

AGENDA
CITY OF LARAMIE, WYOMING
CITY COUNCIL REGULAR MEETING

CITY HALL, COUNCIL CHAMBERS, 406
IVINSON AVE

TUESDAY, MARCH 3, 2026, 6:30 PM
(Pre-Council Meeting begins at 6:15 pm)

City Council Meetings are open to the public in accordance with W.S. 16-4-403.

Meetings are currently available in-person on a first come first serve basis, YouTube Live Feed (www.youtube.com/cityoflaramie/live), Cable Channel 191, or Zoom Webinar- Meeting ID: 894 4277 9749 Passcode: 830609 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting may be provided in-person or via Zoom meeting. Public comments may also be

submitted via email: council@cityoflaramie.org. Please

email: clerk@cityoflaramie.org to request speaking time during the 30-minute public comment periods on non-agenda items by no later than 3:00 pm on the day of the meeting. Limited speaking slots may be assigned by lottery for non-agenda items when more than 10 requests are received; public comments may also be submitted in writing to council@cityoflaramie.org for the record.

Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting. Pre-meetings are held prior to Regular Council Meetings at 6:15 pm for the purpose of discussing items on the Council's consent agenda for the Regular Meeting and the scheduling of items on Council's agenda.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. When attending a meeting remotely, the public must have their video cameras enabled and turned on when addressing the council. See Rule 1.G. When commenting on non-agenda items, the comments must be germane to City business over which Council has control. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials and other items must be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/89442779749?pwd=EZwHGvPbh8h3mBmtQvStERJtXARNLc.1>

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)

(Limit of 3 minutes per speaker. No public comments on non-agenda related items will be taken via web-conferencing for the public comment period at the beginning of the meeting. When commenting on non-agenda items, the comments must be germane to City business over which Council has control. Written or other materials must be submitted to the City Clerk for public record and dissemination six (6) days prior to the meeting per City Council Rules of Procedure Appendix B.)

5. Consideration of Changes in Agenda and Setting the Agenda

a. Public Request to Remove a Consent Agenda Item and Place it on the Regular Agenda to Allow for Public Comments (No public comment will be taken during this item. Items will be considered at the discretion of the council. Available in-person and web conferencing.)

b. Council Acknowledgement of Requests for Changes to the Agenda (Councilors may request an item be moved from the consent agenda to the regular agenda.)

c. MOTION BY ____, seconded by ____, that the following changes to the Agenda be approved:

d. MOTION BY ____, seconded by ____, that the Agenda be set as submitted or changed.

6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS

6.A. PROCLAMATIONS & PRESENTATIONS

6.A.i. PROCLAMATION: Proclamation for March Disabilities Awareness Month

Documents:

[Proclamation Disabilities Awareness Month 2026.pdf](#)

6.B. PUBLIC HEARING

6.B.i. PUBLIC HEARING: Original Ordinance No. 2117, Amending Laramie Municipal Code 2.10 Related to Board and Commission Members

Documents:

[PH OO2117 Board_Commission Members 3-3-26.pdf](#)

6.B.ii. PUBLIC HEARING: New Application for a Restaurant Liquor License No. R73 for Momo House and Grill Inc dba Momo House and Grill Located at 207 S 3rd Street

Documents:

[PH Notice New Restaurant Momo House and Grill Inc. 2-12-26.pdf](#)

6.C. ANNOUNCEMENTS

7. Disclosures and/or Conflicts of Interest by City Council Members

8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY _____, seconded by _____, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

9. CONSENT AGENDA

9.A. MINUTES: Minutes from the City Council Regular Meeting and Public Hearing from February 17, 2026

Action:

I move that Laramie City Council approve the Minutes from the City Council Regular Meeting and Public Hearing of February 17, 2026.

[Nancy Bartholomew, City Clerk]

Documents:

[PH Transfer Retail LL Big D Oil 27 2-17-26.pdf](#)

[CC Minutes 2-17-26.pdf](#)

9.B. MINUTES: Minutes from the Environmental Advisory Committee Regular Meeting on December 4, 2025

Action:

I move that the Laramie City Council acknowledge receipt of the minutes from the Environmental Advisory Committee Regular Meeting on December 4, 2025.

