroll 1099	$1,731.55	
Equipment supplies	$1,613.58	
Hosting Expense	$411.65	
Travel	$48.41	
project budget phase 6	$4,875.40	
project budget Pop-up skatepark	$165.14	
office	$100.00	
Total Expenses	**$11,428.72**	
Change in Net Position		**$4,098.86**
2025 Skate Laramie Assets		
S. Kiowa land valuation (purchase price)		$57,305.24
Bank Account		$12,115.58
Total Asset valuation		**$69,420.82**

Skate Laramie Indoor Facility Budget

Category	Sub Category	Estimate	Quote	Budget
Site Prep				$40,000.00
	Leech field	$15,000.00		
	Gravel parking lot	$20,000.00		
	ADA parking spot	$5,000.00		
Building construction				$335,000.00
	Colton Construction Post Frame 50x100’		$179,450.00	
	Blown Insulation		$56,000.00	
	Rockhard Concrete $46-70K caissons $85-100K full foundation		$65,500.00	
	Water tap South Laramie Water 3/4”		$6,050.00	
	Plumbing	$14,000.00		
	Electrical	$14,000.00		
Interior Build, Shop and Skatepark				$125,000
	skatepark 4000 sq ft @ ~$25/sft		$100,000.00	
	shop floor and framing	$25,000.00		
Total Build Budget				**500,000**

Skate Laramie 501(c)(3) – Indoor Skate Park Business Plan

Date: March 2026
Prepared by: The Skate Laramie Board
Board Executives: Josh Kaffer President, Blake McGee VP, Norman Frost Treasurer, Ken Hanson Secretary.

1. Executive Summary

Organization: Skate Laramie
Legal Status: 501(c)(3) Non-Profit Organization
Location: South Kiowa Street 132'x125' lot between 287 and Ft. Sanders Rd.

Mission: Educate and empower though wheeled sports

Vision: A thriving, sustainable training facility and community hub. Space that empowers at-risk youth. engages young adults and connects Albany County residents through recreation, mentorship and shared experience.

History: Since 2014 Skate Laramie founders have focused on making outdoor recreation accessible and fun. 2026 will be our 12th season offering free learn to skate programing. This training facility is our 6th infrastructure upgrade to Albany county's wheeled sports offerings. We have spearheaded over $350K in infrastructure investment and have volunteered thousands of hours teaching and building this community.

Why this?

Mission: Wyoming is the best place for outdoor recreation. Many of our favorite sports have prohibitive costs of entry as well as safe practices that need to be taught. The skatepark is the most accessible and cost effective outdoor recreation for those traditionally left out of these spaces. We are creating a pathway for at risk and low income youth of our community to access

Several deterrents endemic to public spaces counteract our goals.

1. Uncontrollable elements: Weather and People. Our high altitude location leads to long cold winters and limits our ability to offer sustained outdoor programing throughout the year. By providing a consistently managed space, we build resiliency and accountability in individuals and the community. Modeling best practices for etiquette we can create an overwhelming group of positive actors we hope will override negative behaviors at public facilities.

2. Perception: Too many in our community have a negative association with skateparks and our athletes. This space will offer everyone the chance to join our athletic community, see value in themselves and in their fellow athletes.

the greatest wealth of Wyoming. Outdoor community and the abundant free and accessible recreation spaces.

Why Now?

Mission: We see this as a great time to broaden our outreach and give our community a safe space to practice new skills all year long. Giving our community broader access and ownership in outdoor infrastructure.
Organization: We are ready. We have land, the will, time and expertise. Josh is dedicated to serving this community through 2030 and we would like to create a sustaining business model that can continue the mission without relying on the largesse of a small number of volunteers and donors.
S**katepark riders:** Need an indoor facility to recreate through the 7-9 mo. "off" season.
Snow Sports: Winter conditions are variable and snow park builds and conditions are unpredictable and/or very expensive. A training facility will help individuals build skills in a controlled and economical environment.
Bikes: Albany County has seen major investment in public infrastructure for wheeled sports in the last few years. Pilot Hill has added many miles of advanced and expert terrain. The City of Laramie will be investing $1.2M into a new bike park this Spring.
Other flow sports: All athletes that rely on coordination, spacial and body awareness, can benefit and cross training with us.

Project Overview:
Skate Laramie plans to construct a **5,000 sq. ft. energy-efficient facility** featuring:

- **4,000 sq. ft. indoor skatepark**
- **1,000 sq. ft. of retail and social space**
- Located on our **132' x 120' plot** on South Kiowa Street
- Designed with **100 feet of southern exposure** to maximize **passive solar gains** and minimize operating costs

This year-round facility will provide youth programming, adult and college student events. A social hub for the entire community.

2. Organizational Overview

Legal Structure:

- Nonprofit 501(c)(3) registered in Wyoming
- Governed by a volunteer board of directors
- Supported by community partnerships, sponsors, and volunteers

Core Values:

- Inclusion and accessibility
- Community and mentorship
- Health and well-being
- Creativity and lifelong learning
- Environmental responsibility

3. Programs and Services

Youth and Teen Programs

- **After-School Program:** Safe, structured space with mentorship, social and creative activities.
- **Weekend, Summer & School Break Camps:** Week-long and day camps blending skating, art, and community-building.
- **Lessons:** Two free skate lessons each month for beginners, individual and group lessons.
- **Birthday Parties:** Affordable private sessions with and without instruction.

Community Offerings

- **18+ Skate Sessions and Lessons:** Dedicated times for adult and college participants.
- **Live Music & Special Events:** Local bands, community nights, and cultural showcases.
- **Competitions:** Local and regional events to attract tourism and broad community engagement.
- **Workshops:** Wellness, fitness, and art workshops that complement skate park engagement.

4. Facility and Design

Total Area: 5,000 sq. ft.
Plot Size: 132 ft x 120 ft (15,840 sq. ft.)

Proposed Layout:

- **4,000 sq. ft. indoor training facility:**

    - Concrete Street Style Sandbox with variable set ups incorporating wood and steel elements.
    - Concrete transition section and bowl.
    - Progressive take off zone with airbag and resi landing areas.
    - Harness system for assisted progression on miniramps.
- **1,000 sq. ft. retail/community area:**
    - Retail shop (gear, apparel, local art)
    - Snack counter
    - Lounge/social area for community gatherings
    - Spectator loft, party and meeting space.

Sustainability Goals:

- Passive solar design (100 ft southern exposure)
- Insulated, energy-efficient structure
- Solar-ready roof
- LED lighting and high-efficiency HVAC
- In-ground heating

5. Market and Community Need

Target Customers:

- **Youth & Teens (Ages 6–17):** Limited recreation options, especially in winter months.
- **Young adults (UW, LCCC &WyoTech Students 18–25):** Seeking inclusive and social activities beyond bars and spectator sports.
- **Adults (18–70):** Looking for community engagement, thrilling family fitness and events.

Community Impact:

- Year-round recreational option in a climate with long winters
- Safe and healthy environment for youth
- Supports mental health and physical activity

- Provides mentorship and skill-building opportunities
- Strengthens Laramie's creative and social fabric

6. Funding Strategy

Startup and Construction Costs (Estimates):

Category	Estimated Cost
Land (owned)	$0
Building construction (5,000 sq ft @ ~$100/sq ft)	$325,000
Skatepark buildout and equipment	$125,000
Parking Lot	$25,000
Leech Field	$25,000
Total Estimated Cost	**$500,000**

Funding Sources:

- Grants (local, state, national recreation and youth orgs)
- Corporate sponsorships and naming rights
- Individual donations (capital campaign)
- Fundraising events and merchandise
- Partnerships with University of Wyoming and local businesses

Revenue Streams (Post-Construction):

- Memberships and day passes
- Lessons, camps, and event fees
- Retail sales (gear, apparel, snacks)
- Birthday parties and rentals
- Sponsorships and community events
- Grants for specific improvements and programs

7. Operations and Staffing

Staffing Plan:

- Executive Director (PT) average 20hrs a week @ $30K/yr, Potential to earn more with expanded profits and programming.
- Instructors (Contracted to start, payroll eventually) $15-20hr
- Volunteers (additional weekend coverage, event staff, and special projects) build toward paid positions

Hours of Operation: School Year and Summer

- SY Weekdays: 3:00 PM – 9:00 PM
- SY Weekends: 10:00 AM – 10:00 PM
- Limited Summer hours adjusted for camps and events

8. Partnerships and Community Support

Partners include:

- City of Laramie Parks & Recreation
- University of Wyoming: UW Skate Club
- Local schools: Field trip support.
- Youth centers: Big Brothers Big Sisters, Cathedral Home, Scouting America
- Regional skate brands and shops: Actionball Boardsports, Tempt
- Wyoming Arts Council and local musicians

9. Timeline (Proposed)

Phase	Description	Estimated Date
Phase 1	Finalize design & engineering	Q1 2026
Phase 2	Capital campaign & grant funding	Q1–Q3 2026
Phase 3	Construction & interior build	Q4 2026–Q2 2027

Phase 4	Grand Opening	Fall 2027

10. Evaluation and Impact

Metrics for Success:

- Number of youth participants and program graduates
- Frequency of events and attendance
- Membership retention
- Targeted programs building specific athlete communities (scooter, quad skate, college and adult skate nights)
- Community satisfaction surveys including a baseline study

11. Appendices (coming)

- Architectural concepts or site plan
- Letters of community support

12. Financial Plan and 5-Year Projection

12.1. Key Assumptions

Category	Assumption
Facility size	5,000 sq. ft. (4,000 skatepark + 1,000 retail/ community)
Start-up Year	Construction completed by Fall 2027
Year 1	First full year of operations (2028)
Average Day Pass	$15
Monthly Membership	$60
9 month Season Pass	$450
Average Retail Margin	40%
Camp Enrollment	12 camps/year, 12 participants average
Average Camp Fee	$150 per participant

Birthday Party	$200 average per event
Sponsorships	Local + regional partnerships
Inflation	3% annual increase in expenses/revenues

12.2. Startup & Construction Budget (2026–2027)

Category	Estimated Cost
Land (owned)	$0
Site preparation and utilities	50,000
leech field ($20K)	
Gravel parking lot ($20K)	
ADA parking spot $5K	
Building construction (5,000 sq ft)	325,000
Colton Construction Post Frame 50x100’ $179,450	
Blown Insulation $56K	
Foundation estimate from Rockhard 46-70K caissons 85-100K full foundation	
Water tap South Laramie Water 3/4” $6061	
Plumbing	
electrical	
Interior Build, Shop and Skatepark	$125,000
skatepark 4000 sq ft @ ~$25/sft	
shop floor and framing ~$25K	
Total Startup Cost	**500,000**

12.2. Capital Campaign Projections and Dreams (2026–2027)

Category	funds committed	funds requested	funds to request
Anonymous Donation	$250,000		
Skate Laramie Funds	$10,000		
Albany County community partner grant FY26 (FY27 to request)	$1,800	$5,000	

City of Laramie community partner grant FY26 (FY27 to request)	$2,000	$5,000	
JK and RJ	$5,000		
ACRB FY27		$50,000	
DH	$1,000		
Intertie Grant			$50,000
Kiwanis			$5,000
Daniels fund			$20,000
SL Board			$5,000
Public Capitol Campaign			
+50K donations (goal 1)			50,000
+25K donations (goal 2)			50,000
+$10K donations (goal 5)			50,000
+$5K donations (goal 10)			50,000
+$1K donations (goal 15)			15,000
+$500 donations (goal 30)			15,000
Total Commitments	**269,800**		
Current Requests		**60,000**	
Dream numbers			**310,000**

12.3. Revenue Projections (Years 1–5)

Source	Year 1	Year 2	Year 3	Year 4	Year 5
Memberships (avg 50 members)	$20,000	$20,600	$21,218	$21,854	$22,510
Day Passes (avg 10/day @ $15)	$39,000	$40,170	$41,375	$42,616	$43,895
Camps & Lessons	$21,600	$22,248	$22,915	$23,603	$24,311
Birthday Parties (20 @ $200)	$4,000	$4,120	$4,244	$4,371	$4,502
Events & Competitions	$3,000	$3,090	$3,183	$3,278	$3,377
Retail Sales (net profit margin)	$6,000	$6,180	$6,365	$6,556	$6,753
Sponsorships & Grants	$20,000	$20,600	$21,218	$21,855	$22,510
Total Revenue	**$113,600**	**$117,008**	**$120,518**	**$123,133**	**$127,858**

12.4. Operating Expense Projections

Expense Category	Year 1	Year 2	Year 3	Year 4	Year 5
Director Salary	$30,000	$30,900	$31,830	$32,780	$33,770
Contract wages	$15,000	$15,450.(	$15,914.(	$16,391.(	$16,883.(
Payroll Taxes	$4,000	$4,120	$4,244	$4,371	$4,502
Utilities & Energy	$8,000.0(	$8240.00	$8487.00	$8742.00	$9004.00
Maintenance, Repairs, Office	$6,000	$6,180	$6,365	$6,556	$6,753
Insurance (liability, property)	$5,565.0(	$5733.00	$5905.00	$6082.00	$6264.00
Marketing & Outreach	$1,200	$1,236	$1,273	$1,311	$1,351
Professional Services (accounting, legal)	$3,000	$3,090	$3,183	$3,278	$3,377
Total Operating Expenses	**$72,765.(**	**$74949.0**	**$77,201.(**	**$79,511.(**	**$81,904**

12.5. Net Operating Summary

Year	Total Revenue	Total Expenses	Net Income (Before Reserves)
Year 1	$113,600	**$72,765**	**$40,835**
Year 2	$117,008	**$74,949**	**$42,059**
Year 3	$120,518	**$77,201**	**$43,317**
Year 4	$123,133	**$79,511**	**$43,622**
Year 5	$127,858	**$81,904**	**$45,954**

12.6. Use of Surplus & Reinvestment

Annual surpluses will be reinvested to:

- Support more youth programming and scholarships
- Maintain and upgrade building, indoor and outdoor park features
- Expand solar or renewable energy capacity or otherwise decreasing costs of operation

- Fund staff training and community outreach
- Build a long-term sustainability reserve fund

12.8. Long-Term Financial Goals

1. **Achieve full operational self-sufficiency by Year 1**

2. **Build a $60,000 reserve fund** by Year 5

3. **Develop expansion plans** (more programing, lower utilities via efficiency and PV upgrades, van for outreach) by Year 5

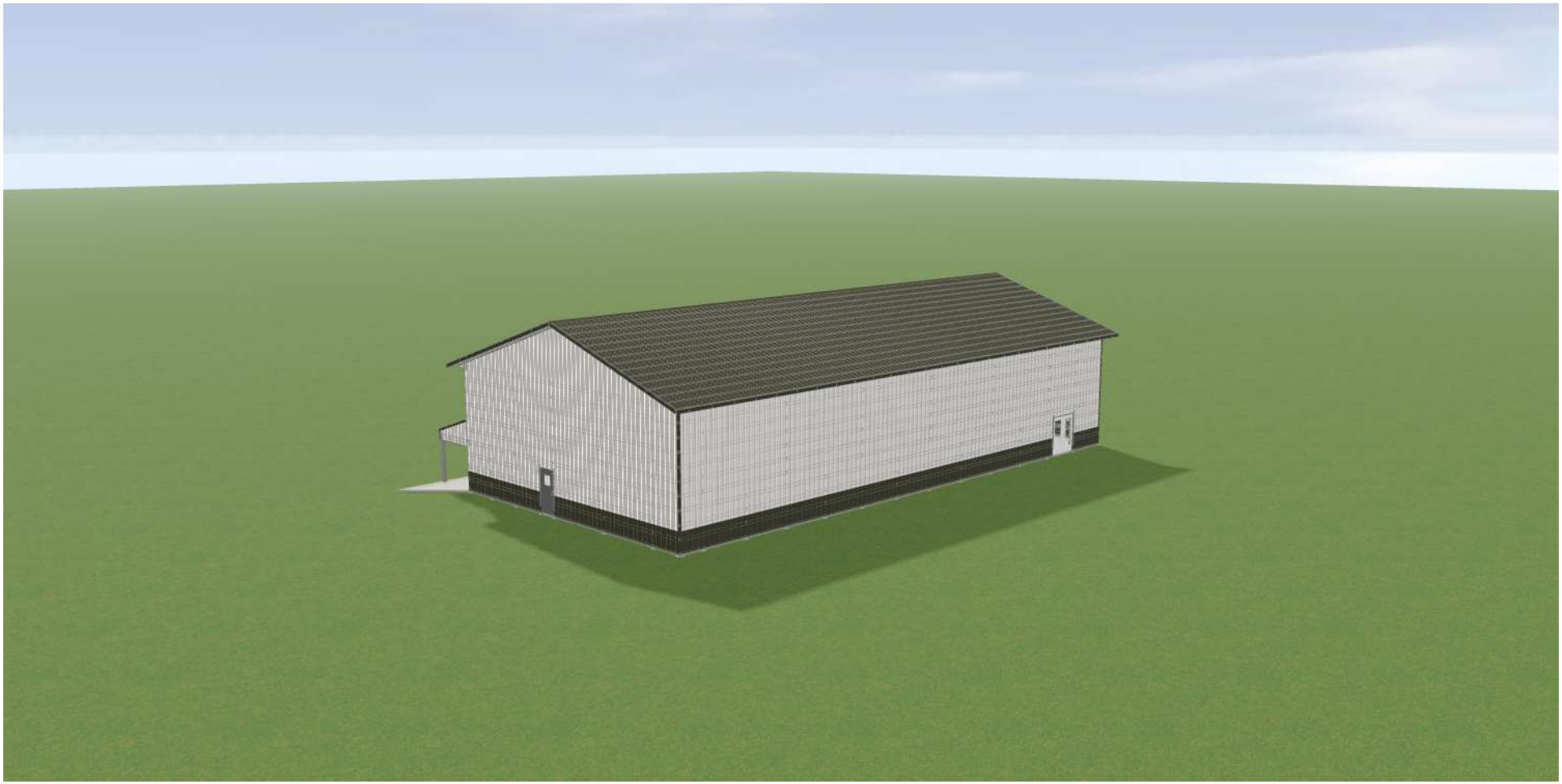
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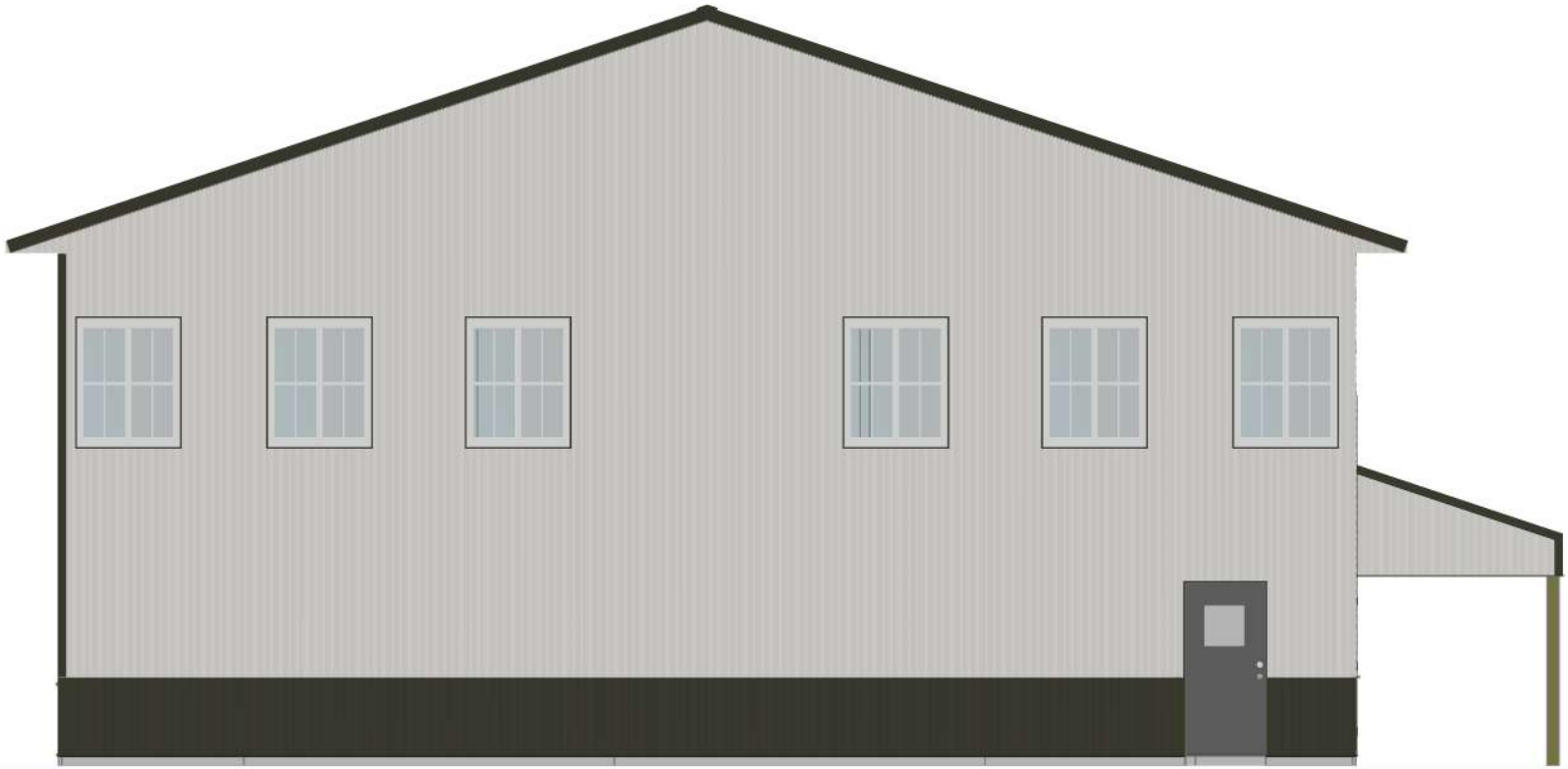
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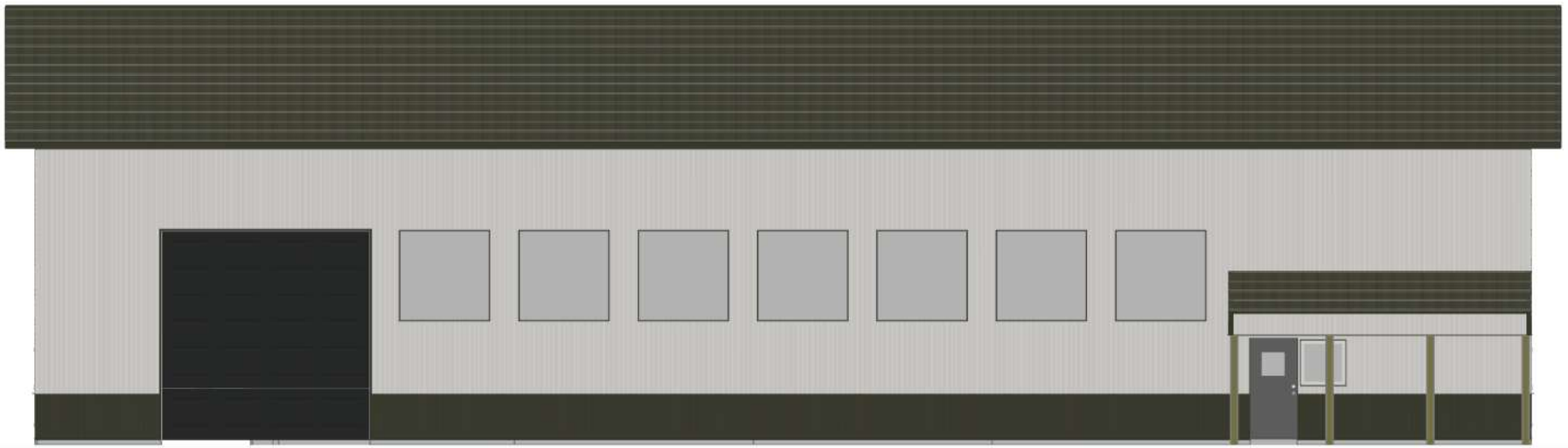
Front Elevation

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Date: 3/13/2026
Time: 8:02 AM



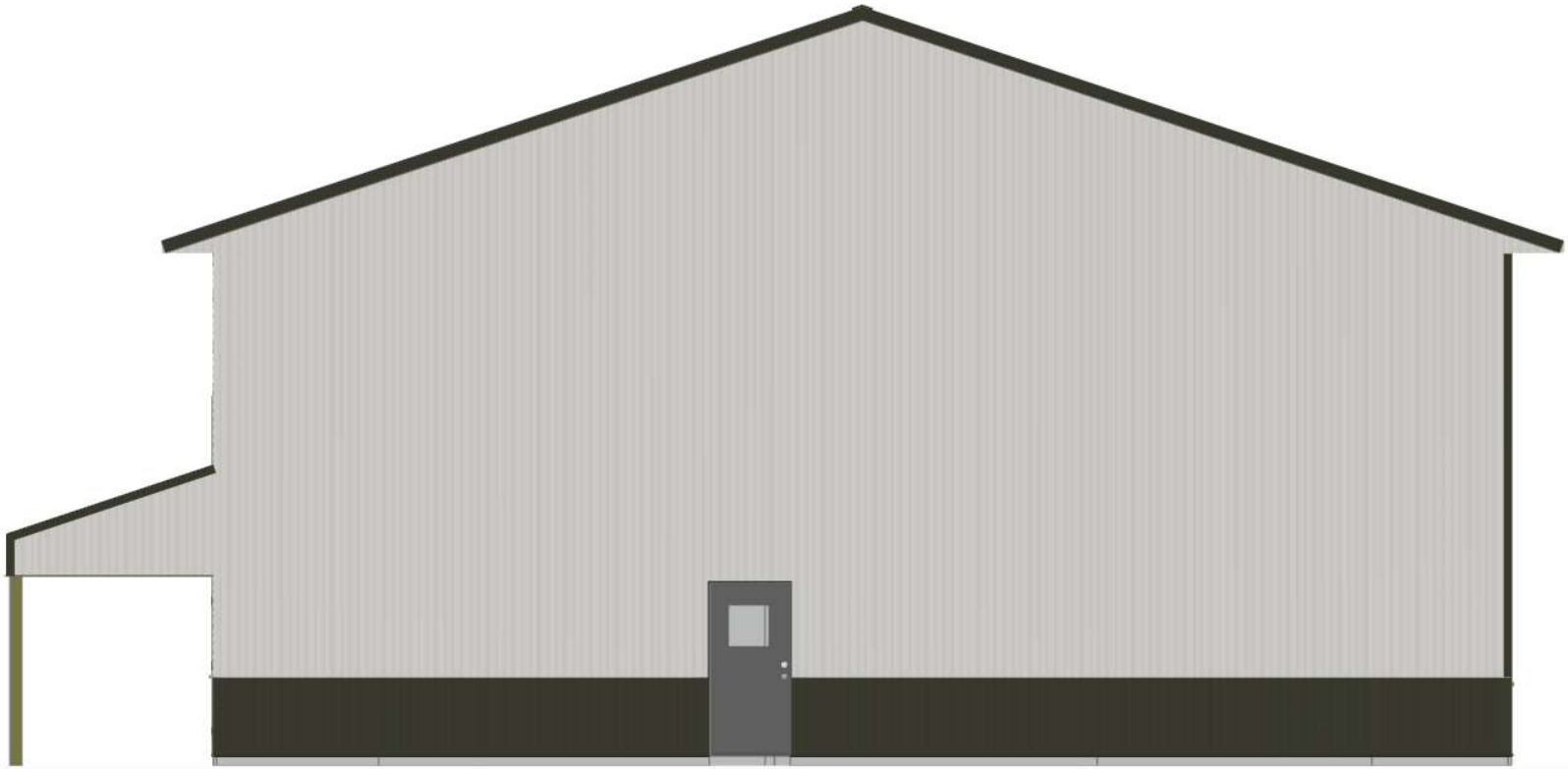
Left Elevation

Job: Colton Con - Green Barn
Date: 3/13/2026
Time: 8:02 AM



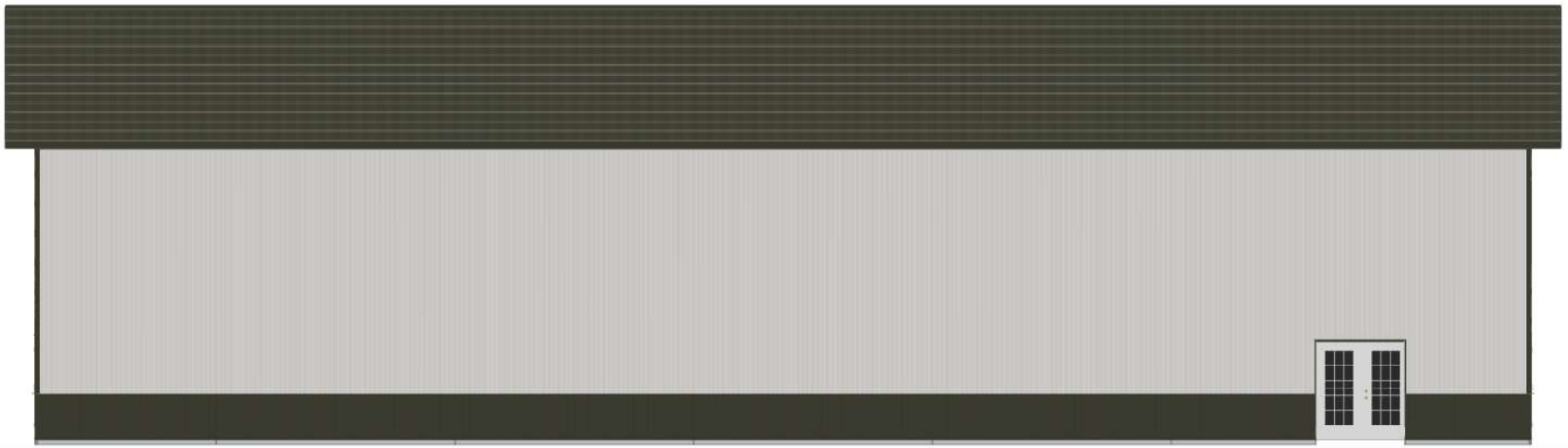
Back Elevation

Job: Colton Con - Green Barn
Date: 3/13/2026
Time: 8:02 AM



Right Elevation

Job: Colton Con - Green Barn
Date: 3/13/2026
Time: 8:02 AM



Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

asstdirector@downtownclinic.org

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Downtown Clinic

Contact Name, Title: *

Simona Sheets, Assistant Director

Mailing Address: *

P.O. Box 834, Laramie, WY 82073

Contact Phone: *

307-745-8445

Contact E-Mail: *

asstdirector@downtownclinic.org

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [x] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ○ Yes
- ◉ No

Requested Amount from the City of Laramie: *

Enter dollar amount only

12500.00

Requested Amount from Albany County: *

Enter dollar amount only

12500.00

Will this amount be used to leverage additional funds through grants or other means? *

- ◉ Yes
- ○ No

If yes, indicate the dollar amount of additional funds that will be leveraged.

50000.00

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

Direct Relief Fund for Health Equity, the Guthrie Family Foundation, Community Services Block Grant, the Irving A. Hansen Memorial Foundation, and the Rocky Mountain Power Foundation.

List organization board of director(s), indicating officers. *

Jo Chytka, President
Larry Knopp, Vice President
Frances Price, Secretary
Julie Radosevich, Treasurer
Myron Allen, Director
Todd Bacon, Director
Walter Clapp, Director
Jackie Gonzales, Director
Shelby Kennedy, Director
Mindy Uitterdyk, Director

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

Community Partner funding will offset the wages of the Downtown Clinic's (Clinic) part-time Primary Care Provider (PCP). The PCP ensures Albany County's most vulnerable residents, those facing poverty and living without insurance, have access to high-quality healthcare. By providing vital and trust-based access, the PCP serves as a consistent healthcare provider to those in our community unable to afford care and this service produces better health outcomes and improved community health. This position delivers comprehensive clinical management, including end-to-end diagnosis and complex testing, while treating clients as partners by developing care plans through education and mutual agreement. For those facing historical barriers to healthcare, the PCP serves as a stabilizing force by utilizing motivational interviewing and shared decision-making to foster the therapeutic relationships essential for long-term chronic condition management.

Beyond the exam room, the PCP provides integrated case management by bridging clinical care and social support, managing referrals and follow-ups to ensure no patient falls through the cracks. The PCP must possess an elevated level of technological sophistication; she is required to navigate electronic health records and use telehealth and virtual interpretation platforms to remove language and mobility barriers. The Clinic's PCP also provides vital operational leadership, as she consults on process changes and healthcare programs to ensure the Clinic remains innovative and client centered.

The systemic and economic value of this position is significant; by managing acute and chronic issues, the PCP increases treatment adherence and reduces costly, non-emergent emergency room utilization. This work directly lowers the uncompensated care burden at the local hospital, strengthening its financial bottom line and helping to stabilize health insurance premiums for the entire community. Currently, the Clinic PCP has no designated funding, relying solely on general fund donations, to offset the PCP's daily wages. Community Partner funding will help provide the stability needed to maintain this critical healthcare safety net, improving the quality of life for Albany County's most vulnerable people and families, while benefiting the health of the community.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

Community Partner funding will offset a portion of the wages of the Downtown Clinic's (Clinic) part-time Primary Care Provider (PCP), helping to secure a critical healthcare safety net for Albany County's most vulnerable residents. Currently, the Clinic relies entirely on fundraising, donations, and competitive grants to cover operations, yet few grants permit funding for essential staff wages. Community Partner funding support will provide the stable financial foundation necessary to maintain a 6% year-over-year growth in patient appointments and ensure that those facing poverty or lack of insurance do not suffer from preventable health conditions.

By providing a consistent source of care, the Clinic's PCP drives measurable improvements in client health. The Clinic's PCP has played an integral role in the number of completed appointments, and the Clinic is likely to add an additional two hundred in-clinic appointments. The PCP's presence reduces delayed care, which prevents the progression of disease severity and permanent physical damage. For clients, this stability leads to less time missed from work, reduced personal stress, and stronger family ties. When patients feel supported and healthy, they are more consistent workers and reliable wage-earners, which strengthens the local economy.

The systemic and economic impact of this role reaches the entire community. By managing acute and chronic illnesses within the Clinic, the PCP significantly reduces costly, non-emergent emergency room utilization and uncompensated care at local pay for service healthcare entities. Protecting the hospital's and other healthcare clinic's financial bottom line helps mitigate the charity care costs that are often passed on to the public through higher health insurance premiums.

Community Partner funding will help support the Clinic's operational budget while providing the leadership needed to keep the Clinic innovative and client centered. Offsetting a piece of the Clinic's PCP's wages is an investment in a more financially stable local healthcare system and healthier, more resilient neighbors and families in Albany County

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. *

Maximum character count is 2,500, including spaces.

For 27 years, the Downtown Clinic has provided high-quality care to Albany County by utilizing a broad definition of health that integrates traditional healthcare clinical services with the social determinants of health. By viewing food, housing, connection, and transportation as essential medical supports, the Clinic ensures that vulnerable neighbors and families receive holistic care. Central to this mission is a determined effort to avoid duplicating existing services. Through formal operating agreements with both nonprofit and for-profit entities, the Clinic fills specific community gaps, negotiating reduced-rate services to ensure scarce resources are deployed effectively.

This collaborative strategy is driven by a robust Social Work Program and an active presence in the local nonprofit community. Clinic staff and volunteers routinely attend monthly coordination meetings and conduct annual site visits to partner agencies. These relationships foster innovation and ensure that the Clinic's internal programming, made possible by dedicated volunteers and staff members, complements rather than competes with other local resources. This integrated approach allows the Clinic to navigate the complex healthcare system while serving those experiencing poverty and without access to care.

The impact of this model is both measurable and deeply personal. In 2025 alone, the Clinic provided over 3,300 in-clinic visits and dispensed 4,200 prescriptions at no cost, delivering over $1 million in healthcare services to Albany County. However, the Clinic's true value is found in qualitative outcomes: the relief of a patient whose chronic pain is finally managed or the resolution of a debilitating dental infection. By maintaining fidelity to these individual success stories while driving systemic efficiency, the Clinic remains a vital partner in the community healthcare safety net.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ○ Existing Project
- ◉ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ○ One-time request
- ◉ Ongoing expense

Number of individuals your organization serves annually. *

430

Populations served: *

Check all boxes that apply

- [ ] Children Ages 0-5
- [ ] Children Ages 6-10
- [ ] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [ ] K-12 School/School District
- [x] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [x] Persons with Disabilities
- [x] College/University
- [x] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

Last year the Clinic cared for a record number of people (430) and provided a record number of appointments (3,312). In 2025, the Clinic cared for an average of 1 new person each day it was open, in the first two months of 2026, the Clinic has averaged 1.5 new people each day. We expect that number to grow in the coming months.

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

DowntownClinic ...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

DowntownClinic ...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

Tax Year FY 202...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

6500.00

Has your organization spent all awarded FY2025 **City** Funds?

