

AGENDA

Laramie Planning Commission

Monday, January, 10, 2022 at 4:30 PM

City Council Chambers, City Hall

406 Ivinson Avenue, Laramie, WY

The Planning Commission meetings are open to the public. Requests from person with disabilities must be made to the Planning Division 24 hours in advance of the meeting.

NOTE: As a temporary public health measure and due to the current State Mandate related to the COVID-19 pandemic public gathers have been limited. The City has established the capability for members of the public to access the meeting remotely either through video conference technology or by phone. The information can be found below:

Join Zoom Meeting

<https://zoom.us/j/713514851?pwd=aGhXNkNQeXZOTnRrUFRXTjhxYjZ3QT09>

Meeting ID: 713 514 851 Password: 648198

One tap mobile

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Meeting ID: 713 514 851

Find your local number: <https://us02web.zoom.us/j/keouQoXOM>

- 1. Call To Order/Roll Call**
- 2. Approval Of Agenda And Minutes**
 - 2.A. Changes And Approval Of Agenda**
 - 2.B. Planning Commission Meeting Minutes**
 - 2.B.i. Planning Commission Meeting Minutes December 13, 2021**

Documents:

[LPC Minutes 12-13-2021.Pdf](#)

- 3. Citizen Comments - Non-Agenda Related Topics – No Action Can Be Taken**
- 4. Planning Commission And Staff Reports And Comments**
- 5. Disclosures – Ex-Parte Communications; Potential Conflicts Of Interest**
- 6. Current Planning Projects**
 - 6.A. Old Business:**
 - 6.B. New Business:**
- 7. Long Range Planning Projects**
- 8. Variances (Sitting As Board Of Adjustment)**
(Swearing in of witnesses)
- 9. Adjourn**

**MINUTES
CITY OF LARAMIE, WYOMING
LARAMIE PLANNING COMMISSION
DECEMBER 13, 2021**

1. CALL TO ORDER

Meeting was called to order by Vice Chair Moody at 4:30 p.m.

Members present: Sharon Buccino, Chris Dixon, Tom Mattimore, Micah Richardson, Jake Schneider, and Chris Moody.

Members absent: Evan Townsend

Council Liaison: Jayne Pearce (present)

Staff Present: Derek Teini, Planning Manager; Philip Gabathuler, Principal Planner; Todd Feezer, Assistant City Manager; Clarice Hoff, Code Administration Supervisor and Ryan Shoefelt, Deputy City Clerk.

2. APPROVAL OF AGENDA AND MINUTES

2.A. Changes and Approval of Agenda

MOTION BY MATTIMORE, seconded by Schneider, that the Agenda was approved as presented to the City Planning Commission.

MOTION CARRIED by voice vote and raised hands.

2.B. Planning Commission Meeting Minutes

2.B.i. LPC Minutes 11.22.2021- will be approved at the next meeting.

3. CITIZEN COMMENTS - Non-Agenda Related Topics – No Action Can Be Taken

None.

4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS

Teini- Forgot to upload the minutes to the agenda so will approve at the next meeting.

Teini- Next meeting on December 27th will be cancelled.

Teini- Casper Aquifer Protection Plan with County and Council.

5. DISCLOSURES - Ex-parte communications; potential conflicts of interest

None.

6. CURRENT PLANNING PROJECTS

6.A. OLD BUSINESS: No items.

6.B. NEW BUSINESS:

6.B.i. Appointment of Planning Commission Member to USAC (Urban Systems Advisory Committee)

MOTION BY MATTIMORE, seconded by Richardson, to discuss the appointment for anyone who wants to do it.

**MINUTES
CITY OF LARAMIE, WYOMING
LARAMIE PLANNING COMMISSION
DECEMBER 13, 2021**

MOTION BY SCHNEIDER, seconded by Richardson, to appoint Commissioner Tom Mattimore to the Urban Systems Advisory Committee as the Planning Commission Appointee.

MOTION CARRIED by voice vote and raised hands.

7. LONG RANGE PLANNING PROJECTS

No items.

MOTION BY RICHARDSON, seconded by Mattimore, to adjourn as Laramie Planning Commission and reconvene as Board of Adjustment.

MOTION CARRIED by voice vote and raised hands.

Laramie Planning Commission adjourned at 4:50 pm.
Board of Adjustment convened at 4:50 pm.

8. VARIANCES (sitting as Board of Adjustment)

(Swearing in of witnesses.)

8.A. VAR-21-03: 4521 Bobolink Lane – Issuing A Certificate of Occupancy Rather Than a Temporary Certificate of Occupancy

MOTION BY MATTIMORE, seconded by Schneider, to approve the variance VAR-21-03: 4521 Bobolink Lane – Issuing A Certificate of Occupancy Rather Than a Temporary Certificate of Occupancy, based on findings of fact and conclusions of law and subject to the recommended conditions.

Roll call showed Aye: Buccino, Dixon, Mattimore, Richardson, Schneider, and Moody. Nay: None. Absent: Townsend. MOTION CARRIED.

9. ADJOURN

MOTION BY RICHARDSON, seconded by Mattimore, to adjourn the meeting.

MOTION CARRIED by voice vote.

Meeting adjourned at 5:14 p.m.

APPROVED:

Chris Moody, Planning Commission Vice Chair

Date

Derek Teini, Planning Manager

Date