[Nancy Bartholomew, City Clerk]

Documents:

[EAC Minutes 12-4-2025.pdf](#)

9.C. CEMETERY DEEDS: Cemetery Deeds for February 16-28, 2026

Action:

move that the Cemetery Deeds for February 16- 28, 2026, be accepted, and authorize the Mayor and City Clerk to sign, and have them recorded in the Office of the County Clerk.

[Michael Bork, Parks, Recreation and Public Services Director]

Documents:

[Cem Deed. Robert Davis Block 54, Lot 31, Spc 1_2 3-3-26.pdf](#)

9.D. VOUCHERS: February 2026

Action:

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for disbursements made before normal City Council approval on the first Tuesday in March, for preauthorized items, including month-end payroll due to employees, payroll withholding remittances, utility charges, telephone charges, employee travel, other employee reimbursements, refunds for City services, sales and use tax remittances, recording fees, Office 365 subscriptions, postage, court appointed attorney fees, jury service payments, court restitution payments, and bond refunds. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

[Wade, ASD]

Documents:

[FCR. 3.26.pdf](#)

9.E. LICENSE: New Secondhand Dealer License for Wild Bunch Trading Post and Farmstand LLC dba Wild Bunch Trading Post and Farmstand

Action:

I move that the Laramie City Council approve the new secondhand dealer license for Wild Bunch Trading Post and Farmstand LLC dba Wild Bunch Trading Post and Farmstand located at 1951 Snowy Range Road, Laramie, Wyoming, for the period of February 6, 2026 to February 5, 2027.

[Nancy Bartholomew, City Clerk]

Documents:

[Summary License New Secdhand Dealer Wild Bunch 3-3-26.pdf](#)
[Wild Bunch Trading Post Secd Dealer app 3-3-26.pdf](#)

9.F. AGREEMENT: Amendments and Updated Promissory Notes for Eight State Revolving Fund Loan Agreements Decreasing Interest Rates (CWSRF #177, CWSRF #075, CWSRF #122, CWSRF #129, CWSRF #175, DW193, DWSRF #131, DWSRF #181)

Action:

I move that the Laramie City Council approves amendments and updated Promissory Notes for eight State Revolving Fund Loan Agreements decreasing interest rates (CWSRF #177, CWSRF #075, CWSRF #122, CWSRF #129, CWSRF #175, DW193, DWSRF #131, and DWSRF #181) and authorize the Mayor and City Clerk to sign.

[Brooks Webb, Public Works Director]

Documents:

[Summary Amendments Decreasing Interest Rates for Eight State Revolving Fund Loans.pdf](#)
[Amendment One CWSRF 177.pdf](#)
[Amendment Two CWSRF 122.pdf](#)
[Amendment Two CWSRF 129.pdf](#)
[Amendment Two CWSRF 075.pdf](#)
[Amendment Two DWSRF 181.pdf](#)
[Amendment Two DW193.pdf](#)
[Amendment Two DWSRF 131.pdf](#)
[Amendment Two CWSRF 175.pdf](#)

9.G. EASEMENT: Public Utility Easement Dedication for Public Use at 4100 Bill Nye Avenue

Action:

I move that the Laramie City Council approves the Easement Dedication for a permanent 10-foot-wide public utility easement on the western boundary of the City owned property at 4100 Bill Nye Avenue and authorize the Mayor and City Clerk to sign.

[Brooks Webb, Public Works Director]

Documents:

[Summary Public Utility Easement Dedication 4100 Bill Nye.pdf](#)
[Easement Dedication.pdf](#)

9.H. RESOLUTION: Resolution 2026-23, Appointing Four Members to the Parks, Tree, and Recreation Advisory Board

Action:

I move that the City Council approve Resolution 2026-23, appointing four members, Sarah Brown Mathews, Meghan Meier, and Jordan Meadows, with terms ending December 2029, and Bruce Burrows with a term ending December 2027, to the Parks, Tree, and Recreation Advisory Board, and authorize the Mayor and Clerk to sign.

