

**AGENDA**  
**CITY OF LARAMIE, WYOMING**  
**CITY COUNCIL REGULAR MEETING**  
**CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE**  
**TUESDAY, FEBRUARY 7, 2023, 6:30 PM**

City Council Meetings are open to the public in accordance with W.S. 16-4-403.

Meetings are currently available in-person on a first come first serve basis, YouTube Live Feed ([www.youtube.com/cityoflaramie/live](http://www.youtube.com/cityoflaramie/live)), Cable Channel 191, or Zoom Webinar- Meeting ID: 874 8639 0472 Passcode: 894709 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting may be provided in-person or via Zoom meeting. Public comments may also be submitted via email: [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Please email: [clerk@cityoflaramie.org](mailto:clerk@cityoflaramie.org) to request speaking time during the 30-minute public comment periods on non-agenda items by no later than 3:00 pm on the day of the meeting. Limited speaking slots may be assigned by lottery for non-agenda items when more than 10 requests are received; public comments may also be submitted in writing to [council@cityoflaramie.org](mailto:council@cityoflaramie.org) for the record. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials and other items must be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/87486390472?pwd=bnYyVmtGOWozVi8rQTBNeUZWTzZmZUT09>

**1. CALL TO ORDER**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**

(Limit of 3 minutes per speaker.)(Written or other materials must be submitted to the City Clerk for public record and dissemination six (6) days prior to the meeting per City Council Rules of Procedure Appendix B.)

**5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

**6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

**6.A.i. PROCLAMATION: Random Acts of Kindness Week**

Documents:

[Random Acts of Kindness Week 2-7-23.pdf](#)

**6.B. PUBLIC HEARING**

**6.B.i. PUBLIC HEARING: New Restaurant Liquor License No. R72 for One Seven Café LLC dba 17th Street Café located at 310 S 17th Street**

Documents:

[PH Notice New R72 One Seven Cafe LLC 12-21-22.pdf](#)

**6.B.ii. PUBLIC HEARING: Original Ordinance No. 2056, Amending Laramie Municipal Code Section No. 9.12.130 – Disorderly Conduct – Generally to Prohibit intoxicated Individuals from Entering Private Homes or Places without the Knowledge or Consent of the Owner or Occupant**

Documents:

[PH OO2056 Drunk Disorderly 2-7-23.pdf](#)

**6.C. ANNOUNCEMENTS**

**7. Disclosures by City Council Members**

**8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests,

in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

## **9. CONSENT AGENDA**

### **9.A. MINUTES: City Council Meeting Minutes from January 17, 2023**

**Action:**

that Council approve the Minutes of the following City Council meetings: the Regular Meeting of January 17, 2023, and have them placed on file for public inspection.

**[Bartholomew, CC]**

Documents:

[Minutes 1-17-2023.pdf](#)

### **9.B. MINUTES: Minutes from the October 13, 2022 Monolith Ranch Advisory Committee Meeting**

**Action:**

Move to acknowledge receipt of the Minutes from the Monolith Ranch Advisory Committee's October 13, 2022, Regular Meeting and place them on file for public inspection.

**[Webb, PW]**

Documents:

[Cover Sheet 10.13.22 MRAC Minutes.pdf](#)  
[RAC 10.13.22 Minutes Combined.pdf](#)

### **9.C. MINUTES: Minutes from the October 12, 2022, Civil Service Commission Regular Meetings**

**Action:**

Move to acknowledge receipt of the minutes from the October 12, 2022, Civil Service Commission Regular Meetings.

**[Bartholomew, CC]**

Documents:

[Cover Sheet CSC Minutes 2-7-22.pdf](#)  
[CSCP Minutes 10-12-22.pdf](#)  
[CSCF Minutes 10-12-22.pdf](#)

### **9.D. CEMETERY DEEDS: Cemetery Deeds for January 16-31, 2023**

**Action:**

that the Cemetery Deeds for January 16-31, 2023, be accepted, the Mayor

and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**[Feezer, ACM]**

**9.E. VOUCHERS: January 2023**

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of February. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

**[Wade, ASD]**

**9.F. RESOLUTION: Resolution 2023-14, Appointing Two Members to the Traffic Safety Commission**

**Action:**

I move to approve Resolution No. 2023-14, appointing Harold Colby and Nancy Sindelar to the Traffic Safety Commission and authorize the Mayor and City Clerk to sign.

**[Webb, PW]**

Documents:

[Cover Sheet Res 2023-14 Traffic Safety Commission Member Appointment.pdf](#)  
[Resolution 2023-14 Appointing Two Members to Traffic Safety Commission.pdf](#)

**9.G. RESOLUTION: Resolution 2023-18, Appointing Three Members to the Parks, Tree and Recreation Advisory Board**

**Action:**

move that Council approve Resolution 2023-18, appointing three board members Larry Foianini, Sarah Brown Mathews, and Ryan Smith, to the Parks, Tree & Recreation Advisory Board for terms expiring December 31, 2025, and authorize Mayor and Clerk to sign.