- (●) Yes
- ( ) No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

0.00

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Pete Gosar

Date: *

MM DD YYYY

03 / 11 / 2026

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Google Forms

Downtown Clinic
Budget vs. Actuals: Subdivided Budget 24-25 - FY25 P&L Divi
July 2024 - June 2025

	Total		
	Actual	Budget	over Budget
Revenue			
4010 Public Donations	283,454.12	282,800.00	654.12
4020 Restricted Donations	25.00	0.00	25.00
4040 Sponsorship Revenue	2,000.00	9,000.00	-7,000.00
4050 Grant Revenue	322,747.52	307,200.00	15,547.52
4060 Equipment Reimbursement	1,894.00	0.00	1,894.00
Total Revenue	**$ 610,120.64**	**$ 599,000.00**	**$ 11,120.64**
Cost of Goods Sold			
5010 Client Support	20,069.49	20,000.00	69.49
5011 Dental	35,139.50	40,000.00	-4,860.50
5012 Diagnostic/Lab Fees	1,938.00	3,000.00	-1,062.00
5013 Pharmacy	45,759.52	20,000.00	25,759.52
5014 Vaccine	20,937.82	30,000.00	-9,062.18
5015 Vision Expenses	23,904.11	14,000.00	9,904.11
Total Cost of Goods Sold	**$ 147,748.44**	**$ 127,000.00**	**$ 20,748.44**
Gross Profit	**$ 462,372.20**	**$ 472,000.00**	**-$ 9,627.80**
Expenditures			
6110 Advertising & Marketing	7,995.55	500.00	7,495.55
6120 Automobile	229.95	0.00	229.95
6121 Auto Insurance	1,370.00	0.00	1,370.00
6122 Auto Gas & Fuel	52.80	0.00	52.80
6123 Auto Repairs & Maintenance	9.12	0.00	9.12
Total 6120 Automobile	**$ 1,661.87**	**$ 0.00**	**$ 1,661.87**
6220 Bank Charges & Fees	71.73	500.00	-428.27
6330 Contract Labor	35,860.00	5,000.00	30,860.00
6410 Depreciation & Amortization	0.00	0.00	0.00
6411 Depreciation	29,448.25	0.00	29,448.25
Total 6410 Depreciation & Amortization	**$ 29,448.25**	**$ 0.00**	**$ 29,448.25**
6420 Dues & Subscriptions	1,075.00	5,000.00	-3,925.00
6510 Education & Training	3,792.00	1,500.00	2,292.00
6910 Insurance	2,549.00	4,000.00	-1,451.00
6920 Interest Paid	324.98	0.00	324.98
7310 Meals & Entertainment	280.88	0.00	280.88
7311 Meals	1,362.76	0.00	1,362.76
Total 7310 Meals & Entertainment	**$ 1,643.64**	**$ 0.00**	**$ 1,643.64**
7320 Merchant Service Fees	108.63	0.00	108.63
7330 Miscellaneous	0.00	0.00	0.00
7510 Office Supplies	3,302.16	7,000.00	-3,697.84

7620 Payroll	0.00	0.00	0.00
7621 Salaries & Wages	456,764.10	429,000.00	27,764.10
7623 Payroll Taxes	0.00	0.00	0.00
7624 FICA Taxes	34,942.44	0.00	34,942.44
7625 FUTA Taxes	50.12	0.00	50.12
7626 SUTA Taxes	273.08	0.00	273.08
Total 7623 Payroll Taxes	**$ 35,265.64**	**$ 0.00**	**$ 35,265.64**
7627 Worker's Comp	1,867.36	0.00	1,867.36
7628 Employee Benefits	9,777.08	0.00	9,777.08
Total 7620 Payroll	**$ 503,674.18**	**$ 429,000.00**	**$ 74,674.18**
7640 Professional Services	25,000.00	0.00	25,000.00
7642 Accounting Fees	10,355.00	11,000.00	-645.00
Total 7640 Professional Services	**$ 35,355.00**	**$ 11,000.00**	**$ 24,355.00**
7700 Public Relations	0.00	8,000.00	-8,000.00
7810 Rent & Lease	325.00	0.00	325.00
7811 Building Lease	150.00	0.00	150.00
7813 Storage Lease	150.00	0.00	150.00
Total 7810 Rent & Lease	**$ 625.00**	**$ 0.00**	**$ 625.00**
7820 Repairs & Maintenance	1,399.29	250.00	1,149.29
7822 Building & Improvement	28.80	0.00	28.80
Total 7820 Repairs & Maintenance	**$ 1,428.09**	**$ 250.00**	**$ 1,178.09**
7910 Shipping & Postage	992.14	0.00	992.14
7920 Small Tools & Equipment	160.35	3,000.00	-2,839.65
7930 Software Subscriptions	11,268.00	4,000.00	7,268.00
7940 Supplies	13,108.73	59,000.00	-45,891.27
8010 Taxes & Licenses	0.00	0.00	0.00
8012 Licenses	1,747.45	0.00	1,747.45
Total 8010 Taxes & Licenses	**$ 1,747.45**	**$ 0.00**	**$ 1,747.45**
8020 Telecommunications	4,301.01	3,000.00	1,301.01
8030 Travel	2,946.65	2,500.00	446.65
8036 Mileage Reimbursement	201.00	0.00	201.00
8037 Parking & Tolls	65.66	0.00	65.66
Total 8030 Travel	**$ 3,213.31**	**$ 2,500.00**	**$ 713.31**
8110 Utilities	0.00	4,000.00	-4,000.00
8111 Electricity	831.63	0.00	831.63
8112 Gas	628.54	0.00	628.54
8114 Water & Sewer	990.00	0.00	990.00
Total 8110 Utilities	**$ 2,450.17**	**$ 4,000.00**	**-$ 1,549.83**
8310 Website & Email Hosting	336.00	0.00	336.00
Total Expenditures	**$ 666,492.24**	**$ 547,250.00**	**$ 119,242.24**
Net Operating Revenue	**-$ 204,120.04**	**-$ 75,250.00**	**-$ 128,870.04**
Other Revenue			
9010 Interest Received	49,132.23	26,000.00	23,132.23
9020 Other Revenue	100.00	0.00	100.00

9030 [Investment Interest/Dividend Revenue]	14,098.13	0.00	14,098.13
Total Other Revenue	**$ 63,330.36**	**$ 26,000.00**	**$ 37,330.36**
Other Expenditures			
9910 Capital Outlay (Major Purchases)	5,552.79	0.00	5,552.79
Total Other Expenditures	**$ 5,552.79**	**$ 0.00**	**$ 5,552.79**
Net Other Revenue	**$ 57,777.57**	**$ 26,000.00**	**$ 31,777.57**
Net Revenue	**-$ 146,342.47**	**-$ 49,250.00**	**-$ 97,092.47**

isions

% of Budget
100.23%
22.22%
105.06%
101.86%
100.35%
87.85%
64.60%
228.80%
69.79%
170.74%
116.34%
97.96%
1599.11%
14.35%
717.20%
21.50%
252.80%
63.73%
47.17%

106.47%

117.41%

94.14%

321.41%

0.00%

559.72%

571.24%

5.35%

281.70%

22.22%

143.37%

117.87%

128.53%

0.00%

61.25%

121.79%

271.26%

188.97%

243.58%
222.22%
297.14%

DTC BUDGET FY 2026

Ordinary Income/Expenses		
Income		
PUBLIC SUPPORT	**$**	**415,000.00**
Annual Appeal (Dec. 1- Feb. 28)	$	85,000.00
Foundations/Grants (Non-Governmental)*	$	180,000.00
General donations	$	150,000.00
GOVERNMENTAL SUPPORT	**$**	**99,000.00**
Albany County	$	7,000.00
City of Laramie	$	7,000.00
Federal Government	$	60,000.00
State of Wyoming	$	25,000.00
SELF-SUSTAINING SUPPORT	**$**	**123,500.00**
CD Interest income	$	46,000.00
Fundraisers (WyoGives, GTuesday, UnderAchie	$	50,000.00
Other/Investments	$	1,500.00
Reimbursements	$	17,000.00
Sponsorships	$	9,000.00
UNITED WAY SUPPORT	**$**	**26,000.00**
Total Income	**$**	**663,500.00**
Expenses		
DIRECT SERVICE/CLIENTS	**$**	**106,000.00**
Client Support	$	3,000.00
Dental	$	35,000.00
Diagnostic/Lab Fees	$	2,000.00
Pharmacy/Pharmaceutical Supplies	$	30,000.00
Vaccines	$	20,000.00
Vision Expenses	$	16,000.00
EMPLOYEE WAGES/BENEFITS	**$**	**510,000.00**
Payroll Expenses (Wages, Taxes, Retirement)	$	510,000.00
CONTRACTUAL SERVICES	**$**	**11,000.00**
Contract Medical Services	$	-
Contract Professional Services	$	11,000.00
Clinic Interns	$	-
CLINIC EXPENSES	**$**	**15,000.00**
Clinic Supplies	$	12,000.00
Mobile Clinic Expenses	$	1,000.00
Equipment	$	2,000.00
OFFICE EXPENSES	**$**	**35,000.00**
Advertising\Marketing Expenses	$	6,000.00
Banking Fees/Miscellaneous	$	100.00
Building Expenses	$	3,700.00
Dues, Subscriptions & Licenses	$	12,200.00
Insurance	$	3,000.00
Office Supplies	$	3,000.00
Technology	$	3,000.00
Telephone/Internet	$	4,000.00
FUNDRAISING & VOLUNTEER	**$**	**2,000.00**
EDUCATION & TRAVEL	**$**	**4,000.00**
Total Expenses	**$**	**683,000.00**
Total Profit*	**$**	**(19,500.00)**

DOWNTOWN CLINIC ANNUAL REPORT

2025



THE DOWNTOWN CLINIC

SERVING ALBANY COUNTY

PROGRAM ACCOMPLISHMENTS

A total of **3,312*** appointments were delivered, comprising:

- **1,523** primary care appointments
- **870** counseling and social work appointments
- **270** specialty appointments
- **649** nurse appointments

*__6% increase__ in appointments from 2024



DISPENSED 4,710 PRESCRIPTIONS



RECEIVED 2,446 VOLUNTEER HOURS



ADMINISTERED 728 VACCINATIONS

VALUE OF SERVICES

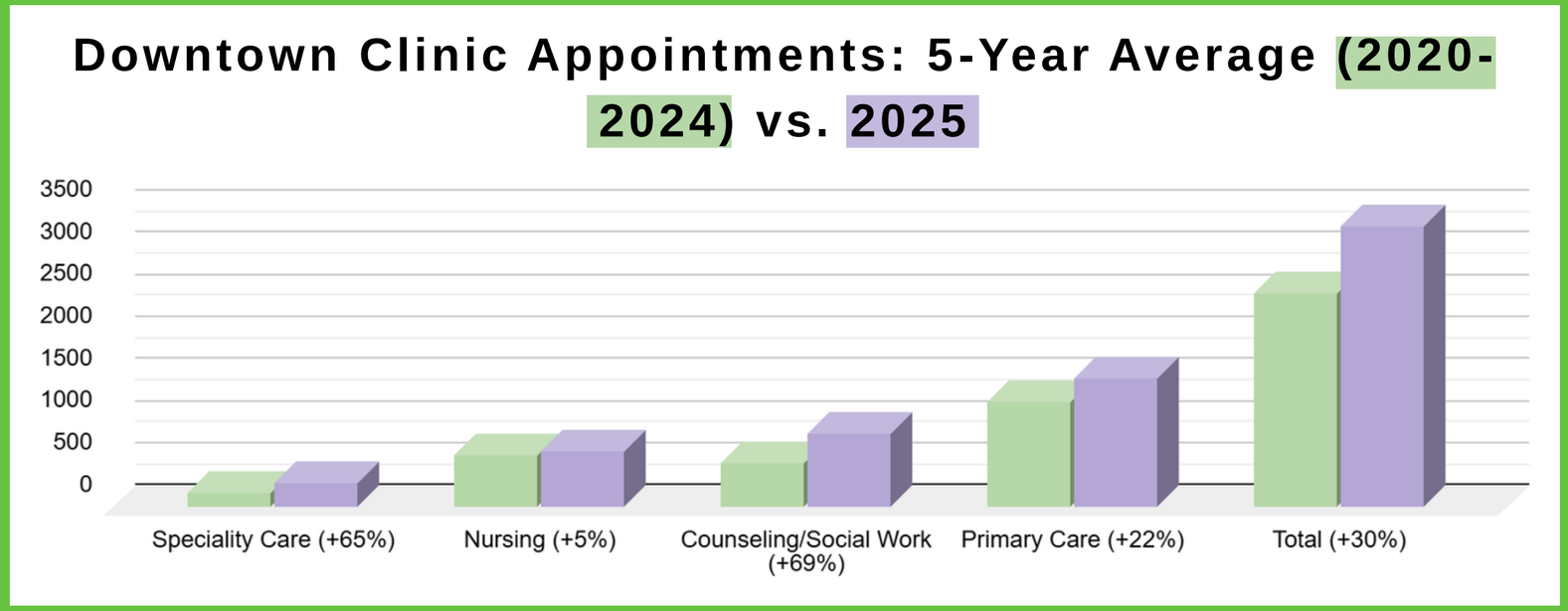
$1,460,900 in services provided by the DTC in 2025

KEY SERVICE AREAS

Social Work: $131,000

Primary Care: $461,000

Medications: $549,000



In 2025, the DTC provided 30% more appointments than the previous five-year average.

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

cath.ann.johnson@gmail.com

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Wyoming Singer-Songwriters

Contact Name, Title: *

Jon Gardzelewski, Founder and Director

Mailing Address: *

2312 E Sheridan St, Laramie 82070

Contact Phone: *

307-343-0088

Contact E-Mail: *

jon.gardzelewski@gmail.com

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [ ] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- (●) Yes
- ( ) No

Requested Amount from the City of Laramie: *

Enter dollar amount only

10000

Requested Amount from Albany County: *

Enter dollar amount only

10000

Will this amount be used to leverage additional funds through grants or other means? *

- (●) Yes
- ( ) No

If yes, indicate the dollar amount of additional funds that will be leveraged.

10000

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

Wyoming Arts Council, Wyoming Cultural Trust Fund, Wyoming Community Foundation

List organization board of director(s), indicating officers. *

Jon Gardzelewski, Director
Jason Buchanon, Treasurer
Adam Kirkpatrick
Jason Newman
Sharon Martinson, Secretary
April Bretzman
Spencer Pelton
Amy Truman
Lauren Podjun

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

Wyoming Singer-Songwriters (WYSS) is requesting funding for the 2nd Annual Snow Train Music Festival, which will take place in Laramie over a (non-football game) weekend in October 2026. Similar to last year, this event will feature over 100 Wyoming-based/connected artists on a dozen stages in venues throughout downtown Laramie. Last year, the event featured a return by Wyoming-native and GRAMMY Award-winning bluegrass bassist, Shelby Means. Similarly, this year, Wyoming Singer-Songwriters hopes to have the necessary funding to invite another acclaimed and Wyoming-connected headlining artist. In addition to featuring nationally successful artists, Snow Train Music festival provides opportunities to showcase local and regional musicians and bands as they build their careers or passion. Snow Train Music Festival is a weekend-long event that includes family-friendly venues (such as the Train Depot and St. Matthew Episcopal Church) and late night venues, making it accessible and open to all. Funding for this event would cover the venue rentals, sound engineers and staff required to run each stage, the cost of scheduling, marketing and promotion, but mostly funding will be distributed to the artists performing.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

Wyoming Singer-Songwriters (WYSS) seeks to address the lack of resources, opportunities and community connection for aspiring singer-songwriters and musicians in Wyoming so that they can develop their talent and contribute to Wyoming's unique and creative culture. Snow Train Music Festival is one way that WYSS seeks to accomplish its mission: by providing opportunities for musicians and fostering a regional music scene for the entire community to enjoy. WYSS believes that diverse story-telling and community-building through the art of songwriting is a powerful vehicle for not only understanding, celebrating, and growing Wyoming's unique culture and heritage, but essential for a strong, vibrant, pluralistic society. Last year, the first Snow Train Music Festival surpassed the organization's expectations regarding ticket sales, audience sizes, and general public reception. It became clear that there is a great desire and need for more music-centered community festivals like Snow Train, and WYSS is committed to meeting that need. This year, WYSS hopes to replicate the success of last year by drawing even larger audiences to each venue and making it more accessible by lowering the cost of tickets. This is only possible with the support of grants and funding. In addition, WYSS hopes that Snow Train will support the local economy by becoming an attraction for new and returning tourists from the region.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. * *

Maximum character count is 2,500, including spaces.

WYSS has excellent relationships with venues throughout town and their managers/staff, including: The Gryphon Theater, Bonds and Blacktooth Breweries, The Cowboy, Buckhorn Bar, The Ruffed Up Duck, The Great Untamed, and St. Matthew's Episcopal Church, and the Train Depot, among others. Last year, each venue was eager to work with WYSS to produce Snow Train Music Festival. WYSS also works with Wyoming Public Media to promote regional Snow Train Artists live on Wyoming Sounds. Other partners/supporters include Bender Ruble Sound, D & L Music, and Battlesong Records. WYSS also works with generous volunteers throughout the community who donate their time and energy to make this event possible.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ◉ Existing Project
- ○ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ◉ One-time request
- ○ Ongoing expense

Number of individuals your organization serves annually. *

1000

Populations served: *

Check all boxes that apply

- [x] Children Ages 0-5
- [x] Children Ages 6-10
- [x] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [ ] K-12 School/School District
- [x] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [x] Persons with Disabilities
- [x] College/University
- [ ] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

_____

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

WyomingSingerS...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

Wyoming Singer-...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

WyomingSingerS...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

1

Has your organization spent all awarded FY2025 **City** Funds?

- ○ Yes
- ○ No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

We have never received funding before (the form would not accept 0 above)

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- ◉ Yes
- ○ No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Jon Gardzelewski, Founder and Director

Date: *

MM DD YYYY

03 / 11 / 2026

This content is neither created nor endorsed by Google.

Google Forms

Statement of Financial Position

Wyoming Singer-Songwriters

As of December 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
Checking (0838)	7,352.71
Total for Bank Accounts	**$7,352.71**
Total for Current Assets	**$7,352.71**
Total for Assets	**$7,352.71**
Liabilities and Equity	
Liabilities	
Total for Liabilities	
Equity	
Opening Balance Equity	119.98
Retained Earnings	13,478.15
Net Income	-6,245.42
Total for Equity	**$7,352.71**
Total for Liabilities and Equity	**$7,352.71**

Community Partner Funding Budget FY 2026-2027					
Wyoming Singer-Songwriters-Snow Train Music Festival					
Expense Category	**Total Expense**	**County Total**	**City Total**	**Other Total**	**Brief Discription**
Personnel:					
Salary:					
Fringe:					
TOTAL:					
Supplies/Equipment:					
Media: Posters, Booklets	$ 1,600.00	$ 400.00	$ 400.00	$ 800.00	
Digital Advertising	$ 2,000.00	$ 500.00	$ 500.00	$ 1,000.00	
Custom Festival Wristbands	$ 400.00	$ 100.00	$ 100.00	$ 200.00	
Enter Supplies Here	$ -				
Enter Supplies Here	$ -				
Enter Supplies Here	$ -				
TOTAL:	$ 4,000.00	$ 1,000.00	$ 1,000.00	$ 2,000.00	
Utilities:					
Enter Utilites Here	$ -				
TOTAL:	$ -	$ -	$ -	$ -	
Direct Client Services:					
Musicians / Artist Compensation	$ 28,000.00	$ 6,500.00	$ 6,500.00	$ 15,000.00	
Graphic Design	$ 2,000.00	$ 500.00	$ 500.00	$ 1,000.00	
Venue Rental	$ 4,000.00	$ 1,000.00	$ 1,000.00	$ 2,000.00	
Sound and Lights	$ 4,000.00	$ 1,000.00	$ 1,000.00	$ 2,000.00	
Enter Service Here	$ -				
Enter Service Here	$ -				
TOTAL:	$ 38,000.00	$ 9,000.00	$ 9,000.00	$ 20,000.00	
Other Expenses:					
Planning and Organizing	$ 2,000.00			$ 2,000.00	
Enter Expense Here	$ -				
Enter Expense Here	$ -				
Enter Expense Here	$ -				
TOTAL:	$ 2,000.00	$ -	$ -	$ 2,000.00	
GRAND TOTAL:	$ 44,000.00	$ 10,000.00	$ 10,000.00	$ 24,000.00	


WYOMING
SINGER-SONGWRITERS
307



SEPT 19-21

SNOW TRAIN MUSIC FEST

DOWNTOWN LARAMIE VENUES

SHELBY MEANS DAKOTA DAVE HULL LEASHY

SHAWN HESS RAY ROCKET THE PECULIAR PATRIOTS

JASON BUCHANAN & THE SHORTIMERS J SHOGREN NOISEFOLK

JACKSON HOLTE CARRIAGES THE WHISKEY SLAPS CICADA SUMMER

PRARIE DAWG ELLIE AND AUSTIN CAPTIAN BROWNTOWN WENDY WOO

THE BROTATOS NIGHT FIRE BILL BOYCOTT BAND SHARON MARTINSON

ZEPHRY GREY THE GORDON CREEK BAND MORAL PANIC BOX OF ROCKS MARLEE HOLDEMAN

STILLHOUSE BLUES EAGLE BEAK DE GRINGOS Y GREMMIES SPENCER PELTON THE COVERALLS SPANGLER

ROB JOYCE WILL FLAG ADAM KIRKPATRICK JOHN POLAND IT GETS WORSE MOLASSES FLOOD COLLIN MORLOCK ROSEBUD

TILLHOUSE BLUES ANGELOUS ERRARE BATHTUB GIN TYLER JOHN KRAEHLING JOHN LAUX RUGGY BEAR CANDY BAG

JOE MAYES SQUARE PEG WINSTON CREEK DANNO & FRIENDS ADEN JARMAN ANTHONY HUTTON BELOW THE ROW

WAHB BLACK POPPIES DAKOTA KNEZOVICH CASSIE PUHRMAN JAKE HAFFEY DYANN DIERCKS

GREASY THREE PLAYMAT UW JAZZ NIGHT BILL ELLIOT JEFF & RYAN THOMAS SAFFEL

KYAH FLOM MASON MCTELL MATTIAS RUSSEL MICAH PAISLEY MOUNTAIN GREEN YOTP

PAT GOLDEN IAN RADDATZ THOMAS BRADY PUDDLE JUMPING THE WAY OUT

THREE 20S AND A 10 SPEED THE PILGRIM DEACON BROWN BLUES BAND

EVERYTHING I'VE ALWAYS BEEN BILL BRIZUELA JENA SPRIGGS

BIRGIT BURKE LAUREN PODJUN CORA ROSE WOOD



INFO AND TICKETS AT SNOWTRAINMUSICFEST.COM

Schedule Friday Sept 19

Bonds Brewing
4:00 Spencer Pelton
5:00 Aden Jarman
6:00 Sharon Martinson Duo
7:30 Buffalo Bill Boycott Band

The Buckhorn Bar
5:30 John Laux
7:00 Hillery Lynn
8:00 Lauren Podjun
9:00 Jared Strayer

Black Tooth Brewing
5:00 Thomas Saffel
6:00 Ronnie Earl Porter
7:00 Danno from Wyo
8:30 Mattias Russell

The Ruffed Up Duck
6:00 SquarePeg
7:30 Candy Bag
9:00 Mountain Green
10:30 Marlee Holdeman
11:30 Winston Creek

The Parlor
6:30 Stillhouse Blues
8:00 Playmat
9:00 YOTP
10:30 Black Poppies

The Cowboy
7:00 It Gets Worse
8:30 The Coveralls
10:00 LEASHY
11:00 The Peculiar Patriots

The Gryphon Theatre
6:00 Ellie and Austin
7:00 Jackson Holte
8:00 Dakota Dave Hull
9:15 J Shogren NOISEfolk

SNOW TRAIN
Downtown Music Festival

WYOMING SINGER SONGWRITERS

Presented by Wyoming Singer-Songwriters, this brand-new festival makes its vibrant debut September 19–20, 2025, bringing the heart of Wyoming's music scene to life.

With over 90 incredible acts performing across multiple stages, you'll hear everything from homegrown folk to indie rock, Americana, and beyond. Featured artists include Shelby Means, Dakota Dave Hull, LEASHY, Ray Rocket, Shawn Hess, Jason Buchanan & the Short Timers, J Shogren NOISEfolk, and The Peculiar Patriots—just to name a few.

Don't miss special performances by Jackson Holte and Ellie Pacheco, winners of the 2025 Wyoming Singer-Songwriter Competition, as well as standout songs from the Wyoming State Song Competition (250th Commemorative Song).

A SPECIAL THANKS TO ALL OF OUR SPONSORS

VISIT LARAMIE



WYOMING SINGER SONGWRITERS
presents

SNOW TRAIN MUSIC FEST

DOWNTOWN LARAMIE VENUES
SEPT 19 - 20

SCAN FOR MORE INFO



Schedule Saturday Sept 20

Train Depot Stage
10:00 Bill Boycott Band
11:30 Bathtub Gin
12:30 Everything I've Always Been
1:30 Anthony Hutton
2:30 Cora Rose Wood
3:30 Puddle Jumping

BattleSong Records
11:00 Adam Krikpatrick
12:00 Open mic / merch

St Matthews
12:00 Gardz and Goose
1:00 The Brotatoes
2:00 The Whiskey Slaps
3:00 Night Fire
4:00 Shawn Hess

The Ruffed Up Duck
2:00 Rosebud
2:50 Three 20's and a 10
3:40 Greasy Three
4:30 Below the Row
5:30 Captain Browntown
7:00 Moral Panic
8:30 Eagle Beak
10:00 Jena Spriggs
11:00 Ruggy Bear

The Great Untamed
2:00 Cassie Puhrman
3:00 Will Flagg
4:00 Bill Brizuela
5:00 Micah Paisley
6:00 Birgit Burke
7:00 Jake Haffey Band
8:30 Tinderdust
10:00 Comedy Night

Bond's Brewing
3:00 Deacon Brown Blues
4:30 Zephyr Grey
6:00 Jazz Night

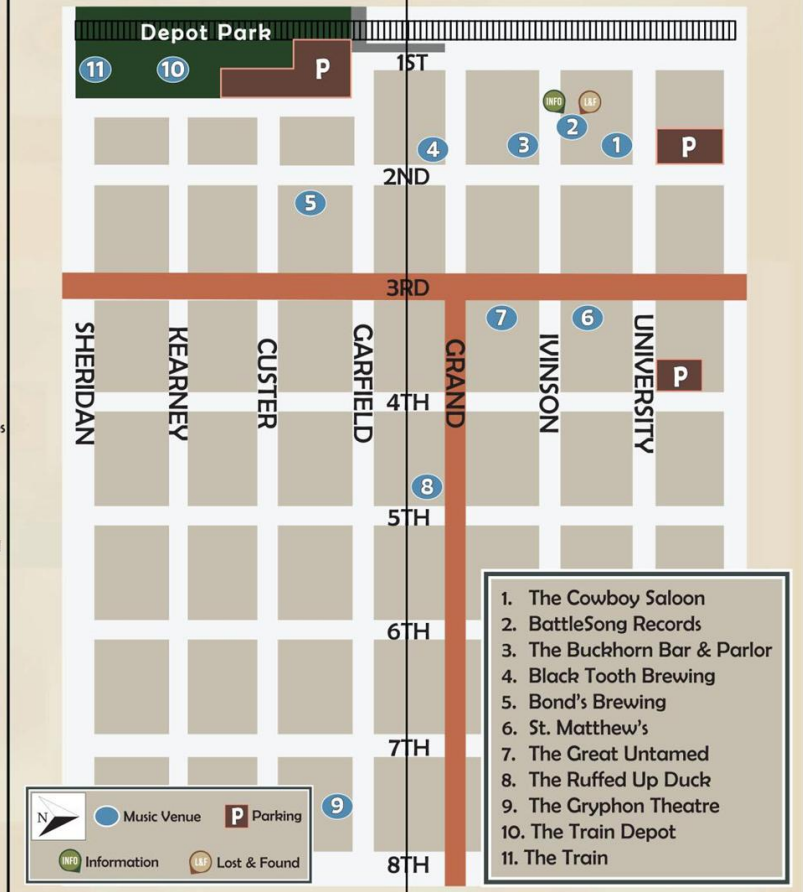
The Buckhorn Bar
3:30 Thomas Brady
5:00 Dakota Knezovich
6:00 Tyler John Kraeling
7:00 Collin Morlock
8:00 Rob Joyce
9:00 Joe Mayes

Blacktooth Brewing
5:00 Bill Elliot
6:00 Pat Golden
7:00 Kyah Flom
8:00 WAHB
9:00 Ian Raddatz

The Parlor
4:30 Jeff and Ryan
5:30 John Poland Band
6:30 Angelus Errare
7:30 Spangler
8:30 Speed the Pilgrim
9:30 De Gringos y Gremmies
10:30 Ray Rocket

The Cowboy
7:00 Box of Rocks
8:15 The Gordon Creek Band
9:30 Cicada Summer
10:30 The Wendy Woo Band

The Gryphon Theatre
4:00 Highlights from the 307 Film Festival
6:00 Carriages Band
7:00 Wyoming Song (250th Commemorative Song)
7:45 Jason Buchanan and the Short Timers
9:15 Shelby Means Band





The Buckhorn



The Parlor



The Ruffed Up Duck



The Cowboy



The Gryphon Theatre



Bonds Brewing



The Great Untamed



Blacktooth Brewing



St Matthews



The Historic Train Depot



Territorial Park



Battle Song Records

SNOW TRAIN MUSIC FEST

THE GRYPHON

FRI SEPT 19

WYOMING SINGER-SONGWRITER COMPETITION

6:00
ELLIE AND AUSTIN BAND
RUNNER-UP AT THE 2025 WYOMING SINGER-SONGWRITER FESTIVAL

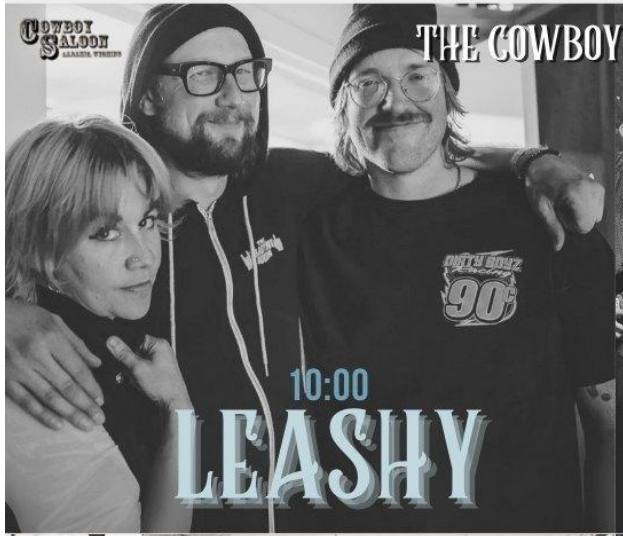
7:00
JACKSON HOLTE BAND
WINNER OF THE 2025 WYOMING SINGER-SONGWRITER FESTIVAL

8:00
DAKOTA DAVE HULL
AMERICA'S PREMIER RAGTIME GUITARIST

9:15
J SHOGREN NOISEFOLK
ROOTS THROUGH A DISSONANT TRANSMITTER



SNOW TRAIN MUSIC FEST

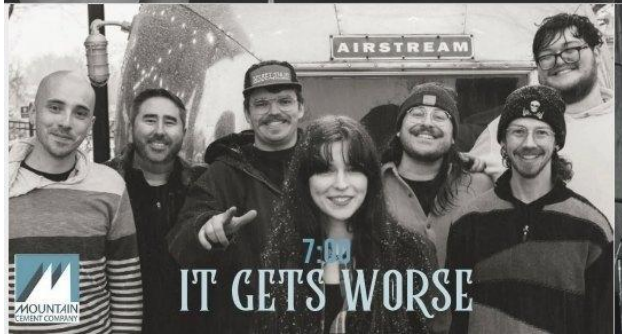


THE COWBOY FRI SEPT 19

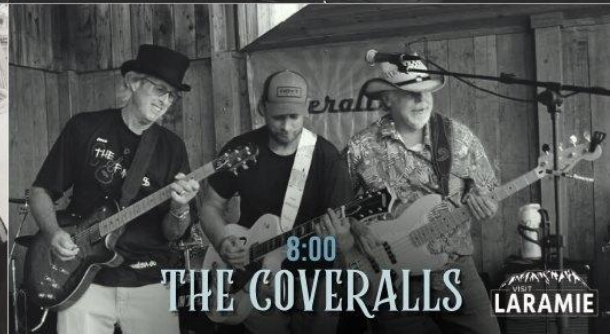
10:00
LEASHY



11:00
THE PECULIAR PATRIOTS



7:00
IT GETS WORSE



8:00
THE COVERALLS

MOUNTAIN EVENT COMPANY

VISIT LARAMIE

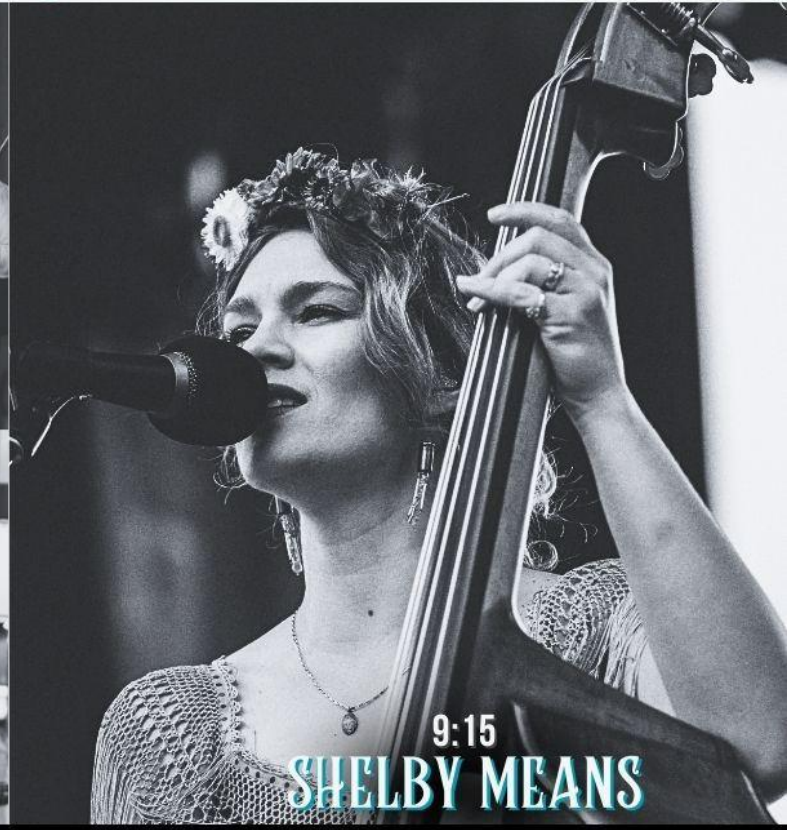
SNOW TRAIN MUSIC FEST

THE GRYPHON–SAT SEPT 20

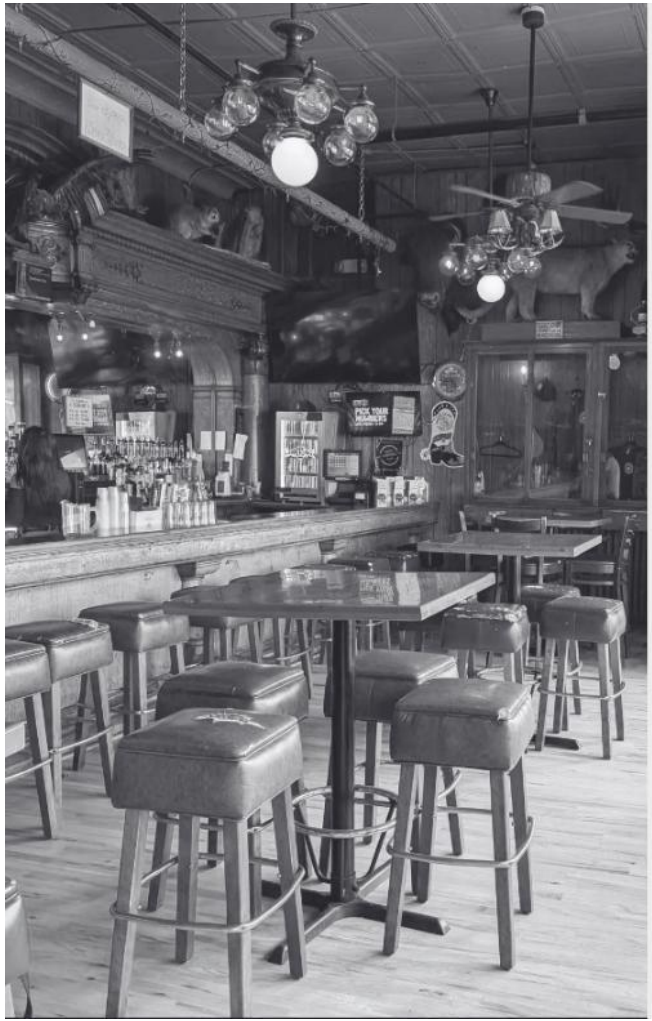
WYOMING SINGER-SONGWRITER COMPETITION







WINNERS OF 307 FILM FEST SHOWN AT 7:00 WINNERS OF THE 250TH COMMEMORATIVE WYOMING STATE SONG PLAY AT 7:00



SNOW TRAIN MUSIC FEST

THE BUCKHORN

FRI SEPT 19

5:30	7:00
JOHN LAUX	HILLARY LYNN
8:00	9:00
LAUREN PODJUN	JARED STRAYER

SAT SEPT 20

3:30	5:00
THOMAS BRADY	DAKOTA KNEZOVICH
6:00	7:00
TYLER JOHN KRAELIN	COLLIN MORLOCK
8:00	9:00
ROB JOYCE	MOLASSES FLOOD

SNOW TRAIN MUSIC FEST

THE PARLOR



FRI SEPT 19

6:30 STILLHOUSE BLUES

8:00 PLAYMAT

9:00 YOTP

10:30 BLACK POPPIES

SAT SEPT 20

JEFF AND RYAN 4:30

POLAND BAND 5:30

ANGELUS ERARRE 6:30

SPANGLER 7:30

SPEED THE PILGRIM 8:30

DE GRINGOS Y GREMMIES 9:30

RAY ROCKET 10:30

SNOW TRAIN MUSIC FEST

THE RUFFED UP DUCK

FRI SEPT 19

6:00 SQUAREPEG

7:30 CANDY BAG

9:00 MOUNTAIN GREEN

10:30 MARLEE HOLDEMAN



SAT SEPT 20

ROSEBUD 2:00

THREE 20'S AND A 10 2:50

GREASY THREE 3:40

BELOW THE ROW 4:30

CAPTAIN BROWNTOWN 5:30

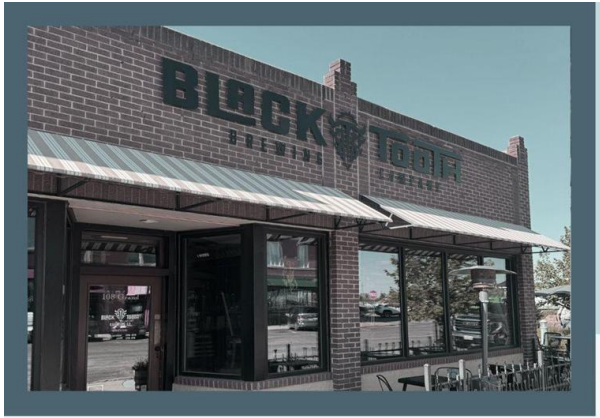
MORAL PANIC 7:00

EAGLE BEAK 8:30

JENNA SPRIGGS 10:00

RUGGY BEAR 10:00

VISIT LARAMIE · HAMMONTREE REAL ESTATE · MOUNTAIN CEMENT COMPANY · SUPPORTED BY · WYOMING ARTS COUNCIL · BATTLESONG RECORDS · Construction · Hilton Garden Inn Laramie · NU2U · BIG HOLLOW FOOD CO-OP



SNOW TRAIN MUSIC FEST

BLACKTOOTH BREWING



FRI SEPT 19

5:00 THOMAS SAFFELADEN

6:00 RONNIE EARL PORTER

7:00 DANNO FROM WYO

8:30 MATTIAS RUSSELL

SAT SEPT 20

5:00 BILL ELLIOT

6:00 PAT GOLDEN

7:00 KYAH FLOM

8:00 WAHB

9:00 IAN RADDATZ

VISIT LARAMIE · HAMMONTREE REAL ESTATE · MOUNTAIN CEMENT COMPANY · SUPPORTED BY WOF · WYOMING ARTS COUNCIL · BATTLESONG RECORDS · Construction · Hilton Garden Inn Laramie · NU2U · BIG HOLLOW FOOD CO-OP

SNOW TRAIN MUSIC FEST

BONDS BREWING

FRI SEPT 19

4:00 SPENCER PELTON

5:00 ADEN JARMAN

6:00 SHARON MARTINSON DUO

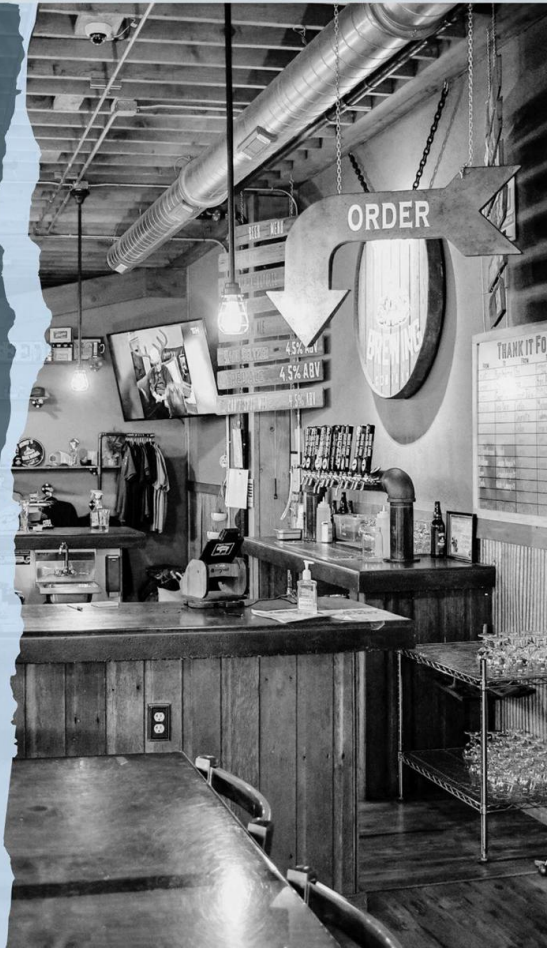
7:30 BUFFALO BILL BOYCOTT BAND

SAT SEPT 20

3:00 DEACON BROWN BLUES BAND

4:30 ZEPHYR GREY

6:00 UW JAZZ NIGHT



SNOW TRAIN MUSIC FEST

ST. MATTHEW'S – SAT SEPT 20

12:00 GARDZ AND GOOSE

1:00 THE BROTATOES

2:00 THE WHISKEY SLAPS

3:00 NIGHT FIRE

4:00 SHAWN HESS



VISIT LARAMIE · HAMMONTREE REAL ESTATE · MOUNTAIN CEMENT COMPANY · WYOMING ARTS COUNCIL · BATTLESONG RECORDS · Construction · Hilton Garden Inn Laramie · NU2U · BIG HOLLOW FOOD CO-OP

D&L Music
Laramie's Live Music Center

SNOWTRAIN @ the Cowboy Saloon



Saturday Night September 20th

Boxofrocks
7:00





Gordon Creek Band
8:15



Cicada Summer
9:30



Wendy Woo Band
10:30

VISIT LARAMIE · HAMMONTREE · MOUNTAIN · SUPPORTED BY · ARTS · BATTLESONG RECORDS · Construction · Hilton Garden Inn Laramie · NU2U · BIG HOLLOW FOOD CO-OP


WYOMING
SINGER-SONGWRITERS
307

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

sarah@hospiceoflaramie.org

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Hospice of Laramie

Contact Name, Title: *

Sarah Kirkland - Executive Director

Mailing Address: *

1754 Centennial Drive, Laramie, WY 82070

Contact Phone: *

307-745-9254 Ext 120

Contact E-Mail: *

sarah@hospiceoflaramie.org

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [ ] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ○ Yes
- ◉ No

Requested Amount from the City of Laramie: *

Enter dollar amount only

4500

Requested Amount from Albany County: *

Enter dollar amount only

4000

Will this amount be used to leverage additional funds through grants or other means? *

- ○ Yes
- ◉ No

If yes, indicate the dollar amount of additional funds that will be leveraged.