[Michael Bork, Parks, Recreation, and Public Services Director]

Documents:

[Summary - Resolution 2026-23 PTR Appointments.pdf](#)
[Resolution 2026-23 - PTR Advisory Board Appointment.pdf](#)

9.I. DEED: Corrective Quitclaim Deed to the City of Laramie, from the City of Laramie, encumbering the property related to Land and Water Conservation Fund (LWCF) Federal Protection for Outdoor Recreation

Action:

I move that the Laramie City Council approve the Corrective Quitclaim Deed to the City of Laramie, from the City of Laramie, encumbering the property related to Land and Water Conservation Fund (LWCF) Federal Protection for Outdoor Recreation, and authorize the Mayor and City Clerk to sign.

[Mike Bork, Parks & Recreation Director]

Documents:

[Summary City Council 3.3.2026.pdf](#)
[Corrective Quitclaim Deed \(final\).pdf](#)

9.J. SCHEDULE MEETINGS:

that the following meeting be scheduled:

- i. March 31, 2026, 6:00 pm (rescheduled to Thursday, March 26, 2026, 6:00 pm, City Hall, Council Chambers, 406 Iverson Ave) - City Council Open House
- ii. April 14, 2026, 6:00 pm - WORK SESSION: Aquifer Well Monitoring Network Final Report
- iii. April 28, 2026, 6:00 pm - WORK SESSION: Nedlog Property Update

10. Mayor Announcements/Acknowledgement of Board and Commission Member Appointments

11. REGULAR AGENDA

11.A. New Application for a Restaurant Liquor License No. R73 for Momo House and Grill Inc dba Momo House and Grill Located at 207 S 3rd Street

[Nancy Bartholomew, City Clerk]

Documents:

[Summary R73 Momo House_Grill Inc 3-3-26.pdf](#)
[R73 Momo House and Grill Inc app 2-12-26 WLD \(City Council\)_Redacted.pdf](#)

11.B. Original Ordinance No. 2117, Amending Laramie Municipal Code

Chapter 2.10 Related to Board and Commission Members

Second Reading. (Introduced by Newman)
[Nancy Bartholomew, City Clerk]

Documents:

[Summary OO2117 Board_Commission Members 2nd reading 3-3-26.pdf](#)
[OO2117 LMC 2.10 Board_Commission Members.pdf](#)

11.C. Original Ordinance No. 2118, Repealing Laramie Municipal Code (LMC) Chapter 13.80 Related to Surface Water Drainage

First Reading and Introduction.
[Brooks Webb, Public Works Director]

Documents:

[Summary Ord 2118 Repealing LMC 13.80 Surface Water Drainage First Reading Final.pdf](#)
[Ord 2118 Repealing LMC 13.80 Surface Water Drainage First Reading Final.pdf](#)

11.D. Resolution 2026-22, Authorizing a Site Lease and a Facilities Sublease Agreement

[Wade, ASD]

Documents:

[Resolution 2026-22 Summary.pdf](#)
[Resolution 2026-22.pdf](#)
[Site Lease Agreement.pdf](#)
[Sublease Agreement.pdf](#)

11.E. Original Ordinance No. 2119, Amending Laramie Municipal Code Title 8 Related to Nuisance Abatements

Introduction and First Reading.
[Gabathuler, Planning Manager]

Documents:

[Summary OO 2119 1st Reading 3.3.26.pdf](#)
[OO_2119_Chapter 8 1stReading.pdf](#)
[TA-25-08 PC Staff Report.pdf](#)

11.F. Original Ordinance No. 2120, Amending Laramie Municipal Code Title 15 Related to the Unified Development Code

Introduction and First Reading.
[Gabathuler, Planning Manager]

Documents:

[Summary OO 2120 1st Reading 3.3.26.pdf](#)
[OO_2120_Chapter 15 1stReading.pdf](#)
[TA-25-08 PC Staff Report.pdf](#)

12. Public Comments on Non-agenda Items

(Limit of 3 minutes per speaker. When commenting on non-agenda items, the comments must be germane to City business over which Council has control. Written or other materials must be submitted to the City Clerk for public record and dissemination six (6) days prior to the meeting per City Council Rules of Procedure Appendix B.)

13. Consideration of Future Council Work Session Topics

Documents:

[Future Work Session Topics 3-3-2026.pdf](#)
[Upcoming Meetings 3-3-26.pdf](#)

14. Adjourn to Executive Session regarding Litigation, WY § 16-4-405(a)(iii).