

AGENDA
CITY OF LARAMIE, WYOMING
CITY COUNCIL REGULAR MEETING
VIA ZOOM WEBINAR
CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE
TUESDAY, NOVEMBER 1, 2022, 6:30 PM

City Council Meetings are open to the public in accordance with W.S. 16-4-403 currently available via web conferencing. Council Chambers seating is unavailable at this time due to Resolution 2022-02. We encourage the use of the following tools to participate: watch live meetings on YouTube Live Feed

(www.youtube.com/cityoflaramie/live), Cable Channel 191, or Zoom Webinar - Meeting ID: 879 5335 7755 Passcode: 280872 via internet, app, or telephone 1(669) 900-9128. Public comments during the meeting can be provided via Zoom meeting. Public comments may also be submitted via email: council@cityoflaramie.org. Please email: clerk@cityoflaramie.org to request speaking time during the 30-minute public comment periods on non-agenda items by no later than 3:00 pm on the day of the meeting. Speaking slots may be assigned by lottery for non-agenda items when more than 10 requests are received. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials and other items must be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/87953357755?pwd=RWlITzJJeW1QNERacWlWOU9lV1AzZz09>

1. CALL TO ORDER

2. Pledge of Allegiance

3. Roll Call

4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)

(Limit of 3 minutes per speaker.)(Written or other materials must be submitted to the City Clerk for public record and dissemination six (6) days prior to the meeting per City Council Rules of Procedure Appendix B.)

5. Consideration of Changes in Agenda and Setting the Agenda

A. MOTION BY ____, seconded by ____, that the following changes to the Agenda be approved:

B. MOTION BY ____, seconded by ____, that the Agenda be set as submitted or changed.

6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS

6.A. PROCLAMATIONS & PRESENTATIONS

6.A.i. PROCLAMATION: Epilepsy Awareness Month

Documents:

[Proclamation epilepsy awareness month Nov 2022.pdf](#)

6.A.ii. PROCLAMATION: National Alzheimer's Disease Awareness Month & National Caregiver Month

Documents:

[Proclamation Alzheimers Awareness Month Nov 2022.pdf](#)

6.B. PUBLIC HEARING

6.C. ANNOUNCEMENTS

7. Disclosures by City Council Members

8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY _____, seconded by _____, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

9. CONSENT AGENDA

9.A. MINUTES: City Council Meeting Minutes from October 18, 2022

Action:

that Council approve the Minutes of the following City Council meetings: the Public Hearings and Regular Meeting of October 18, 2022 and have them placed on file for public inspection.

[Bartholomew, CC]

Documents:

[Minutes 10-18-22.pdf](#)
[PH OO 2041 Amending Chapter 10.32 Bicycles 10-18-22.pdf](#)
[PH OO 2051 Amending Title 15 10-18-22.pdf](#)
[PH BG-12 San Luis Liquor License 10-18-22.pdf](#)
[PH Sundance Hill Final Plat 10-18-22.pdf](#)

9.B. MINUTES: Minutes from the July 14, 2022 Monolith Ranch Advisory Committee

Action:

Move to acknowledge receipt of the Minutes from the Monolith Ranch Advisory Committee's July 14, 2022, Regular Meeting and place them on file for public inspection.

[Webb, PW]

Documents:

[Cover Sheet 07.14.22 MRAC Minutes.pdf](#)
[07.14.22 MRAC Minutes Combined.pdf](#)

9.C. MINUTES: Minutes from the August 11, 2022 Traffic Safety Commission

Action:

Move to acknowledge receipt of the August 11, 2022, Traffic Safety Commission Minutes and place them on file for public inspection.

[Webb, PW]

Documents:

[Cover Sheet 08.11.22 TSC Minutes.pdf](#)
[08.11.22 TSC Minutes Combined.pdf](#)

9.D. MINUTES: Minutes from Civil Service Commission from the Regular Meeting on April 13 and July 13, 2022

Action:

Move to acknowledge receipt of the minutes from the April 13 and July 13, 2022, Civil Service Commission Regular Meetings. **[Bartholomew, CC]**

Documents:

[Cover Sheet CSC Minutes 11-1-22.pdf](#)
[CSCP_CSCF Minutes 7-13-22.pdf](#)
[CSCP_CSCF Minutes 4-13-22.pdf](#)

9.E. MINUTES: Minutes from Board of Health Regular Meeting on August 25,

2022

Action:

Move to acknowledge receipt of the minutes from the Board of Health Regular Meeting on August 25, 2022.

