

# AGENDA

## CITY OF LARAMIE, WYOMING

### CITY COUNCIL REGULAR MEETING

CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE  
TUESDAY, NOVEMBER 21, 2023, 6:30 PM  
(Pre-Council Meeting begins at 6:15 pm)

City Council Meetings are open to the public in accordance with W.S. 16-4-403.

Meetings are currently available in-person on a first come first serve basis, YouTube Live Feed ([www.youtube.com/cityoflaramie/live](http://www.youtube.com/cityoflaramie/live)), Cable Channel 191, or Zoom Webinar- Meeting ID: 861 3308 5528 Passcode: 055966 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting may be provided in-person or via Zoom meeting. Public comments may also be submitted via email: [council@cityoflaramie.org](mailto:council@cityoflaramie.org). **Please email: [clerk@cityoflaramie.org](mailto:clerk@cityoflaramie.org) to request speaking time during the 30-minute public comment periods on non-agenda items by no later than 3:00 pm on the day of the meeting. Limited speaking slots may be assigned by lottery for non-agenda items when more than 10 requests are received; public comments may also be submitted in writing to [council@cityoflaramie.org](mailto:council@cityoflaramie.org) for the record. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting. Pre-meetings are held prior to Regular Council Meetings at 6:15 pm for the purpose of discussing items on the Council's consent agenda for the Regular Meeting and the scheduling of items on Council's agenda.**

**Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.**

**Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.**

**Written materials and other items must be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.**

Zoom Link: <https://cityoflaramie.zoom.us/j/86133085528?pwd=TmNoUjRpTkdwZm9tamYxWUUh2aURoZz09>

**1. CALL TO ORDER**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**

(Limit of 3 minutes per speaker.)(Written or other materials must be submitted to the City Clerk for public record and dissemination six (6) days prior to the meeting per City Council Rules of Procedure Appendix B.)

**5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

**6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

**6.B. PUBLIC HEARING**

**6.B.i. PUBLIC HEARING: Original Ordinance No. 2070, Approving and Authorizing the Annexation of Approximately 63.935 Acres of Property Located in Unincorporated Albany County, Located Southeast of Banner Road Adjacent to the Northern Municipal Boundary, into the Boundaries of the city of Laramie, Wyoming**

Documents:

[Legal Ad CC Public Meeting 11-21-2023.pdf](#)

**6.B.ii. PUBLIC HEARING: Original Ordinance No. 2071, Amending the City of Laramie's Official Zoning Map to Zone a Newly Annexed Parcel of Land Located Southeast of Banner Road Adjacent to the Northern Municipal Boundary as O (O district) within the City of Laramie**

Documents:

[Legal Ad CC Public Meeting 11-21-2023.pdf](#)

**6.B.iii. PUBLIC HEARING: Original Ordinance No. 2072, Approving and Authorizing the Annexation of Approximately 0.977 Acres of Property Located in Unincorporated Albany County, Located Due East of the Intersection of Mojave Drive and North 45th Street, into the Boundaries of the City of Laramie, Wyoming**

Documents:

[Legal Ad CC Public Meeting 11-21-2023.pdf](#)

**6.B.iv. PUBLIC HEARING: Original Ordinance No. 2073, Amending the City of Laramie's Official Zoning Map to Zone a Newly Annexed Parcel of Land Located along North 45th Street Adjacent to the Eastern Municipal Boundary to City R-1 (Single Family Residential District) and the Casper Aquifer Protection Overlay Zone within the City of Laramie**

Documents:

[Legal Ad CC Public Meeting 11-21-2023.pdf](#)

**6.B.v. PUBLIC HEARING: Original Ordinance No. 2074, Approving and Authorizing the Annexation of Approximately 0.501 Acres of Property Located in Unincorporated Albany County, Located Due East of the Intersection of Easterling Drive and Cottonwood Drive into the Boundaries of the City of Laramie, Wyoming**

Documents:

[Legal Ad CC Public Meeting 11-21-2023.pdf](#)

**6.B.vi. PUBLIC HEARING: Original Ordinance No. 2075, Amending the City of Laramie's Official Zoning Map to Zone a Newly Annexed Parcel of Land Located along Cottonwood Drive Adjacent to the Municipal Boundary to RR (Rural Residential District) within the City of Laramie**

Documents:

[Legal Ad CC Public Meeting 11-21-2023.pdf](#)

**6.C. ANNOUNCEMENTS**

**6.C.i. Monthly Staff Recognition**

- Sabrina Ecker, Human Resources Specialist
- Mitch Snyder, Senior Street Maintenance Worker

**7. Disclosures by City Council Members**

**8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

## **9. CONSENT AGENDA**

### **9.A. MINUTES: City Council Meeting Minutes from November 7, 2023**

#### **Action:**

that Council approve the Minutes of the following City Council meetings: the Public Hearings and Regular Meeting of November 7, 2023, and have them placed on file for public inspection.

