

**AGENDA**  
**CITY OF LARAMIE, WYOMING**  
**CITY COUNCIL REGULAR MEETING**

CITY HALL, COUNCIL CHAMBERS, 406  
IVINSON AVE

TUESDAY, FEBRUARY 17, 2026, 6:30 PM  
(Pre-Council Meeting begins at 6:15 pm)

City Council Meetings are open to the public in accordance with W.S. 16-4-403.

Meetings are currently available in-person on a first come first serve basis, YouTube Live Feed ([www.youtube.com/cityoflaramie/live](http://www.youtube.com/cityoflaramie/live)), Cable Channel 191, or Zoom Webinar- Meeting ID: 813 7756 7232 Passcode: 933875 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting may be provided in-person or via Zoom meeting. Public comments may also be submitted via email: [council@cityoflaramie.org](mailto:council@cityoflaramie.org). **Please email: [clerk@cityoflaramie.org](mailto:clerk@cityoflaramie.org) to request speaking time during the 30-minute public comment periods on non-agenda items by no later than 3:00 pm on the day of the meeting. Limited speaking slots may be assigned by lottery for non-agenda items when more than 10 requests are received; public comments may also be submitted in writing to [council@cityoflaramie.org](mailto:council@cityoflaramie.org) for the record. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting. Pre-meetings are held prior to Regular Council Meetings at 6:15 pm for the purpose of discussing items on the Council's consent agenda for the Regular Meeting and the scheduling of items on Council's agenda.**

**Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.**

**Public comment is limited to three (3) minutes per speaker. When attending a meeting remotely, the public must have their video cameras enabled and turned on when addressing the council. See Rule 1.G. When commenting on non-agenda items, the comments must be germane to City business over which Council has control. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.**

**Written materials and other items must be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.**

Zoom Link: <https://cityoflaramie.zoom.us/j/81377567232?pwd=KTOxogpewb8sxz8GfnbEIGALtF1XJx.1>

**1. CALL TO ORDER**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**

(Limit of 3 minutes per speaker. No public comments on non-agenda related items will be taken via web-conferencing for the public comment period at the beginning of the meeting. When commenting on non-agenda items, the comments must be germane to City business over which Council has control. Written or other materials must be submitted to the City Clerk for public record and dissemination six (6) days prior to the meeting per City Council Rules of Procedure Appendix B.)

**5. Consideration of Changes in Agenda and Setting the Agenda**

a. Public Request to Remove a Consent Agenda Item and Place it on the Regular Agenda to Allow for Public Comments (No public comment will be taken during this item. Items will be considered at the discretion of the council. Available in-person and web conferencing.)

b. Council Acknowledgement of Requests for Changes to the Agenda (Councilors may request an item be moved from the consent agenda to the regular agenda.)

c. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved:

d. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

**6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

**6.B. PUBLIC HEARING**

**6.B.i. PUBLIC HEARING: Transfer Retail Liquor License #12 from AB Laramie LLC to Big D Oil Company dba Big D #27 Located at 2901 E Grand Ave**

Documents:

[PH Notice Transfer 8 Big D Oil Company 2-17-26.pdf](#)

**6.C. ANNOUNCEMENTS**

### 6.C.i. Monthly Staff Recognition

- Jennifer Graham, LARC Dispatch Supervisor

### 7. Disclosures and/or Conflicts of Interest by City Council Members

### 8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

### 9. CONSENT AGENDA

#### 9.A. MINUTES: Minutes from the City Council Regular Meeting from February 3, 2026

**Action:**

I move that Laramie City Council approve the Minutes from the Regular Meeting of February 3, 2026.

**[Bartholomew, CC]**

Documents:

[CC Minutes 2-3-26.pdf](#)

#### 9.B. MINUTES: Minutes from the Laramie Youth Council Regular Meeting on January 7, 2026

**Action:**

I move that the Laramie City Council acknowledge receipt of the minutes from the Laramie Youth Council Regular Meeting on January 7, 2026.

**[Nancy Bartholomew, City Clerk]**

Documents:

[LYC Minutes 1-7-26.pdf](#)

#### 9.C. MINUTES: Minutes from the Civil Service Commission for Police and Fire from October 8, 2025

**Action:**

I move that the Laramie City Council acknowledge receipt of the minutes from the Civil Service Commission for Police and Fire from October 8, 2025.

**[Nancy Bartholomew, City Clerk]**

Documents:

[CSCP Minutes 10-8-25.pdf](#)

[CSCF Minutes 10-8-25.pdf](#)

**9.D. MINUTES: Minutes from the Laramie Advisory Commission on Disabilities from November 6, 2025**

**Action:**

I move that the Laramie City Council acknowledge receipt of the minutes from the Laramie Advisory Commission on Disabilities from November 6, 2025.