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

United Way Funding, Nursing Education Grants, Soroptimist Grant for Scrub Funding, WYCF

List organization board of director(s), indicating officers. *

Hospice of Laramie Board of Directors (As of February 2026)

	Name	End of Current Term
	Nicole Rooney	Nov. 2026
Vice President	Waiva Almendares	Nov. 2028
Treasurer	Jennifer Brook	Nov. 2027
	Kelly Milam	Nov. 2026
President	Sharon Gern	Nov. 2027
	Sharon Cumbie	Nov. 2026
	Tim Stamp	Nov. 2026
	Andrew Porter-Merrill	Nov. 2026
	John Phillips	Apr. 2028
Secretary	Carly Oskroba	July. 2028

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

The grant request submitted to Albany County and City of Laramie Community Partner Organization Funding for FY2027 is for quality-of-life improvements at the Hospice of Laramie facility and for the patients under our care. Hospice provides end-of-life care in both the six-bed inpatient facility and out in the community (patients' homes, nursing home, and assisted living).

Presently, the kitchen is stocked with appliances, cookware, and tableware's that have been generously donated from individuals over the ~10 years that the Hospice House has been open. While the Hospitality Specialist (the employee who prepares the weekly meals) has made do; streamlined, commercial quality items would provide increased food safety, ease of preparation, and overall improved appearance of the kitchen facilities.

This grant will specifically cover eight (8) different areas aimed at improving the quality of life for the Hospice of Laramie team and the patients served. These eight areas include kitchen equipment, cookware, prep ware, tableware, kitchen accessories, adaptive supplies, outside spaces, and miscellaneous. In the creation of these categories, staff made a full inventory of current kitchen supplies and determined a reasonable list of items needing replacement. From there, high quality and highly rated replacements were determined and that is what has been quoted as part of this grant application.

While it would be possible to go line by line the purchases that Hospice of Laramie intends to make if awarded this grant (please see Project Budget for line-item view), all the items will provide value added to patient experience in the Hospice House facility and to patients in the community. Melamine dinnerware provides unbreakable food safe eating surfaces, lidded plastic tumblers provide spill proof drinking, adaptive tools promote prolonged independence, outdoor upgrades provide beautification and safe outdoor spaces to be enjoyed, battery powered essential oil diffusers provide comfort, and luggage hand trucks make facility move in and supply deliveries easier for patient families and staff.

All these items will go a long way in improving the quality of life for the staff employed at Hospice of Laramie and the patients that are served here. Whether through a homemade meal in the hospice kitchen, supporting independent eating for an individual, or giving space to enjoy the outside these items provide comfort, joy, and harmony to the Hospice House facility.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

With this grant funding, Hospice of Laramie hopes to see a benefit to three areas. Patient autonomy, safety of the facility, and ease/quality of food preparation. Patient autonomy and support of desires are areas that hospice works to support during a patient's journey. Desire to continue being able to feed themselves, drink their own beverages, and communicate with family and friends are all common themes the staff see among patients. While it is clear how adaptive supplies (silverware, bowls/plates, and cups) might provide this, even unbreakable traditional plates can provide a huge amount of dignity and self sufficiency to patients. Bright colored plates that aren't tan or white are also important as the food is easier to see and are enjoyed by those with visual impairment. The safety of the facility will mainly be improved with new cookware, prep ware, and supplies. By seeking out commercial kitchen quality, items should have a long-life span and stackable items reduce risks of falling out of the cabinets or clogging drawers. It is a goal of Hospice of Laramie to keep the kitchen inviting but also maintain food safety and ease of use. Lastly, by making food prep easier with items like prep bowls that fit needs, the quality of the food can be increased and maintained by decreasing time to accomplish tasks, provide safe and reasonable tools for each job, and suitable serving solutions. It would be the goal of Hospice of Laramie to complete all purchases and upgrades within sixty (60) days of grant award to get these quality-of-life upgrades into place as quickly as possible.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. *

Maximum character count is 2,500, including spaces.

Hospice of Laramie has numerous partnerships in the community that provide value to patients and their families. Non-profits organizations including the Laramie Soup Kitchen (provides food items to supplement in house meals for patients), Eppson Center (a partner in DME 'rental' and storage), Laramie Interfaith (commonly referenced to patients/families by a social worker), Wyoming 211 (assistance with referrals and a common resource for social work), and United Way (Hospice of Laramie is a proud partner agency) provide immeasurable value to our patients/families and staff who rely on these services for resources and references when working with families. Additionally, Hospice of Laramie works with Laramie Health and Rehab, Spring Wind Assisted Living, Ivinson Hospital, Regency Retirement Community, Downtown Clinic, and local doctors' offices for referrals to hospice care and support through that journey. Hospice of Laramie is also supported by a strong team of community volunteers who do a variety of tasks including making meals, talking with patients, skilled volunteer work (PT/OT, Pharmacist, Nutritionist), playing the piano or other music, and cleaning/tidying around the facility or in patients' homes. A special partnership is one shared with Developmental Preschool. As next-door neighbors, Hospice has been fortunate to work with Developmental Preschool to provide opportunities for joy, learning, and laughter. Events like easter egg hunts, Halloween trick-or-treating, and holiday singing have provided so much value to Hospice's patients and staff.

Is this a new or existing project, or ongoing operations? *

- (●) New Project
- ( ) Existing Project
- ( ) Ongoing Operations

Is this a one-time request or an ongoing expense? *

- (●) One-time request
- ( ) Ongoing expense

Number of individuals your organization serves annually. *

100

Populations served: *

Check all boxes that apply

- [ ] Children Ages 0-5
- [ ] Children Ages 6-10
- [ ] Children Ages 11-18
- [ ] Adults Ages 18-25
- [ ] Adults Ages 26-40
- [ ] Adult Ages 41-64
- [x] Adults Ages 65+
- [ ] K-12 School/School District
- [ ] Veterans
- [ ] Low to Moderate Income
- [ ] LQBTQIA+
- [ ] Persons with Disabilities
- [ ] College/University
- [ ] Tribal Organizations
- [x] Other:

Hospice of Laramie serves all individuals with a terminal illness regardless of age, status, or other distinguishing factors. Hospice of Laramie also does Pediatric Hospice services.

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

HospiceofLarami...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

HospiceofLarami...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

HospiceofLarami...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

5000

Has your organization spent all awarded FY2025 **City** Funds?

- (●) Yes
- ( ) No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Sarah Kirkland - Executive Director

Date: *

MM DD YYYY

03 / 11 / 2026

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Google Forms

Expense Category	*2025 Budget*	*2025 Actual*
Personnel	$ 1,454,706.00	$ 1,413,258.00
Personnel Extras (On Call, Incentives, Education, Taxes/Benefits)	$ 359,925.00	$ 379,888.70
Contracted Services (Billing, Surveys, EMR, etc)	$ 229,452.00	$ 254,502.00
Utilities	$ 61,800.00	$ 56,862.00
Administrative Costs	$ 56,356.00	$ 72,974.00
Maintenance	$ 38,603.00	$ 32,666.00
Volunteers & Employee Background, Drug Testing, Training	$ 9,440.00	$ 4,550.00
Food Costs	$ 21,700.00	$ 22,670.00
Software, Paycor, Website (& Dooley Payment)	$ 63,853.00	$ 127,475.00
Event Expenses	$ -	$ 17,396.81
Ambulance Gas/Maintenance	$ 1,500.00	$ 1,500.00
Conferences/Professional Development		$ 2,800.00
Board Retreat/Development		$ 175.00
Palliative Care Charges		$ 28,000.00
Charity Care		$ 42,000.00
Totals	***$ 2,297,335.00***	***$ 2,456,717.51***
Revenue Category	*2025 Budget*	*2025 Actual*
Medicare	$ 1,582,296.00	$ 1,537,866.00
Medicaid	$ 41,640.00	$ 310,573.00
Third Party/Commercial	$ 41,640.00	$ 78,071.00
Bereavement	$ (3,000.00)	$ (1,200.00)
Room & Board	$ 410,508.00	$ 518,000.00
Memorial Donations	$ 30,000.00	$ 46,775.00
Unsolicited Donations	$ 100,000.00	$ 86,666.00
Endowment - WYCF	$ 6,800.00	$ 6,800.00
Chevron	$ 26,400.00	$ 22,000.00
Wine Gala	$ 40,000.00	$ 39,571.50
Taste & Toast (Cancelled 2025)	$ 7,260.00	$ -
Living in Color 5k	$ 5,500.00	$ 14,300.00

City and County Community Partner Funding	$ 10,000.00	$ 5,000.00
United Way	$ 20,000.00	$ 23,406.00
WyoGives	$ 22,000.00	$ 13,189.00
Investment Income	$ -	$ -
Charity Care	$ -	$ 42,000.00
Conferences/Professional Development		$ 2,500.00
Nursing Home R/B		$ 65,000.00
Events By Others		$ 90.00
Totals	***$ 2,341,044.00***	***$ 2,810,607.50***
Profit/Loss	***$ 43,709.00***	***$ 353,889.99***

Quality of Life Improvement Upgrades

Kitchen Supplies - Equipment	Cost
Blender/Food Processor/Smoothie Maker All-in-One	$ 220.00
Mandolin Slicer (11-in-1)	$ 31.67
Total	

Kitchen Supplies - Tablewares	Cost
Color Changing Plastic Tumblers with Lids - 12oz (Set of 12)	$ 21.10
Stainless Steel Serving Spoon (8.25")	$ 2.19
Beverage Pitcher with Handle & Lid - 80oz	$ 6.99
Beverage Pitcher with Handle & Lid - 1 Gallon	$ 7.59
SAN Plastic Stackable Rocks Glasses (9oz) - 24 per case	$ 39.99
SAN Plastic Stackable Pint Glasses (16oz) - 24 per case	$ 42.99
Melamine Mugs (8oz) - 6 per case	$ 33.99
Melamine Three Compartment Plates (9") - 12 per case	$ 61.49
Melamine Fruit Dishes (4oz) - 12 per case	$ 12.99
Melamine Nappie Bowls (15oz) - 12 per case	$ 22.94
Melamine Dessert Plates (5.5") - 12 per case	$ 22.94
Melamine Dinner Plates (9") - 12 per case	$ 43.49
Square Melamine Serving Bowl (50oz) - 12 per case	$ 60.19
Square Melamine Serving Bowl (112oz) - 12 per case	$ 100.22
Square Melamine Serving Bowl (215oz) - 6 per case	$ 84.00
Melamine Ramekin (2oz) - 12 per case	$ 5.99
Melamine Soup Bowl with Handle (10oz) - 12 per case	$ 24.29
Total	

Kitchen Supplies - Cookware	Cost
Lodge Essential Cast Iron Dutch Oven (6 quarts)	$ 89.90
Anchor Glass Casserole Dishes (Set of 2)	$ 33.65
OXO Non-Stick Ceramic Bakeware - 9" Cake Pan	$ 16.95
Oxo Good Grips Non-Stick Pro Ceramic Bakeware - 9"x13" Cake Pan	$ 22.95
Non-stick Carbon Steel Muffin/Cupcake Pan - 11"x14"	$ 9.99
Half Sheet Size Sheet Pans	$ 5.99
Aluminum Stock Pot - 8qt	$ 33.99
Aluminum Stock Pot - 10qt	$ 36.49
Aluminum Sauce Pan with Handle - 5.5qt	$ 21.99
Aluminum Sauce Pan with handle - 2.75qt	$ 14.99
Aluminum Non-Stick Fry Pan with Silicone Handle - 14"	$ 28.99
Aluminum Non-Stick Fry Pan with Silicone Handle - 12"	$ 24.49
Aluminum Non-Stick Fry Pan with Silicone Handle - 8"	$ 12.99
Aluminum Non-Stick Fry Pan with Silicone Handle - 10"	$ 16.99
Total	

Kitchen Supplies - Prepwares	Cost
Pyrex Glass Mixing Bowls with Lids (Set of 3)	$ 26.99
Serrated Vegetable Peeler	$ 3.39
12" Stainless Steel French Whisk	$ 4.99
9" Stainless Steel Box Grater	$ 4.99
OXO Good Grips Stainless Steel Measuring Cup & Spoon Set	$ 39.99
3-Piece Clear Plastic Measuring Cup Set	$ 13.49
High Heat Nylon Solid Turner	$ 8.99
High Heat Nylon Fish/Egg Turner	$ 3.29
10" Spoonula	$ 2.49
10" White Spatula	$ 1.99
Heat Resistant Nylon Pasta Fork - 12"	$ 1.19
Nylon Handle Pie Server - 10.5"	$ 1.59
Coated Handle Scalloped Tongs - 9.5"	$ 3.99
Stainless Steel Extra Heavy Weight Ladle - 2oz	$ 5.99
Stainless Steel Extra Heavy Weight Ladle - 4.5oz	$ 13.49
Chef Knife - 8"	$ 6.59
Chrome Plated Wire Rack for Half Size Sheet Pan	$ 6.59
4-Piece Polyethylene Cutting Board Kit - 10"x6"	$ 9.29
7-Piece Polyethylene Cutting Board Kit - 18"x12"	$ 49.99
Heavy Weight Stainless Steel Mixing Bowl - 5/set	$ 38.49
Aluminum Colander w/ Base & Handles - 16qt	$ 25.49
Aluminum Colander w/ Base & Handles - 8qt	$ 14.99
Cutting Board Storage Rack	$ 65.99
Total	

Kitchen Supplies - Accessories	Cost
Silicon Trivet Mats (Pack of 4)	$ 9.99
Silicon Pot/Pan/Microwave Lids (Set of 6)	$ 15.99
Universal Pot/Pan Lids (Set of 2)	$ 22.99
4-in-1 Knife Sharpener	$ 15.99
Drawer Labels (Pack of 120)	$ 16.99
Food Storage Containers (60 Pieces), Various Sizes	$ 39.99
Silicon Oven Mitt - 15"	$ 8.99
Terrycloth Pot Holders - 8"x8" (Set of 12)	$ 21.99
4 qt Square Food Storage Container (6 Pack)	$ 46.49
2 qt Square Food Storage Container (6 Pack)	$ 34.49
Total	

Adaptive Supplies	Cost
GYENNO Parkinson Spoon w/ Active Stabilization	$ 319.99
Easy Grip Marusya No Slip Cups (Set of 4)	$ 21.95
Spill Proof Scoop Plate with Suction Base (Set of 2)	$ 18.99
Spill Proof Scool Bowl with Suction Base (Set of 2)	$ 19.99

Eazy Hold Silicone Universal Cuff Aid for Limited Hand Grip (Set of 5 - Various Sizes)	$ 39.75
Eazy Hold Silicone Adaptive Handles Large Size (Set of 2)	$ 21.75
Adaptive Utensils Swivel Silverware (Set of Fork and Spoon)	$ 23.27
Adaptive Utensils Weighted Silverware with 45° angle (Set of 4)	$ 19.99
Total	

Outside Spaces	**Cost**
7-Piece Outdoor Dining Set Faux Wood (6 chairs, 1 table)	$ 1,699.00
Outdoor Garden Bench 51.5" (For outside front door)	$ 979.00
Green Pet Waste Station Kit with Round Lidded Trash Can, 600 Roll Bags, & 50 Can Liners	$ 302.49
Total	

Misc	**Cost**
Waterless Essential Oil Diffusers - Battery Powered (Set of 2)	$ 58.98
Digital Picture Frame (10.1 inch)	$ 69.99
Magnetic Whiteboard 72"x48" Dry Erase	$ 239.99
Luggage Hand Truck	$ 295.00
Total	

C
A

Number Needed	Total
1	$ 220.00
1	$ 31.67
	$ 251.67

Number Needed	Total
2	$ 42.20
6	$ 13.14
4	$ 27.96
4	$ 30.36
1	$ 39.99
1	$ 42.99
2	$ 67.98
1	$ 61.49
2	$ 25.98
3	$ 68.82
3	$ 68.82
3	$ 130.47
1	$ 60.19
1	$ 100.22
1	$ 84.00
2	$ 11.98
1	$ 24.29
	$ 900.88

Number Needed	Total
1	$ 89.90
1	$ 33.65
2	$ 33.90
2	$ 45.90
1	$ 9.99
3	$ 17.97
1	$ 33.99
1	$ 36.49
1	$ 21.99
1	$ 14.99
1	$ 28.99
1	$ 24.49
1	$ 12.99
1	$ 16.99
	$ 422.23

Number Needed	Total
1	$ 26.99
2	$ 6.78
1	$ 4.99
1	$ 4.99
1	$ 39.99
1	$ 26.98
2	$ 17.98
1	$ 6.58
2	$ 4.98
3	$ 5.97
2	$ 2.38
2	$ 3.18
4	$ 15.96
2	$ 11.98
2	$ 26.98
2	$ 13.18
3	$ 19.77
1	$ 9.29
1	$ 49.99
1	$ 38.49
1	$ 25.49
1	$ 14.99
1	$ 65.99
	$ 443.90

Number Needed	Total
1	$ 9.99
1	$ 15.99
1	$ 22.99
1	$ 15.99
1	$ 16.99
2	$ 79.98
2	$ 17.98
1	$ 21.99
2	$ 92.98
2	$ 68.98
	$ 363.86

Number Needed	Total
1	$ 319.99
1	$ 21.95
1	$ 18.99
1	$ 19.99

1	$ 39.75
1	$ 21.75
1	$ 23.27
1	$ 19.99
	$ 485.68

Number Needed	Total
1	$ 1,699.00
2	$ 1,958.00
2	$ 604.98
	$ 4,261.98

Number Needed	Total
1	$ 58.98
6	$ 419.94
1	$ 239.99
2	$ 590.00
	$ 1,308.91

		**Additional cost added for anticipated shipping/fees*
Total for All	**$ 8,439.11**	$ 8,500.00
ity of Laramie Total	$ 4,500.00	
lbany County Total	$ 4,000.00	

Hospice of Laramie

Community Partner Funding 2026



2025 In Review

Charity Care
~$35,000

Patients Served
>120

Patient Days
> 5,600

Employees
38

Volunteer Hours
>600

Board Members
10

Focus of 2026 Funding Request

Quality of Life Improvements

Categories Include:

- Kitchen Equipment
- Table wares
- Cookware
- Prep ware
- Kitchen Accessories
- Adaptive Supplies
- Outdoor Spaces
- Patient Support – Miscellaneous








GYENNO




Laura blowing out the candles
Peter Richardson February 10, 2019 3:13 PM
frameo
Next




DOG WASTE STATION



Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

anna.cramer@unitedwayalbanycounty.org

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

United Way of Albany County

Contact Name, Title: *

Anna Cramer, Executive Director

Mailing Address: *

710 E Garfield St Suite 172 Laramie WY 82070

Contact Phone: *

3073993479

Contact E-Mail: *

anna.cramer@unitedwayalbanycounty.org

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [ ] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ○ Yes
- ◉ No

Requested Amount from the City of Laramie: *

Enter dollar amount only

2000

Requested Amount from Albany County: *

Enter dollar amount only

2000

Will this amount be used to leverage additional funds through grants or other means? *

- ○ Yes
- ◉ No

If yes, indicate the dollar amount of additional funds that will be leveraged.

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

Guthrie Family Foundation, Art For All

List organization board of director(s), indicating officers. *

Dave Krause - President
Jessica Stonum - Vice President
Jeff Suloff - Treasurer
Brian Browne - Secretary
Anne Alexander - Past President
Frosty Selmer
Dan Pasman
Rachel Crocker
Sid Walter
Brad Kovach
Sagan Wheeler
Stefanie Milam
Megan Overmann Goetz
Dan Johnson

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

The VITA program is volunteer based through a collaboration with the University of Wyoming's Accounting Dept, so funding we receive allows us to rent a space that is big enough for our growing group, is ADA compliant and easily accessible for the elderly. It is heated and has an internet connection that allows for multiple tables to operate simultaneously. Funding also allows us to replace one or two laptops each year as they become older and obsolete. We go through several toner kits each year and it has allowed us to replace an older and well-used printer. Funding also allows us to keep routine supplies on hand as well as a great deal of paper.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

The VITA program eases the financial burden of a mandatory, annual cost. The average cost of a basic tax preparation is about $200, and offering this service at no cost to clients means a savings of well over $100,000. Those dollars are now able to be spent on basic necessities like food, rent, and childcare. VITA clinics are held in the evenings and on the weekends to accommodate working individuals with an average of seventeen clinics offered each year. Each clinic is four hours long and with the program's positive outcomes, more students have volunteered each year. A few years ago, the program worked with eight volunteers and this year we are up to twenty-four students. The students appreciate getting hands-on experience and learn in real time what tax preparation is like, and then return to the next year's class and encourage students to sign up to volunteer at VITA.

Describe your organization’s partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. * *

Maximum character count is 2,500, including spaces.

Currently, we do not know of any other programs offering free tax prep for low income families and individuals in Albany County. We partner with the University of Wyoming as well as offer support other nonprofits by paying rent to the Lincoln Community Center. We send out flyers to our nonprofit group so they can offer the information to their guests and clients. We have partnered with Eppson Center for Seniors to offer a specific "Senior's Tax Day" which has been very successful. We would like to begin a small traveling team in order to accommodate other businesses in town that are unable to transfer their residents to our facility, such as Laramie Health and Rehab.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ◉ Existing Project
- ○ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ○ One-time request
- ◉ Ongoing expense

Number of individuals your organization serves annually. *

550

Populations served: *

Check all boxes that apply

- [ ] Children Ages 0-5
- [ ] Children Ages 6-10
- [ ] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [ ] K-12 School/School District
- [x] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [x] Persons with Disabilities
- [x] College/University
- [x] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

_____

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

UnitedWayAC20...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

UnitedWayACFy2...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

UunitedWayAlba...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

1618

Has your organization spent all awarded FY2025 **City** Funds?

- ( ) Yes
- (•) No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

$868.00; April 15th, 2026

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (•) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Anna Cramer, Executive Director

Date: *

MM DD YYYY

03 / 11 / 2026

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Financial Analysis

United Way of Albany County
For the period ended December 31, 2025

Prepared on
February 27, 2026

NOT AUDITED OR REVIEWED | FOR MANAGEMENT USE ONLY

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Statement of Assets, Liabilities, and Net Assets

As of December 31, 2025

	Operations	Restricted	Total
ASSETS			
Current Assets			
Bank Accounts			
1110 FIB - Operating Checking (x8297)	427,291.12	35,927.46	463,218.58
1120 FIB - Savings Account (x8018)	106,571.26	0.00	106,571.26
1130 Blue - Savings (x167)	5.00		5.00
Total Bank Accounts	**533,867.38**	**35,927.46**	**569,794.84**
Accounts Receivable			
1320 Pledges Receivable	207,839.99	15,460.44	223,300.43
Total Accounts Receivable	**207,839.99**	**15,460.44**	**223,300.43**
Other Current Assets			
1200 Investments			0.00
1210 ANB - Grant Fund (x4949)	14,127.08		14,127.08
1230 ANB - Certificate of Deposit (x0223)	21,524.32		21,524.32
1235 Blue - Certificate of Deposit (x167)	10,661.17		10,661.17
1240 BMO - Certificate of Deposit (x9226)	30,198.15		30,198.15
1245 FIB - Certificate of Deposit (x3897)	11,347.31		11,347.31
1250 Uniwyo - Certificate of Deposit (x1703)	30,750.09		30,750.09
1255 WF - Certificate of Deposit (X7108)	10,796.49		10,796.49
1260 FNBO - Certificate of Deposit (x2153)	17,751.18		17,751.18
Total 1200 Investments	**147,155.79**		**147,155.79**
1395 Allowance for Uncollectable Pledges	-39,346.50	-3,147.92	-42,494.42
Total Other Current Assets	**107,809.29**	**-3,147.92**	**104,661.37**
Total Current Assets	**849,516.66**	**48,239.98**	**897,756.64**
Other Assets			
1910 Life Insurance			0.00
1911 AXA Equitable	23,421.45		23,421.45
1912 New York Life	210,152.34		210,152.34
Total 1910 Life Insurance	**233,573.79**		**233,573.79**
1940 LPCC - Key Deposit	150.00		150.00
Total Other Assets	**233,723.79**	**0.00**	**233,723.79**
TOTAL ASSETS	**$1,083,240.45**	**$48,239.98**	**$1,131,480.43**
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Credit Cards			
2115 FIB - A. Cramer CC (x6009)	168.39		168.39
Total Credit Cards	**168.39**	**0.00**	**168.39**

	Operations	Restricted	Total
Other Current Liabilities			
2200 Accrued Compensation & Related Items			0.00
2225 Accrued & WH - Employee Benefits			0.00
2230 Simple IRA	616.67		616.67
Total 2225 Accrued & WH - Employee Benefits	**616.67**		**616.67**
2240 Accrued - Worker's Comp	41.93		41.93
2245 Accrued - Vacation	4,109.21		4,109.21
Total 2200 Accrued Compensation & Related Items	**4,767.81**		**4,767.81**
Total Other Current Liabilities	**4,767.81**	**0.00**	**4,767.81**
Total Current Liabilities	**4,936.20**	**0.00**	**4,936.20**
Total Liabilities	**4,936.20**	**0.00**	**4,936.20**
Equity			
3110 Unrestricted Net Assets	811,798.30		811,798.30
3120 Temporarily Restricted Net Assets		54,774.35	54,774.35
Total 3110 Unrestricted Net Assets	**811,798.30**	**54,774.35**	**866,572.65**
3200 Retained Earnings	0.00	0.00	0.00
3299 Unrealized Gain/(Loss) on Sale of Assets	63,530.07		63,530.07
3400 Prior Period Adjustment	10,224.42		10,224.42
Net Income	192,751.46	-6,534.37	186,217.09
Total Equity	**1,078,304.25**	**48,239.98**	**1,126,544.23**
TOTAL LIABILITIES AND EQUITY	**$1,083,240.45**	**$48,239.98**	**$1,131,480.43**

NOTE

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Statement of Revenues & Expenditures

December 2025

	Operations	Restricted	Total
INCOME			
4010 Donations received	248,347.40	29,324.92	277,672.32
Total Income	**248,347.40**	**29,324.92**	**277,672.32**
COST OF GOODS SOLD			
5000 Direct Program Expense	646.55		646.55
Total Cost of Goods Sold	**646.55**	**0.00**	**646.55**
GROSS PROFIT	**247,700.85**	**29,324.92**	**277,025.77**
EXPENSES			
6110 Advertising & marketing	119.40		119.40
6210 Bad Debt	15,166.32	900.49	16,066.81
6220 Bank Charges & Fees	29.52		29.52
6910 Insurance	1,119.00		1,119.00
7310 Meals & Entertainment	15.00		15.00
7320 Merchant Service Fees	557.87		557.87
7510 Office Supplies	129.99		129.99
7620 Payroll	8,857.67		8,857.67
7640 Professional Services	1,220.00		1,220.00
7910 Shipping & Postage	23.40		23.40
7930 Software Subscriptions	81.52		81.52
8020 Telecommunications	250.00		250.00
Total Expenses	**27,569.69**	**900.49**	**28,470.18**
NET OPERATING INCOME	**220,131.16**	**28,424.43**	**248,555.59**
OTHER INCOME			
9010 Interest Received	223.26		223.26
9020 Other Income	900.00		900.00
Total Other Income	**1,123.26**	**0.00**	**1,123.26**
NET OTHER INCOME	**1,123.26**	**0.00**	**1,123.26**
NET INCOME	**$221,254.42**	**$28,424.43**	**$249,678.85**

NOTE

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Budget vs. Actuals - FY 2025-2026

July - December, 2025

	Total			
	Actual	Budget	over Budget	% of Budget
INCOME				
4010 Donations received	407,620.68	474,119.00	-66,498.32	85.97 %
Total Income	**407,620.68**	**474,119.00**	**-66,498.32**	**85.97 %**
COST OF GOODS SOLD				
5000 Direct Program Expense		320.00	-320.00	
5010 Allocations & Designations	119,734.19	246,994.00	-127,259.81	48.48 %
5020 Event/Campaign Expense	3,925.32	10,000.00	-6,074.68	39.25 %
5040 VITA Program Expense	750.00	3,000.00	-2,250.00	25.00 %
5050 Grants	10,000.00	17,000.00	-7,000.00	58.82 %
Total 5000 Direct Program Expense	**134,409.51**	**277,314.00**	**-142,904.49**	**48.47 %**
Total Cost of Goods Sold	**134,409.51**	**277,314.00**	**-142,904.49**	**48.47 %**
GROSS PROFIT	**273,211.17**	**196,805.00**	**76,406.17**	**138.82 %**
EXPENSES				
6110 Advertising & marketing	119.40		119.40	
6210 Bad Debt	16,363.97	19,913.00	-3,549.03	82.18 %
6220 Bank Charges & Fees	177.78		177.78	
6420 Dues & Subscriptions	760.00	1,700.00	-940.00	44.71 %
6425 United Way World Wide	2,455.02	9,820.00	-7,364.98	25.00 %
Total 6420 Dues & Subscriptions	**3,215.02**	**11,520.00**	**-8,304.98**	**27.91 %**
6510 Education & Training		2,000.00	-2,000.00	
6910 Insurance		718.00	-718.00	
6911 General	1,863.00	2,000.00	-137.00	93.15 %
Total 6910 Insurance	**1,863.00**	**2,718.00**	**-855.00**	**68.54 %**
7310 Meals & Entertainment				
7311 Meals	115.13		115.13	
7312 Entertainment	3,377.82		3,377.82	
Total 7310 Meals & Entertainment	**3,492.95**		**3,492.95**	
7320 Merchant Service Fees	737.42		737.42	
7510 Office Supplies	635.03	2,200.00	-1,564.97	28.87 %
7620 Payroll				
7621 Salaries & Wages	22,048.09	35,000.00	-12,951.91	62.99 %
7622 Executive Director	24,666.68	70,000.00	-45,333.32	35.24 %
Total 7621 Salaries & Wages	**46,714.77**	**105,000.00**	**-58,285.23**	**44.49 %**
7623 Payroll Taxes	1,272.16		1,272.16	
7624 FICA Taxes	2,388.28	8,033.00	-5,644.72	29.73 %
Total 7623 Payroll Taxes	**3,660.44**	**8,033.00**	**-4,372.56**	**45.57 %**
7627 Worker's Comp	174.83	662.00	-487.17	26.41 %
7628 Employee Benefits				
7629 Simple IRA	1,110.00	2,100.00	-990.00	52.86 %

	Total			
	Actual	Budget	over Budget	% of Budget
7630 HRA		4,000.00	-4,000.00	
Total 7628 Employee Benefits	**1,110.00**	**6,100.00**	**-4,990.00**	**18.20 %**
Total 7620 Payroll	**51,660.04**	**119,795.00**	**-68,134.96**	**43.12 %**
7640 Professional Services				
7642 Accounting Fees	7,320.00	26,000.00	-18,680.00	28.15 %
Total 7640 Professional Services	**7,320.00**	**26,000.00**	**-18,680.00**	**28.15 %**
7810 Rent & Lease				
7811 Building Lease		7,740.00	-7,740.00	
Total 7810 Rent & Lease		**7,740.00**	**-7,740.00**	
7820 Repairs & Maintenance				
7822 Building & Improvement	524.26		524.26	
Total 7820 Repairs & Maintenance	**524.26**		**524.26**	
7910 Shipping & Postage	362.84		362.84	
7920 Small Tools & Equipment	1,400.94	2,000.00	-599.06	70.05 %
7930 Software Subscriptions	488.80	3,200.00	-2,711.20	15.28 %
8020 Telecommunications	750.00	2,500.00	-1,750.00	30.00 %
Total Expenses	**89,111.45**	**199,586.00**	**-110,474.55**	**44.65 %**
NET OPERATING INCOME	**184,099.72**	**-2,781.00**	**186,880.72**	**-6,619.91 %**
OTHER INCOME				
9010 Interest Received	1,217.37	4,500.00	-3,282.63	27.05 %
9020 Other Income	900.00		900.00	
Total Other Income	**2,117.37**	**4,500.00**	**-2,382.63**	**47.05 %**
NET OTHER INCOME	**2,117.37**	**4,500.00**	**-2,382.63**	**47.05 %**
NET INCOME	**$186,217.09**	**$1,719.00**	**$184,498.09**	**10,832.87 %**

NOTE

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United Way of Albany County Budget 2026/2027 - 68th Campaign

G/L		Annual
INCOME		
4010	Donations Received	**$472,805**
	Undesignated Funds	$411,006
	Designated Funds	$51,981
	VITA Designated	$3,618
	Emergency Funds Designated	$6,200
4080	Etchepare Restricted	$900
9010	Interest Received	$7,180
9020	Other Income	
Total Income		**$480,885**
DIRECT EXPENSES		
Costs of Goods Sold		
5000	Undesignated Allocated	$203,377
5010	Designated	$51,981
5040	VITA Expense	$3,618
	Emergency Funds	$6,200
Total Direct Program Expenses		**$265,176**
OTHER EXPENSES		
5020	Event/Campaign Expense	$10,000
	Total Event Expense	**$10,000**
	Dues & Subscriptions	$1,500
6425	United Way World Wide Dues	$10,575
	Total Dues and Subscriptions	**$12,075**
6510	Education & Training	$2,000
6910	Insurance	$718
6911	General	$2,000
	Total Insurance	**$4,718**
7510	Office Supplies	$2,200
7621	Salaries & Wages	$35,000
7622	Executive Director	$75,000
	Total Salary & Wages	**$112,200**
7624	FICA Taxes	$8,415
7627	Workers Comp	$693
	Total Payroll Taxes	**$9,108**
7628	Employee Benefits	$4,000
7629	Simple IRA	$2,200
	Total Employee Benefits	**$6,200**
7930	Software	$3,480
	Audit	$0

7642	Accounting Fees	$17,750
7811	Rent	$7,740
7920	IT Equipment	$2,000
8020	Telecommunications	$2,500
	Total Professional Services	**$33,470**
	Uncollectable 15%	$19,858
	Total Uncollectable	**$19,858**
Total Other Expenses		**$207,628**
Grand Total Expenses		**$472,805**

GRAND TOTAL

Total Income	**$480,885**
Total Expense	**$472,805**

NO PRESENTATION MATERIALS

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

robbieshouselaramie@gmail.com

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Robbie's House

Contact Name, Title: *

Oscar Lilley, Executive Director

Mailing Address: *

312 E Custer St, Laramie WY 82070

Contact Phone: *

3077608890

Contact E-Mail: *

robbieshouselaramie@gmail.com

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [x] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [x] Other: Mental Health Clubhouse (MHC)

Are you a first time applicant for Community Partner Funding? *

- ○ Yes
- ◉ No

Requested Amount from the City of Laramie: *

Enter dollar amount only

6000

Requested Amount from Albany County: *

Enter dollar amount only

6000

Will this amount be used to leverage additional funds through grants or other means? *

- ○ Yes
- ◉ No

If yes, indicate the dollar amount of additional funds that will be leveraged.