**[Bartholomew, CC]**

#### Documents:

[PH OO 2069 Casper Aquifer Protection Overlay Zoning 11-7-23.pdf](#)

[PH Transfer Retail 8 307 Horse Racing 11-7-23.pdf](#)

[Minutes 11-7-23 revised.pdf](#)

### **9.B. CEMETERY DEEDS: Cemetery Deeds for November 1-15, 2023**

#### **Action:**

that the Cemetery Deeds for November 1-15, 2023, be accepted, the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**[Feezer, ACM]**

### **9.C. AGREEMENT: Consideration of a Professional Services Agreement between the City of Laramie and the Laramie Public Art Coalition**

#### **Action:**

that the Laramie City Council approve the professional services agreement between the City of Laramie and the Laramie Public Art Coalition and authorize the Mayor and Clerk to sign.

**[Guerin, Recreation/Feezer, AMC]**

#### Documents:

[Summary Professional Services Agreement LPAC.pdf](#)

[City Agreement2023.pdf](#)

### **9.D. MOU: Memorandum of Understanding Between the Board of County Commissioners of Albany County, Wyoming, the City of Laramie, Wyoming, the University of Wyoming, Laramie County Community College Albany County Campus, and DBJJDM Enterprises LLC D/B/A WYOTECH Regarding the International Town and Gown Association**

#### **Action:**

to approve Memorandum of Understanding between the Board of County Commissioners of Albany County, Wyoming, the City of Laramie, Wyoming, the University of Wyoming, Laramie County Community College Albany County Campus, and DBJJDM Enterprises LLC D/B/A WYOTECH Regarding the International Town and Gown Association and authorize the Mayor and Clerk to sign.

**[Jordan, CM]**

Documents:

[Summary ITGA MOU.pdf](#)  
[Town\\_Gown - City.pdf](#)  
[ITGA Contract for Laramie - Draft-2.pdf](#)

**9.E. LICENSE: Temporary Use in Albany County of Retail Liquor License No. 22 First Street Station Inc dba Altitude Chophouse and Brewery for an Event at Black Fox on Welsh on December 7, 2023**

**Action:**

move that City Council approve a temporary use in Albany County of Retail Liquor License No. 22 First Street Station Inc dba Altitude Chophouse and Brewery for an event at Black Fox on Welsh on December 7, 2023.

**[Bartholomew, CC]**

Documents:

[Summary License, temp use in county Altitude Chophouse 12-7-23.pdf](#)  
[Altitude Chophouse Alc Catering Permit 12-7-23\\_Redacted.pdf](#)

**9.F. GRANT AGREEMENT: Consideration of a Law Enforcement Agency Body-Worn Camera Policy and Implementation Grant Program Award**

**Action:**

The Laramie City Council approve the Small, Rural, and Tribal Law Enforcement Agency Body- Worn Camera Policy and Implementation Program Grant, Award Number 47015773, for body-worn camera equipment and software in the amount of \$100,000 and authorize the Chief of Police to sign.

**[Browne, Chief of Police]**

Documents:

[Summary - Body Worn Camera Grant Award LPD.pdf](#)  
[BWC Grant Award Contract.pdf](#)

**9.G. RESOLUTION: Resolution 2023-87, Appointing One Member to Laramie Advisory Commission on Disabilities**

**Action:**

Move to approve Resolution 2023-87, appointing one member, Gabriela Sala, to the Laramie Advisory Commission on Disabilities with a term expiring October 31, 2024, and authorize the Mayor and

Clerk to sign.  
[Russell, HR Director]

Documents:

[Summary Reso 2023-87 appt one member LACD.pdf](#)  
[Reso 2023-87.pdf](#)

**9.H. ORDINANCE: Original Ordinance No. 2069, Amending the City of Laramie's Official zoning Map to the City of Laramie's Casper Aquifer Protection Overlay Zone within the City of Laramie**