**[Patti Russell, Human Resources]**

Documents:

[Minutes from the Laramie Advisory Commission on Disabilities from November 6, 2025.pdf](#)

**9.E. CEMETERY DEEDS: Cemetery Deeds for January 16 - February 15, 2026**

**Action:**

move that the Cemetery Deeds for January 16- February 15, 2026, be accepted, and authorize the Mayor and City Clerk to sign, and have them recorded in the Office of the County Clerk.

**[Michael Bork, Parks, Recreation and Public Services Director]**

Documents:

[Cem Deed. Stephen\\_Shellee Pollard Row Jewish Singles, LA 1-16-25.pdf](#)

[Cem Deed. Toni\\_Ralph Lehtinen Row D, Lot 14, Spc 4 1-16-25.pdf](#)

**9.F. LICENSE: Temporary Use of a Laramie County Retail Liquor License within City Limits for DeLancey Enterprises, LLC for the UW Rodeo Gala at the Marian Rochelle Gateway Center on March 7, 2026**

**Action:**

I move that the Laramie City Council approve the temporary use of a Laramie County Retail Liquor License within city limits for DeLancey Enterprises, LLC for the UW Rodeo Gala at the Marian Rochelle Gateway Center on March 7, 2026.

**[Nancy Bartholomew, City Clerk]**

Documents:

[Summary Temp Use in City DeLancey Enterprises 2-17-26.pdf](#)

[CATR-26-01-29-0211 DeLancey Ent. Application.pdf](#)

[Laramie County Letter of Permission- DeLancey 2-17-26.pdf](#)

**9.G. LICENSE: Temporary Use of a City of Laramie Retail Liquor License No. 4 for Hensley Property Holdings, LLC dba Roxie's on Grand in Albany County for the UW Rodeo at the Hansen Arena on April 24-26, 2026**

**Action:**

I move that the Laramie City Council approve the temporary use of a City of Laramie Retail Liquor License No. 4 for Hensley Property Holdings, LLC dba Roxie's on Grand in Albany County for the UW Rodeo at the Hanson Arena, April 24-26, 2026, contingent upon the approval of the Albany County Commissioners.

**[Nancy Bartholomew, City Clerk]**

Documents:

[Summary Temp Use in County Roxies on Grand 2-17-26.pdf](#)  
[Catering Permit for Roxies on Grand for the UW Rodeo 2-17-26.pdf](#)

**9.H. MOU: Memorandum of Understanding with Albany County for Victim Witness Services**

**[Robert Southard, City Attorney]**

Documents:

[Council - Summary - Victim Witness Services MOU with County 2026.pdf](#)  
[FY27 CVW MOU with CoL for Victim Witness Services.pdf](#)  
[FY27 CVW MOU - Attachment A.pdf](#)

**9.I. MOU: Memorandum of Understanding between the City of Laramie, Wyoming, and the Laramie Police Department Foundation.**

**Action:**

I move that the Laramie City Council approve the Memorandum of Understanding between the City of Laramie, Wyoming, and the Laramie Police Department Foundation and authorize the Mayor and Clerk to sign.

**[Brian Browne, Chief of Police]**

Documents:

[Summary MOU Laramie Police Dept. Foundation 2-17-26.pdf](#)  
[MOU - LPD LPDF - Final.pdf](#)

**9.J. RESOLUTION: Resolution 2026-17, Amending City Council Rules of Procedure**

**Action:**

I move that the Laramie City Council approve Resolution 2026-17, amending City Council Rules of Procedure, and authorize the Mayor and City Clerk to sign.

**[Nancy Bartholomew, City Clerk]**

Documents:

[Summary Reso 2026-17, amending City Council Rules of Procedure 2-17-26.pdf](#)  
[Reso 2026-17 City Council Rules of Procedure 2-17-26.pdf](#)

**9.K. RESOLUTION: Resolution 2026-18, Formally Waiving the Requirements Set Forth in Wyoming Statute 16-1-1001(I)(B), Wyoming Resident Contractors, for the West Laramie Lift Station Project**

**Action:**

I move to approve Resolution 2026-18, waiving the Wyoming resident contractor participation requirement for the purchase of the Smith & Loveless prefabricated lift station, or equivalent, as part of the West Laramie Lift Station Project, and authorize the Mayor and City Clerk to sign.