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

Hughes Foundation, WYCF Intertie Program, Pulte Foundation, Wyoming Cultural Trust, US Dept of Agriculture via Feeding Laramie Valley, WYCF cyclical grant, Citellus Foundation, United Church of Christ, Goodwill of Wyoming, TJX Foundation, Blue Cross/ Blue Shield of Wyoming, Schwab Charitable Foundation

List organization board of director(s), indicating officers. *

Deb Hinkel- President; Terra Hess- VP; Ginger Davis- Treasurer; Sydney Holiday- Secretary; Mike Samp; Dr Sharon Montez; Jennifer Boese; Ryan Harper

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

We spend over 6,000 dollars a year on food and kitchen/ custodial supplies and utility costs. Each year we have received support from the city and county through the community partner fund to finance our vibrant meal program. Last year we started our gardening program as an adjunct to our meal program so our members could grow and eat their own produce. Through the Feeding Laramie Valley- administered USDA specialty crops grant we were able to build garden beds and a green house. From this program we ate fresh produce grown on site for our meals for many months.

With the remaining 6,000 we want to add seating and shade to our deck so more meals can be enjoyed outside, sunlight and fresh air being a great boost to the emotional wellness of people living with severe mental illness. The primary costs for this would be lumber and labor costs as well as material for the shade that needs to be taken down and put up seasonally. Additionally, the greenhouse we put up last summer did not stand up well to our Wyoming wind and snow. We would like the person who built the deck to upgrade our greenhouse to make it more sturdy, accessible, and lasting. Lastly, we want to buy a shed for storage located with the greenhouse.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

Our ultimate goal is a happier, healthier Laramie. For the last 20 years Wyoming is the ONLY state in the Union to always be in the top three states for suicides per capita. This fact is shameful and we have grown so used to this tragedy that we no longer consider it a problem to fix but rather a fact of life in Wyoming. We as a state and a community MUST do better. Incorporating mental health clubhouses as nonclinical partnerships in the mental healthcare ecosystem throughout the rural communities of Wyoming WILL reduce suicides in this state and here in Laramie with operations at Robbie's House. That of course is the broad picture. Locally, we have become an important element of our community's collective wellness. We are the place that ensures no one needs to isolate. We are the place that understands and welcomes those who do not feel understood or welcomed elsewhere. Most of all, our goal is to protect the dignity of every person in Laramie, regardless of circumstances.

The positive effects and benefits of these funds are two-fold. First, we continue our meal program that has served hundreds of people thousands of meals. The meal program has the added benefit of hosting our "Lunch n Learns" wherein funding and program partners are developed and we deepen our brand recognition and community outreach. Second, we will be able to expand our operations to be more often operating outdoors with the further development of our meal program and by getting more vitamin D and fresh air during as many outdoor meals as weather will allow.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. *

Maximum character count is 2,500, including spaces.

Some people have made the observation that we overlap too much with the Soup Kitchen because we both serve meals to low income individuals in Laramie. We don't see things that way. For the soup kitchen, the meal itself is the service. For us, the meal is almost secondary to the experience of the preparation and serving of the meal. The clubhouse is member-run and is only as good as its members make it. Therefore, members managing the meal program represents an opportunity for purpose, pride, and ownership.

We used to heavily use Connections to save on transportation costs. Most of our most active members did not drive. It has been a great burden losing those services. We often are approached for respite care or as a drop in center for those with cognitive disabilities. We have tried to educate the community and other local programs that our mission is focused on supporting people with emotional disabilites. With that said we are inclusive and support those with physical and/or cognitive disabilities as long as the individual has support that covers anything beyond simple accomodations. Through our Lunch n Learns we have deepened awareness and mutual goals with such entities as Feeding Laramie Valley, Voc Rehab, and the Unaccompanied Youth Initiative to name a few. Some of our most important partnerships have been local law enforcement in the form of our support of their CIT training as well as our training for Post Suicide response and our partnership with BHS at Ivinson Hospital. This partnership allows us to contact patients to introduce them to our clubhouse so they have a supportive community to connect with after discharge.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ○ Existing Project
- ◉ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ○ One-time request
- ◉ Ongoing expense

Number of individuals your organization serves annually. *

100

Populations served: *

Check all boxes that apply

- [x] Children Ages 0-5
- [ ] Children Ages 6-10
- [ ] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [ ] K-12 School/School District
- [x] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [x] Persons with Disabilities
- [x] College/University
- [ ] Tribal Organizations
- [ ] Other:

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

Less than 5% of our budget comes directly from a government source. We all know that funding for mental health in Wyoming is woefully inadequate. The support we receive from local government is crucial in illustrating the value and importance our program holds for our community. This funding informally leverages more funding because those other sources must be convinced that the local government and the citizens they represent are supportive of our program. This is not conjecture, this is what has been told to us directly by the foundations that represent around three quarters of our funding. When this fact is considered the city and county is our most important funding partner. We believe we have earned the support of this community and are constantly striving to improve and continue to be good stewards of the gracious support we receive.

Most of all, we do it for our members. We know we are changing and saving lives and we don't take our role lightly.

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

Robbie's House ...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

Robbie's House ...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

ROBBIES HOUSE ...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

1768

Has your organization spent all awarded FY2025 **City** Funds?

- (●) Yes
- ( ) No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

N/A

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Oscar Lilley. Executive Director

Date: *

MM DD YYYY

03 / 11 / 2026

Balance Sheet

Robbies House

As of March 11, 2026

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
24 Month CD	87,719.12
5 Month CD	125,000.00
6 Month CD	20,552.36
Riverstone Savings	2,627.95
Robbies House	8,184.08
Total for Bank Accounts	**$244,083.51**
Total for Current Assets	**$244,083.51**
Fixed Assets	
Electronics	
Video Marketing Equipment	0.00
Total for Electronics	**$0.00**
Vehicle	5,000.00
Total for Fixed Assets	**$5,000.00**
Other Assets	
Greenhouse	1,499.98
Total for Other Assets	**$1,499.98**
Total for Assets	**$250,583.49**
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
Total for Accounts Payable	**$0.00**
Other Current Liabilities	
Payroll Liabilities	-$28,958.31
MCare	1,819.15
SS	9,386.66
Withholding	6,081.25
Total for Payroll Liabilities	**-$11,671.25**
Total for Other Current Liabilities	**-$11,671.25**
Total for Current Liabilities	**-$11,671.25**
Total for Liabilities	**-$11,671.25**
Equity	
Opening Balance Equity	-157,300.27
Unrestricted Net Assets	178,314.16
Net Income	241,240.85
Total for Equity	**$262,254.74**
Total for Liabilities and Equity	**$250,583.49**

Robbie's Project Budget

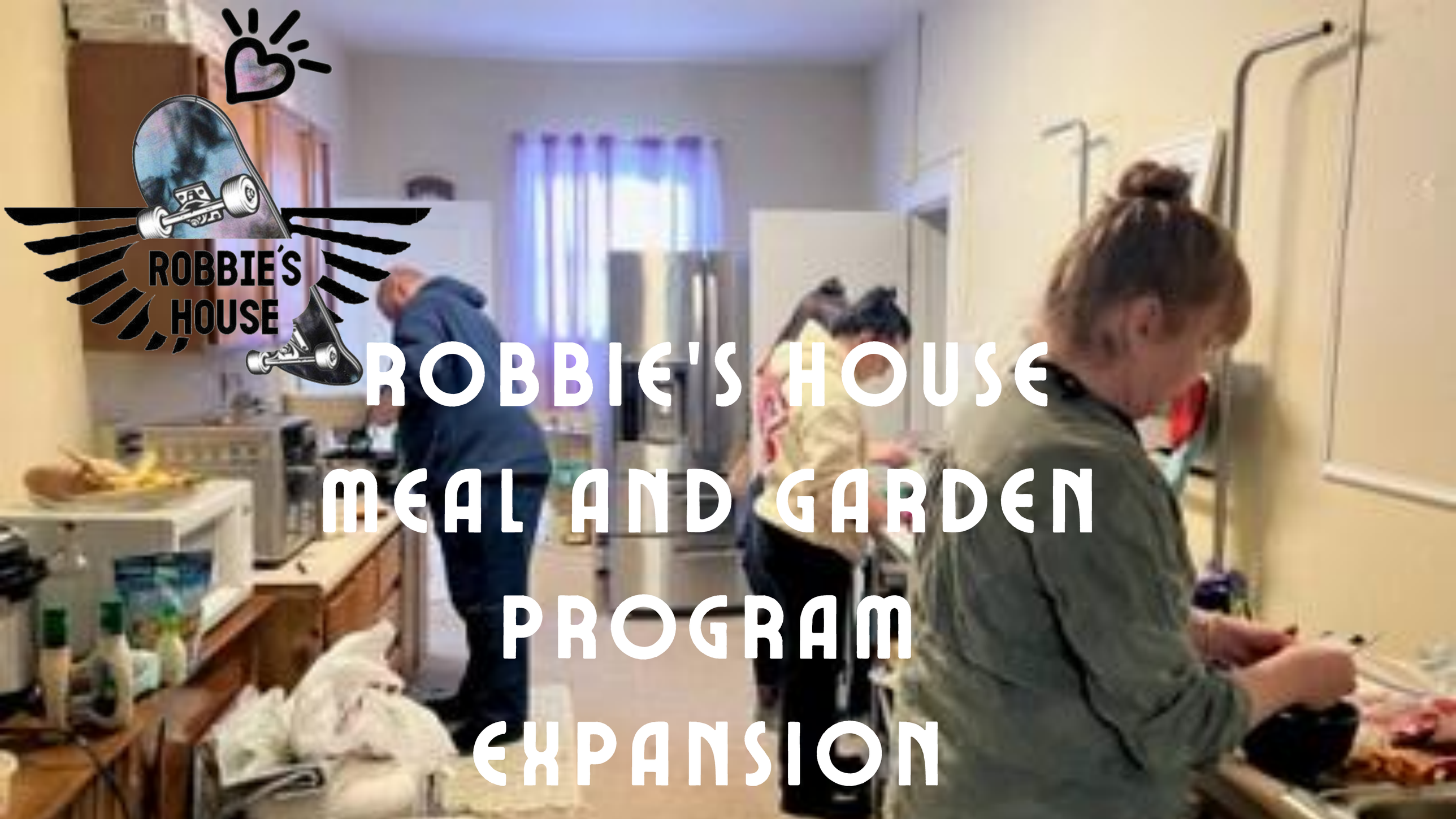


PROJECT INFORMATION

Project name	Robbie's House Meal and Garden Program Expansion
Project description	Two Fold: To fund our ongoing meal programs cyclical expenses including utilities, groceries, and supplies. Second, to upgrade our greenhouse and develop storage space as well as to create deck seating and shade to serve as many meals as possible outside. We would also like to fund a stipend for a lead gardener to support the members in
Contact name	Oscar Lilley
Phone	307-760-8890
Address	312 E Custer St, Laramie WY 82070

Project Budget

Cyclical Meal Program Costs	
Utlitities	$1,000
Groceries and Supplies	$5,000
Subtotal	$6,000
Garden Program	
Gardener Stipend	$1,000
Greenhouse Rapair/Upgrade	$2,000
Deck Seating and Shading	$2,000
On Site Storage Unit	$1,000
Subtotal	$6,000
PROPOSED CPF PROJECT TOTAL	$12,000



ROBBIE'S HOUSE MEAL AND GARDEN PROGRAM EXPANSION

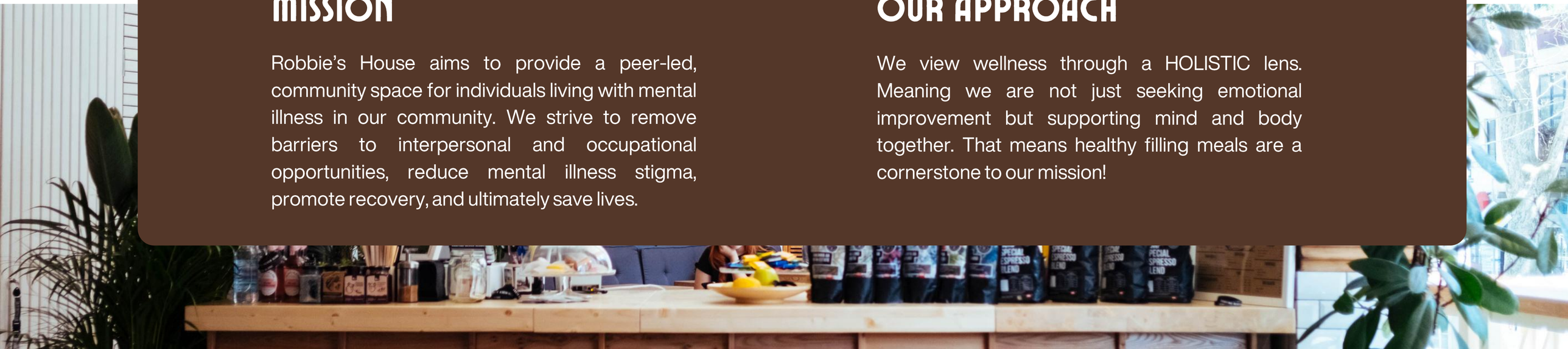
THE MISSION CONTINUES

MISSION

Robbie’s House aims to provide a peer-led, community space for individuals living with mental illness in our community. We strive to remove barriers to interpersonal and occupational opportunities, reduce mental illness stigma, promote recovery, and ultimately save lives.

OUR APPROACH

We view wellness through a HOLISTIC lens. Meaning we are not just seeking emotional improvement but supporting mind and body together. That means healthy filling meals are a cornerstone to our mission!





OUR MEALS

- nutritious
- filling
- produce is fresh and grown on site
- as many clean ingredients as possible
- inexpensive
- and our secret sauce for wellness...

its not just the food, it's the community the food brings

OUR EXPANSION PLAN



$



STORAGE SPACE

a unit on site cuz it's getting cramped!

$



OUTDOOR SHADING

have meals outside

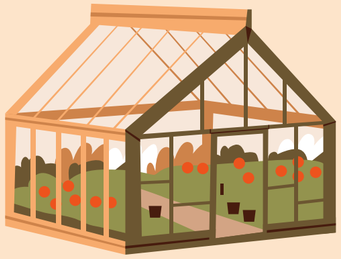
$$



OUTDOOR SEATING

fixed and permanent so we don't blow away!

$$$



GREENHOUSE UPGRADE

wind and snow wreaked havoc

THE BEFORE SHOTS




THE AFTER SHOTS
for this we request YOUR continued help!

QUESTIONS



Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

director2@safeproject.org

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

SAFE Project

Contact Name, Title: *

Genevieve Reilly, Assistant Director

Mailing Address: *

PO Box 665, Laramie WY 82073

Contact Phone: *

307-742-7273

Contact E-Mail: *

director2@safeproject.org

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [x] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ( ) Yes
- (•) No

Requested Amount from the City of Laramie: *

Enter dollar amount only

15000

Requested Amount from Albany County: *

Enter dollar amount only

15000

Will this amount be used to leverage additional funds through grants or other means? *

- (•) Yes
- ( ) No

If yes, indicate the dollar amount of additional funds that will be leveraged.

60000

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

Federal Grants from Community Services Block Grant (CSBG), Family Violence Prevention and Services Act (FVPSA), Violence Against Women Act (VAWA), and the Victims of Crime Act (VOCA)

State Domestic Violence/Sexual Assault grant

Other grants/awards from Gabby Petito Foundation, Guthrie Family Foundation, Rocky Mountain Power Foundation, SparkTank, Soroptimist, United Way, Walmart, Wyoming Community Foundation, Wyoming Intertie Community Investment Program, Wyoming Women's Foundation, and more

List organization board of director(s), indicating officers. *

Board Officers:
Angie Fessler, President
Jennie Hedrick, Vice President
Koby Selfridge, Treasurer
Martha Reisch, Secretary
Members: Alicia Selfridge, Keira Petersen, Dakota Metzger, Janean Forsyth, Michael Wade

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

Community Partner funds would be used to assist with personnel and program expenses to meet SAFE Project's main goal: providing fundamental services to victims/survivors of domestic violence, sexual assault, and stalking in Albany County. Advocate time is our most valuable service, so $13,500 is requested for staff time spent on crisis, safety, and support services in person and on the 24-hour hotline, including safety planning, emergency shelter, hospital response for patients there for a sexual assault exam or due to domestic violence, help filling out and filing protection orders, court accompaniment, and more. In 2025, staff provided 2,591 services to survivors.

SAFE Project relies on volunteers to increase our program's capacity while keeping personnel costs down. For training volunteer advocates, $1,500 is requested to fund three sessions of our 40-hour victim services training, plus central registry and background checks. We anticipate training 15-20 new volunteers to help staff the 24-hour hotline and provide services to clients by phone and in person. In 2025, volunteer advocates took 2,256 hours of hotline shifts, one volunteer spent over 100 hours picking up and delivering weekly groceries to clients in our shelter, and volunteers also met with clients at the hospital, provided shelter, and went to court.

For programs, we are requesting the following funding:

$6,000 for weekly groceries and toiletries to clients and kids while they stay in our emergency shelter.

$4,000 for shelter operational costs that keep the shelter safe and functional for adult clients and their kids and pets, including insurance and maintenance.

$2,500 for outreach to share more about our services and reach more members of the community who may need our help. Our outreach efforts include brochures, newsletters, and other publications, posts and videos on social media and online, presentations to schools, organizations, and nonprofits, partnerships with the University of Wyoming, WyoTech, LCCC, and Albany County School District for student events, fairs, and orientations, tabling in the community or on campuses, partnering with the Albany County Public, Library for book displays, and more.

$2,500 promoting respect and safe relationships through prevention education with youth and young adults in local schools from pre-K through college, plus activities and camps to engage kids and teenagers starting with a basketball camp this summer.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

Requested funds would benefit SAFE and the community by helping us give survivors of domestic, relationship, and family violence, sexual assault, stalking, and trafficking somewhere to turn in a crisis 24 hours/day and access to free and confidential services and resources. By providing survivors of abuse with advocacy and support while they improve their safety and work on healing and rebuilding their lives, and through awareness and education within the community to reduce and prevent violence, SAFE Project helps to make Laramie and Albany County safer.

According to a recent Uniform Crime Report, Albany County had the 5th highest number of domestic violence (DV) incidents of counties in Wyoming. DV calls are among the most frequent calls responded to by law enforcement, as well as the most dangerous for them. As the only shelter for survivors of abuse in the county, we reduce the burden to city and county law enforcement and the danger to them, victims, and neighbors by providing shelter, resources, and financial aid for housing or relocation so victims fleeing an unsafe home do not have to face homelessness. Studies show that up to 57% of homelessness among women is a result of DV. When a survivor leaves behind their home to escape an abuser, knowing a safe shelter is an option can be the difference between feeling able to leave and having no choice but to stay, and that can be a crucial step in their journey to security and independence. Our shelter gives survivors and their children and pets more than a place to sleep; it also gives them a safe place to recover from their trauma and work with advocates on their next steps, such as finding or improving employment and moving into safe, affordable housing. When our clients are able to achieve safety and financial independence with our help, that benefits the community as well as the local economy.

In 2025, we served 312 unduplicated individuals, with 65% seeking services for domestic violence (DV), 19% for sexual assault, and 16% for stalking. We also provided 3,401 bednights in our emergency shelter to 42 adults, 38 children, and 16 pets. One of our goals is to reach and serve more people who need our services. We hope to achieve additional connections through outreach, informational and awareness events, social media, and presentations to increasingly diverse groups. Progress will be measured by tracking increases in our number of outreach activities and number of unduplicated attendees.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. *

Maximum character count is 2,500, including spaces.

SAFE Project collaborates with other organizations for best client outcomes and to avoid duplication of services. For example, we receive calls from people struggling with homelessness since we have a shelter, but we can only serve survivors of domestic or sexual violence or stalking. If it's a mom and children, we refer them to Family Promise, who can provide motel shelter to families, or Interfaith, who may be able to provide financial aid to avoid eviction or get into housing. On the other hand, Family Promise cannot shelter families in immediate danger, so they refer to us. This collaboration helps more women and children at risk of homelessness get help while avoiding duplication. Interfaith also will reach out or refer people to us who seek financial aid from them but also could use our services. We refer clients to Workforce Services for job searches and Climb Wyoming for job training for moms struggling to support their children with their current job prospects. We also have connections with property managers to help clients find housing. At UW, we work with the Counseling Center to place students as interns for free, on-site counseling to our clients and their children. We also team up with the UW Violence Prevention Center for our SAFE Men program to involve more male students as well as being open to men in the community. The SAFE Men program provides participants with training on domestic and sexual violence and how to be role models to men and boys and prevent gender-based violence.

Our team participates in community multidisciplinary teams. Since 2009, SAFE has been coordinating the local Sexual Assault Response Team (SART) and reviewing sexual assault and domestic violence cases with health agencies, emergency responders, law enforcement, and the justice system to improve processes and outcomes for survivors. The Sexual Assault Nurse Examiner (SANE) Program contacts us when patients are at the hospital due to sexual or domestic violence, and we work with both the Laramie Police Department and Sheriff's Office to train on trauma informed responses to improve survivor experiences. In September 2025, we brought in Jim Schmidt of the Gabby Petito Foundation – Gabby's stepdad who has 20+ years experience in emergency services as a fire officer, instructor, and emergency medical technician – to train first responders including law enforcement, EMTs, and nurses on their vital role in DV response and symptoms of strangulation.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ○ Existing Project
- ◉ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ○ One-time request
- ◉ Ongoing expense

Number of individuals your organization serves annually. *

315

Populations served: *

Check all boxes that apply

- [x] Children Ages 0-5
- [x] Children Ages 6-10
- [x] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [x] K-12 School/School District
- [x] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [x] Persons with Disabilities
- [x] College/University
- [ ] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

The need for emergency shelter, supportive crisis and advocacy services, and financial aid continues to rise in Albany County, and more staff and funding have been necessary to continue to best serve those clients. We sheltered 80 individuals in 2025, an increase of 48% over the 54 people sheltered in 2024. Funding from United Way has decreased due to more nonprofit organizations becoming community partners and receiving a share of the funds they raise. Federal funding continues to be uncertain and has been reduced in recent years. Support from the City and County is essential not just to help us continue providing and expanding services, but it can be used to help us secure more state and federal funding through the ability to fund required match.

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

SAFE Project FY...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

SAFE Project FY...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

SAFE Project FY...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

10389

Has your organization spent all awarded FY2025 **City** Funds?

- ( ) Yes
- (•) No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

$2500 for the final quarter of FY2025 which will be spent no later than June 30th

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Genevieve Reilly, Assistant Director

Date: *

MM DD YYYY

03 / 11 / 2026

Statement of Activity

SAFE Project

July, 2024-June, 2025

Distribution account	Total
Income	
Donations	
Unrestricted	
General	6,034.56
Monthly Giving	5,016.00
Newsletter	300.00
Proceeds, Third Party Fundraisers	13,788.74
Total for Unrestricted	**$25,139.30**
Total for Donations	**$25,139.30**
Fundraising	
SAFE Fundraisers	
Annual Appeal	7,227.87
Brunch & Bubbly	50,081.00
Other Fundraising	404.59
WyoGives Day	8,667.00
Total for SAFE Fundraisers	**$66,380.46**
Sales	
SAFE Merchandise Sales	46.00
Total for Sales	**$46.00**
Total for Fundraising	**$66,426.46**
Restricted, Foundations & Local Org.	
Guthrie Family Foundation	30,000.00
Rocky Mountain Power Foundation	2,000.00
Rollover, Foundation/Donor	5,180.00
Soroptimist International	1,800.00
University of Wyoming	2,500.00
Wyoming Community Foundation	8,000.00
Wyoming Intertie Community Investment Program (WICIP)	10,000.00

Statement of Activity

SAFE Project

July, 2024-June, 2025

Distribution account	Total
Wyoming Women's Foundation	2,500.00
Total for Restricted, Foundations & Local Org.	**$61,980.00**
Restricted Grants, DVS	
DV/SA, State	167,484.00
FVPSA (Family Violence Prevention & Services)	40,910.00
VAWA SASP (SA Services Program)	71,903.00
VAWA (Violence Against Women Act)	15,107.00
VOCA (Victims of Crime Act)	67,000.00
Total for Restricted Grants, DVS	**$362,404.00**

Statement of Activity

SAFE Project

July, 2024-June, 2025

Distribution account	Total
Restricted Grants, Federal	
CSBG (Community Services Block Grant)	27,038.00
Total for Restricted Grants, Federal	**$27,038.00**
Restricted Grants, Local Government	
Albany County	13,750.00
City of Laramie	14,500.00
Total for Restricted Grants, Local Government	**$28,250.00**
Restricted Grants, Recovery	
FVPSA ARP	19,931.00
Total for Restricted Grants, Recovery	**$19,931.00**
Restricted, Other	
Training Scholarship	1,751.00
Total for Restricted, Other	**$1,751.00**
Unrestricted Grants & Awards	
Hilton Garden Inn / Pulte Family Charitable Foundation	10,000.00
United Way	34,053.36
Walmart Giving Program	2,500.00
Total for Unrestricted Grants & Awards	**$46,553.36**
Total for Income	**$639,473.12**
Gross Profit	**$639,473.12**
Expenses	
Administration	
Bookkeeping	168.68
Helpside Admin. Fee	5,130.00
Total for Administration	**$5,298.68**
Communication - Phones/Internet/Mail	
Campus Cell Service	556.47
Hotline	

Statement of Activity

SAFE Project

July, 2024-June, 2025

Distribution account	Total
Cell Service	1,669.41
Landline Service	479.93
Total for Hotline	**$2,149.34**
Office	
Internet/WiFi	2,091.38
Phone Service	1,439.79
Total for Office	**$3,531.17**
Postage	109.64
Post Office Boxes	495.07

Statement of Activity

SAFE Project

July, 2024-June, 2025

Distribution account	Total
Shelter	
Internet/WiFi	1,339.95
Phone Service	315.29
Total for Shelter	**$1,655.24**
Total for Communication - Phones/Internet/Mail	**$8,496.93**
Dues & Subscriptions	
Dues	27.25
Membership Dues	1,250.00
Subscriptions	254.99
Total for Dues & Subscriptions	**$1,532.24**
Employee Benefits	
Dental Insurance	3,869.19
Health Insurance	66,012.41
Vision Insurance	925.75
Total for Employee Benefits	**$70,807.35**
Employee Benefits - Retirement	28,686.98
Employee Wellness	311.19
Engagement & Appreciation	
Community Partners/Funders	689.13
Retreat / Annual Meeting	60.56
Staff	397.68
Total for Engagement & Appreciation	**$1,147.37**
Equipment Lease / Maint.	
Copier, Premiere (Ascentium)	4,684.85
Van Registration & Maint.	792.06
Total for Equipment Lease / Maint.	**$5,476.91**
Fees	
Bank & Finance Charges	1,307.78

Statement of Activity

SAFE Project

July, 2024-June, 2025

Distribution account	Total
Payment Processing Fee	223.32
Penalties & Late Charges	62.64
Total for Fees	**$1,593.74**
Fundraiser Expenses	
Catering/Food/Drinks	5,100.00
Payment platform fees	509.61
Supplies	1,171.59
Venue/Speaker/Entertainment	1,200.00
Total for Fundraiser Expenses	**$7,981.20**

Statement of Activity

SAFE Project

July, 2024-June, 2025

Distribution account	Total
Insurance Policies	
Directors & Officers	3,017.00
Liability, Property & Auto	13,116.50
Total for Insurance Policies	**$16,133.50**
Loan Costs	
Line of Credit Interest	248.30
Origination/Renewal Fees	250.00
Shelter Loan Interest	6,050.13
Total for Loan Costs	**$6,548.43**
Local Travel/Mileage	
Fuel	88.48
Local Mileage & Parking	209.78
Total for Local Travel/Mileage	**$298.26**
Outreach & Advertising	
Awareness	1,046.45
General/Info/Services	87.69
Personnel/Volunteer Outreach	49.98
Publications	113.38
Recognition, Ally/Survivor	134.99
Supplies	460.52
Website & Social Media	433.94
Total for Outreach & Advertising	**$2,326.95**
Payroll Deductions	
Federal Taxes	25,928.71
Unemployment/Workers Comp	5,799.12
Total for Payroll Deductions	**$31,727.83**
Prevention, Education & Other	
Youth & Teens	424.28

Statement of Activity

SAFE Project

July, 2024-June, 2025

Distribution account	Total
Total for Prevention, Education & Other	**$424.28**
Professional Service	
Accountant	2,200.00
Contractor / Special Project	0.00
Data Management Program	2,120.80
IT Support & Maintenance	150.00
Professional Fees, Other	118.95
Security Alarm Monitoring	1,012.99
Security Equipment Maint.	585.00
Total for Professional Service	**$6,187.74**

Statement of Activity

SAFE Project

July, 2024-June, 2025

Distribution account	Total
Program Services / Financial Assistance	
Financial Assistance, General	12,029.93
Financial Assistance, Legal and Professional	3,853.57
Financial Assistance, Rent	21,579.73
Gift Cards	3,250.00
Motel Sheltering	2,135.26
Pet Boarding & Vet Fees	796.90
Shelter Groceries/Consumables	11,241.92
Total for Program Services / Financial Assistance	**$54,887.31**
Property Maintenance/Repairs	
Grounds Maintenance	2,086.32
Office Maint/Repairs	1,640.17
Shelter Maint/Repairs	2,055.51
Total for Property Maintenance/Repairs	**$5,782.00**
Rent - Storage Unit	1,269.88
Supplies - Donor Communications	382.37
Supplies - Office	
General & Maintenance	1,288.03
Office Equipment	1,655.90
Office Furniture & Fixtures	1,569.24
Resource Materials	77.52
Software & Programs	199.21
Total for Supplies - Office	**$4,789.90**
Supplies - Shelter	
Furniture, Fixtures & Equipment	7,054.85
General, Maintenance & Restocking	1,838.63
Total for Supplies - Shelter	**$8,893.48**
Training/Development	

Statement of Activity

SAFE Project

July, 2024-June, 2025

Distribution account	Total
Registration	4,089.00
Total for Training/Development	**$4,089.00**
Training/Travel	
Airfare	2,249.58
Lodging	4,237.06
Meals	1,697.00
Mileage, Training	1,245.38
Parking/Transportation	393.43
Total for Training/Travel	**$9,822.45**

Statement of Activity

SAFE Project

July, 2024-June, 2025

Distribution account	Total
Utilities - Office	
Electric/Power	1,775.27
Natural Gas	1,057.66
Water, Sewer, Trash	1,457.37
Total for Utilities - Office	**$4,290.30**
Utilities - Shelter	
Cable TV	33.28
Electric/Power	3,895.26
Natural Gas	1,407.57
Water, Sewer, Trash	1,987.14
Total for Utilities - Shelter	**$7,323.25**
Volunteer/Advocate Development	
Advocate Training Food	1,030.06
Advocate Training Supplies	6.96
Compliance/Background Checks	773.50
Volunteer Appreciation	464.07
Total for Volunteer/Advocate Development	**$2,274.59**
Volunteers/SAFE Men	111.05
Wages/Salaries	
01 Executive Director	69,305.32
02 Assistant Director	68,141.38
FT Campus Services Coordinator	37,632.45
FT Prevention & Outreach Coordinator	41,845.05
FT Shelter & Housing Coordinator	40,722.56
FT Volunteer Coordinator	40,254.56
PT Survivor Services Advocate	23,744.50
Total for Wages/Salaries	**$321,645.82**
Wages/Salaries, Other	-$190.00

Statement of Activity

SAFE Project

July, 2024-June, 2025

Distribution account	Total
Bonus/Incentive	4,250.00
Hotline Shifts	14,620.00
Vacation Expense	0.00
Total for Wages/Salaries, Other	**$18,680.00**
Total for Expenses	**$639,220.98**
Net Operating Income	**$252.14**
Other Income	
Interest Income	1.22
Misc. Other Income	313.89

Statement of Activity

SAFE Project

July, 2024-June, 2025

Distribution account	Total
Reserve Adjustment	-567.25
Total for Other Income	**-$252.14**
Net Other Income	**-$252.14**
Net Income	**$0.00**

Statement of Financial Position

SAFE Project

As of June 30, 2025

Distribution account	Total
Assets	
Current Assets	
Bank Accounts	
FIB Discretionary 01	113.91
FIB General 43	330.43
FIB Operating 27	5,498.06
FIB Payroll 35	334.82
FIB Savings	1,001.31
GiveGab/Bonterra	0.00
Misc Card Credit	0.00
PayPal Bank	0.00
Petty Cash	155.18
UniWyo Savings	0.00
Total for Bank Accounts	**$7,433.71**
Accounts Receivable	
Accounts Receivable	106,568.95
Total for Accounts Receivable	**$106,568.95**
Other Current Assets	
Construction in Progress	0.00
Inventory - Food & Consumables	200.00
Operating Reserve	-567.25
Payroll Advances	0.00
Prepaid Expenses	$0.00
Accountant/Auditor	0.00
Benefits	0.00
Conferences/Travel	0.00
Gift Cards	2,268.88
Insurance	0.00
Other	-1,000.00

Statement of Financial Position

SAFE Project

As of June 30, 2025

Distribution account	Total
Premiere for Copier Contract	0.00
Rollover	0.00
Total for Prepaid Expenses	**$1,268.88**
Undeposited Funds	0.00
Total for Other Current Assets	**$901.63**
Total for Current Assets	**$114,904.29**
Fixed Assets	
Accumulated Depreciation	-405,463.72
Automobiles	16,399.45

Statement of Financial Position

SAFE Project

As of June 30, 2025

Distribution account	Total
Buildings-317/319 Lincoln	711,277.24
Computer Hardware	20,813.34
Equipment, Furniture & Fixtures	31,824.66
Shelter Improvements	148,299.99
Total for Fixed Assets	**$523,150.96**
Total for Assets	**$638,055.25**
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	7,188.19
Total for Accounts Payable	**$7,188.19**
Credit Cards	
Capital One (Walmart Charge Card)	0.00
FIB Line of Credit	16,000.00
FIB Mastercard	21,034.49
Total for Credit Cards	**$37,034.49**
Other Current Liabilities	
Deferred Revenue	$0.00
Fundraising Event	0.00
Total for Deferred Revenue	**$0.00**
Loan Payable	0.00
Out Of Scope Agency Payable	0.00
Payroll Liabilities	$0.00
Charitable Deductions	0.00
FICA Withholding	0.00
PEO	16,015.38
Unemployment/Workers Comp	-485.16

Statement of Financial Position

SAFE Project

As of June 30, 2025

Distribution account	Total
Vacation Payable	0.00
Wages/Salaries Payable	0.00
Wyoming Retirement System	4,482.90
Total for Payroll Liabilities	**$20,013.12**
Security Deposit Liability	0.00
Wyoming Department of Revenue Payable	0.00
Total for Other Current Liabilities	**$20,013.12**
Total for Current Liabilities	**$64,235.80**

Statement of Financial Position

SAFE Project

As of June 30, 2025

Distribution account	Total
Long-term Liabilities	
Ascentium Lease Payable	0.00
First Interstate Bank Shelter Loan	74,934.69
PPP Loan	0.00
Total for Long-term Liabilities	**$74,934.69**
Total for Liabilities	**$139,170.49**
Equity	
Opening Bal Equity	0.00
Retained Earnings	473,282.64
Net Income	25,602.12
Total for Equity	**$498,884.76**
Total for Liabilities and Equity	**$638,055.25**

SAFE Project - FY2027 Community Partner Funding Budget

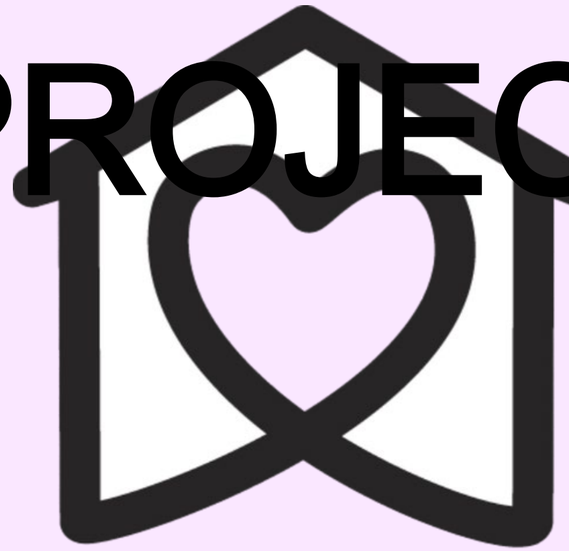
EXPENSES	Community Partner Funding	Other Funding
PERSONNEL: ADVOCATES		
Advocates, 4 full time and 3 part time	$ 13,500.00	$ 202,647.00
Volunteer Training and Background Checks	$ 1,500.00	$ 1,000.00
PROGRAM SERVICES AND OPERATIONAL COSTS		
Shelter Groceries and Toiletries	$ 6,000.00	$ 9,000.00
Shelter Insurance and Maintenance	$ 4,000.00	$ 14,500.00
Outreach	$ 2,500.00	$ 2,500.00
Prevention Education	$ 2,500.00	$ 2,500.00
TOTAL EXPENSES	**$ 30,000.00**	**$ 232,147.00**

Hello, my name is Amy Haefner. I am the Executive Director at SAFE Project. For those who don't know SAFE Project is the Domestic Violence, Sexual Assault and Stalking program in Albany County. We have been fortunate to receive city and county funds over the past several years. We provide free and confidential services to survivors who are experiencing abuse. We have a 24 hour hotline, and an emergency shelter– also the only shelter in Laramie. We offer crisis counseling, safety planning, assistance with protection orders, and financial aid. We work closely with IMH and law enforcement agencies here in Albany County, and we respond when they call us for someone who is in need of an advocate. We offer support through forensic exams, interviews, and in the courtroom. At SAFE Project we have an Outreach and Prevention Program. We work with all of the youth in Albany County to teach about healthy relationships, healthy friendships, teen dating violence and many other topics. Our Outreach Program has grown and we are fortunate to have many relationships with other organizations in the community which gives survivors and SAFE all kinds of different resources. We hope to continue to achieve additional connections through outreach, informational and awareness events, social media, and presentations to increasingly diverse groups.

Our numbers continue to grow each year. In 2025 we served 312 unduplicated individuals, with 65% seeking services for domestic violence (DV), 19% for sexual assault and 16% for stalking. We also provided 3,401 bednights in our emergency shelter to 42 adults, 38 children and 16 pets.

All the funding we receive will help us to continue free and confidential services to survivors in Albany County. This will help us continue to help bring them to safety and to become sustainable and independent.