**Action:**

to **approve** Original Ordinance No. 2069, on third and final reading, amending the Casper Aquifer Protection Overlay Zoning District for properties within the City of Laramie, as shown in attachment, Figure 1-3 - Location of Casper Aquifer Protection Area (CAPA) and Attachments A - E of the ordinance, in accordance with findings of fact and conclusions of law, and authorize the Mayor and Clerk to **sign the ordinance.**

**[Teini, CEDD]**

Documents:

[Summary Original Ordinance No2069 \(11.21.2023\).pdf](#)  
[Zoning Ord 2069 - 3rd Reading Ordinance 11.21.2023.pdf](#)  
[Z-23-05 PC Staff Report.pdf](#)

**9.I. SCHEDULE MEETINGS:**

that the following meeting be scheduled:

- i. November 28, 2023, 6:00 pm (rescheduled from December 12, 2023) - **Work Session: Billboards**
- ii. December 6, 2023, 5:30 pm - **Work Session: Legislative Meet and Greet (Municipal Operations Center)**
- iii. December 26, 2023, 6:00 pm (CANCEL) - **Work Session (Due to City Administrative Holiday)**
- iv. January 2, 2024, 6:30 pm (RESCHEDULE to Wednesday, January 3, 2024) - **Regular Meeting (Due to City Administrative Holiday)**
- v. January 9, 2024, 6:00 pm - **Work Session: State of City Report & 2024 Goal Setting (6-9 pm)**
- vi. January 23, 2024, 6:00 pm - **Work Session: Traffic Commission Speed Limit Recommendation**
- vii. February 13, 2024, 6:00 pm - **Work Session: Establishing a Human Rights Commission**
- viii. February 27, 2024, 6:00 pm - **Work Session: Budget Development: Resident Survey Data**

ix. February 27, 2024, 6:00 pm - Work Session: Stormwater  
Funding Feasibility Study

**10. REGULAR AGENDA**

- 11. Consideration to Accept a Grant Award from the State of Wyoming Office of Homeland Security (WOHS) in the amount of \$205,000.00**  
[Terry, Assistant Chief of Police]

Documents:

[HOMELAND SECURITY 20232 COVER SHEET.pdf](#)  
[23-SHSP-CLAR-PD-CDV Agreement \[AG\].pdf](#)  
[23-SHSP-CLAR-PD-CDV Attachment A.pdf](#)  
[LaramiePDICORrobotquote \(2\).pdf](#)

- 12. Original Ordinance No. 2070, an ordinance approving and authorizing the annexation of approximately 63.935 acres of property located in unincorporated Albany County, located southeast of Banner Road adjacent to the northern municipal boundary, into the boundaries of the City of Laramie, Wyoming**

Second Reading. (Introduced by Richardson)  
[Gabathuler, Principal Planner]

Documents:

[Summary Original Ordinance No2070 \(11.21.23\).pdf](#)  
[Zoning Ord 2070 - 2nd Reading - 2nd Reading Ordinance 11.21.23.pdf](#)  
[A-23-2 Attachment A \(Annexation Map\).pdf](#)  
[A-23-02 PC Staff Report \(10.9.23\).pdf](#)

- 13. Original Ordinance No. 2071, amending the City of Laramie's official zoning map to zone a newly annexed parcel of land located Southeast of Banner Rd. adjacent to the northern municipal boundary as O (O District)**

Second Reading. (Introduced by Cumbie)  
[Gabathuler, Principal Planner]

Documents:

[Summary Original Ordinance No2071 \(11.21.23\).pdf](#)  
[Zoning Ord 2071 2nd Reading Ordinance \(11.21.23\).pdf](#)  
[Z-23-02 Attachment A.pdf](#)  
[Z-23-02 Staff Report\\_PC.10.9.23.pdf](#)

- 14. Original Ordinance No. 2072, annexing approximately 0.977 acres of property located due east of the intersection of Mojave Dr. and N. 45th St, into the boundaries of the City of Laramie**

Second Reading. (Introduced by Shumway)

[Gabathuler, Principal Planner]

Documents:

[Summary Original Ordinance No2072 \(11.7.23\).pdf](#)  
[Annexation Ord 2072 - 2nd Reading - 11.7.2023.pdf](#)  
[Attachment A Annexation map.pdf](#)  
[A-23-03 PC Staff Report \(10.9.23\).pdf](#)

- 15. Original Ordinance No. 2073, amending the City of Laramie's official zoning map to zone a newly annexed parcel of land located along N 45th St. adjacent to the eastern municipal boundary to City R-1 (Single Family) and the Casper Aquifer Protection Overlay Zone within the City of Laramie**

Second Reading. (Introduced by O'Doherty)