**[Feezer, ACM]**

Documents:

[PTR Advisory Board Cover Sheet 2-7-23 Reso 23-18.pdf](#)  
[Reso 2022-18 PTR Advisory Board 2-7-23.pdf](#)

**9.H. BID AWARD: Unit 880 Compact Pickup with Trade-In**

**Action:**

I move to award the bid for replacement of Unit 880 Compact Pickup to Ken Garff, Cheyenne, WY in an amount not to exceed \$38,285.00 and authorize

the Mayor and City Clerk to sign.

**[Webb, PW]**

Documents:

[Cover Sheet Unit 880.pdf](#)  
[Unit 880 Bid Recommendation.pdf](#)  
[Unit 880 signed contract.pdf](#)

**9.I. BID AWARD: Unit 8 Van with Trade-In**

**Action:**

I move to award the bid for the replacement of Unit 8 to Ken Garff, Cheyenne, WY in an amount not to exceed \$66,145.00, amend the budget as appropriate, and authorize the Mayor and City Clerk to sign.

**[Webb, PW]**

Documents:

[Cover Sheet Unit 8.pdf](#)  
[Unit 8 Bid Recommendation.pdf](#)  
[Unit 8 signed contract.pdf](#)

**9.J. AMENDMENT: Amendment #1 to the Professional Services Agreement with WSP USA Environment & Infrastructure Solutions, Inc. for the Wyoming Avenue and West Laramie Storm Water Outfall Design**

**Action:**

I move to approve Amendment #1 to the Professional Services Agreement with WSP USA Environment & Infrastructure Solutions, Inc. for the Wyoming Ave. and West Laramie Storm Water Outfall Project in the amount of \$13,332.00 plus a contingency of \$1,333.00 for a total amount not to exceed \$14,665.00 and authorize the Mayor and City Clerk to sign.

**[Webb, PW]**

Documents:

[Cover Sheet Wyo Ave West Laramie Storm Amend 01.pdf](#)  
[Original Agrmt Wyo Ave W Laramie Storm Water Outfall.pdf](#)  
[Wyo Ave West Laramie Storm Amend 01.pdf](#)

**9.K. AGREEMENT: Updated Longitudinal Pipeline & Crossing Agreement with Union Pacific Railroad Company for 20" Water Line – North Side Tank**

**Action:**

I move to approve the Updated Longitudinal Pipeline & Crossing Agreement related to the North Side Tank Project with Union Pacific Railroad Company for a total of \$3,755.00 and authorize the Mayor to sign.

**[Webb, PW]**

Documents:

[Cover Sheet North Side Tank UPRR Updated Agrmt.pdf](#)  
[Original UPRR Agrmt.pdf](#)  
[Updated UPRR Agrmt.pdf](#)

**9.L. AGREEMENT: Consideration of a Professional Services Agreement for Background Investigative Services between the City of Laramie, Wyoming, and DLW Consulting & Investigations, LLC**

**Action:**

I move that the Laramie City Council approve the Professional Services Agreement between the City of Laramie, Wyoming, and DLW Consulting & Investigations, LLC, in an amount not to exceed \$70,000 per year and approve an ongoing budget amendment in the amount of \$55,000 starting in Fiscal Year 2023 and authorize the Mayor and Clerk to sign.

**[Browne, Police Chief]**

Documents:

[Cover Sheet - Background Investigations.pdf](#)  
[Laramie PD Background RFP\\_FINAL.pdf](#)  
[City of LARAMIE background contract.pdf](#)

**9.M. AMENDMENT: Consideration of Amendment Number One to the agreement for professional services between the City of Laramie, Wyoming and Scott Aviation, Inc., Fort Morgan, Colorado for aerial applications for mosquito control**

**Action:**

that Council approve amendment number to the agreement for professional services between the City of Laramie, Wyoming and Scott Aviation, Inc. for aerial applications for mosquito control and authorize the Mayor and City Clerk to sign.

**[Deerman, Mosquito Control/Hunter, Parks/Feezer, ACM]**

Documents:

[Cover Sheet Amendment One Scott Aviation Inc. 3.7.23.pdf](#)  
[Amendment One Scott Aviation Inc. Aerial Contract Extension.pdf](#)  
[Pricing Proposal for Scott Aviation, Inc..pdf](#)  
[Cont.C-3542 Scott Aviation 3-2-2021.pdf](#)

**9.N. CONTRACT AMENDMENT: Consideration of Amendment No. 1 to the Contract Between Steiner Thuesen PLLC and the City of Laramie for the Greenhill Cemetery Columbarium Design Services**

**Action:**

that Council approve Amendment No. 1 to the September 7, 2021, contract between Steiner Thuesen PLLC and the City of Laramie to extend the term of the contract for the Greenhill Cemetery Columbarium Design Services

and authorize the Mayor and City Clerk to sign.  
**[Wilson, Cemetery/Hunter, Parks/Feezer, ACM]**

Documents:

[Cover Sheet\\_Columbarium Amend.pdf](#)  
[Amendment One Steiner Theusen Columbarium.pdf](#)  
[Contract Between Steiner Thuesen PLLC and City of Laramie.pdf](#)

**9.O. AGREEMENT: North American Wetlands Conservation Act (NAWCA)  
Grant Partner Contribution Statement**

**Action:**

move to authorize Ducks Unlimited to submit a NAWCA grant application, including a Partner Contribution Statement from the City in the amount of \$40,000, for the purpose of rehabilitating irrigation infrastructure, preserving water rights, improving grazing and wildlife conditions and benefitting the recreating public at the Pioneer public access area on the Monolith Ranch, with signatory authorization to the City Manager.