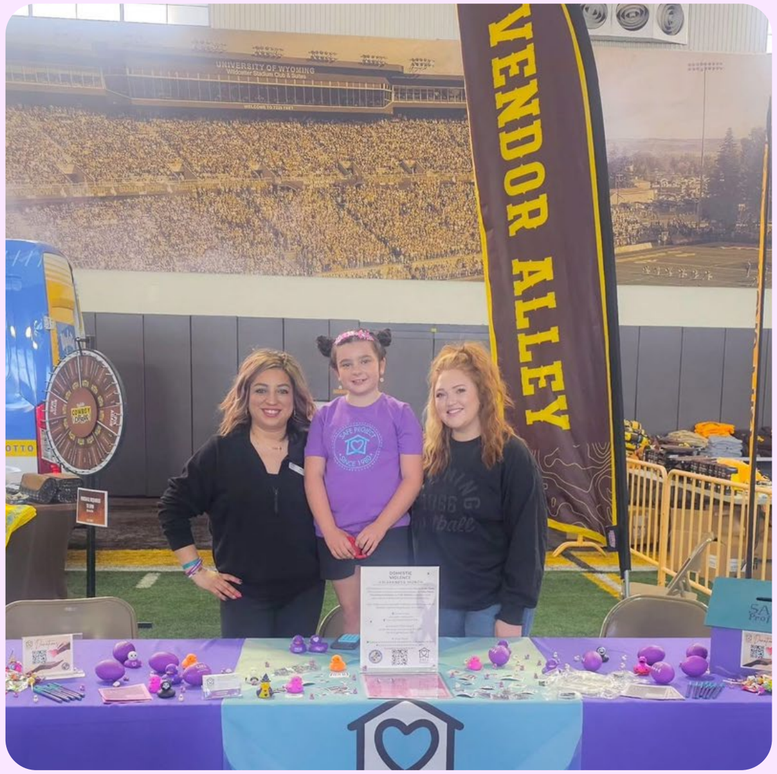
SAFE PROJECT





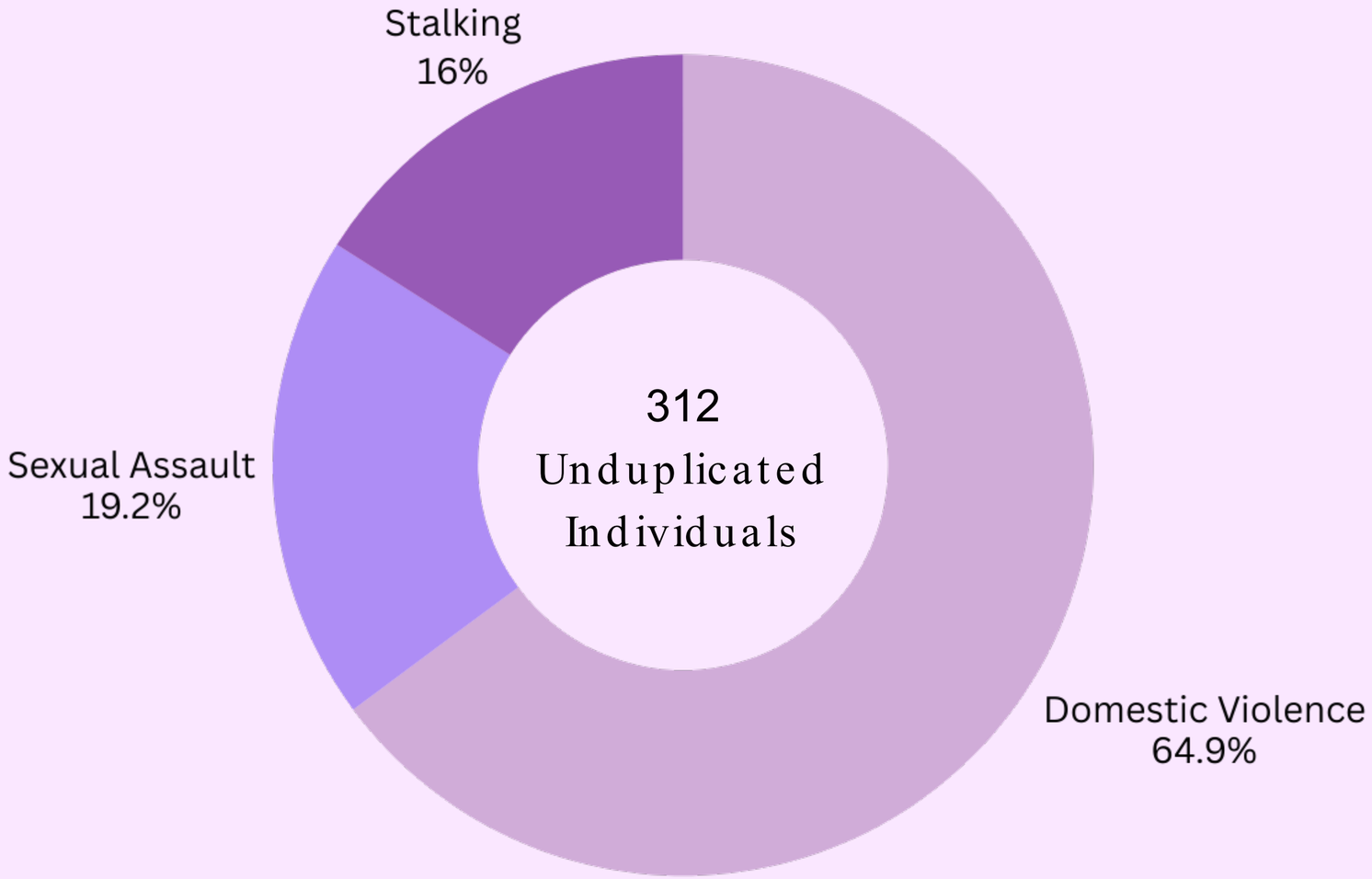






UW students!
What are your
biggest green
flags in a
relationship?




Stalking
16%
Sexual Assault
19.2%
312
Unduplicated
Individuals
Domestic Violence
64.9%







Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

smagnifico@powderriverbasin.org

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Alliance for Renewable Energy (local affiliate of Powder River Basin Resource Council)

Contact Name, Title: *

Stephen Magnifico, Community Organizer

Mailing Address: *

934 N Main St Sheridan WY 82801

Contact Phone: *

(901) 649-0499

Contact E-Mail: *

smagnifico@powderriverbasin.org

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [ ] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- (●) Yes
- ( ) No

Requested Amount from the City of Laramie: *

Enter dollar amount only

1200

Requested Amount from Albany County: *

Enter dollar amount only

0

Will this amount be used to leverage additional funds through grants or other means? *

- ( ) Yes
- (●) No

If yes, indicate the dollar amount of additional funds that will be leveraged.

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

Though Alliance for Renewable Energy has not received grants itself, Powder River Basin Resource Council has received grants from Freedom Together, Climate Imperative, and Invest in our Future for its renewable energy work in the past couple of years. Powder River would act as a pass-through entity for Alliance for Renewable Energy to receive the grant, which would be managed by Alliance for Renewable Energy.

List organization board of director(s), indicating officers. *

Lynne Huskinson: Chair,
David Romtvedt: Vice-Chair,
Bob LeResche: Treasurer,
Liza Cuthbert-Millet: Treasurer of Alliance for Renewable Energy (Laramie Resident and ARE member),
Eric Krszjzaniek (Laramie Resident and ARE member),
Wilma Tope,
Andrea Knutson,
Maria Katherman,
Gillian Malone,
Jill Morrison

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

The Alliance for Renewable Energy will use this grant for community education efforts around solar co-ops, through which a group of homeowners or solar customers can save money by purchasing solar installations together. ARE will distribute flyers to Laramie residents about solar co-ops, table at community events, host informational meetings, and coordinate between interested community members in an effort to initiate a solar co-op for Laramie. Funds would specifically apply to flyer distribution and meeting materials. We intend to distribute flyers to every detached single-family home in Laramie, which is roughly 7000 homes.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

Our project will help Laramie meet its carbon neutrality goal, which was established in consultation with Laramie community members. Not only would establishing a solar co-op in Laramie address carbon neutrality goals, it would also enable households to save money on energy bills while reducing the cost of solar equipment for those participating. At this time of increasing energy demand, establishing a solar co-op in Laramie would also result in a more resilient electrical grid, due to the distributed energy generation from homeowners going solar through a co-op.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. * *

Maximum character count is 2,500, including spaces.

We work with the Wyoming Sierra Club on a wide variety of issues, and on those issues that we work jointly on, we do not carry out separate efforts. As an example, we worked on a project together to raise awareness about renewable energy within the community by hosting a renewable energy trivia night together. ARE and Sierra Club also organized a field trip to see the inside of a wind turbine. When our issues intersect, we work together.

Is this a new or existing project, or ongoing operations? *

- (●) New Project
- ( ) Existing Project
- ( ) Ongoing Operations

Is this a one-time request or an ongoing expense? *

- (●) One-time request
- ( ) Ongoing expense

Number of individuals your organization serves annually. *

31407

Populations served: *

Check all boxes that apply

- [ ] Children Ages 0-5
- [ ] Children Ages 6-10
- [ ] Children Ages 11-18
- [ ] Adults Ages 18-25
- [ ] Adults Ages 26-40
- [ ] Adult Ages 41-64
- [ ] Adults Ages 65+
- [ ] K-12 School/School District
- [ ] Veterans
- [ ] Low to Moderate Income
- [ ] LQBTQIA+
- [ ] Persons with Disabilities
- [ ] College/University
- [ ] Tribal Organizations
- [x] Other:

Anyone in Laramie interested in renewable energy, climate change, and environmental concerns.

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

PowderRiverBasi...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

AllianceForRene...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

PowderRiverBasi...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

Has your organization spent all awarded FY2025 **City** Funds?

- Yes
- No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Stephen Magnifico, Community Organizer

Date: *

MM DD YYYY

03 / 11 / 2026

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Google Forms

Powder River Basin Resource Council
Income and Expenditures
12/31/2025

		2025 Budget	Income	To Be Raised	% Raised
1	Foundation Grants to be raised	*$ 132,500*	*$ 257,961*	*$ (125,461)*	*195%*
2	**Internal**				
3	Annual Meeting	$ 7,000	$ 4,690	$ 2,310	*67%*
4	Fundraiser	$ 3,500	$ 13,945	$ (10,445)	*398%*
5	Interest	$ 24,000	$ 38,846	$ (14,846)	162%
6	Rent		$ 1,600		
7	Major Donor/Memorials	$ 75,000	$ 88,218	$ (13,218)	118%
8	New members	$ 1,000	$ 626	$ 374	63%
9	Renewal members	$ 9,500	$ 10,463	$ (963)	110%
10	*SUBTOTAL INTERNAL*	*$ 120,000*	*$ 158,388*	*$ (38,388)*	*132%*
11	***INCOME TOTAL***	***$ 252,500***	***$ 416,349***	***$ (163,849)***	***165%***
12	***Reserve Funds Used/(Added to reserves***	***$ 274,216***	***$ (10,433)***		
13	***INCOME PLUS RESERVE FUNDS***	***$ 526,716***	***$ 405,916***	***$ (163,849)***	***77%***
14	**EXPENSES**		**Expenses**	**Unspent**	**% Spent**
15	Advertising & PR	$ 3,000	$ 700	$ 2,300	23%
16	Annual Meeting	$ 7,000	$ 5,668	$ 1,332	81%
17	Capital Expenses/Equipment	$ 7,350	$ -	$ 7,350	0%
18	Conferences/meetings/events	$ 5,000	$ 2,391	$ 2,609	48%
19	Staff retreat	$ 1,000	$ -	$ 1,000	0%
20	Board retreat	$ 8,000	$ 1,359	$ 6,641	17%
21	Consultants and Professional Fees	$ 40,000	$ 65,950	$ (25,950)	165%
22	Dues/Fees	$ 4,000	$ 1,886	$ 2,114	47%
23	Insurance-Property, Auto, Board	$ 8,000	$ 7,421	$ 579	93%
24	Lobbying - legislature and others	$ 15,000	$ 22,962	$ (7,962)	153%
25	Maintenance- Office/Equipment	$ 7,350	$ 5,289	$ 2,061	72%
27	Postage & Delivery	$ 3,000	$ 2,538	$ 462	85%
28	Printing & Copying	$ 13,000	$ 7,934	$ 5,066	61%
29	Subscriptions	$ 2,100	$ 4,816	$ (2,716)	229%
30	Supplies	$ 8,000	$ 3,941	$ 4,059	49%
31	Travel	$ 7,000	$ 7,222	$ (222)	103%
32	Utilities	$ 7,035	$ 4,495	$ 2,540	64%
33	Vehicles	$ 6,500	$ 757	$ 5,743	12%
34	Website	$ 1,000	*$ 88*	$ 912	9%
35	*SUBTOTAL OPERATING EXPENSE*	*$ 153,335*	*$ 145,417*	*$ 7,918*	*95%*
36	**Salaries**				
37	*TOTAL SALARIES*	*$ 299,960*	$ 215,940	$ 84,020	72%
38	FICA, State Unemployment	$ 24,637	$ 16,519	$ 8,118	67%
39	Health Insurance	$ 39,785	$ 23,060	$ 16,725	58%
40	Retirement	$ 8,999	*$ 4,970*	$ 4,029	55%
41	End of Service Fund Increase	$ -	*$ -*	$ -	0%
42	*SUBTOTAL SALARY & BENEFIT*	*$ 373,381*	*$ 260,489*	*$ 112,892*	*70%*
43	***EXPENSE TOTALS***	***$ 526,716***	**$ 405,906**	**$ 120,810**	**77%**

Powder River Basin Resource Council
Funds Available
December 31, 2025

1. Operating Accounts		APR		
First Federal Heritage Account ***2011		0.15%	$	93,420
First Federal Preferred Savings Account ***3318		1.50%	$	170,511
Sheridan Petty Cash		0.00%	$	92
Bulk Mail Credit Acct#***2900		0.00%	$	673
US Postage Due Acct # **8709		0.00%	$	8
Total Accessible Operating Accounts			*$*	*264,704*

1a. CDS	Maturity Date	APR		
IntraFi CD (First Federal ***0024)	1/20/2026	3.78%	$	648,635
IntraFi CD (First Federal ***2434)	2/10/2026	3.78%	$	259,952
Total CDs			$	908,587
Total Operating Funds Available			**$**	**1,173,291**

2. End of Service Account	The cell will not take a zero amt.	$	-

3. Credit Card Processing-Checking	0.75%	**$**	**5,775**
*First Federal Credit Card Payments ***2921*			

4. Debit Card Processing-Checking	**$**	**1,510**
*First Federal Acct****3814*		

Total of current unencumbered funds	**$1,180,576**

DEDICATED ACCOUNTS
balances included in First Federal Preferred Savings Account ***3318

Deferred Maintenance/Capital Expense	*$*	*21,598*
*Merged with First Federal ****3318*		
Bill Barlow Memorial/Youth in Conservation	*$*	*5,124*
*Merged with First Federal ****3318*		

Powder River Basin Resource Council
Projected Reserves
Calculated December 31, 2025

Projected Reserve as of 12/31/2026

Current unencumbered Cash & Equivalent:	$	1,180,576
2026 Budgeted foundation grants not yet received:	$	-
2026 Budgeted internal revenue not yet received:	$	-
subtotal:	$	1,180,576
(Less) 2026 Budgeted expenditures not yet paid:	$	525,458
Projected reserves 12/31/2026:	***$***	***655,118***
2026 budgeted expenditures:	$	525,458
% projected reserves:		124.7%
*Months projected reserves:		15.0

* This calculation assumes we receive no grants nor internal income, but spend 100% of our 2026 budget. As of December 31, 2025 we have 15 months reserves calculated against our 2026 budgeted expenditures.

Formulas for determining the months of projected reserves

1st-Calculate the Avergae Monthly Expenses $43,788

Budgeted expenses not yet paid divided by 12 months.
$525,448 / 12 = $43,788

2nd-Calculate the Percentage of Projected Reserves 124.7%

Projected Reserves divided by expenditures not yet paid
$655,111 / $525,458 =124.7%

3rd-Calculate the number of Months in Projected Reserves 15 months

Projected reserves divivded by monthly expenses
$655,118 / $43,788 = 15 months

Community Partner Funding Budget FY 2026-2027					
Alliance for Renewable Energy / Powder River Basin Resource Council					
Expense Category	**Total Expense**	**County Total**	**City Total**	**Other Total**	**Brief Discription**
Personnel:					
Salary:	$ -				This is already covered by the organization's general operating expenses.
Fringe:	$ -				
TOTAL:	$ -	$ -	$ -	$ -	
Supplies/Equipment:					
Printer Paper	$ 85.68		$85.68		The cost of a 500 sheet ream of paper at Walmart is $6.12. At 7000 pages, this means buying 14 reams of paper.
Ink	$ 991.20		$991.20		Cost of a Canon PG275XL black ink cartridge is $41.30 at Walmart. At 7000 pages, this would mean using 24 of these cartridges.
Misc. Outreach Expenses	$ 123.12		$123.12		This mostly includes tape and includes leeway for extra ink as needed.
Enter Supplies Here	$ -				
Enter Supplies Here	$ -				
Enter Supplies Here	$ -				
TOTAL:	$ 1,200.00	$ -	$ 1,200.00	$ -	
Utilities:					
Enter Utilites Here	$ -				
TOTAL:	$ -	$ -	$ -	$ -	
Direct Client Services:					
Enter Service Here	$ -				
Enter Service Here	$ -				
Enter Service Here	$ -				
Enter Service Here	$ -				
Enter Service Here	$ -				
Enter Service Here	$ -				
TOTAL:	$ -	$ -	$ -	$ -	
Other Expenses:					
Enter Expense Here	$ -				
Enter Expense Here	$ -				
Enter Expense Here	$ -				
Enter Expense Here	$ -				
TOTAL:	$ -	$ -	$ -	$ -	
GRAND TOTAL:	$ 1,200.00	$ -	$ 1,200.00	$ -	

ARE

Alliance for Renewable Energy

Community Partner Grant Application:

Forming a Solar Co-op in Laramie

What is a solar co-op?

A solar co-op is a group of homeowners, businesses, and other groups that purchase solar panels and installations together, thus saving money after buying in a group.

How will ARE use Community Partner funding to form a solar co-op?

ARE will:

- Distribute flyers to Laramie residents about solar co-ops, table at community events
- Host informational meetings
- Coordinate between interested community members in an effort to initiate a solar co-op for Laramie.

  Funds would specifically apply to flyer distribution and meeting materials. We intend to distribute flyers to every detached single-family home in Laramie.

What benefits will this project have for the city of Laramie?

This project will:

- Help Laramie meet its carbon neutrality goal
- Enable households to save money on energy bills while reducing the cost of solar equipment
- Create a more resilient electrical grid by supporting distributed generation



Questions?

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

peaceofmind.ddwaiversvcs@gmail.com

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Peace of Mind: Your Journey, Your Way

Contact Name, Title: *

Michelle Cook, Executive Director

Mailing Address: *

4901 Graham Drive, Unit A, Laramie, WY 82070

Contact Phone: *

307-223-6966

Contact E-Mail: *

peaceofmind.ddwaiversvcs@gmail.com

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [x] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- (●) Yes
- ( ) No

Requested Amount from the City of Laramie: *

Enter dollar amount only

5000.00

Requested Amount from Albany County: *

Enter dollar amount only

5000.00

Will this amount be used to leverage additional funds through grants or other means? *

- ( ) Yes
- (●) No

If yes, indicate the dollar amount of additional funds that will be leveraged.

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

Peace of Mind received a grant from 4imprint for materials for a fundraising event. We used the funds for the purchase of branded mugs to give to guests who attended our Hot Cocoa Contest in 2025.

List organization board of director(s), indicating officers. *

Deanne Flickinger, Sarah Mosher, Larca Wicke, Kaycee Holloway, Erica Mones, Shelbey Gunter, Lynora Tolman

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

The requested funds will directly support the development and implementation of Peace of Mind's emergency preparedness initiative for individuals with disabilities and their families. Funding allocations are structured to maximize impact, ensure sustainability, and provide measurable outcomes.

Personnel and Staff Support (40%)
Staff will coordinate and facilitate both the community conference and individualized emergency planning sessions. Responsibilities include conducting planning meetings with participants and their families, gathering and organizing critical information, creating personalized plans, providing training and technical assistance, and maintaining program documentation. Staff time is essential to ensure accurate, individualized plans and to foster collaboration with emergency responders and partner organizations.

Community Conference Costs (35%)
Funding will cover venue rental, audiovisual equipment, signage, and educational materials for the emergency preparedness conference. These costs ensure a professional, accessible environment conducive to learning and collaboration and allow participation from a wide range of stakeholders.

Technology and Materials (15%)
Funds will support software and digital tools necessary to create, store, and share emergency preparedness plans. This includes licenses for secure planning software, digital storage solutions, and tablets or computers used during planning sessions. Additional materials include printed plan templates, brochures, and resource guides for conference attendees and program participants.

Outreach and Communication (5%)
Resources will be allocated for outreach to participants, families, and partner organizations, including mailings, phone calls, and online communications. Effective outreach ensures broad participation and engagement, maximizing the program's reach and impact.

Evaluation and Reporting (5%)
Funds will support evaluation activities, including survey development, data collection, analysis, and reporting. Evaluation is critical to measure program effectiveness, track outcomes, and provide data for continuous improvement and funder reporting.

This budget allocation ensures that each dollar directly supports program goals, enhances participant experience, and contributes to measurable, sustainable community impact.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

Individuals with disabilities often face challenges during emergencies, including accessibility, communication barriers, and the need for caregiver assistance. While our community has strong emergency response systems, many individuals and families lack coordinated, accessible resources tailored to their unique needs. Emergency responders may also lack immediate access to critical information about an individual's needs, communication preferences, or support networks.
Without targeted planning, these gaps can delay response times, increase risk, and heighten stress for individuals and first responders. Traditional emergency planning resources often do not address accessibility considerations, leaving vulnerable community members disproportionately affected during crises.
Peace of Mind: Your Journey, Your Way has identified emergency preparedness for individuals with disabilities as a critical unmet need. By improving coordination, communication, and individualized planning, this initiative will enhance safety, resilience, and inclusion for some of the community's most vulnerable residents.

Peace of Mind will implement a 2 part initiative to strengthen existing systems.:

Community Emergency Preparedness Conference:
We will host a conference in partnership with emergency management, emergency services, disability experts, and other service providers. The event will bring together individuals with disabilities, families, caregivers, and service providers to share information about disaster preparedness resources. Attendees will gain actionable strategies, access to educational materials, and opportunities to build relationships with first responders.

Individualized Emergency Preparedness Planning Program:
Following the conference, staff will work directly with participants and their support networks to develop personalized emergency preparedness plans. These plans will address mobility, medical needs, medications, communication preferences, transportation requirements, emergency contacts, natural supports, as well as tips to build connections where no natural supports exist. Each participant will receive printed and digital copies to share with all identified supports in their plan. A simplified version may also be posted in the home for rapid access during emergencies.

This approach allows individuals to actively participate in their safety planning while fostering stronger communication between families, service providers, and emergency responders.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. *

Maximum character count is 2,500, including spaces.

We believe that community collaboration is not only the best way to achieve success as it relates to inclusion, access, and opportunity for people with disabilities, it, also, enriches lives for all people. One of the ways we work to build community is through our annual Hot Cocoa Contest, in which we invite local nonprofits to enter the contest at a reduced rate and showcase their nonprofit at their entry table. We have created an environment where community organizations can share their story with our guests as well as other organizations. We have received feedback, especially from new nonprofit organizations, that this event has spread awareness about their programs in a new way to a new audience. It is a win for everyone.

We have regular conversations with other organizations regarding services provided and how we can work together to fill the gaps. These conversations have included other related service providers, medical and mental health professionals, churches, and other nonprofits. Our staff members have worked together to collect donations for Interfaith and other local pantries, Special Olympics, United Way, and local youth sports programs as well as volunteering individually or as a group for local events. Finally, we share information on our social media sites about other nonprofit organizations' services, events, and fundraisers.

While emergency management, FEMA, emergency services, American Red Cross, and other preparedness organizations provide educational materials and training on developing emergency plans, our project makes it possible to actually sit together at the table to put all of the information into a document that can be easily and immediately implemented.

Is this a new or existing project, or ongoing operations? *

- (●) New Project
- ( ) Existing Project
- ( ) Ongoing Operations

Is this a one-time request or an ongoing expense? *

- (●) One-time request
- ( ) Ongoing expense

Number of individuals your organization serves annually. *

50

Populations served: *

Check all boxes that apply

- [x] Children Ages 0-5
- [x] Children Ages 6-10
- [x] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [x] K-12 School/School District
- [x] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [x] Persons with Disabilities
- [x] College/University
- [ ] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

Success will be measured by tracking conference attendance, surveys measuring knowledge and confidence, completion of emergency plans, participant and partner feedback for improvement.

Sustainability will be achieved through integration into ongoing services, continued engagement with conference partners, and using evaluation outcomes to diversify funding by securing future grants, sponsorships, and in-kind support.

Peace of Mind: Your Journey, Your Way is dedicated to creating a safer, inclusive community where individuals with disabilities thrive. This initiative addresses a critical gap in emergency preparedness by providing education, individualized planning, and strengthened collaboration with local agencies. With this funding, Peace of Mind will enhance participant safety, increase community resilience, and empower individuals with disabilities and their families to plan proactively for emergencies.

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

Peace of Mind St...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

Emergency prep...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

PEACE OF MIND ...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

Has your organization spent all awarded FY2025 **City** Funds?

- Yes
- No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Michelle D. Cook, Executive Director

Date: *

MM DD YYYY

03 / 11 / 2026

Statement of Financial Position

Peace of Mind- Your Journey, Your Way

As of December 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
Checking Account	-3,925.38
Petty Cash	392.04
Savings Account	340.96
Total for Bank Accounts	**-$3,192.38**
Accounts Receivable	
Accounts Receivable	0.00
Other Current Assets	
Payroll Refunds	0.01
QuickBooks Tax Holding Account	3,512.19
Total for Other Current Assets	**$3,512.20**
Total for Current Assets	**$319.82**
Fixed Assets	
2017 Forester	7,000.00
Accumulated Depreciation	-1,843.27
Vehicles	9,223.00
Total for Fixed Assets	**$14,379.73**
Total for Assets	**$14,699.55**
Liabilities and Equity	
Liabilities	
Current Liabilities	
Credit Cards	
American Express	-6,545.25
Total for Credit Cards	**-$6,545.25**
Other Current Liabilities	
Health Insurance Payable	86.45
Loan Payable - M Cook	900.00
Payroll Liabilities	$0.00
CO Income Tax	275.00
Federal Taxes (941/943/944)	99,194.65
Health Insurance	14,687.69
PA Income Tax	144.08
Retirement Plan	29,907.77
WY Unemployment Tax	6,796.77
Total for Payroll Liabilities	**$151,005.96**
Total for Other Current Liabilities	**$151,992.41**
Total for Current Liabilities	**$145,447.16**

DRAFT COPY

Statement of Financial Position

Peace of Mind- Your Journey, Your Way

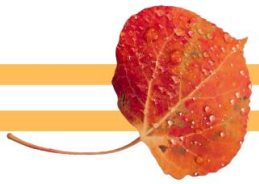
As of December 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Total for Liabilities	**$145,447.16**
Equity	
Net Assets (Opening)	6,683.98
Program Reserves	-15,076.18
Net Income	-122,355.41
Total for Equity	**-$130,747.61**
Total for Liabilities and Equity	**$14,699.55**

DRAFT COPY

Emergency Preparedness Project Budget

TASK	DESCRIPTION	Expenses	Income
Task	**Staff Labor Costs**		
Subtask	Planning and preparation, including volunteer hours	$1,500	
Subtask	Event Day	$1,500	
Subtask	Plan development appts	$1,550	
Task	**Advertising**		
Subtask	Posters, flyers, postcards, Signage	$500	
Subtask	Postage	$50	
Subtask	Newspaper/radio ads	$500	
Task	**Equipment**		
Subtask	Tablets	$1,000	
Subtask	Wifi hotspot	$500	
Task	**Speakers**		
Subtask	Speaker fees	$500	
Subtask	Travel & lodging	$0	
Subtask	Meals included in catering	$0	
Subtask	Print Materials	$150	
Task	**Venue**		
Subtask	Space including staging & furniture	$800	
Subtask	AV equipment	$400	
Subtask	AV Tech ($45 x 8 hrs)	$400	
Subtask	Catering (lunch and break snacks)	$2,000	
Task	**Event liability insurance**	**$150**	
Task	**Vendor entry fees**		**$500**
Task	**Sponsorships**		**$1,000**
Task	**Grants**		**$10,000**
	Total	**$11,500**	**$11,500**



Peace of Mind: Your Journey, Your Way

Our Logo

The Aspen Leaf

The aspen tree, with its silvery bark, sad eyes, and shimmering leaves is a symbol of strength, healing, and community. As an aspen reaches to heaven for sunlight, lower branches break off and scar, so that upper branches may soar. In healing, aspen eyes form, representing clarity of purpose. The leaves shimmer or quake in the breeze to maximize sun exposure. This symbolizes the ability to endure and teaches us just how far we can bend without breaking. A single tree can grow vegetatively over many acres and years to form a stand of trees with the same root system, the same DNA. A single aspen can live for 40-150 years, but the clone may live on for thousands of years. The clone survives and thrives due to the diversity of all of its members, allowing it to overcome hardship, disease, and wildfire. Let this be a symbol of inclusion and the celebration of the diversity of life.

Thank you so much for joining our journey.

peaceofmind.ddwaiversvcs@gmail.com

307-223-6966



Peace of Mind: Your Journey, Your Way

Our Services

Developmental Disability (DD) Waiver

Community Living Services
Companion Services
Homemaker Services
Individual and Child habilitation
Personal Care
Respite
Transportation

Department of Vocational Rehabilitation

STEP
Pre-Employment Transition Services (Pre-ETS)
including
Job Exploration Counseling
Work Based Learning Experiences
Counseling for Post-Secondary Education
Workplace Readiness Training
Instruction on Self-Advocacy

For more information, please contact us at
peaceofmind.ddwaiversvcs@gmail.com
307-223-6966



Peace of Mind: Your Journey, Your Way

aspires to provide quality services designed to embolden individuals with disabilities and acquired brain injuries to challenge barriers and create the life they have imagined.

We practice a team-focused approach with a solid foundation of integrity, accountability, advocacy, and compassion.

We are committed to building a strong, inclusive community with full access to resources and opportunity for all.

Our services are provided through the Medicaid Developmental Disabilities waiver in participants' homes and communities. We currently support 40 individuals through a wide variety of services. Our organization was started in 2021 and continues to expand in services provided and number of participants supported. What sets us apart from other DD waiver providers is our commitment to making opportunities possible for participants. In order to provide support for events and vacations, most providers require participants to pay for all employee costs including room and board, transportation, and tickets to events. This automatically makes opportunities impossible for many participants. At Peace of Mind, we work diligently to keep organizational costs to a minimum in order to cover employee costs. There is no greater feeling than seeing the joy in someone's face as they attend their first NFL game, first concert, first vacation, reach their dreams.

We believe in a team approach that encompasses the participant's team including other service providers, case managers, guardians, medical professionals, employment service providers, natural support systems, and the community in which we live.

We have built an incredible team who share our vision and mission. We are committed to recognizing and developing the strengths of each team member in order to promote employee engagement, enthusiasm, higher quality work, and improved personal well-being. So, what does this look like in practice? A positive work environment, employees who genuinely enjoy their jobs, consumers reaching goals and living the life they have imagined, a successful young non-profit organization.

For more information, please contact us at
peaceofmind.ddwaiversvcs@gmail.com.



Peace of Mind: Your Journey, Your Way

Emergency Preparedness Project

Individuals with disabilities often face challenges during emergencies, including accessibility, communication barriers, and the need for caregiver assistance. While our community has strong emergency response systems, many individuals and families lack coordinated, accessible resources tailored to their unique needs. Emergency responders may also lack immediate access to critical information about an individual's needs, communication preferences, behaviors, or support networks.

Without targeted planning, these gaps can delay response times, increase risk, and heighten stress for individuals and first responders. Traditional emergency planning resources often do not address accessibility considerations, leaving vulnerable community members disproportionately affected during crises.

Peace of Mind: Your Journey, Your Way has identified emergency preparedness for individuals with disabilities as a critical unmet need. By improving coordination, communication, and individualized planning, this initiative will enhance safety, resilience, and inclusion for some of the community's most vulnerable residents.

To address this need, Peace of Mind staff will be providing a service to develop emergency preparedness plans to address all of the needs specific to people with disabilities and their families. We will identify natural supports and provide resources to build connections where there are none. We will ask the questions necessary to ensure that all concerns are addressed. This may include transportation, communication issues, accessibility, fear of emergency responders, sensory issues, potential behavior, evacuation concerns, medical and mental health concerns, medical equipment needs, as well as the best way for them to receive emergency information and instructions.

After the planning stage, all of the information will be combined into an all inclusive document. This document can then be distributed to all of the people identified as supports in the planning stage. A copy can also be posted in the home as a quick reference for emergency responders and to rehearse the actions outlined in the plan. Regular practice is the most effective indicator of success in an actual emergency as well as exposing flaws or omissions in the plan.

For more information regarding this service,
please contact us at
peaceofmind.ddwaiversvcs@gmail.com or 307-223-6966.



Peace of Mind: Your Journey, Your Way

Durable Medical Equipment Lending Library

We are so excited to announce that our DME lending libarary is open! One of our strategic goals for 2025 was to start a free or very low cost lending option for DME in Laramie and Albany County. Thanks to generous cash donations as well as gently used equipment, we have built a solid inventory!

Current inventory available for loan:

- Nebulizer
- Shaker vest, child
- Hospital bed
- Power wheelchair
- Manual wheelchair (3)
- Bedside commode
- Shower chair, with back
- Shower chair, without back
- Tub transfer bench with slide transfer
- Tub transfer bench
- Tub lift
- Wheelchair lift, unmounted
- Shower grab bars
- Hoyer Lift (?)
- Toilet seat riser with handles
- Bathtub safety rail
- Walker, foldable, (3)
- Arm support for walker
- Cane, 4 prong
- Cane, standard
- Oxygen tank bags, for M9 or smaller, (3)
- Step with handles
- Bed safety rails
- Lifting aids
- Pulse ox, fingertip, adult, (2)
- Pulse ox, fingertip, child (1)
- Crutches
- Cpap battery charger

For more information regarding borrowing or donating, please contact us at

peaceofmind.ddwaiversvcs@gmail.com or 307-223-6966.

PEACE OF MIND: YOUR JOURNEY, YOUR WAY

Emergency Preparedness Initiative

Requested funds will directly support the development and implementation of Peace of Mind's emergency preparedness initiative for individuals with disabilities and their families. Funding allocations are structured to maximize impact, ensure sustainability, and provide measurable outcomes. Community collaboration is integral to this initiative.

Identify Needs

Challenges for people with disabilities during emergencies:

- Accessibility
- Communication
- Need for caregiver assistance

We aim to close the gap on this critical unmet need.

Community Conference

We will host a conference to include the following perspectives:

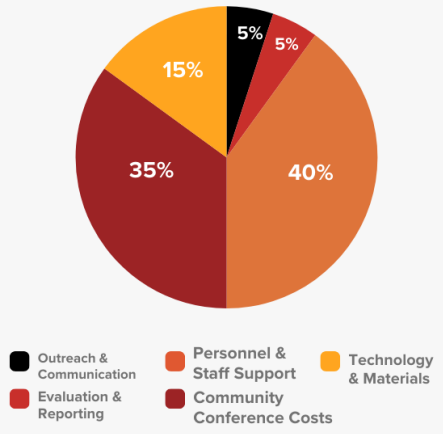
- Emergency Management
- Emergency Services
- Disability Experts
- Families & Caregivers
- Service Providers

Planning Program

Post-Conference, our team members will work with participants to create individualized plans to address:

- Mobility & Medical Needs
- Communication Preferences
- Transportation Requirements
- Emergency Contacts
- Natural Supports
- Tips for building support connections

FUNDS ALLOCATION SUMMARY



Personnel & Staff Support

Peace of Mind staff will coordinate and facilitate the community conference and individualized emergency planning sessions. They will conduct planning meetings with participants and their families, gather and organize critical information, create personalized plans, provide training and technical assistance, and maintain program documentation. Their skills and experience are essential to ensure accurate, individualized plans and to foster collaboration with emergency responders as well as partner organizations.

Technology & Materials

Funds will support software and digital tools necessary to create, store, and share emergency preparedness plans. This includes licenses for secure planning software, digital storage solutions, and tablets or computers used during planning sessions. Additional materials include printed plan templates, brochures, and resource guides for both conference attendees and program participants.

Community Conference Costs

This conference will bring together individuals with disabilities, families, caregivers, and service providers to share information about disaster preparedness resources. Attendees will gain actionable strategies, access to educational materials, and opportunities to build relationships with first responders.

Funding will cover venue rental, audiovisual equipment, signage, and educational materials for the emergency preparedness conference. These costs ensure a professional, accessible environment conducive to learning and collaboration with participation from a wide range of stakeholders.

Outreach & Communication

Resources will be allocated for outreach to participants, families, and partner organizations to include mailings, phone calls, and online communication. Effective outreach ensures broad participation and engagement thus maximizing the program's reach and impact within our community.

Evaluation & Reporting

Funds will support evaluation activities including survey development, data collection, analysis, and reporting. Evaluation is critical to measure program effectiveness, track outcomes, and provide data for continuous improvement as well as to support funder reporting.

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

commonoutdoorground@gmail.com

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Common Outdoor Ground

Contact Name, Title: *

Nicole Foss, Director of Operations and Development

Mailing Address: *

2124 Rainbow Ave, Laramie WY, 82070

Contact Phone: *

719-304-4049

Contact E-Mail: *

commonoutdoorground@gmail.com

Type of Organization: *

- [x] Recreation/Arts and Culture
- [ ] Social Service
- [ ] Civic/Quasi-Governmental
- [ ] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ( ) Yes
- (•) No

Requested Amount from the City of Laramie: *

Enter dollar amount only

4000

Requested Amount from Albany County: *

Enter dollar amount only

10000

Will this amount be used to leverage additional funds through grants or other means? *

- (•) Yes
- ( ) No

If yes, indicate the dollar amount of additional funds that will be leveraged.

72000

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

We have received $27,500 for each of the past two years from the Ellbogen Foundation to support our Outdoor School program, $22,000 from the Intertie program at the Wyoming Community Foundation, and $10,000 per year from the WCF competitive granting cycle. (We have received grants from other sources as well, but this is a good sample of the types of grants we receive.)