**[Brooks Webb, Public Works Director]**

Documents:

[Summary Resolution 2026-18 Waving Sub Contract Req.pdf](#)

[Resolution 2026-18 Waving Wyoming Contractor Requirements.pdf](#)

**9.L. RESOLUTION: Resolution 2026-19, Appointing One Member to Laramie Advisory Commission on Disabilities**

**Action:**

I move that Laramie City Council approve Resolution 2026-19, appointing JoCarol Ropp to the Laramie Advisory Commission on Disabilities for term expiring October 31, 2027 and authorize the Mayor and Clerk to sign.

**[Patti Russell, Human Resources]**

Documents:

[Summary Resolution 2026-19.pdf](#)

[RESOLUTION 2026-19.pdf](#)

**9.M. SCHEDULE MEETINGS:**

that the following meeting be scheduled:

- i. February 24, 2026, 6:00 pm (Cancel) - WORK SESSION: Establishing an Emergency Fund
- ii. February 24, 2026, 6:00 pm - WORK SESSION: Civic Cents
- iii. March 10, 2026, 6:00 pm - WORK SESSION: Civic Cents
- iv. March 24, 2026, 6:00 pm - WORK SESSION: Civic Cents
- v. March 24, 2026, 5:30 pm - WORK SESSION: Community Partner Applications (Joint with the Albany County Board of Commissioners)
- vi. April 14, 2026, 6:00 pm - WORK SESSION: Construction Season Update
- vii. April 14, 2026, 6:00 pm - WORK SESSION: Civic Cents
- viii. April 28, 2026, 6:00 pm - WORK SESSION: Civic Cents
- ix. April 28, 2026, 6:00 pm - WORK SESSION: City-wide Parking Taskforce Development
- x. May 26, 2026, 6:00 pm - WORK SESSION: Fee for Service

Agreements

**10. REGULAR AGENDA**

**11. Award of Contract for the Purchase of Six Hundred (600) Water Meters for the Meter Replacement Program**

**[Brooks Webb, Public Works]**

Documents:

[Summary Award of Contract Metron Farnier Smart Meters revised.pdf](#)  
[Metron Contract 600 meters.pdf](#)

**12. Transfer of Retail Liquor License #12 from AB Laramie LLC to Big D Oil Company dba Big D #27 Located at 2901 Grand Avenue**

**[Nancy Bartholomew, City Clerk]**

Documents:

[Summary Transfer Big D Oil 27 2-17-26 NB.pdf](#)  
[12 Big D Oil Company Transfer LL App 1-21-26 CC\\_Redacted.pdf](#)

**13. Resolution 2026-22, Authorizing a Site Lease and a Facilities Sublease Agreement**

**[Jennifer Wade, Administrative Services Director]**

Documents:

[Resolution 2026-22 Summary.pdf](#)  
[Resolution 2026-22.pdf](#)  
[Site Lease Agreement.pdf](#)  
[Sublease Agreement.pdf](#)  
[Exhibit B Revised LOPP 2 16 26.pdf](#)

**14. Resolution 2026-20, Supporting the Submittal of an Application to the Wyoming Department of Agriculture for a 2026 Emergency Insect Management Program Grant**

**[Michael Bork, Parks, Recreation, and Public Services Director]**

Documents:

[Summary - Resolution 2026-20 EIMG Grant Submission.pdf](#)  
[Resolution 2026-20 EIMG Grant Submission.pdf](#)

**15. Resolution 2026-21, Designating Recreation Project Request Priorities to the Albany County Recreation Board for Funding Consideration in Fiscal Year 2027**

**[Michael Bork, Parks, Recreation, and Public Services Director]**

Documents:

[Summary - Resolution 2026-21 - ACRB Recommendations.pdf](#)  
[Resolution 2026-21- ACRB Recommendations.pdf](#)

**16. Original Ordinance No. 2117, Amending Laramie Municipal Code Chapter 2.10 Related to Board and Commission Members**

Introduction and First Reading.  
**[Nancy Bartholomew, City Clerk]**

Documents:

[Summary OO2117 Board\\_Commission Members 2-17-26.pdf](#)  
[OO2117 LMC 2.10 Board\\_Commission Members.pdf](#)

**17. Public Comments on Non-agenda Items**

(Limit of 3 minutes per speaker. When commenting on non-agenda items, the comments must be germane to City business over which Council has control. Written or other materials must be submitted to the City Clerk for public record and dissemination six (6) days prior to the meeting per City Council Rules of Procedure Appendix B.)

**18. Consideration of Future Council Work Session Topics**

Documents:

[Future Work Session Topics 2-17-2026.pdf](#)  
[Upcoming Meetings 2-17-26.pdf](#)

**19. Adjournment**