**[Jordan, CM]**

Documents:

[DU Pioneer Cover Sheet 2.7.2023.pdf](#)  
[City of Laramie Partner Contribution Statement.pdf](#)

**9.P. LICENSING: New Secondhand Dealer License for West Block Vintage  
located at 2278 Snowy Range Rd, Laramie, WY**

**Action:**

move to approve a new Secondhand Dealer License for West Block Vintage located at 2278 Snowy Range Rd, Laramie, Wyoming, for the period of February 8, 2023 to February 7, 2024.

**[Bartholomew, CC]**

Documents:

[Cover Sheet Secondhand Dealer West Block Vintage 2-7-23.pdf](#)  
[West Block Vintage app.pdf](#)

**9.Q. MOU: Consideration to accept the Memorandum of Understanding  
between the Laramie Police Department and the University of Wyoming  
Police Department**

**Action:**

move that Council accept the Memorandum of Understanding, hereafter referred to as "MOU," between the University of Wyoming Police Department and the Laramie Police Department and authorize the Mayor and Clerk to sign.

**[Browne, Police Chief]**

Documents:

**9.R. SCHEDULE MEETINGS:**

that the following meeting be scheduled:

- a. February 14, 2023, 6:00 pm - WORK SESSION: Age-Friendly Laramie Presentation
- b. February 28, 2023, 6:00 pm - WORK SESSION: Pavement Conditions

**10. REGULAR AGENDA**

**11. Amendment to the State Revolving Fund Loan for the North Tank Project (DWSRF#193)**

**[Webb, PW]**

Documents:

Cover Sheet N.Tank SRF.pdf  
North Side Tank DW193 Original Agrmt.pdf  
North Side Tank DW193ADD Amend 1 Agrmt.pdf  
North Side Tank DW193ADD 2nd Prom - Increase Loan.pdf  
North Side Tank DW193ADD amortization.pdf

**12. State Loan and Investment Board ARPA Grant Agreement - C-Line Phase 2 Sanitary Sewer Project**

**[Webb, PW]**

Documents:

Cover Sheet C-Line ARPA Agreement.pdf  
Grant 1188 WS award letter.pdf  
Grant 1188 WS agreement.pdf  
SLIB Board Matter.pdf  
C-Line Public Notice Flyer.pdf

**13. Resolution 2023-15, Supporting Beautification Treatments Along the 3rd Street Corridor in the Downtown Business**

**[Webb, PW]**

Documents:

Cover Sheet Res 2023-15.pdf  
Resolution 2023-15 3rd Street.pdf  
Third Street Medians Main Street Letter.pdf  
Stage Point Letter of Support to Remove Median.pdf  
WYDOT Letter 3rd St Median.pdf

**14. New Restaurant Liquor License No. R72 for One Seven Cafe LLC dba 17th Street Cafe located at 310 S 17th Street**

**[Bartholomew, CC]**



Documents:

[Cover Sheet LLNew-One Seven Cafe LLC 2-7-23.pdf](#)  
[One Seven Cafe LLC LL app 12-21-22\\_Redacted.pdf](#)

- 15. Consideration of Resolution 2023-16 designating recreation project request priorities to the Albany County Recreation Board for funding consideration in Fiscal Year 2024**  
**[Feezer, ACM]**

Documents:

[Resolution 2023.16 ACRB Cover Sheet.pdf](#)  
[ACRB Resolution 2023.16.pdf](#)

- 16. Resolution 2023-17 Designating Members To Represent The Governing Body On City-County Steering Committee Working Groups For Intergovernmental Cooperation And Collaboration**  
**[Jordan, CM]**

Documents:

[Cover.SteeringCmttees2023.pdf](#)  
[Reso2023SteeringCmttees Reso 2023-17.pdf](#)

- 17. Original Ordinance No. 2056, Amending Laramie Municipal Code 9.12.130 – Disorderly Conduct – Generally to Prohibit Intoxicated Individuals from Entering Private Homes or Places without the Knowledge or Consent of the Owner or Occupant**  
Second Reading. (Introduced by Gabriel)  
**[Southard, CA]**

Documents:

[Council - Amending Disorderly Conduct Ordinance Cover Sheet second reading \(002\).pdf](#)  
[OO2056 Disorderly Conduct 1-17-23.pdf](#)  
[Order Finding Defendant Not Guilty\\_Redacted.pdf](#)

- 18. Public Comments**  
(Please observe the time limit of three (3) minutes per speaker.)

- 19. Consideration of Future Council Work Session Topics**

Documents:

[Future Work Session Topics 2-7-2023.pdf](#)  
[Upcoming Meetings 2-7-23.pdf](#)

- 20. Adjournment**