List organization board of director(s), indicating officers. *

Carrie Bennett (Board President), Emily Parsons (Treasurer), Clare Gunshenen (Secretary), Ken Cramer, JD Dixon, Sara Brodnax, Ashley Quick, Bonnie Johnson

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

Common Outdoor Ground (COG) provides community support for the sustainability of public lands in southeast Wyoming. Funds from this grant will pay a portion of the off-season salary for our Operations Director. This key position works year-round to develop partnerships and programs so we can be “shovel ready” when our season starts each year. Thanks to sustainable and increasing funding, we have been able to expand programming into the spring and fall, developed youth programming with our incredibly successful Outdoor School, and increased the total number of volunteer hours served every year since 2020, including over 2000 hours in 2026 alone. The administrative work that this grant will help fund is difficult to fund with project-based grant sources, and that’s why the support of the city and county is so vital to COG’s continued growth. Last year, we were able to leverage the support we receive from community partner funds into approximately $100,000 from other grantmakers and donors. This grant helps us demonstrate our connection to the community, making our applications to other funders much more competitive. We also receive funding from the Ellbogen Foundation ($27,500 for Outdoor School), the Wyoming Community Foundation ($10,000 competitive grant), the Intertie Project Fund ($12,000 to support a recreation technician this summer), and the USFS (projected $15,000 for a second recreation technician and management).

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

COG's work benefits all residents and visitors to Albany County, through our maintenance of outdoor recreation infrastructure. Outdoor recreation accounts for 4.5% of Wyoming's GDP: the third highest percentage in the nation (trailing only Montana and Hawaii). Albany County is home to several world-class recreation opportunities, including cross country skiing, snowmobiling, hiking, and wildlife viewing. Residents of Laramie and Albany County enjoy unparalleled access to these activities via public lands. COG's volunteer events focus on maintaining outdoor recreation infrastructure and supporting public land managers who are experiencing decreased budgets and staff capacity. In order to contribute to a culture of land stewardship and community building, we aim to work with 3 new volunteer groups in 2026. This will allow us to expand our base of reliable and engaged volunteers and help us connect folks who really want opportunities for land stewardship to the public lands around us. We are also expanding our conservation-based projects this year, including a new partnership with Trout Unlimited constructing beaver dam analogues. Our k-12 educational work is also actively building the public land stewards of tomorrow. Albany County Outdoor School provides a lifelong memory and a forum for kids to connect with the land that belongs to all of us together. If we foster this connection to public land at an early age, it will pay dividends for years to come. We annually donate thousands of hours of labor to public lands; last year those hours were worth over $60,000. That kind of value is what is created when neighbors come together to take care of each other and the land that we all love.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. *

Maximum character count is 2,500, including spaces.

COG is explicitly collaborative. We were founded to connect passionate public land users to the needs of Forest Service employees struggling to maintain an enormous recreation infrastructure with an ever shrinking budget. COG volunteers love the outdoors, and are driven to donate time, resources, and connections. In addition to that initial mission, we are now proud to act as connectors in our community more broadly, searching for ways to leverage existing initiatives and skill bases to achieve environmental goals in southeastern Wyoming. We are an active participant in the Southeast Wyoming Outdoor Recreation Collaborative, and we've worked with tons of other partners, including BikeNet, Pilot Hill, Wyoming Game and Fish, the Mule Deer Foundation, Wyoming Pathways, the Southeast Wyoming Climbers Coalition, Visit Laramie, the BLM, and more.

Our Albany County Outdoor School program is an excellent example of this philosophy. It was the perfect storm of events in the spring of 2024: we heard a desire from parents and elementary educators to re-establish a place-based outdoor learning experience into their curriculum without the logistical and financial burdens presented by past visits to the Teton Science School. At the same time, we found in our own work that it is essential to engage and teach principles of environmental stewardship at all ages in order to ensure the sustainability of public lands. We were also working with different arms of UW's outreach efforts (including the Biodiversity Institute, the Science Initiative/ Science Roadshow, the WORTH Institute, the Wyoming Naturalists, and the Haub School), and we knew we could connect all of these partners to create something really special in our community, meeting the needs of all.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ○ Existing Project
- ◉ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ○ One-time request
- ◉ Ongoing expense

Number of individuals your organization serves annually. *

30000

Populations served: *

Check all boxes that apply

- [x] Children Ages 0-5
- [x] Children Ages 6-10
- [x] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [x] K-12 School/School District
- [x] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [x] Persons with Disabilities
- [x] College/University
- [x] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

_____

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

CommonOutdoor...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

CommonOutdoor...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

Common Outdoo...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

2507

Has your organization spent all awarded FY2025 **City** Funds?

- (●) Yes
- ( ) No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Nicole Foss, Director of Operations and Development

Date: *

MM DD YYYY

03 / 11 / 2025

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Google Forms

Profit and Loss

Common Outdoor Ground (COG)

January-December, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
4010 Public Donations	28,270.10
4020 Restricted Donations	45,000.00
4050 Grant Revenue	62,578.66
Total for Income	**$135,848.76**
Cost of Goods Sold	
5000 Direct Program Expenditures	780.30
Total for Cost of Goods Sold	**$780.30**
Gross Profit	**$135,068.46**
Expenses	
6110 Advertising & Marketing	1,107.04
6120 Automobile	$9.52
6122 Auto Gas & Fuel	28.24
Total for 6120 Automobile	**$37.76**
6320 Commission & Fees	357.50
6330 Contract Labor	2,000.00
6420 Dues & Subscriptions	100.00
6510 Education & Training	345.72
6910 Insurance	2,580.58
7310 Program Supplies - Volunteer Meals	2,094.35
7311 Staff and Business Meals (non program)	685.75
7620 Payroll	
7621 Salaries & Wages	44,684.74
7623 Payroll Taxes	
7624 FICA Taxes	3,418.37
7625 FUTA Taxes	0.00
7626 SUTA Taxes	76.37
Total for 7623 Payroll Taxes	**$3,494.74**
7627 Worker's Comp	137.68
7628 Employee Benefits	315.84
Total for 7620 Payroll	**$48,633.00**
7640 Professional Services	
7642 Accounting Fees	3,280.00
Total for 7640 Professional Services	**$3,280.00**
7810 Rent & Lease	
7811 Building Lease	600.00
7812 Equipment Lease	149.25
Total for 7810 Rent & Lease	**$749.25**
7910 Shipping & Postage	113.52
7920 Small Tools & Equipment	2,745.91

Profit and Loss

Common Outdoor Ground (COG)

January-December, 2025

DISTRIBUTION ACCOUNT	TOTAL
7930 Software Subscriptions	3,018.48
7940 Supplies	$9,249.25
7950 Volunteer Appreciation	325.00
Total for 7940 Supplies	**$9,574.25**
8010 Taxes & Licenses	
8012 Licenses	27.25
Total for 8010 Taxes & Licenses	**$27.25**
8030 Travel	$300.00
8036 Mileage Reimbursement	2,448.75
Total for 8030 Travel	**$2,748.75**
8110 Utilities	
8113 Trash Removal	410.00
Total for 8110 Utilities	**$410.00**
Purchases	2,067.00
Total for Expenses	**$82,676.11**
Net Operating Income	**$52,392.35**
Net Other Income	
Net Income	**$52,392.35**

Additional Budget Narrative:

In 2025 COG exceeded income targets and simultaneously controlled costs in significant ways. Specifically, we completed several projects in the Medicine Bow Routt National Forest with funding from the National Forest Foundation. While COG had expected to complete much of this work through paid contractors (at considerable expense), we were ultimately able to recruit volunteers and use our existing staff to complete these projects. Beyond the cost savings, our volunteers completed the work in a more timely way than we could have done it with contractors while still ensuring quality workmanship and care for these recreation sites.

The strength of our volunteers, recruited, coordinated, and appreciated with our paid staff, and the windfall of funds received has allowed us to fund a reserve account and take some calculated risks in our 2026 budget. Given the uncertainty of future federal funding and economic uncertainty more broadly impacting our individual donors, we are grateful to have these financial reserves. As we navigate various transitions and stages of growth as an organization, we will continue to carefully steward our resources to ensure long-term stability and consistent program delivery.

Common Outdoor Ground (COG)

Budget Overview: Budget_FY26_P&L - FY26 P&L

January - December 2026

	TOTAL
Revenue	
4010 Public Donations	16,500.00
4020 Restricted Donations	27,800.00
4030 Services	15,000.00
4050 Grant Revenue	28,000.00
Total Revenue	**$87,300.00**
GROSS PROFIT	**$87,300.00**
Expenditures	
6110 Advertising & Marketing	1,333.91
6320 Commission & Fees	357.50
6420 Dues & Subscriptions	100.00
6510 Education & Training	500.00
6910 Insurance	3,000.00
7310 Program Supplies - Volunteer Meals	300.00
7620 Payroll	0.00
7621 Salaries & Wages	50,950.00
7623 Payroll Taxes	
7624 FICA Taxes	3,898.00
7625 FUTA Taxes	0.00
7626 SUTA Taxes	390.00
Total 7623 Payroll Taxes	**4,288.00**
7627 Worker's Comp	350.00
7628 Employee Benefits	1,170.00
Total 7620 Payroll	**56,758.00**
7640 Professional Services	0.00
7642 Accounting Fees	2,500.00
7644 Digital Services	1,500.00
Total 7640 Professional Services	**4,000.00**
7810 Rent & Lease	0.00
7811 Building Lease	600.00
7812 Equipment Lease	149.25
Total 7810 Rent & Lease	**749.25**
7910 Shipping & Postage	93.33
7920 Small Tools & Equipment	2,037.07
7930 Software Subscriptions	2,933.96
7940 Supplies	11,400.00
7950 Volunteer Appreciation	325.00
Total 7940 Supplies	**11,725.00**
8010 Taxes & Licenses	0.00
8012 Licenses	27.25
Total 8010 Taxes & Licenses	**27.25**
8030 Travel	
8034 Lodging	600.00

Common Outdoor Ground (COG)

Budget Overview: Budget_FY26_P&L - FY26 P&L

January - December 2026

	TOTAL
8036 Mileage Reimbursement	2,500.00
Total 8030 Travel	**3,100.00**
8110 Utilities	0.00
8113 Trash Removal	200.00
Total 8110 Utilities	**200.00**
Total Expenditures	**$87,215.27**
NET OPERATING REVENUE	**$84.73**
NET REVENUE	**$84.73**

Additional Budget Narrative:

In 2026 COG will fund programs through a mix of donations, grant revenue, and fees for service. Specifically, we solicit public donations three times a year (spring, summer, and late fall/winter) and hope to raise $16,500 from these efforts in 2026. Additonally, we hope to earn roughly $15,000 through service agreements, primarily with the National Forest Foundation and the United States Forest Service. Finally, COG receives funds from a vareity of grants. For 2026 we have already been awarded funds from the John P Elbogen Foundation and from the Wyoming Intertie Community Investment Program. We hope to compliment these resources with additional support from the Wyoming Community Foundation, the Albany County Recreation Board, the Wyoming State Forestry Division, and with this request for support from the City of Laramie and Albany County.



Common Outdoor Ground:
Volunteers for Southeast Wyoming Public Spaces

Common Outdoor Ground

We provide community support for the sustainability of outdoor spaces in southeast Wyoming.

Projects that focus on

- Outdoors + Public Spaces
- Increased recreation access
- Sustainability of resources
- Ecosystem health
- Public Land Education
- Land stewardship

Requesting $14,000 from the city and county in support of general operating expenses







Photos: Civic Center Courtyard Rehab

Common Outdoor Ground







- Project Examples
  - Clean up days
  - Removing barbed wire fencing/ Installing wildlife safe fencing
  - Trail building and maintenance
  - Albany County Outdoor School
  - USFS Cabin renovations
- Project Outputs
  - Increase access to recreation
  - Develop a culture of public land stewardship
  - Connect people to their public lands and resources
  - Support the health, wellbeing, and character of our community and its citizens
  - Add capacity for land managers

Common Outdoor Ground

2025 by the Numbers



Photo: Roger's Canyon Cleanup

- 370 Volunteers
- 2,112 Volunteer Hours
- 29 Volunteer Days
- 2 seasons of Albany County Outdoor School
- Donated labor valued at over $67k
- 2 Roger Canyon Cleanups removing approx. 5,000 lbs of trash









Our bread and butter volunteer projects



Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

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Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

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Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

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- Requests that improve the community.
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- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
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- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
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Presentation dates are as follows:

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City Hall-Council Chambers, 406 Ivinson Ave.

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April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

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Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

richellekeinath.rk@gmail.com

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

VOA

Contact Name, Title: *

Essie McCall, VP of Outpatient Services South

Mailing Address: *

1876 South Sheridan Ave. Sheridan, WY 82801

Contact Phone: *

307-672-0475

Contact E-Mail: *

essie.mccall@voanr.org

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [ ] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ( ) Yes
- (•) No

Requested Amount from the City of Laramie: *

Enter dollar amount only

10000

Requested Amount from Albany County: *

Enter dollar amount only

10000

Will this amount be used to leverage additional funds through grants or other means? *

- ( ) Yes
- (•) No

If yes, indicate the dollar amount of additional funds that will be leveraged.

NA

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

1% funding for other counties

State Opioid Response (SOR)

List organization board of director(s), indicating officers. *

Mr. Bob Morcom: Chair
Mr. Brent Miller: Vice-Chair
Mr. Brent Wulff: Treasurer
Mrs. Amy Moon: Secretary
Mr. Jeffrey Holsinger: CEO
Mr. John Muecke
Mrs. Sue Osborn
Mr. Gabe Lapito
Mr. Cliff Root
Mr. Brandon Swain
Mrs. Jennifer Anderson
Mrs. Brittany Winges
Mr. Matthew Leibrich
Mrs. Jan Edwards
Mr. Chipper Fitzpatrick
Ms. Lindsey Davis
Mr. Mark Lachmund

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

The requested funds will be used to support essential operational costs that directly enable our organization to continue providing high-quality behavioral health services to the Laramie and Albany County communities. These operational needs include maintaining adequate staffing levels for clinical, administrative, and crisis-response roles; ensuring staff have access to ongoing training and supervision; and supporting core infrastructure required to deliver safe and effective care.
Funds will help cover expenses such as salary support for licensed mental health clinicians, case managers, crisis-response personnel, and support staff; facility-related costs including utilities and maintenance; technology and electronic health record systems; and supplies necessary for day-to-day service delivery.
In addition to the funding requested in this application, our organization relies on a combination of state and federal grants, fee-for-service reimbursement through Medicaid and private insurance, and philanthropic contributions. These sources do not fully cover the cost of serving individuals who are uninsured, underinsured, or require intensive services. Supplemental support from the county is therefore critical to sustaining operations and ensuring our capacity to serve all individuals regardless of ability to pay.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

As a community behavioral health provider, VOA serves individuals experiencing mental health disorders, substance use disorders, co-occurring conditions, and acute crises. Many of the people we support face multiple barriers to accessing care, including lack of insurance coverage, financial hardship, transportation challenges, or complex behavioral health needs.
The requested funds will enable us to:
• Strengthen Crisis Response and Stabilization
By maintaining adequate staffing and resources, we can continue to provide immediate, locally accessible crisis intervention services that reduce unnecessary hospitalizations, stabilize individuals more quickly, and connect them to ongoing care. Enhanced crisis capacity also reduces strain on emergency departments and law enforcement.
• Improve Care Coordination and Community Collaboration
Funding will help sustain staffing and systems that support coordinated care with the hospital, law enforcement, schools, and community partners. This improves transitions of care, increases follow-through on treatment plans, and reduces repeat crises.
• Maintain Access to Timely, High-Quality Behavioral Health Services
With stable operational funding, we can ensure that individuals across all age groups—from children to older adults—continue to have access to therapy, psychiatric care, substance use treatment, and case management. Maintaining access helps reduce long-term community costs by addressing behavioral health needs early and effectively.
Ultimately, the funding strengthens the overall behavioral health safety net for Albany County, helping individuals achieve stability, promoting healthier families, and contributing to a safer, more resilient community

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. *

Maximum character count is 2,500, including spaces.

VOA prioritizes strong community partnerships to ensure coordinated care and to avoid duplication of services across agencies.
• Ivinson Memorial Hospital (IMH)
We work closely with IMH to support effective transitions of care for individuals in crisis or at risk of hospitalization. Through this partnership, as well as collaboration with county commissioners and the county attorney, we serve as a gatekeeping entity to ensure individuals receive the most clinically appropriate level of care while reducing unnecessary inpatient admissions. This collaboration enhances continuity, improves outcomes, and streamlines community resources.
• Albany County Leadership and Justice System Partners
Our involvement with local government and justice system partners ensures that individuals encountering the legal system receive behavioral health support when appropriate. This coordinated approach reduces duplication and improves safety and wellness.
• Albany County's Albany Care Team (ACT)
Our ongoing partnership with the Laramie Police Department to maintain operations of ACT allows us to engage in joint responses to behavioral-health-related calls. This model helps divert individuals from jail or emergency rooms and connects them directly to support. Shared communication and clear role delineation ensure efforts are not duplicated, and community resources are used efficiently.
Through these collaborations, our organization extends its reach while ensuring that all partners work in complementary, not overlapping, ways—maximizing impact in the community.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ○ Existing Project
- ◉ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ○ One-time request
- ◉ Ongoing expense

Number of individuals your organization serves annually. *

10397

Populations served: *

Check all boxes that apply

- [ ] Children Ages 0-5
- [x] Children Ages 6-10
- [x] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [x] K-12 School/School District
- [x] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [x] Persons with Disabilities
- [x] College/University
- [x] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

As the demand for mental health and substance use services continues to rise, particularly among youth, individuals with co-occurring conditions, and those facing economic hardship, sustained operational support is essential to ensuring no community member goes without care. The individuals we serve often require comprehensive, wraparound services that can only be delivered effectively through stable staffing, strong partnerships, and continuous coordination with hospitals, schools, law enforcement, and county agencies. By investing in our ongoing operations, the city and county help preserve a critical behavioral health safety net, reduce strain on emergency and justice systems, and support healthier, more resilient individuals and families. This funding will directly contribute to improved community stability, enhanced crisis response capacity, and equitable access to high-quality behavioral health services for all residents.

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

Financial Statem…

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

Budget, Laramie-…

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

990 VOA, Larami...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

10000

Has your organization spent all awarded FY2025 **City** Funds?

- (●) Yes
- ( ) No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

NA

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Jeffrey Holsinger

Date: *

MM DD YYYY

03 / 11 / 2026

Volunteers of America Northern Rockies

Consolidated Balance Sheet

June 30, 2025
(with summarized comparative totals for 2024)

	2025	2024
Assets		
Current Assets		
Cash and cash equivalents	$ 11,203,745	$ 11,442,776
Receivables - Net of allowances:		
Trade accounts receivable	4,521,550	6,148,824
Related party receivables	177,621	175,202
Total receivables - Net of allowances	4,699,171	6,324,026
Prepaid expenses and other current assets	936,620	798,393
Total current assets	16,839,536	18,565,195
Other Assets		
Pooled investment funds	2,514,813	2,024,273
Restricted cash and cash equivalents	472,432	3,969,743
Deposits	13,037	12,873
Client custodial funds	161,611	354,775
Total other assets	3,161,893	6,361,664
Assets Held for Resale - Net	275,000	1,521,225
Property and Equipment - Net	53,136,742	43,838,556
Right-of-use Operating Lease Assets - Net	273,004	112,114
Finance Lease Assets - Net	152,301	-
Total assets	**$ 73,838,476**	**$ 70,398,754**
Liabilities and Net Assets		
Current Liabilities		
Accounts payable	$ 2,064,959	$ 2,493,873
Accrued and other liabilities	1,088,772	4,707,256
Accrued personnel expenses	2,327,989	2,669,222
Current portion of mortgages payable	433,100	409,456
Current portion of operating lease liabilities	158,683	105,665
Current portion of finance lease liabilities	61,183	10,448
Total current liabilities	6,134,686	10,395,920
Operating Lease Liabilities - Noncurrent	114,444	7,068
Finance Lease Liabilities - Noncurrent	92,738	-
Mortgages Payable - Noncurrent	5,720,968	5,339,344
Accrued Interest	1,134,899	1,081,034
Client Custodial Funds	161,611	354,775
Other Noncurrent Liabilities	20,097	19,039
Total liabilities	13,379,443	17,197,180
Net Assets		
Without donor restrictions - Undesignated	59,421,784	52,211,906
With donor restrictions	1,037,249	989,668
Total net assets	60,459,033	53,201,574
Total liabilities and net assets	**$ 73,838,476**	**$ 70,398,754**

See notes to consolidated financial statements.

Volunteers of America Northern Rockies

Consolidated Statement of Activities and Changes in Net Assets

Year Ended June 30, 2025
(with summarized comparative totals for 2024)

	2025			
	Without Donor Restrictions	With Donor Restrictions	Total	2024
Revenue, Gains, and Other Support				
Grants from governmental agencies	$ 43,832,037	$ -	$ 43,832,037	$ 48,627,105
Public support received directly:				
Contributions	-	5,226,030	5,226,030	2,150,475
Contributed nonfinancial assets	-	416,284	416,284	332,617
Total public support received directly	-	5,642,314	5,642,314	2,483,092
Patient service revenue - Net	4,036,191	-	4,036,191	1,904,269
Program service fees	1,725,662	-	1,725,662	1,769,722
Other operating income	675,570	-	675,570	972,695
Net assets released from restrictions	5,594,733	(5,594,733)	-	-
Total revenue, gains, and other support	55,864,193	47,581	55,911,774	55,756,883
Expenses				
Program services:				
Encouraging positive development	1,316,265	-	1,316,265	1,223,950
Promoting self-sufficiency	39,120,389	-	39,120,389	40,052,510
Total program services	40,436,654	-	40,436,654	41,276,460
Support services:				
Management and general	5,679,260	-	5,679,260	5,458,900
Advancement	1,059,592	-	1,059,592	1,190,964
Fees paid to national organization	929,613	-	929,613	769,904
VOANR Foundation	123,455	-	123,455	20,013
Total support services	7,791,920	-	7,791,920	7,439,781
Total expenses	48,228,574	-	48,228,574	48,716,241
Increase in Net Assets - Before nonoperating (loss) income	7,635,619	47,581	7,683,200	7,040,642
Nonoperating Income (Loss)				
Investment income - Net of fees	669,749	-	669,749	653,564
Loss on disposition of fixed assets	(125,444)	-	(125,444)	(131,920)
Impairment of asset held for resale	(970,046)	-	(970,046)	(203,305)
Forgiveness of debt and accrued interest	-	-	-	703,500
Total nonoperating (loss) income	(425,741)	-	(425,741)	1,021,839
Increase in Net Assets	7,209,878	47,581	7,257,459	8,062,481
Net Assets - Beginning of year	52,211,906	989,668	53,201,574	45,139,093
Net Assets - End of year	**$ 59,421,784**	**$ 1,037,249**	**$ 60,459,033**	**$ 53,201,574**

See notes to consolidated financial statements.

Community Partner Funding Budget FY 2026-2027					
VOLUNTEERS OF AMERICA NORTHERN ROCKIES					
Expense Category	**Total Expense**	**County Total**	**City Total**	**Other Total**	**Brief Discription**
Personnel:					
Salary:	$ 16,000.00	$ 8,000.00	$ 8,000.00		Wages for clinician at our Laramie outpatient clinic
Fringe:	$ 4,000.00	$ 2,000.00	$ 2,000.00		Fringe benefits budgeted at 25% of wages to include FICA, unemployment insurance, health insurance, etc.
TOTAL:	$ 20,000.00	$ 10,000.00	$ 10,000.00	$ -	
Supplies/Equipment:					
Enter Supplies Here	$ -				
Enter Supplies Here	$ -				
Enter Supplies Here	$ -				
Enter Supplies Here	$ -				
Enter Supplies Here	$ -				
Enter Supplies Here	$ -				
TOTAL:	$ -	$ -	$ -	$ -	
Utilities:					
Enter Utilites Here	$ -				
TOTAL:	$ -	$ -	$ -	$ -	
Direct Client Services:					
Enter Service Here	$ -				
Enter Service Here	$ -				
Enter Service Here	$ -				
Enter Service Here	$ -				
Enter Service Here	$ -				
Enter Service Here	$ -				
TOTAL:	$ -	$ -	$ -	$ -	
Other Expenses:					
Enter Expense Here	$ -				
Enter Expense Here	$ -				
Enter Expense Here	$ -				
Enter Expense Here	$ -				
TOTAL:	$ -	$ -	$ -	$ -	
GRAND TOTAL:	$ 20,000.00	$ 10,000.00	$ 10,000.00	$ -	

NO PRESENTATION MATERIALS

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

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- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
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Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

executive@eppsoncenter.org

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Eppson Center for Seniors, Inc.

Contact Name, Title: *

Tammy J. Comer - Executive Director

Mailing Address: *

1560 North 3rd Street, Laramie, WY 82072

Contact Phone: *

307-745-5116

Contact E-Mail: *

executive@eppsoncenter.org

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [ ] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ( ) Yes
- (•) No

Requested Amount from the City of Laramie: *

Enter dollar amount only

20000

Requested Amount from Albany County: *

Enter dollar amount only

10000

Will this amount be used to leverage additional funds through grants or other means? *

- (•) Yes
- ( ) No

If yes, indicate the dollar amount of additional funds that will be leveraged.

Approximately $600,000

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

Wyoming Department of Health/Older Americans Act
Wyoming Department of Transportation
Wyoming Senior Services Board
Ivinson Memorial Hospital
United Way of Albany County
Soroptimist of Laramie
ITN America
Farm Credit Services
Wyoming Community Foundation

List organization board of director(s), indicating officers. *

Betty Buckman - President
Linda Allgeier - Vice President
Flewellyn Wilson - Treasurer
Jill Gustafson - Secretary
Philip Varca - Member
David Hammond - Member
Lynne Swearingen - Member
Victoria Pumilio - Member

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

The Eppson Center for Seniors, Inc., respectfully requests consideration of our on-going grant request for $20,000.00. The requested funds will be utilized to accommodate increased prices for raw food, supplies, and operational costs for the important programs we provide.

The Eppson Center has been providing services to enhance older adults' lives since 1973. We are proud to offer a place for older adults to socialize, belong, eat nutritious meals, have access to transportation, and engage in both physically and mentally challenging activities to promote overall wellness.

The City of Laramie Community Partners Funding will be divided equally to fund the following departments:

-Nutrition Program Funding – our Nutrition Program requires that we provide a daily meal that meets 1/3 RDA. We provide these meals to both patrons in our Center and on the Home Delivered Meal Program Monday through Friday, with frozen meals available on weekends, if desired.

-Activities Program Funding – our Activities Program provides daily exercise instruction, games, arts, crafts, and opportunities for education.

-Transportation Program Funding – our Transportation Program provides rides throughout Laramie Monday through Friday each week to ensure patrons can attend important medical, social, and personal appointments.

As a Wyoming Senior Center, we are recipients of Older American's Act (OAA) federal funding and Wyoming Department of Health State funding to support our mission. For FY26, we were granted $43,153.00 for Congregate Nutrition, $53,465.00 for Home Delivered Meals Funding, $69,630.00 in Activities funding, $144,352.00 WSSB Funding, $140,609.00 WYDOT funding, $16,279.63 United Way funding, and $15,000 Ivinson Memorial Hospital funding. We also serve Medicaid Waiver clients and anticipate about $80,000 in FY26 for providing meals and receive funding for purchasing American produced food for about $15,000 each year.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

Our partnership with the City of Laramie and Albany County benefits over 1,500 patrons who utilize our services by ensuring the services they love continue to be available on a donation only basis. This funding helps to offset costs, both direct, and indirect, to support these vital programs for older adults. Our grants require matching funds, so these funds, along with program contributions and donations help us to leverage up to $600,000 annually.

We project an increase in participation numbers for FY26 based upon the local population age growth. By 2030, every individual born within the Baby Boomer generation will have turned 65 and older, meaning one in five adults will be over the age of 65 in the US. According to July 1, 2024, Census.gov information, Albany County, Wyoming's population was 39,288 individuals and 14% (5500 individuals) were over the age of 65. This estimate is expected to grow to 20% (7,850 individuals) all of whom will be eligible to participate in our services. In FY25, we served 1521 individuals over the age of 60 in our Center or 28% of those eligible in Albany County.

We expect that with the increased number of individuals reaching age 60 and over, that our numbers will continue to increase along with those statistics. We are challenging ourselves with strategic planning and outreach to ensure we are able to extend our services to the growing numbers of older adults, and that we can meet them where they are, providing services to complement their lives.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. *

Maximum character count is 2,500, including spaces.

As the only Senior Center in Albany County, the services we provide are crucial to the increasing older adult population to ensure that they can live their lives independently in their own homes for as long as feasibly possible, while finding the support they need to do so successfully without isolation.

On a local level, we partner with Laramie Interfaith and Laramie Soup Kitchen's food recovery programs and utilize those donations from grocery stores to decrease food costs and increase variety for our patrons. We partner with the Hospital and local medical clinics including Premier Bone and Joint, Laramie Reproductive Health, and Albany Community Health Clinic to ensure transportation is not a barrier for individuals who need medical care.
We are a United Way Agency, and partner with 15 other agencies all who provide services to those in need in different specialties and areas in Laramie. We utilize our ability to partner with those agencies providing services to those who are living in poverty, those living alone, and those who identify as minorities to ensure that those individuals are utilizing all Laramie has to offer.

We are a member of the Wyoming Non-profit network which provides access to the annual WyoGives fundraising campaign along with many other non-profit educational resources and opportunities to ensure that we have proper policies and structure. We partner with agencies including CyberWyoming Alliance, Senior Medicare Patrol, and AARP to ensure our patrons are educated about identity theft, scams, and have education opportunities for areas relative to older adults and those targeting older adults.

Even though we work closely with other agencies that provide services, our work is targeted towards individuals, age 60+ and we combine our efforts with those agencies to ensure overall health and life satisfaction.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ○ Existing Project
- ◉ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ○ One-time request
- ◉ Ongoing expense

Number of individuals your organization serves annually. *

1600

Populations served: *

Check all boxes that apply

- [ ] Children Ages 0-5
- [ ] Children Ages 6-10
- [ ] Children Ages 11-18
- [ ] Adults Ages 18-25
- [ ] Adults Ages 26-40
- [ ] Adult Ages 41-64
- [x] Adults Ages 65+
- [ ] K-12 School/School District
- [x] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [x] Persons with Disabilities
- [ ] College/University
- [ ] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

During FY25, (October 1, 2024 – September 30, 2025), we provided over 15,000 meals in-house and nearly 37,000 Home Delivered Meals with help of our network of over 50 Volunteers who deliver more than a meal by providing a social check-in with our patrons daily.

We provided access to over 41,000 opportunities to learn, exercise, socialize and grow, and we provided nearly 11,000 rides about Laramie to get people where they needed to go. With this year's support from the City of Laramie Community Partners, we hope to appeal to at least 1,600 individuals, provide 55,000 meals to our community, and provide 12,000 rides to help individuals get to their important destinations.

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

EppsonCenterfor...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

EppsonCenterfor...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

EppsonCenterfor...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

15556

Has your organization spent all awarded FY2025 **City** Funds?

- ( ) Yes
- (•) No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

$5185.60 - we utilize $1728.40 per month for 9 months each year starting with October (FY Start) The remaining funding will be utilized by June 30, 2026

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Tammy J. Comer - Executive Director

Date: *

MM DD YYYY

03 / 11 / 2026

Statement of Financial Position

Eppson Center for Seniors, Inc.

As of September 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
1000 Bank Accounts	
1001 Operating Account *2832 FIB	58,268.07
1002 Fundraising Account *1382 UniWyo	209,861.53
1003 Credit Card Processing Account *5827 FIB	16,494.12
1005 Foundation Checking Account *3943 ANB	1,000.00
1006 DAMC Checking *4299 FIB	2,613.01
1007 Savings *138201 UniWyo	36,556.12
1008 DAMC Savings *3282 FIB	3,799.05
1009 Petty Cash	100.00
Total for 1000 Bank Accounts	**$328,691.90**
Total for Bank Accounts	**$328,691.90**
Other Current Assets	
1200 Food Inventory	5,802.02
1300 Undeposited Funds	346.00
1400 Investment Accounts	
1401 Core Investment Account *6241	538,959.83
1402 Milstead Account *8046	145,887.22
1403 Nielsen Account *5650	99,253.49
1404 Boyd Account *4891	156,688.16
1405 Current ANB CD 4/5/2025	11,670.53
1406 Operating Reserve (*2711)	693,472.25
Total for 1400 Investment Accounts	**$1,645,931.48**
Total for Other Current Assets	**$1,652,079.50**
Total for Current Assets	**$1,980,771.40**
Fixed Assets	
1500 Property & Equipment	$139,239.53
1501 Vehicles	172,503.00
1502 Building - Eppson Center	1,710,500.15
1503 Land - Eppson Center	57,250.00
1506 Kitchen Equipment	75,011.68
Total for 1500 Property & Equipment	**$2,154,504.36**

Statement of Financial Position

Eppson Center for Seniors, Inc.

As of September 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
1600 Depreciation	
1602 Contra - Fixtures & Equipment	-139,239.53
1603 Accumulated Depreciation - Vehicles	-169,103.00
1604 Contra - Tipple	-1,136,211.36
1605 Accumulated Depreciation - Kitchen Equipment	-32,072.01
Total for 1600 Depreciation	**-$1,476,625.90**
Total for Fixed Assets	**$677,878.46**
Other Assets	
1705 Other Assets	5,000.00
Total for Other Assets	**$5,000.00**
Total for Assets	**$2,663,649.86**
Liabilities and Equity	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2000 Payroll Liabilities	$6,970.09
2004 Wyoming Retirement	-2,076.42
2005 Wyoming Workers' Compensation	-2,739.12
2006 Wyoming Unemployment Insurance	67.34
Total for 2000 Payroll Liabilities	**$2,221.89**
2100 Other Liabilities	-30,000.00
2500 Deferred Revenue	
2501 WSSB Basic (DR)	5,000.08
2502 WSSB Formula (DR)	38,991.71
Total for 2500 Deferred Revenue	**$43,991.79**
Wyoming Department of Revenue Payable	0.00
Total for Other Current Liabilities	**$16,213.68**
Total for Current Liabilities	**$16,213.68**
Total for Liabilities	**$16,213.68**
Equity	
3000 Opening Balance Equity	1,989.54
3200 Temporarily Restricted Net Assets	178,061.24
3300 Unrestricted Net Assets	$1,707,488.02
3301 Unrealized Gains/Losses	248,397.19
Total for 3300 Unrestricted Net Assets	**$1,955,885.21**
3400 Retained Earnings	239,043.34

Statement of Financial Position

Eppson Center for Seniors, Inc.

As of September 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Net Income	272,456.85
Total for Equity	**$2,647,436.18**
Total for Liabilities and Equity	**$2,663,649.86**

Draft Date 3.11.26	FY26 Approved	FY27 Proposed
Accounts		
Income		
3500 Uncategorized Income		
3600 Services		
4000 Legacy Disbursements	**$7,000.00**	$7,000.00
4100 Conditional Grants & Contributions	**$747,118.63**	$750,000.00
4200 Unrestricted Grants/ Funds	**$34,556.00**	$35,000.00
4300 Program Income	**$88,250.00**	$89,000.00
4400 Unrestricted Funds	**$63,500.00**	$65,000.00
4500 Assigned Funds	**$15,750.00**	$16,000.00
4600 Self Funded Projects	**$2,250.00**	$2,250.00
4700 Fundraising Projects	**$363,191.71**	$370,000.00
5000 Other Income	**$1,500.00**	$41,750.00
Total Income	**$1,323,116.34**	$1,376,000.00
Expense		
7000 Payroll Expenses	**$766,441.34**	$780,000.00
7100 Contract Services	**$6,000.00**	$6,000.00
7200 Administrative Expenses	**$186,625.00**	$190,000.00
7300 Programs Expenses	**$312,000.00**	$350,000.00
7400 Project Expenses	**$42,000.00**	$40,000.00
7500 Fundraising Expenses	**$10,050.00**	$10,000.00
7600 Service Expenses	**$0.00**	
Total Expense	**$1,323,116.34**	$1,376,000.00

NO PRESENTATION MATERIALS

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

director@fpalbanycounty.org

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Family Promise of Albany County

Contact Name, Title: *

Celeste Quinton, Executive Director

Mailing Address: *

PO Box 1859, Laramie WY 82073

Contact Phone: *

307-742-6480

Contact E-Mail: *

director@fpalbanycounty.org

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [x] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ○ Yes
- ◉ No

Requested Amount from the City of Laramie: *

Enter dollar amount only

10000

Requested Amount from Albany County: *

Enter dollar amount only

11000

Will this amount be used to leverage additional funds through grants or other means? *

- ○ Yes
- ◉ No

If yes, indicate the dollar amount of additional funds that will be leveraged.

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

Community Service Block Grant, Help Us Move In (HUMI), Clayton - Eviction Prevention, Soroptimist Community Service Funds, Wyoming Intertie Community Investment Program

List organization board of director(s), indicating officers. *

Board Chair: Michelle Harris
Vice Chair: Stephen GrandPre
Treasurer: Michael Harokopis
Secretary: Jess Dooley
Linda Melcher
Melissa Allen
Jenice Duke

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

The Community Partners funding will provide support to all Family Promise programming including rental/utility assistance, temporary shelter, the low barrier Diaper & Hygiene Pantry, and the Wyoming Kids Closet. Family Promise is dedicated to supporting families in our community at-risk of experiencing or currently experiencing homelessness through financial support, case management, and necessities like diapers, hygiene products, & youth clothing. This grant will support our efforts to keep Laramie families housed, clothed, and connected to all the community resources Laramie has to offer.

In the coming weeks, Family Promise is becoming a program of Laramie Interfaith. This transition will allow us to reduce overhead and duplication of efforts while continuing to benefit from our National Affiliation. The Community Partner Funds allocated to Family Promise will remain with the Family Promise Program supporting our focus of providing assistance for families in Albany County at-risk of experiencing or currently experiencing homelessness.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

Community Partner Funds would allow the Family Promise Program to continue providing support for families in our community through rental assistance and utility assistance and basic necessity support. Family Promise financial assistance programs go beyond monetary aid to include personalized case management for each family including goal setting, budgeting, and assistance connecting with other supports such as LIEAP or SNAP.
As Family Promise enters a year of transition our goal is to remain focused on assisting families in our community to become sustainable. These funds provide direct support to our clients ensuring families in our community have housing, heat in the winter, and running water year-round.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. * *

Maximum character count is 2,500, including spaces.

Family Promise was founded on the grounds of community collaboration and continues to focus on our community partner relationships. We frequently collaborate with the Laramie Soup Kitchen, SAFE Project, CLIMB,, and the Department of Family Services to support families in our programs. A recent collaboration that has enhanced our success has been our relationship with DFS since Family Promise operates the Kids Closet. Youth entering the DFS system frequently need clothing items on a quick turn around which empowers us to work together and get them items they may need.