[Gabathuler, Principal Planner]

Documents:

[Summary Original Ordinance No2073 \(11.21.23\).pdf](#)  
[Zoning Ord 2073 2nd Reading Ordinance \(11.21.23\).pdf](#)  
[Attachment A - Annexation Map.pdf](#)  
[10.9.23 Z-23-03 Staff Report.pdf](#)

- 16. Original Ordinance No. 2074, annexing approximately 0.501 acres of property located due east of the intersection of Easterling Dr. and Cottonwood Dr., into the boundaries of the City of Laramie**

Second Reading. (Introduction by Pearce)

[Gabathuler, Principal Planner]

Documents:

[Summary Original Ordinance No2074 \(11.21.23\).pdf](#)  
[Annexation Ord 2074 2nd Reading Ordinance 11.21.23.pdf](#)  
[A-23-04 Annexation Map \(Attachment A\).pdf](#)  
[PC\\_Staff Report\\_10.9.23.pdf](#)

- 17. Original Ordinance No. 2075, Amending the City of Laramie's Official Zoning Map to Zone a Newly Annexed Parcel of Land Located along Cottonwood Dr. adjacent to the Municipal Boundary to RR (Rural Residential) within the City of Laramie**

Second Reading. (Introduced by Cumbie)

[Gabathuler, Principal Planner]

Documents:

[Summary Original Ordinance No2075 \(11.21.23\).pdf](#)  
[Zoning Ord 2075 - 2nd Reading Ordinance \(11.21.23\).pdf](#)  
[Attachment A - Annexation Map.pdf](#)  
[Z-23-04 PC Staff Report. 10.9.23.pdf](#)



**18. Original Ordinance No. 2077, Annexing Approximately 79.82 Acres of Property Located in Unincorporated Albany County, Located Southeast of the Intersection of Cumulus Dr. and 30th St. and Adjacent to the Northern Municipal Boundary, into the Boundaries of the City of Laramie, Wyoming**

Introduction and First Reading.

[Gabathuler, Principal Planner]

Documents:

[Summary Original Ordinance No 2077 \(11.21.23\).pdf](#)  
[Zoning Ord 2077 - 1st Reading - 1st Reading Ordinance 11.21.23.pdf](#)  
[Attachment A ANNEXATION MAP.pdf](#)  
[PC Staff Report \(10.23.23\).pdf](#)  
[Engelskirgers - Letter of Support.pdf](#)

**19. Resolution 2023-86, Certifying Planning Commission action, regarding a Comprehensive Plan Amendment to amend the Future Land Use Map (3.2) of the 2007 Laramie Comprehensive Plan for Suburban residential to a mix of Auto-Urban Residential, Urban-Residential, and Suburban Residential, of an approximate 80 acres of property, located on the South East Corner of Cumulus and 30th Street**

[Gabathuler, Principal Planner]

Documents:

[Summary Resolution No. 2023-86.pdf](#)  
[CC Final Resolution.pdf](#)  
[CPA-23-03 Staff Report PC 10.23.2023 \[edits\].pdf](#)  
[4693 COMP PLAN 11-3-23.pdf](#)

**20. Original Ordinance No. 2078, Amending the City of Laramie's Official Zoning Map to Zone a Newly Annexed Parcel of Land Located Southeast of the Intersection of Cumulus Dr. and 30th St. Adjacent to the Northern Municipal Boundary as LR (Limited Residential), R2 (Limited Multi-Family) and R3 (Multi-Family)**

Introduction and First Reading.

[Gabathuler, Principal Planner]

Documents:

[Summary Original Ordinance No 2078 \(11.21.23\)\\_\\_.pdf](#)  
[Zoning Ord 2078 1st Reading Ordinance \(11.21.23\).pdf](#)  
[Attachment A \(Zoning Map\).pdf](#)  
[Z-23-01 PC Staff Report \(10.23.23\).pdf](#)  
[City Letter - Support of Changes 11-3-23.pdf](#)

**21. PP-23-01: West Slope Preliminary Plat**

[Gabathuler, Principal Planner]

Documents:

Summary Preliminary Plat West Slope.pdf  
4693 PRELIM PLAT 11-6-23.pdf  
PP-23-01 Staff Report PC.pdf

**22. Public Comments**

(Please observe the time limit of three (3) minutes per speaker.)

**23. Consideration of Future Council Work Session Topics**

Documents:

Future Work Session Topics 11-21-2023.pdf  
Upcoming Meetings 11-21-23.pdf

**24. Adjournment**