As Family Promise embarks on our new chapter as a program of Laramie Interfaith we are dedicated to collaboration with all our community has to offer while reducing duplication of efforts in the housing assistance space.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ○ Existing Project
- ◉ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ○ One-time request
- ◉ Ongoing expense

Number of individuals your organization serves annually. *

1110

Populations served: *

Check all boxes that apply

- [x] Children Ages 0-5
- [x] Children Ages 6-10
- [x] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [x] K-12 School/School District
- [x] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [x] Persons with Disabilities
- [x] College/University
- [ ] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

Family Promise is excited to begin our next chapter as a program of Laramie Interfaith, however, our case load and request for assistance from clients will not decrease in this transition.

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

FamilyPromoise...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

FamilyPromiseF...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

FamilyPromise2...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

7834

Has your organization spent all awarded FY2025 **City** Funds?

- (●) Yes
- ( ) No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Celestrial Quinton, Executive Director

Date: *

MM DD YYYY

03 / 11 / 2026

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Google Forms

Statement of Financial Position

Family Promise of Albany County

As of December 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
1110 Path & Shelter - FIB (x6301)	6,275.93
1115 General Operating - FIB (x9852)	1,297.73
1120 Diaper Hygiene & KC - FIB (x0810)	2,233.32
1130 Savings - FIB (x7514)	13,632.46
1135 PayPal	0.00
Total for Bank Accounts	**$23,439.44**
Accounts Receivable	
1310 Accounts Receivable (A/R)	-55.00
Total for Accounts Receivable	**-$55.00**
Other Current Assets	
1180 Undeposited Funds	0.00
1210 Edward Jones	103,039.75
Total for Other Current Assets	**$103,039.75**
Total for Current Assets	**$126,424.19**
Fixed Assets	
1515 Vehicles	8,990.00
1600 Accumulated Depreciation/Amortization	$0.00
1615 A/D Vehicles	-8,390.67
Total for 1600 Accumulated Depreciation/Amortization	**-$8,390.67**
Total for Fixed Assets	**$599.33**
Total for Assets	**$127,023.52**
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
2150 Accounts Payable (A/P)	-719.00
Total for Accounts Payable	**-$719.00**
Credit Cards	
2115 FIB - Celeste CC (x4485)	1,220.01
Total for Credit Cards	**$1,220.01**
Other Current Liabilities	
2200 Accrued Compensation & Related Items	$0.00
2205 Accrued & W/H - FICA/FIT (941)	0.00
2210 Accrued & W/H - FUTA	0.00
2230 Accrued - Payroll	0.00
2235 Accrued - Worker's Comp	420.93
Total for 2200 Accrued Compensation & Related Items	**$420.93**

Statement of Financial Position

Family Promise of Albany County

As of December 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Total for Other Current Liabilities	**$420.93**
Total for Current Liabilities	**$921.94**
Long-term Liabilities	
Total for Liabilities	**$921.94**
Equity	
3000 Without Donor Restrictions	247,682.85
3298 Investment Unrealized Gain/Loss	$5,283.02
3299 Current Year	0.00
Total for 3298 Investment Unrealized Gain/Loss	**$5,283.02**
3900 Opening Balance Equity	0.00
3200 Retained Earnings	-52,930.17
Net Income	-73,934.12
Total for Equity	**$126,101.58**
Total for Liabilities and Equity	**$127,023.52**

Revenue	Budget
Grants	$ 94,797.54
Donations	$ 88,100.00
Events	$ 12,500.00
Investment Income	$ 9,600.00
Total Revenue	$ 204,997.54

Expenses	Budget
Administrative	$ 145,320.00
Tech, Equipment, Website, Software	$ 695.00
Insurance	$ 5,500.00
Affiliation Fees	$ 2,600.00
Accountant Fees	$ 5,230.00
Background Checks	$ 150.00
Fundraising Expense Total	$ 1,200.00
Client Support Services	$ 65,480.00
Vehicles	$ 100.00
Total Expenses	$ 226,275.00

Total Expenses	$ 226,275.00
Total Revenue	$ 204,997.54
Total Difference	$ (21,277.46)

FamilyPromise of Albany County

impact in 2025

$44,224.91

of direct financial assistance for families

733

Children supported through all programs



235

Families served in the Diaper and Hygiene Pantry



101

Youth served through the Wyoming Kids Closet

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

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Priority of requests is as follows:

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- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
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*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

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Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

board-chair@laramiepridefest.com

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Laramie PrideFest

Contact Name, Title: *

Courtney Titus, Board Co-Chair

Mailing Address: *

710 E. Garfield St. Ste. 343 Laramie, WY 82070 or 1667 N. 9th St. Laramie, WY 82072 in case of returned mail issues

Contact Phone: *

307.287.0841

Contact E-Mail: *

board-chair@laramiepridefest.com

Type of Organization: *

- [x] Recreation/Arts and Culture
- [x] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- (●) Yes
- ( ) No

Requested Amount from the City of Laramie: *

Enter dollar amount only

15000

Requested Amount from Albany County: *

Enter dollar amount only

0

Will this amount be used to leverage additional funds through grants or other means? *

- (●) Yes
- ( ) No

If yes, indicate the dollar amount of additional funds that will be leveraged.

$7,000

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

None

List organization board of director(s), indicating officers. *

Board of Directors: Courtney Titus (she/her), Board Co-Chair; Eli Palmer (they/them), Board Co-Chair; Audri McCurdy (they/them), Secretary; Dylan May (he/him), Treasurer; Cori Carpio (she/her/ella), Board Member; Logan Heard (he/him), Board Member; Sarah Streeter, Board Member

Advisory Board Members: Nicholas Jesse (he/him), Kellie McCleary (they/she), Rachael Laing (they/them), Anna B Rader (she/her), Mel Cody, Kevin Rossi

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

Laramie PrideFest is requesting Community Partner funding to support the direct costs associated with planning and producing our annual PrideFest programming, which has taken place each June since 2017 and now includes more than 15 community events across Laramie.
Requested funds would primarily support event production and infrastructure expenses required to safely host public events. These costs include venue rentals, event permits, liability insurance, sound and lighting equipment, stage and technical equipment, and other production expenses necessary for gatherings such as Pride in the Park and additional PrideFest events held throughout the city.
Funding would also support stipends for local artists, musicians, and drag performers who contribute to PrideFest programming. Laramie PrideFest prioritizes compensating queer local artists and performers whenever possible. As the community's only LGBTQ-focused nonprofit organization—and one led entirely by volunteers—PrideFest reinvests the resources it receives directly back into the local community. Supporting artists and performers strengthens Laramie's creative economy, provides opportunities for emerging talent, and fosters an arts environment that encourages young creatives to build careers and community here in Wyoming.
Importantly, nearly every PrideFest expense is paid to local businesses, venues, artists, and service providers. Infrastructure rentals, printing, supplies, and production needs are sourced from Laramie businesses whenever possible, meaning Community Partner funding circulates directly back into the local economy while creating welcoming spaces for queer residents and allies.
Additional program expenses include supplies and materials for community workshops and activities, as well as marketing and outreach costs including posters, printed materials, website hosting, digital promotion, and ticketing platform fees.
Many PrideFest events are intentionally offered free or low-cost to ensure accessibility for families, students, and community members. Community Partner funding helps offset these costs and allows PrideFest to continue offering diverse public programming.
In addition to this request, Laramie PrideFest receives support through individual donations, local sponsorships, and revenue from ticketed events, raffles, and merchandise sales. Between April and August 2025 alone, the community contributed $23,826.62 through these sources, demonstrating strong community support.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

Community Partner funding would allow Laramie PrideFest to continue providing accessible arts, cultural, and community programming that serves residents across Laramie and Albany County. As the only nonprofit in the region dedicated specifically to LGBTQ+ Pride programming, PrideFest plays an important role in creating spaces for connection, visibility, and belonging for a vibrant but historically underserved part of the community.

Since beginning in 2017 with a single event, Pride in the Park, Laramie PrideFest has grown into a multi-day celebration that now includes more than 20 events annually and welcomes over 2,000 participants each year. These events bring together residents, students, families, artists, volunteers, and local businesses through performances, workshops, outdoor activities, community discussions, and family-friendly programming.

Community feedback consistently shows that participants value PrideFest as a welcoming environment where they feel safe, respected, and included. Attendees, performers, and volunteers highlight the importance of affirming community spaces, opportunities for local artists, and events that are affordable and accessible. Feedback has also identified areas for growth, including expanding accessibility, increasing venue capacity, improving event communication, and creating more opportunities for year-round programming.

These priorities align with a growing number of requests from community members for additional events, social spaces, educational programming, mental health support, mutual aid efforts, and expanded arts programming. Demand has increased significantly following the reduction of diversity, equity, and multicultural programming at the University of Wyoming in 2024, which previously served as an important hub for community connection.

While PrideFest cannot replace those services on its own, the organization has seen a clear increase in outreach and requests for community programming. One of our core goals is to grow responsibly and sustainably so we can expand accessible events, support local artists and organizers, and respond thoughtfully to community needs.

Community Partner funding would support that work by improving accessibility, expanding event capacity, and helping PrideFest continue building programming that fosters belonging, creativity, and connection throughout Laramie.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. *

Maximum character count is 2,500, including spaces.

Laramie PrideFest works in partnership with a wide range of local organizations, businesses, artists, venues, and community groups to create programming that is collaborative and distributed across Laramie rather than centered in a single location.
PrideFest events regularly take place in partnership with community spaces, faith groups, organizations, and local businesses including Cowgirl Yarn, O'Dwyer's Public House, Canterbury House, Regal Fox Theater, the Gryphon Theatre, the Ruffed Up Duck Saloon, Night Heron Books & Coffeehouse, the Laramie Railroad Depot, Washington Park, and Laramie City Hall. These partnerships allow PrideFest to host events throughout the city while supporting local venues, businesses, and community spaces.
PrideFest also collaborates with organizations such as Meadowlark Performing Arts, Wyoming Equality, the Matthew Shepard Foundation, PFLAG Laramie, SAFE Project, and the Shepard Symposium on Social Justice, along with numerous local artists, vendors, and advocacy groups. Events like Pride in the Park serve as a shared platform where nonprofits, artists, and community organizations can table, share resources, and engage directly with residents. Pride in the Park also creates opportunities for City boards, commissions, and public initiatives to connect with a broad and diverse audience of residents who may not otherwise encounter those outreach efforts.
Rather than duplicating services already offered in the community, Laramie PrideFest focuses on producing arts, cultural, and community-building events that complement the work of other organizations.
As the only nonprofit in Laramie dedicated specifically to LGBTQ+ community programming, PrideFest plays a unique role in creating visible and welcoming spaces for connection, creativity, and civic participation. In a community where the legacy of Matthew Shepard remains deeply significant, PrideFest helps ensure Laramie's story is defined not only by tragedy, but by how our community continues to build a safer, more inclusive future.
This collaborative model strengthens Laramie's broader community ecosystem by connecting organizations, artists, businesses, and civic outreach initiatives while expanding access to community programming across the city.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ◉ Existing Project
- ○ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ○ One-time request
- ◉ Ongoing expense

Number of individuals your organization serves annually. *

2000

Populations served: *

Check all boxes that apply

- [ ] Children Ages 0-5
- [x] Children Ages 6-10
- [x] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [x] K-12 School/School District
- [x] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [x] Persons with Disabilities
- [x] College/University
- [ ] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

LPF will celebrate its 10th anniversary in 2027, making this an especially meaningful time to begin a Community Partner funding relationship. Over the past decade, LPF has grown steadily through increased event offerings, expanding leadership, rising attendance, growing donations, and continued community demand. Organized entirely by volunteers, LPF directs nearly all resources back into community programming and local economic participation. In a state where LGBTQ+ folks often seek hard-to-find welcoming spaces and affirming communities, Laramie is a beacon for connection and celebration. PrideFest events attract visitors from across Wyoming and the region, bringing additional activity to Laramie's businesses. We are grateful for the City of Laramie's longstanding partnership and look forward to continuing to build that relationship while ensuring the sustainability of programming that contributes to Laramie's cultural vitality, community connection, and welcoming reputation.

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

LaramiePrideFes...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

LaramiePrideFes...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

LaramiePrideFes...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

Has your organization spent all awarded FY2025 **City** Funds?

- Yes
- No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Courtney Titus, Board Co-Chair

Date: *

MM DD YYYY

03 / 11 / 2026

Laramie PrideFest Financial Statement

Fiscal Year 2025

Laramie PrideFest is a volunteer-led nonprofit organization based in Laramie, Wyoming. The organization has no paid staff, and nearly all financial resources are directed toward community programming, event production, and support for local artists, performers, and small businesses. The following financial statement summarizes the organization's revenue, expenses, and financial position for the most recent fiscal year.

Statement of Activities

Income and Expenses for Fiscal Year 2025

Total Revenue for FY25: $37,656.24

Revenue sources include individual donations, local business sponsorships, ticketed events, and other fundraising activities such as raffles and merchandise sales.

Total Expenses for FY25: $32,471.95

Expenses primarily supported PrideFest programming and included:

- Event production and infrastructure
- Venue rentals and permits
- Liability insurance and compliance costs
- Sound, lighting, and technical equipment
- Stipends for artists, performers, and facilitators
- Event supplies and materials
- Marketing, printing, and outreach
- Administrative and operational costs associated with coordinating community events

Net Surplus for FY25: $5,184.29

Remaining funds are retained to support future PrideFest programming and organizational sustainability.



Statement of Financial Position

Organizational Assets as of March 2026

Account	Balance	Classification
Operating Checking Account	$17,216.35	Unrestricted
Savings Account	$6,264.92	Unrestricted
Aliyah Howard Memorial Scholarship	$3,983.69	Restricted
Permanent Home Fund	$4,363.90	Restricted

Total Organizational Assets: $31,828.86

Restricted Fund Descriptions

- **Aliyah Howard Memorial Scholarship:** This fund was created in honor of beloved Laramie High School teacher and mentor Aliyah Howard in partnership with LHS students and staff. The scholarship will support LGBTQ+ students and youth-led initiatives that foster inclusion, leadership, and community engagement.
- **Permanent Home Fund:** Funds reserved to support long-term organizational stability, including rent for office / storage space.

Laramie PrideFest FY2027 PrideFest Programming Budget Request

EXPENSE BUDGET

Expense Category	Description	Requested Funds (City)	Other Funding Sources	Total
Facility & Venue Rentals	Rental costs for community venues hosting PrideFest programming including theaters, bars, event halls, and gathering spaces used across multiple PrideFest events	$3,500	$1,000	$4,500
Artist & Performer Stipends	Compensation for local musicians, drag performers, artists, DJs, sound technicians, and workshop facilitators participating in PrideFest programming	$4,000	$2,000	$6,000
Merchandise Production	Production of PrideFest merchandise such as shirts, stickers, and promotional items used for fundraising, community engagement, and LGBTQ+ visibility	$1,500	$1,000	$2,500
Event Insurance & Permits	Liability insurance and permits required for hosting public events	$1,200	$300	$1,500
Event Supplies & Materials	Art supplies, decorations, signage, food, beverages, and materials used for workshops and community activities	$1,200	$800	$2,000
Marketing & Community Outreach	Posters, flyers, printed materials, digital promotion, and event listings	$900	$600	$1,500
Accessibility & Community Support	Accessibility accommodations and safety supports that help keep events open and welcoming to the public	$1,200	$300	$1,500
Contingency & Event Support Costs	Incidental or unanticipated costs associated with producing multi-day public events serving more than 2,000 attendees annually	$1,500	$1,000	$2,500
TOTAL REQUESTED (CITY): $15,000				
TOTAL OTHER FUNDING SOURCES: $7,000				
TOTAL PROGRAM BUDGET: $22,000				

BUDGET NOTES

Laramie PrideFest is an all-volunteer nonprofit organization, allowing the majority of funding to be directed toward community programming and event production. PrideFest prioritizes working with local artists, venues, vendors, and service providers whenever possible so that event funding circulates directly back into the Laramie community. Many PrideFest events are intentionally offered **free or low-cost** to remain accessible to families, students, and community members. PrideFest programming annually serves more than **2,000 attendees across 20+ events**, providing opportunities for local artists, performers, small businesses, and community organizations to engage with residents and visitors. Based on projected programming costs, PrideFest operates at an estimated cost of approximately **$11 per participant**, demonstrating efficient use of community investment while supporting Laramie's arts, cultural, and local business ecosystem.

Laramie *PrideFest*

Community Partner Funding Request
City of Laramie

Celebrating Community, Creativity, and Connection Since 2017





About *Us*

LARAMIE
PRIDE
FEST

Who *We Are*



Founded in 2017, Laramie PrideFest is powered by the **hard work, care, skill, and generosity** of volunteers, community partners, and local businesses.

Governance

We are a volunteer-led working board that meets monthly and makes decisions through shared, consensus-based oversight.

Mission

Laramie PrideFest celebrates, honors, and supports Wyoming's 2SLGBTQIA+ community while centering the legacy of where Pride began—the 1969 Stonewall Riots.

Vision

We envision a Wyoming where 2SLGBTQIA+ individuals are fully embraced, safe, and celebrated in all aspects of life.

Values

Accessibility | Equity | Representation | Safety | Transparency | Accountability | Community

Our *Events*

Events include:

- Pride in the Park
- performances and drag shows
- workshops and discussions
- arts and cultural events
- family programming





Since 2017, PrideFest has:

- Provided 30+ performance opportunities for LGBTQ+ and rural artists
- Showcased 100+ local creatives and vendors
- Distributed 5,000+ rainbow flags to community members
- Partnered with 75+ local organizations and businesses, annually



Local *Economy* & Community *Impact*

Supporting the *Local Economy*



Nearly every PrideFest expense is paid to local businesses and service providers.

Examples include:

- local venues
- artists and performers
- food trucks and vendors
- printing and merchandise businesses
- event equipment and rentals

Pride events also bring visitors from across Wyoming, increasing foot traffic for local businesses.

Civic *Engagement* & Community *Outreach*



PrideFest programming is *collaborative and community-driven*.

Partners include organizations such as:

- Meadowlark Performing Arts,
- Wyoming Equality,
- PFLAG Laramie,
- Matthew Shepard Foundation,
- Shepard Symposium on Social Justice,
- ***and many more***.

Pride in the Park alone functions as a community hub where:

- nonprofits share resources
- artists and vendors connect with residents
- community organizations engage with attendees
- ***City boards, commissions, and public initiatives conduct outreach to a broad and diverse audience***



Funding *Request*

Budget *Overview*



Community Partner Funding Request: *$15,000*

Purpose: *Support the direct costs of producing Laramie PrideFest programming and public events.*

How Funds Are Used:

- Event permits and liability insurance
- Venue rentals and event infrastructure
- Sound, lighting, and stage equipment
- Tents, tables, chairs, and signage
- Accessibility accommodations
- Artist and performer stipends
- Marketing and outreach materials

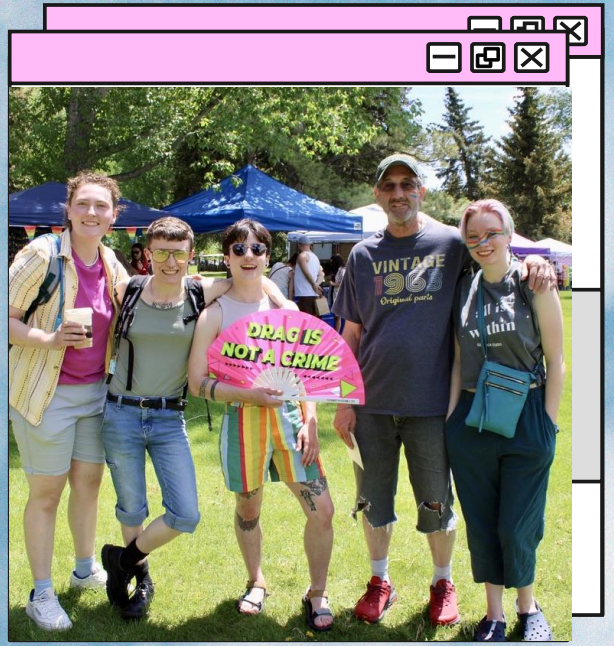
Thank You!

Laramie PrideFest is:

- *Community-driven*
- *Volunteer-led*
- *Built for Laramie, by Laramie*

Contacts:

- Courtney Titus, Board Co-Chair
  - courtney@laramiepridefest.com or 307-287-0841
- Eli Palmer, Board Co-Chair
  - eli@laramiepridefest.com or 307-921-2916





LARAMIE PRIDE FEST

CREDITS: This presentation template was created by **Slidesgo**, and includes icons, infographics & images by **Freepik**

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

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Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

671e6mph@gmail.com

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Albany County Seriff's Search and Rescue (ACSSAR)

Contact Name, Title: *

Matt Burkhart, ACSSAR Board Member

Mailing Address: *

P.O. Box 2140 Laramie, Wyoming 82073

Contact Phone: *

307-399-4960

Contact E-Mail: *

mburkhart@albanycountysar.org and 671e6mph@gmail.com

Type of Organization: *

- [x] Recreation/Arts and Culture
- [ ] Social Service
- [x] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [x] Other: First Responder

Are you a first time applicant for Community Partner Funding? *

- ( ) Yes
- (•) No

Requested Amount from the City of Laramie: *

Enter dollar amount only

7850

Requested Amount from Albany County: *

Enter dollar amount only

7850

Will this amount be used to leverage additional funds through grants or other means? *

- ( ) Yes
- (•) No

If yes, indicate the dollar amount of additional funds that will be leveraged.

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

Wyoming Community Intertie Foundation – Rescue snowbulance and snowmobile, $26k
Union Pacific Foundation – Search team shell jackets and shell pants, $7.5k

List organization board of director(s), indicating officers. *

Liberty Boyer, President
Neil Matheson, Vice President,
James Mauch, Secretary
Jim Waters, Treasurer
Mitch Helling, Training Officer
Matt Burkhart, Board Member
Elise Calhoun, Board Member
Jack Syring, Board Member,
Brenna Hutchison, Board Member
Mitchell Knock, Board Member

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

Funds help 3 Objectives: Hug-A-Tree outreach program (1st priority), search technology operational costs and ACSSAR and community medical skills. Partial/conditional funding is acceptable.
Hug-A-Tree will be taught to ~300 local students when requested by teachers. Outreach materials will be provided at local events: Freedom Has A Birthday, First Responder Youth Camp, parades and clubs. The national HaT program gives younger children skills and resources to survive until SAR finds them. ACSSAR volunteers provide instruction and demos to students; a “Hug-A-Tree Survival Kit” is given which includes printed materials, trashbag, whistle, signal mirror, flagging and glowstick. Students use this kit and their new knowledge to “be big and stay warm and dry” until found. We previously offered this program with a Community Partner grant (2019 COVID) and currently funds it from ACSSAR funds. HaT is a valuable service but self-funding decreases funds for our fundamental mission of SAR.
Objective 2 uses funds to cover 1 year of search technology. Recently, ACSSAR implemented tech to increase situational awareness of searchers and search managers to provide a better outcomes for lost subjects. We use the SARTopo app to provide realtime tracking/mapping of SAR teams, clue/POI logging, weather and other info. This helps determine likely locations of subjects, documents areas searched and how, giving an estimate of search coverage and likelihood of detection. Teams connect via cell phone and Garmin InReach. Starlink internet/WiFi was added to allow searchers to download tracks at SAR Ops and get updates of weather or external info. Managing searches with these tools has revolutionized how ACSSAR sends out teams, determines search areas and improves us finding a subject. The resource combo is unique to ACSSAR in Albany Co.
Finally, funds will be used to grow and maintain the level of medical training for ACSSAR folks by covering costs for Red Cross training. As an Authorized Training Provider with Red Cross, ACSSAR offers courses to members far cheaper than elsewhere. The more recreationists and community members with training, the better likelihood they can provide care to others in the backcountry. Funds will allow ACSSAR to offer Wilderness First Aid for 20 community members free of charge with a lottery-style signup. While other local opportunities exist for CPR, we will fill the first aid gap with this course.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

Minimizing the number of individuals requiring SAR resources in Albany County through Primary Prevention is the goal of Hug-A-Tree and outreach. By offering Hug-A-Tree to students in Albany County, we hope to raise awareness of what students should do when they prepare to recreate and what to do if they get separated from their trusted adults. Hopefully, the information from this program will be remembered into adulthood and will be shared with others in/out of the student's home. General outreach and resources to the community though SAR awareness at events such as Freedom Has a Birthday, local parades, Farmer's Market, clubs and UW outreach is an opportunity to let the community know of our services, provide tips on what to do if lost and to recruit volunteer members to ensure a strong base of searchers to mobilize when needed. We hand out whistles and literature on SAR at these events with hopes that people will always remember to take a whistle and simple shelter with them when they recreate and to understand that if they are lost, members of ACSSAR will come find them.
Second, funds to cover a year's worth of operating expenses directly related to our search technologies will improve the time-to-find during searches which results in a better outcome for the subject and better utilization of personnel resources. All of the tech together improves the overall likelihood of positive outcome, provides communication in the field when radios do not function, improves situational awareness and allows other folks to support development of search strategies. The data can be analyzed by others offsite or provided to follow-on teams to ensure continuity and additional review of the operations.
The 3rd objective is to grow and maintain the number of ACSSAR members having above basic medical training (CPR/AED/FA/WFA) and grow the number of individuals who can teach these skills by certifying them as trainers. ACSSAR has a long relationship with American Red Cross to provide these types of courses as an Authorized Training Provider. We also see the need for a wilderness type first aid class in the community and would like to be able to offer this course to up to 20 community members free of charge. A typical WFA class costs $200-400 depending on the provider. We feel this deters people from getting training that could help themselves or a member of their party or other public, thus reducing the impact to ACSSAR, ACSO and other first responders.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. *

Maximum character count is 2,500, including spaces.

ACSSAR is the only non-governmental search and rescue organization in Albany county. On search incidents, we work exclusively with the Albany County Sheriff's Office for SAR missions; the ACSO requests our services when needed for SAR operations within Albany County or through mutual-aid. While the ACSO statutorily provides SAR services in the County, ACSSAR does the bulk of the boot-on-the-ground person-intensive work allowing the ASO to concentrate on other aspects only they can do, such a law enforcement. We conduct joint training with the ACSO and neighboring SAR teams when appropriate but we rely on ACSSAR members, fundraising and leadership to direct the organization.
ACSSAR partners with the Albany County School District #1 to provide the Hug-A-Tree curriculum in classrooms. We have collaborated directly with Andrea Hayden at Spring Creek and teachers at Indian Paint Brush, Linford and others to bring the program to the students. We continue to offer this unique outreach curriculum and other SAR-focused instruction through events like First Responder's Youth Camp and the ACSD Outdoor Survival Day. To our knowledge, we are the only local group providing SAR services and SAR outreach – how to not get lost and what to do if you are lost. There are other groups such as the [Girl] Scouts that discuss survival tactics, but this is not something we routinely do.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ◉ Existing Project
- ○ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ◉ One-time request
- ○ Ongoing expense

Number of individuals your organization serves annually. *

300

Populations served: *

Check all boxes that apply

- [x] Children Ages 0-5
- [x] Children Ages 6-10
- [x] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [x] K-12 School/School District
- [x] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [x] Persons with Disabilities
- [x] College/University
- [x] Tribal Organizations
- [x] Other: All residents of Laramie, Albany County and our recreational visitors

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

ACSSAR2025Fin...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

ACSSARFY27Bu...

Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

ACSSAR2024_99...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

Has your organization spent all awarded FY2025 **City** Funds?

- ○ Yes
- ○ No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- ◉ Yes
- ○ No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Matt Burkhart, ACSSAR Board Member

Date: *

MM DD YYYY

03 / 11 / 2026

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Google Forms

Albany County Sheriff's Search and Rescue
Statement of Financial Position CY2025

Starting Balance CY2025 (Cash)	**$**	**63,375**
Income		
Self-Initiated Fundraising (Jelm, Dogshow, FM)	$	7,908
Donations	$	5,279
Training Reimbursements (WY SAR Fund)	$	-
Application Fees	$	425
Other Income / merchandise gear sales	$	9,332
Wyoming Community Intertie Grant	$	26,000
UP Foundation Grant	$	7,500
WyoGives Donantions	$	7,649
Total Income	**$**	**64,093**
Expenses		
General Operations	$	17,999
Specialty Teams	$	18,372
Training	$	7,232
Snowbulance + Snowmobile (Intertie)	$	26,610
Team Outerwear (UP)	$	8,790
Search Drone	$	12,423
WyoLink Radio Purchase	$	2,398
Total Expenses	**$**	**93,824**
Liabilities		
Total Liabilities	**$**	**-**
Net Assets		
Without Restriction	$	76,324
With Restriction (grants, specialty teams)	$	51,144
Total Net Assets	**$**	**127,468**
Ending Balance CY2025 (Cash)	**$**	**33,644**

Community Partner Funding Budget FY 2026-2027					
Albany County Sheriff's Search and Rescue					
Expense Category	**Total Expense**	**County Total**	**City Total**	**Other Total**	**Brief Discription**
Personnel:					All ACSSAR personnel are Volunteers
Salary:	$ -				
Fringe:	$ -				
TOTAL:	$ -	$ -	$ -	$ -	
Supplies/Equipment:					
Hug A Tree Student Kits	$ 4,500.00	$ 2,250.00	$ 2,250.00		HaT student kits (500) -- trashbag, whistle, materials, flagging, mirror, glowstick
Whistles for Public Outreach	$ 500.00	$ 250.00	$ 250.00		Whistles to hand out at Freedom Has A Birthday, parades, community events
Printing	$ 1,200.00	$ 600.00	$ 600.00		Printing for supporting materials and outreach on heavy paper
Starlink	$ 1,800.00	$ 900.00	$ 900.00		One year of Starlink service
In-Reach Tracking	$ 1,440.00	$ 720.00	$ 720.00		One year of track and message service for Garmin In-Reach Units
SARTopo	$ 600.00	$ 300.00	$ 300.00		One year of SARTopo Team subscription
USB Battery Packs	$ 800.00	$ 400.00	$ 400.00		Weatherproof backup USB power packs for cell, Garming and radio devices for teams
WFA Participant Materials		$ 200.00	$ 200.00		Course workbooks and handouts
Enter Supplies Here	$ -				
Enter Supplies Here	$ -				
TOTAL:	$ 10,840.00	$ 5,620.00	$ 5,620.00	$ -	
Utilities:					
Enter Utilies Here	$ -				
TOTAL:	$ -	$ -	$ -	$ -	
Direct Client Services:					
Wilderness First Aid Course	$ 1,500.00	$ 750.00	$ 750.00		Wilderness First Aid (WFA) course open to community members (20 slots)
Enter Service Here	$ -				
Enter Service Here	$ -				
Enter Service Here	$ -				
Enter Service Here	$ -				
Enter Service Here	$ -				
TOTAL:	$ 1,500.00	$ 750.00	$ 750.00	$ -	
Other Expenses:					
ic Life Support -- Red Cross	$ 1,020.00	$ 510.00	$ 510.00		BLS/AEO/BBP certification for 50% (20) of ACSSAR members (good for two years)
rness First Aid -- Red Cross	$ 740.00	$ 370.00	$ 370.00		WFA certification for 50% (20) of ACSSAR members (good for two years)
ARC Trainer Course	$ 1,200.00	$ 600.00	$ 600.00		Trainer training and certificates for six ACSSAR members
Enter Expense Here	$ -				
TOTAL:	$ 2,960.00	$ 1,480.00	$ 1,480.00	$ -	
GRAND TOTAL:	$ 15,300.00	$ 7,850.00	$ 7,850.00	$ -	

Albany County Sheriff's Search & Rescue



Est. 1952

The mission of Albany County Sheriff’s Search and Rescue is to provide Albany County and surrounding areas dedicated and trained volunteer resources in the event of lost, overdue, or missing persons, or emergency situations, ensure members receive and maintain high quality training to create proficient search teams and individuals, and to provide community oriented services.

ALBANY COUNTY SHERIFF'S SEARCH AND RESCUE OPERATES UNDER THE AUTHORITY OF THE ALBANY COUNTY SHERIFF. WE ARE ALL TRAINED VOLUNTEERS AND OUR SERVICES ARE PROVIDED FREE OF CHARGE. WE RELY HEAVILY ON 501(C)(3) TAX-DEDUCTIBLE DONATIONS.

Hug-A-Tree and Outreach Goals:

Reach 200+ Albany County school children around 4th grade with the curriculum and “survival kit” based on teacher request.

Provide community outreach primarily to school children (Freedom Has A Birthday, local parades) and young adults (UW, WYOTECH, LCCC).



HUG-A-TREE and Survive



Pick a safe “Mommy” tree



Use a trash bag to stay warm and visible

1 Stay in ONE place, WAIT FOR HELP, DO NOT MOVE!

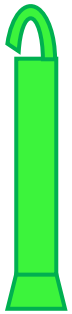
Be “BIG”



Tie Streamers



Blow Your Whistle!



Use a Glow Stick

Somebody who cares about you will find you, just wait.

Hug a tree

Once you think you are lost, hug a tree! One of the greatest fears a person can have is being alone. Hugging a tree or other stationary object and even talking to it can help calm you down and prevent panic. By staying in one place, you are also easier to find and won't be injured in a fall.

Always carry a trash bag and whistle

Whenever you go hiking, you should always carry both a folded trash bag in your pocket and a whistle on a lanyard around your neck. By sitting down and pulling the trash bag over your entire body, after making a hole in the top front of it for your face (so you can breathe), you will stay dry and warm. The whistle can be heard from farther away than your voice, even when you are yelling very loudly, and it takes far less energy than yelling.





Your family will not be angry with you



Sometimes children have avoided searchers because they were ashamed of getting lost, afraid of punishment, or both. Anyone can become lost, even adults; so, don't be ashamed. Just admit it, accept it and make yourself comfortable while you wait for rescuers to arrive. Your family will be so happy to see you again and to know that you are safe. So, there's no need to be frightened or worried about what your family will say. They will be proud of you for using your head—your best survival tool.

Make yourself big

From a helicopter, people are hard to see when they are standing up, in a group of trees, or wearing dark clothing. Find your tree to hug near a small clearing (area of no trees), if possible. Wear brightly colored clothes when you go into the woods or the desert (red and orange are easy to see from far away). Lie down in your clearing when the helicopter flies over and wave your arms. If you are not too hot and you are rested, make a big X or an “SOS” using broken twigs, branches, rocks, by dragging your foot or a stick in the dirt, or by walking it out in the snow.



Animals are afraid of humans

If you hear a noise at night, yell at it! If it is an animal, it will run away to protect itself. If it is a searcher, you will be found.

You have hundreds of friends looking for you

If you stay in one place, finding you is much easier. This is one reason why hugging a tree is such a great idea: it keeps you in one place. Searchers will be yelling your name, but they are not angry. They are just worried about you and want to find you as quickly as possible. Don't be afraid to let them know where you are.

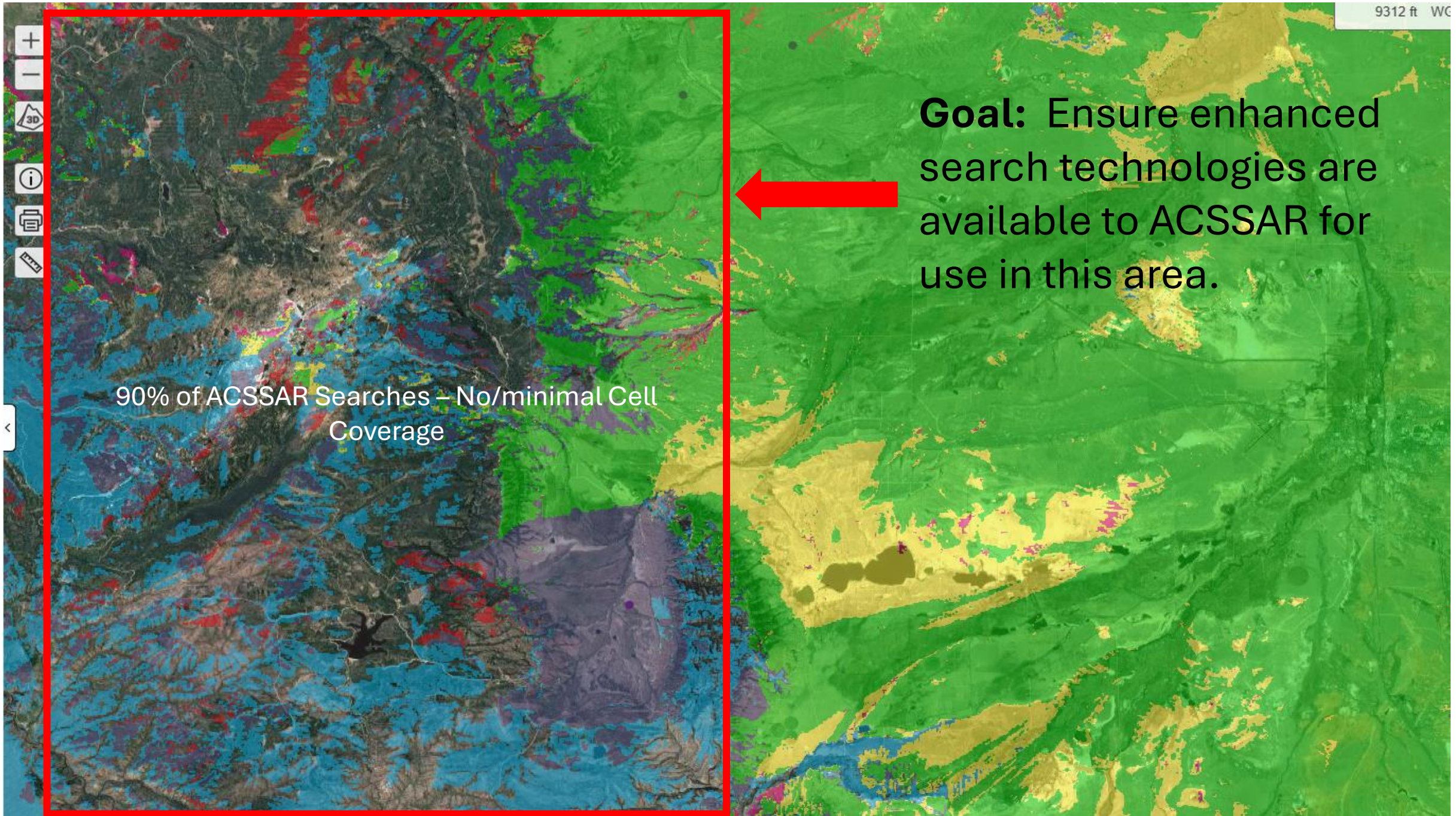
HUG-A-TREE and SURVIVE!

IN AN EMERGENCY CALL 911

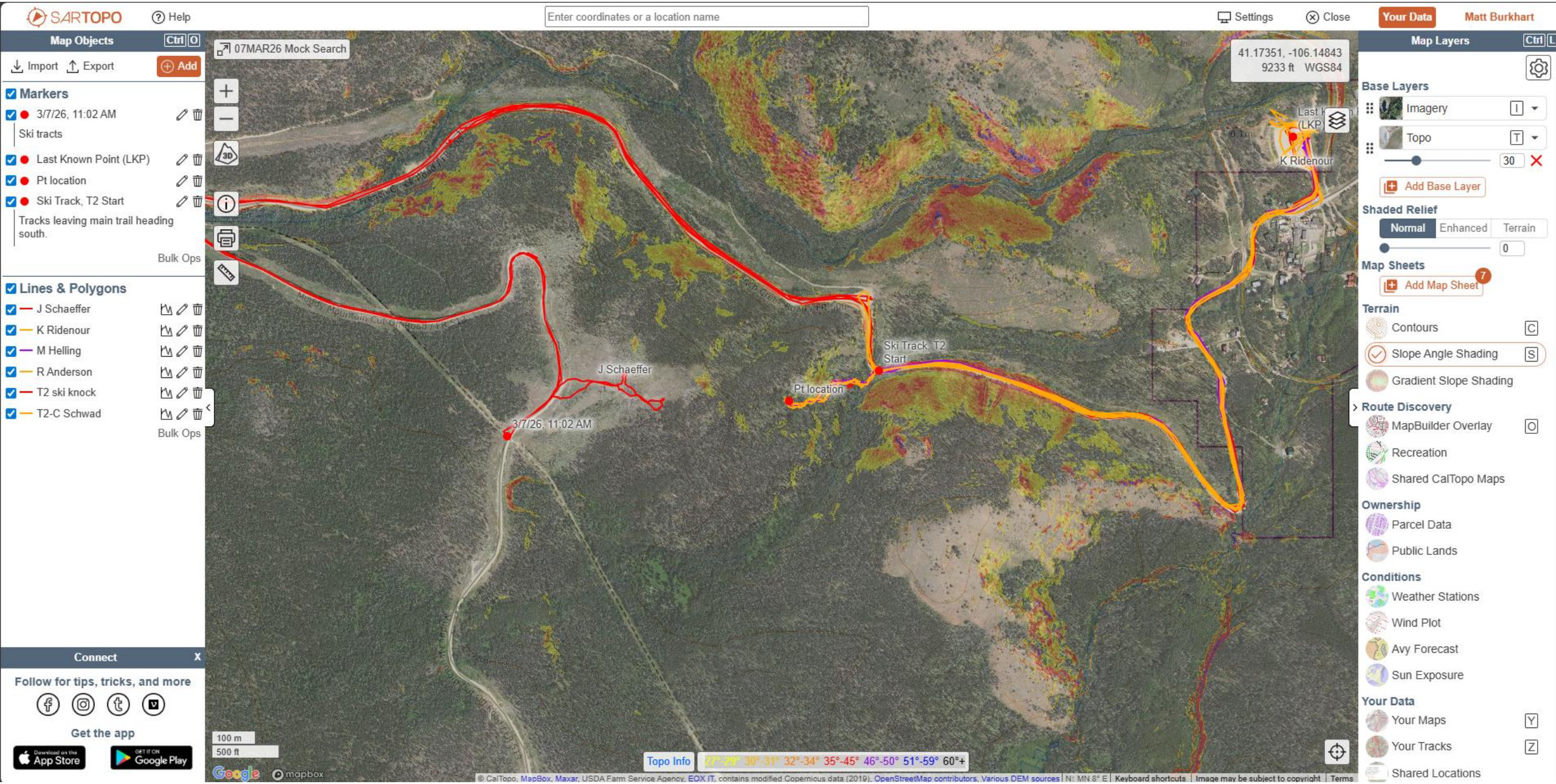
Albany County Sheriff's Search and Rescue
A non-profit all volunteer public service group.
Albanycountysar.org

Funded in part by an
Albany County (WY) Community Partnership Grant

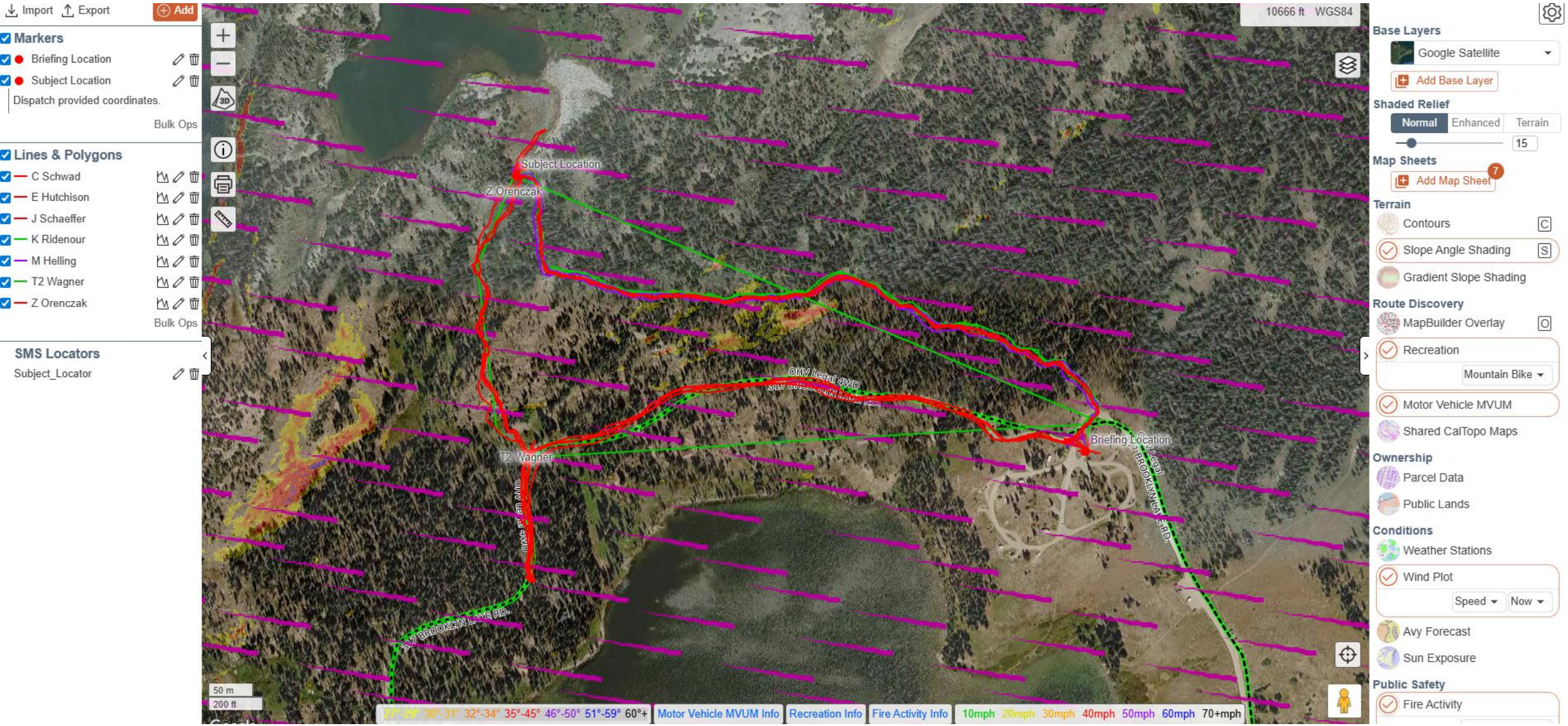
ACSSAR Search Technologies SARTopo + Starlink + Tracking devices



ACSSAR Search Technologies SARTopo + Starlink + Tracking devices



ACSSAR Search Technologies SARTopo + Starlink + Tracking devices



Enhanced Medical Training for ACSSAR Members and Community



Wilderness and Remote First Aid: To provide individuals a foundation of first aid principles and skills to be able to respond to emergencies and give care in areas that do not have immediate emergency medical services (EMS) response. This includes wilderness and remote environments including urban disasters such as earthquakes and hurricanes.

Goal:
Ensure All ACSSAR Members have BLS and WFA. Provide for the cost of this for members every two years (concentrating on members who may be financially challenged.

Train 20 Community members in WFA based on a lottery-sign up. Typical courses are $200-400 which can deter participation.

Build a trainer base to continue to provide the service within ACSSAR and for the Community

Albany County Sheriff's Search & Rescue is an authorized Red Cross Authorized Training Partner

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes, maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

rcrocker@acplwy.org

The organization has read, understands, and agrees to the above guidelines? *

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Albany County Public Library

Contact Name, Title: *

Rachel Crocker, Library Director

Mailing Address: *

310 S. 8th St, Laramie, WY 82070

Contact Phone: *

307-721-2580

Contact E-Mail: *

rcrocker@acplwy.org

Type of Organization: *

- [ ] Recreation/Arts and Culture
- [ ] Social Service
- [x] Civic/Quasi-Governmental
- [ ] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other:

Are you a first time applicant for Community Partner Funding? *

- ( ) Yes
- (•) No

Requested Amount from the City of Laramie: *

Enter dollar amount only

20775

Requested Amount from Albany County: *

Enter dollar amount only

0

Will this amount be used to leverage additional funds through grants or other means? *

- ○ Yes
- ◉ No

If yes, indicate the dollar amount of additional funds that will be leveraged.

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

Wyoming Library Multi-Purpose Community Facility Program ($2,515,778) // Albany County Recreation Board ($4,735)

List organization board of director(s), indicating officers. *

Joe Horther (Chair), David Hardesty (Vice-Chair), Rebecca Garcia (Secretary/Treasurer), Deborah Miller, Emily Vercoe

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

ACPL will use the requested funds for Operational Costs and Direct Client Services.

For operational costs, ACPL is requesting funds for internet costs for the Laramie Branch and the ACPL Bookmobile ($5,375), fuel costs for the library van and bookmobile ($1,000), and subscription costs for room reservation software. Additional operation funding (excluding personnel) comes from County mill and 1% (approximately $132k), ACPL Foundation ($30k), and Library Revenue (15k).

For direct client services, ACPL is requesting funds to support interlibrary loan services ($6,000) and access to e-book and e-audiobooks ($6,000). Additional funding for direct services comes from the ACPL Foundation ($30k) and the Friends of the ACPL ($64k).

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

Two pillars of the ACPL mission are building meaningful connections and enhancing community. All of the requested funds serve those two broad aims.

Internet access is key to ACPL's operations, but it is also a critical direct service. On any given day, about 100 people use the library's internet via a library computer or their own personal device. For some of those people, the library is their primary source of internet access. Internet access means connecting to friends and family, applications for essential services, job applications, and recreation, among other things.

The purchase of fuel keeps ACPL on the road and in the community. It enables ACPL to use its van and bookmobile to go out into the community to provide library services. In some cases, it allows ACPL to connect with people that otherwise would not be able to connect with the library in person. This includes delivering library materials to Laramie's care centers as well as offering tech tabling events to offer technology help to people. This also includes bringing the ACPL Bookmobile around for weekly stops at parks and participation in community events.

The annual subscription fee for room reservation software will streamline the process for Laramie residents to make use of ACPL's new community spaces. The ultimate goal of the community spaces is to provide more opportunities for residents to meet and connect.

Interlibrary Loan (ILL) services allow residents to check out items from other Wyoming libraries that are not available at ACPL because of ACPL's limited financial resources and shelving space. In 2025, ACPL patrons borrowed 1,200 items from other Wyoming libraries using ILL. This service is increasingly costly because of the continual rise in postage costs. Currently, library patrons pay $2 for every request to supplement this cost. Without additional funding support the cost charged to patrons will need to increase substantially.

E-books and e-audiobooks provide Laramie residents with the opportunity to access educational, informational, and recreational resources from the convenience of their phone or personal device. ACPL's participation in a state-wide consortium allows patrons to access a broad range of titles purchased by libraries across the state. In FY25, ACPL patrons checked 98,500 items. Albany County are amongst the most prolific users in the state. Last year we accounted for just shy of 10% of the total checkouts.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. * *

Maximum character count is 2,500, including spaces.

Computer and internet access, and checkout materials are services largely unique to the public library. While community meeting spaces are not a unique service in town, they are one that continues to be in short supply.

The library stays in contact with partners throughout the community by attending a variety of nonprofit meetings and building ongoing relationships. ACPL is thoughtful in designing its programming not to overlap with free services already provided elsewhere. Frequently, our programming is based on partnerships with local organizations.

Is this a new or existing project, or ongoing operations? *

- ○ New Project
- ○ Existing Project
- ◉ Ongoing Operations

Is this a one-time request or an ongoing expense? *

- ○ One-time request
- ◉ Ongoing expense

Number of individuals your organization serves annually. *

150000

Populations served: *

Check all boxes that apply

- [x] Children Ages 0-5
- [x] Children Ages 6-10
- [x] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [x] K-12 School/School District
- [x] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [x] Persons with Disabilities
- [ ] College/University
- [ ] Tribal Organizations
- [ ] Other: _____

Additional information in support of this application?

Maximum character count is 1,000, including spaces.

The answer provided above for the number of individuals served by the organization is the number of visits (approximately) to the library in FY25. Given our range of services available electronically, it is difficult to capture exactly how many individuals ACPL directly serves.

No funds were included in the County column of the attached budget because we request funds from the County through this process. ACPL's request to the County for 1% funds comes through the County's departmental budget process.

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)

AlbanyCountyPu...

Add file

Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

AlbanyCountyPu...

Add file

Provide organization’s most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

AlbanyCountyPu...

Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

12945

Has your organization spent all awarded FY2025 **City** Funds?

- ○ Yes
- ◉ No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

The remaining funds ($5,079.69) will be spent by June 1, 2026

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

- (●) Yes
- ( ) No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

- (●) Yes
- ( ) No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

- (●) Yes
- ( ) No

Digital Signature, Title: *

Rachel Crocker, Library Director

Date: *

MM DD YYYY

03 / 11 / 2026

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Albany County Public Library

Balance Sheet

As of June 30, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
BANK ACCOUNTS	0.00
Cash Register Money	485.28
FIB 7028 Reserve Acct	11,888.64
FIB CK 69354	**104,347.22**
Square	750.20
Stamps.com	249.43
Total BANK ACCOUNTS	**117,720.77**
Total Bank Accounts	**$117,720.77**
Other Current Assets	**$7,999.96**
Total Current Assets	**$125,720.73**
TOTAL ASSETS	**$125,720.73**
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
CREDIT CARDS	**3,507.94**
Total Credit Cards	**$3,507.94**
Total Current Liabilities	**$3,507.94**
Total Liabilities	**$3,507.94**
Equity	**$122,212.79**
TOTAL LIABILITIES AND EQUITY	**$125,720.73**

Community Partner Funding Budget FY 2026-2027					
Albany County Public Library					
Expense Category	**Total Expense**	**County Total**	**City Total**	**Other Total**	**Brief Discription**
Personnel:					
Salary:	$ -				
Fringe:	$ -				
TOTAL:	$ -	$ -	$ -	$ -	
Supplies/Equipment:					
ACPL Phone and Internet	$ 9,940.00		$ 5,375.00	$ 4,565.00	City portion is for Laramie Branch and Bookmobile; Other portion is for phones and county branches
Fuel	$ 1,500.00		$ 1,000.00	$ 500.00	Fuel for Library Van and Bookmobile
Room Reservation Software	$ 2,400.00		$ 2,400.00	$ -	Streamline reservations for new community spaces
snow					
TOTAL:	$ 13,840.00	$ -	$ 8,775.00	$ 5,065.00	
Utilities:					
Enter Utilites Here	$ -				
TOTAL:	$ -	$ -	$ -	$ -	
Direct Client Services:					
Interlibrary Loan	$ 14,000.00		$ 6,000.00	$ 8,000.00	Postage costs for returning items loaned from other libraries
OverDrive	$ 14,000.00		$ 6,000.00	$ 8,000.00	Access to ebooks and eaudiobooks
TOTAL:	$ 28,000.00	$ -	$ 12,000.00	$ 16,000.00	
Other Expenses:					
TOTAL:	$ -	$ -	$ -	$ -	
GRAND TOTAL:	$ 41,840.00	$ -	$ 20,775.00	$ 21,065.00	

NO PRESENTATION MATERIALS

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes, maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to

successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@city oflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albany countywy.gov, 307-721-1803

* Indicates required question

1. Email *

info@sciencelovesart.org

2. The organization has read, understands, and agrees to the above guidelines? *

Mark only one oval.

- (●) Yes
- ( ) No

Applicant Information

Please provide the following information about your organization:

3. Organization Name: *

Science Loves Art

4. Contact Name, Title: *

Rene Williams, President

5. Mailing Address: *

PO Box 1595, Laramie, WY 82073

6. Contact Phone: *

307-399-5262

7. Contact E-Mail: *

info@sciencelovesart.org

8. Type of Organization: *

Check all that apply.

- [ ] Recreation/Arts and Culture
- [ ] Social Service
- [ ] Civic/Quasi-Governmental
- [x] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other: _____

9. Are you a first time applicant for Community Partner Funding? *

Mark only one oval.

- ( ) Yes
- (•) No

10. Requested Amount from the City of Laramie: *

Enter dollar amount only

$ 9,000.00

11. Requested Amount from Albany County: *

Enter dollar amount only

$ 13,000.00

12. Will this amount be used to leverage additional funds through grants or other means? *

Mark only one oval.

- (●) Yes
- ( ) No

13. If yes, indicate the dollar amount of additional funds that will be leveraged.

$ 8,000.00

14. Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

Wyoming Arts Council, National Science Foundation/Wyoming EPSCoR, Wyoming Community Foundation, Albany County Tourism

15. List organization board of director(s), indicating officers. *

Rene Williams, retired CPA and small business consultant, Artist, Founder and CEO
David Williams, VP, scientist and consultant
Cynthia Weinig, scientist, consultant and board member
Anne Moore, artist, teacher and board member
Ginger Paige, scientist, consultant and board member

Description of request:

16. Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization.
Maximum character count is 2,500, including spaces.

Science Loves Art continues to grow our community with outreach programs, collaborations with other nonprofit groups and providing DIY projects using nature and recycled materials. Funds from this grant will help fund community projects for all ages. Currently SLA collaborates with many Laramie and Albany County organizations to provide free or low-cost art, music and workshops to members of all ages.
SLA is providing more summer programming to our local communities and groups. We are joining in with Laramie Parks & Recreation summer programs with weekly Wild Art Camp / Create. Explore. Get Wild. — with Science Loves Art.

This summer, SLA is presenting another festival, **BumbleBrew S-L-O-W Festival**. Instead of experiencing these creative experiences in one day at a live festival as in previous years, this summer we are expanding these activities throughout the summer. Creative hosts will submit their ideas, organize their experience at 4th Street Studios & Greenhouse and receive a financial stipend. SLA will continue our support to our community, artists, gardeners, musicians and more creative experiences with this big summer project and finish the summer with an evening event to showcase the art, music and creative summer our community has shared. SLA and collaborators will offer visual art, literary art, gardening, cooking, fermenting, music, dance and more throughout the summer.
We continue to provide SLA Kits that are used by local businesses, groups, schools and nonprofits. The Kits are very helpful and allows us to reach more in our community and those that don't have the time or availability for scheduled art time.

SLA purchases equipment, tools, art supplies and designs unique art projects and programs that use eco safe products, nature inspired activities and upcycled or recycled materials. SLA uses funds from grants, sponsors, retail sales of art kits to fund these projects. Using volunteers and in-kind contributions helps SLA focus financial resources on our mission.

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17. Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

Science Loves Art is a grass roots local nonprofit that was created by artist Rene Williams, a UW BFA graduate. She noticed services lacking for those that have financial means for art workshops and the lack of quality art supplies and organized art projects for all ages in Laramie. Because of her own inspiration of nature and science for her work, she began coordinating community art events that brought scientists, artists and the community together. A grant from the National Science Foundation and the University of Wyoming in 2018 provided funds for the Science Loves Art to become an official nonprofit and grow the mission to bring art, nature and science to our community.

Because SLA is based in Laramie (4th Street Studios is our home base where we design, create, assemble, store and gather) we can create even more opportunities for our city and county with in-person projects. In April of 2025, our festival merged Fermentation Festival and Pollinator Festival into the BumbleBrew Fest. Over 30 local artists and musicians received financial funds for their contribution to the festival and over 350 individuals attended the afternoon festival.

SLA provides art experiences to individuals, nonprofits and businesses people in our community and we believe that what we do and how we do it is unique and fills a void. Although there are art groups that provide some services for fees, SLA focuses on collaborating with nonprofits to bring these "experiences " for free or a low cost. We help nonprofits with programs, fundraising and discovering art and science through these experiences.

Our mission supports the concept
that art and nature experiences have huge impacts on our community health, satisfaction of life and the mental health of those young and old. Research supports the importance of using our brain creatively and our SLA approach invites participants to enjoy a "no pressure" and "unintentional" art with projects that are exploring such as eco-dying, creating inks from plants, simple gardening, abstract and simple but powerful projects like Suminagashi Marbling, Paper Making, and simply painting terra cotta pots and planting a plant with friends. As a community, we need to recognize that these benefits should be valued, because based on the number of people in our community that would like these projects and ask for more indicates we are providing a valuable service.

Every year, SLA impacts over 3,000 individuals between the ages of 9-96. Our in-person activities touch local lives and the growth of SLA Kits that are shipped worldwide help match our grant funding and also introduce Wyoming and Laramie to the world through art and experiences. Shipped kits and social media/video are all part of our outreach but our focus is our local community.

18. Describe your organization’s partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. * *

Maximum character count is 2,500, including spaces.

Science Loves Art has established a community of like-minded collaborators and nonprofits and businesses. SLA has consistently provided services, art projects and outreach along with providing fundraising activities for nonprofits using our own art supplies, program design, artists and projects. Some examples include Big Brothers Big Sisters, Albany County Public Library, Laramie Parks & Recreation, Family Promise, Laramie Youth Crisis Center, United Way, Laramie Public Art, Eppson Center, UW science outreach and many more. SLA also provides free art projects to schools in Laramie and outside Laramie to small county schools. We travel to bring art to the locations to facilitate outreach and organize art projects and supplies for these groups.

More groups are asking SLA to provide experiences for their business or their nonprofit events. We create custom projects that benefit these nonprofits and we do this for little financial gain. SLA’s impact on our community is felt in low income groups, senior citizens and children communities.

There is not another nonprofit group or business in our local area that provides these creative services free or at our cost. We have social media followers and believe this form of communication is valuable and connects us to each other in ways that are personal and illustrates our goals, impact and ideas.

We look forward to creating something this year through our BumbleBrew S-L-O-W Festival that has never been offered before and will have big impact on our community.

Parents are looking for fun and creative ways to keep their families busy while keeping their children challenged and entertained with fun projects. SLA will do that all summer long with the live programs designed for the BumbleBrew Fest and ALSO the companion videos that will be shared to inspire and demonstrate some fun creative projects for all ages. Using nature and found objects, dance, or other “free” resources we all have available, we can enrich many lives by thinking outside the box with our programs and being thoughtful and resourceful with our financial funds.

19. Is this a new or existing project, or ongoing operations? *

Mark only one oval.

- (●) New Project
- ( ) Existing Project
- ( ) Ongoing Operations

20. Is this a one-time request or an ongoing expense? *

Mark only one oval.

- ( ) One-time request
- (●) Ongoing expense

21. Number of individuals your organization serves annually. *

2,000

22. Populations served: *

Check all boxes that apply

Check all that apply.

- [x] Children Ages 0-5
- [x] Children Ages 6-10
- [x] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [x] K-12 School/School District
- [x] Veterans
- [x] Low to Moderate Income
- [x] LQBTQIA+
- [x] Persons with Disabilities
- [x] College/University
- [x] Tribal Organizations
- [x] Other: Community groups and othe nonprofit agencies

23. Additional information in support of this application?

Maximum character count is 1,000, including spaces.

24. Provide your organization's financial statements for the most recent fiscal year. *

Please Attach

25. Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

Please Attach

26. Provide organization's most recent Form 990-N. *

Please Attach

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

27. Amount of **City** funds awarded in FY2025?

$2,967

28. Has your organization spent all awarded FY2025 **City** Funds?

Mark only one oval.

- (●) Yes
- ( ) No

29. If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

30. We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

Mark only one oval.

- (●) Yes
- ( ) No

31. We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

Mark only one oval.

- (●) Yes
- ( ) No

32. We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

Mark only one oval.

- (●) Yes
- ( ) No

33. We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

Mark only one oval.

- (●) Yes
- ( ) No

34. We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

Mark only one oval.

- (●) Yes
- ( ) No

35. We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

Mark only one oval.

- (●) Yes
- ( ) No

36. Digital Signature, Title: *

Rene Williams

37. Date: *

March 12, 2026

Example: January 7, 2019

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Science Loves Art Inc

Profit and Loss

Basis: Cash

From 01.01.25 To 12.31.25

Account	Total
Operating Income	
Grants, Fundraising, Sponsors	0.00
Albany County Community Partner Grant	7,000.00
BumbleBrew Fest Fundraising	12,196.93
Cash Contributions	4,000.00
City of Laramie Community Grant	2,334.00
General Income	50.00
Interest Income	2.33
Sponsorships	1,450.00
Visit Laramie Tourism	2,500.00
WAC Community Programs Grant	7,387.00
Workforce Internship	1,692.00
Total for Grants, Fundraising, Sponsors	**38,612.26**
Program Services	0.00
Retail sales (4th St)	9,742.52
Total for Program Services	**9,742.52**
Total for Operating Income	**48,354.78**
Cost of Goods Sold	
Total for Cost of Goods Sold	**0.00**
Gross Profit	**48,354.78**
Operating Expense	
Art supplies - KITS	11,453.74
Art supplies - other	3,987.78
Bank Fees and Charges	45.96
Board meeting	55.33
CC and online fees	80.09

Account	Total
Dues & Subs	45.00
Events / permits	144.13
IT and Internet Expenses	926.59
License/admin fees	27.25
Marketing	479.94
Meals and Entertainment	18.79
Mini artist/scientists grants	150.00
Musicians/artists support	8,619.76
Office Supplies	113.00
Online software packages	1,125.29
Payroll studio	3,068.22
Postage	16.67
Printing and Stationery	246.63
Rent Expense	15,369.00
Total for Operating Expense	**45,973.17**
Operating Profit	**2,381.61**
Non Operating Income	
Contributions In-Kind	13,000.00
Total for Non Operating Income	**13,000.00**
Non Operating Expense	
In-Kind Contribution Expenses	0.00
In-Kind Accounting Services Expense	2,000.00
In-Kind Contribution Art and Kit Design Exp	4,000.00
In-Kind Contribution Fundraising Exp	2,000.00
In-Kind Contribution Professional Services	2,000.00
In-Kind Website/Social Media/Marketing Expenses	3,375.00
Total for In-Kind Contribution Expenses	**13,375.00**
Total for Non Operating Expense	**13,375.00**
Net Profit/Loss	**2,006.61**

Amount is displayed in your base currency **USD

Science Loves Art Inc Operations Budget
Basis: Cash
FY27

Account	Total
Operating Income	
Contributions, Gifts Grants …	-
Albany County Community Partner Grant	10,000
Cash Contributions	5,000
City of Laramie Community Grant	10,000
Sponsorships	5,000
Visit Laramie Tourism	2,400
WAC Community Programs Grant	12,000
Total for Contributions, Gifts Grants …	**44,400**
Program Services	**12,000**
Total for Operating Income	**56,400**
Operating Expense	
Art supplies - KITS	9,000
Art supplies - other	5,000
CC and online fees	200
Events / permits	2,000
IT and Internet Expenses	200
License/admin fees	100
Marketing	1000
Musicians/artists support	5,000
Office Supplies	500
Online software packages	1,000
Outreach and program design	12,000
Postage	150
Printing and Stationery	400
Rent Expense	15,000
SLA Kit Assembly Labor	1,200
Video production/film	600
Total for Operating Expense	**53,350**
	3,050
Contributions In-Kind	**14,000**
In-Kind Contribution Expenses	-
In-Kind Accounting Services Expense	2,000
In-Kind Contribution Art and Kit Design Exp	4,000
In-Kind Contribution Fundraising Exp	2,000
In-Kind Contribution Professional Services	3,000
In-Kind Website/Social Media/Marketing Expenses	3,000
Total for In-Kind Contribution Expenses	**14,000**
Net Profit/Loss	**3,050**

NO PRESENTATION MATERIALS

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

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Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately $250,000 in County requests and $235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes, maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed $20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of $20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for -profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Ivinson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to

successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

* Indicates required question

1. Email *

   tfhaley3@gmail.com

2. The organization has read, understands, and agrees to the above guidelines? *

   Mark only one oval.

   - (●) Yes
   - ( ) No

Applicant Information

Please provide the following information about your organization:

3. Organization Name: *

   Albany County Fair Alumni Association

4. Contact Name, Title: *

   Taylor Haley, Treasurer

5. Mailing Address: *

3510 S. 3rd Street, Laramie, Wyoming 82070

6. Contact Phone: *

307-760-7488

7. Contact E-Mail: *

tfhaley3@gmail.com

8. Type of Organization: *

Check all that apply.

- [ ] Recreation/Arts and Culture
- [ ] Social Service
- [x] Civic/Quasi-Governmental
- [ ] Non-Profit Agency (501(c)(3))
- [ ] Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- [ ] Other: _____

9. Are you a first time applicant for Community Partner Funding? *

Mark only one oval.

- (•) Yes
- ( ) No

10. Requested Amount from the City of Laramie: *

Enter dollar amount only

$ 5,000.00

11. Requested Amount from Albany County: *

Enter dollar amount only

$ 5,000.00

12. Will this amount be used to leverage additional funds through grants or other means? *

Mark only one oval.

- ( ) Yes
- (•) No

13. If yes, indicate the dollar amount of additional funds that will be leveraged.

14. Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

We have not received any grants. I have applied for several over the last several years. However, we did manage about $500,000.00 in private donations to purchase a set list of items that the donor chose. We are completing our Phasing Plan for the Fairgrounds currently. That is the last project on the donors list.

15. List organization board of director(s), indicating officers. *

Andrea Senior, President
Taylor Haley, Treasurer
Savannah Birkle, Member
Katie Ogden, Member

Description of request:

16. Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization.
Maximum character count is 2,500, including spaces.

These funds will support the work our association does through the year to purchase items for the fairgrounds and provide scholarships to local youth. Our primary event, The Gem City Showdown is the largest Youth Jackpot Show in our region. It is growing and allows us to invest more money back into the fairgrounds. That show brings tourism dollars to Laramie through food, beverage, and hotel stays for a long weekend. Some families also tour UW while they are in town for their future school.

17. Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

These funds would allow us to continue our work and support our mission. We will continue to invest in the fairgrounds. The fairgrounds is a community staple that brings money to Laramie and Albany County through many events throughout the year. We will continue to host the BBQ contest, County Fair Events, Gem City Showdown, and provide two $500 scholarships to youth in our community for further education.

18. Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. * *

Maximum character count is 2,500, including spaces.

We partner with the Fairgrounds as the basis of our mission. We have also worked with Toyota of Laramie, Equipment Share, JM Roofing, and many other small businesses based in Laramie for the benefit of the fairgrounds.

19. Is this a new or existing project, or ongoing operations? *

Mark only one oval.

- ( ) New Project
- ( ) Existing Project
- (•) Ongoing Operations

20. Is this a one-time request or an ongoing expense? *

Mark only one oval.

- (•) One-time request
- ( ) Ongoing expense

21. Number of individuals your organization serves annually. *

8,000-10,000 excluding the fairgrounds attendance.

22. Populations served: *

Check all boxes that apply

Check all that apply.

- [x] Children Ages 0-5
- [x] Children Ages 6-10
- [x] Children Ages 11-18
- [x] Adults Ages 18-25
- [x] Adults Ages 26-40
- [x] Adult Ages 41-64
- [x] Adults Ages 65+
- [ ] K-12 School/School District
- [ ] Veterans
- [ ] Low to Moderate Income
- [ ] LQBTQIA+
- [x] Persons with Disabilities
- [x] College/University
- [ ] Tribal Organizations
- [x] Other: Livestock show families

23. Additional information in support of this application?

Maximum character count is 1,000, including spaces.

The work we preform serves a group of individuals not generally seen as a positive investment avenue. Livestock Show families help raise children who support agriculture, gain experience traveling and learn to care for animals.

24. Provide your organization's financial statements for the most recent fiscal year. *

Please Attach

25. Provide an itemized budget for this request and include other revenue sources as applicable. Budget Template available in the link below. *

Please Attach

26. Provide organization's most recent Form 990-N. *

Please Attach

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

27. Amount of **City** funds awarded in FY2025?

0

28. Has your organization spent all awarded FY2025 **City** Funds?

Mark only one oval.

- ◯ Yes
- ◉ No

29. If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

30. We, as the Grantee Organization, understand that we are responsible for signing an Agreement with Albany County and/or the City of Laramie if funds are awarded: *

Mark only one oval.

- (●) Yes
- ( ) No

31. We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

Mark only one oval.

- (●) Yes
- ( ) No

32. We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

Mark only one oval.

- (●) Yes
- ( ) No

33. We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

Mark only one oval.

- (●) Yes
- ( ) No

34. We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

Mark only one oval.

- (●) Yes
- ( ) No

35. We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

Mark only one oval.

- (●) Yes
- ( ) No

36. Digital Signature, Title: *

Taylor Haley

37. Date: *

03/13/2026

Example: January 7, 2019

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Google Forms

Albany County Fair Alumni Association

Trial Balance

As of December 31, 2026

	DEBIT	CREDIT
Donor Checking StagePoint	83,167.00	
Donor Savings	5.00	
Jackpot Checking StagePoint	11,603.90	
Jackpot Savings	1,988.95	
Opening Balance Equity		500.00
Retained Earnings		96,264.85
TOTAL	**$96,764.85**	**$96,764.85**

Community Partner Funding Budget FY 2026-2027

(Enter Organization Name)

Expense Category	Total Expense	County Total	City Total	Other Total
Personnel:				
Salary:	$ -	$ -	$ -	$ -
Fringe:	$ -			
TOTAL:	$ -	$ -	$ -	$ -
Supplies/Equipment:				
Jackpot Cost for Judges	$ 3,100.00	$ 1,000.00	$ 2,000.00	
Awards	$ 3,800.00	$ 1,000.00	$ 1,500.00	
Office Supplies for Show	$ 700.00			
Accomodations for Judges	$ 1,000.00	$ 1,000.00		
Meals for Judges/Show Help	$ 800.00			
Class Awards	$ 2,500.00	$ 1,500.00	$ 1,000.00	
TOTAL:	$ 11,900.00	$ 4,500.00	$ 4,500.00	$ -
Utilities:				
Enter Utilites Here	$ -			
TOTAL:	$ -	$ -	$ -	$ -
Direct Client Services:				
Enter Service Here	$ -			
Enter Service Here	$ -			
Enter Service Here	$ -			
Enter Service Here	$ -			
Enter Service Here	$ -			
Enter Service Here	$ -			
TOTAL:	$ -	$ -	$ -	$ -
Other Expenses:				
Scholarship	$ 1,000.00	$ 500.00	$ 500.00	
Enter Expense Here	$ -			
Enter Expense Here	$ -			
Enter Expense Here	$ -			
TOTAL:	$ 1,000.00	$ 500.00	$ 500.00	$ -
GRAND TOTAL:	$ 12,900.00	$ 5,000.00	$ 5,000.00	$ -

ALBANY COUNTY FAIR ALUMNI ASSOCIATION

FY 2026 Community Partner Funding Presentation

SUPPORTING YOUTH

STRENGTHENING COMMUNITY

ENHANCING OUR FAIRGROUNDS

WHO WE ARE

- FORMED IN 2023
- 100% VOLUNTEER LED
- DEDICATED TO SUPPORTING YOUTH, IMPROVING FACILITIES, GROWING COMMUNITY EVENTS
  - GEM CITY SHOWDOWN
  - SMOKIN’ BBQ CONTEST

MISSION:

TO SUPPORT THE ALBANY COUNTY FAIRGROUNDS, YOUTH PARTICIPANTS, AND THE COMMUNITY THROUGH SCHOLARSHIPS, EVENTS, AND INVESTMENTS IN MODERN FACILITY UPGRADES.

OUR IMPACT

- OVER $500,000 IN DONOR FUNDS INVESTED
- UPGRADED EQUIPMENT FOR FAIRGROUND OPERATIONS
  - WATER TRAILER
  - DUMP TRAILER
  - HOT WALKER @ RANGE ARENA
- NEW LED SIGN
- RODEO GROUNDS ENHANCEMENTS
- NUMEROUS IMPROVEMENTS BENEFITING YEAR-ROUND USERS
- YEARLY GROWTH



Gem City Showdown



- OVER 900 PARTICIPANTS & FAMILIES
- DRIVES LOCAL REVENUE IN HOTELS, RESTAURANTS, AND RETAIL
- GENERATES $5,000 ANNUALLY FOR THE ASSOCIATION TO REINVEST
- NATIONALLY RECOGNIZED JUDGES HIRED FOR EVENT
- ATTENDANCE FROM ARIZONA, SOUTH DAKOTA, UTAH, COLORADO, MONTANA, & WYOMING.

Albany County Fair

Smokin' BBQ Cook-Off



- HOSTED DURING THE COUNTY FAIR
- BRINGS COMPETITIVE BBQ MASTER SERIES TEAMS FROM ALL OVER THE UNITED STATES
- GOVERNOR-DESIGNATED STATE CONTEST
- QUALIFIER PATHWAY TO KANSAS CITY CHAMPIONSHIP
- NEW FOR 2026! KIDS QUE

PRESENTING SPONSORS

Laramie
WYOMING

ALBANY COUNTY
WYOMING



- LISTED AS PRESENTING SPONSORS FOR THE JACKPOT SHOW
- ANNOUNCEMENTS ON SOCIAL MEDIA, DURING SHOWS AT JACKPOT, DURING COUNTY FAIR EVENTS
- ADVERTISEMENTS & THANK YOU ON LED SIGN
- BANNERS (IF PROVIDED) CAN BE HUNG DURING BOTH SHOWS
- OPPORTUNITIES FOR EXPANSION OF EVENTS AT THE ALBANY COUNTY FAIR

FUNDING NEEDED

- SUSTAIN YEARLY OPERATIONS
- EXPAND SCHOLARSHIPS
- MAINTAIN & ENHANCE EVENTS
- INVEST IN FAIRGROUND IMPROVEMENTS
- CONTINUE TO BRING IN TOURISM DOLLARS

WHY IT MATTERS

- STRONG TRACK RECORD OF RESULTS
- 100% OF FUNDS GO DIRECTLY INTO PROGRAMS
- MAJOR ECONOMIC BENEFIT TO LARAMIE & ALBANY COUNTY
- HIGH VISIBILITY & COMMUNITY GOODWILL



Thank


INVESTING IN
AGRICULTURE
& YOUTH
CITY OF LARAMIE | ALBANY COUNTY

You