[Bartholomew, CC]

Documents:

[Cover Sheet BOH Minutes 11-1-22.pdf](#)

[BOH Minutes 8-25-22.pdf](#)

9.F. CEMETERY DEEDS: Cemetery Deeds for October 16-31, 2022

Action:

that the Cemetery Deeds for October 16-31, 2022, be accepted, the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

[Feezer, ACM]

9.G. VOUCHERS: October 2022

Action:

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of November. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

[Wade, ASD]

9.H. AGREEMENT: Ratification of an Emergency Procurement Agreement for the Replacement of RTU6 at the Laramie Community Recreation Center between the City of Laramie and Climate Control, LLC

Action:

that the Laramie City Council ratify the emergency procurement agreement for the replacement of RTU6 at the Laramie Community Recreation Center between the City of Laramie and Climate Control, LLC in an amount not to exceed \$39,970.

[Feezer, ACM/McIntyre, Facilities]

Documents:

[RTU6 Rec Emergency Procurement Cover Sheet.pdf](#)

9.I. BID AWARD: Award of Bid for Unit 342 Pickup Truck

Action:

move to award the bid for Unit 342 Pickup Truck without trade-in to Ken Garff, Cheyenne, WY in the total amount of \$58,916.00 and authorize the Mayor and City Clerk to sign.

[Webb, PW]

Documents:

[Cover Sheet Unit 342 .pdf](#)

[Unit 342 Bid Tab.pdf](#)

[Unit 342 Bid Contract.pdf](#)

9.J. GRANT: Consideration to Accept a Grant Award from the State of Wyoming Office of Homeland Security (WOHS) in the amount of \$24,800.00

Action:

That Council accept a grant award from the State of Wyoming Office of Homeland Security (WOHS) in the amount of \$24,800.00 and authorize the Mayor and Chief of Police to sign the grant award agreement between the Laramie Police Department and the Wyoming Office of Homeland Security.

[Terry, Assistant Chief of Police]

Documents:

[HOMELAND SECURITY 2022 COVER SHEET.pdf](#)

[22-SHSP-LAR-PD-AET GAA.pdf](#)

9.K. LICENSE: Secondhand Dealer License for Sportsman's Warehouse #216 located at 2503 E Grand Ave, Laramie, WY

Action:

move to approve a new Secondhand Dealer License for Sportsman's Warehouse #216 located at 2503 E Grand Ave, Laramie, Wyoming, for the period of October 20, 2022 to October 20, 2023.

[Bartholomew, CC]

Documents:

[Cover Sheet Secondhand Dealer Sportsman Warehouse 11-1-22.pdf](#)

[Secondhand Sportsmans Warehouse 11-1-22Redacted.pdf](#)

9.L. LETTER OF SUPPORT: Letter of Support for the Call to Next Steps Developed by the Joint Laramie Climate Action Coalition

Action:

move to approve the Letter of Support for Laramie Climate Action Coalition and authorize the Mayor to sign.

[Bartholomew, CC]

Documents:

[Cover Sheet Letter of Support Lar Climate Action Coalition 11-1-22.pdf](#)
[Letter of Support for Laramie Climate Action Taskforce 11-1-22.pdf](#)

9.M. ORDINANCE: Original Ordinance No. 2051, Amending Multiple Sections within Title 15 of the Laramie Municipal Code for the Purposes of Updating Definitions, Uses, Dimensions in City Code

Third and Final Reading. (Introduction by Pearce)

Action:

to approve Original Ordinance No. 2051, amending multiple sections within Title 15 of the Laramie Municipal Code for the purposes of updating definitions, uses, dimensions in city code as a standard practice as recommended by the planning commission, on third reading, in accordance with findings of fact and conclusions of law, and authorize Mayor and Clerk to sign the ordinance.

[Teini, Planning Manager]

Documents:

[City Council Cover Sheet OO 2051 3rd Reading.pdf](#)
[OO 2051 3rd Reading.pdf](#)
[TA-22-03 PC Staff Report.pdf](#)

9.N. SCHEDULE MEETINGS:

that the following meeting be scheduled:

- a. November 22, 2022, 6:00 pm – WORK SESSION: Dog Leash Laws and Signage
- b. November 9, 2022, 6:00 pm (Cancel) – WORK SESSION: Presentation of the Updated Casper Aquifer Protection Plan
- c. November 9, 2022, 6:00 pm – WORK SESSION: Parking Issues Around the University
- d. November 15, 2022, 6:30 pm rescheduled to Wednesday, November 16, 2022, 6:30 pm - REGULAR MEETING (due to Governor Gordon's Forum on November 15)

10. REGULAR AGENDA

10.A. Agreement between the City of Laramie and the Wyoming Hospital Association for the Provision of Disbursement of American Rescue Plan Act (ARPA) Funds

[Johnson, Fire Chief]

Documents:

[Cover Sheet - Agreement between the City of Laramie and the Wyoming](#)

11. Award of Bid for Three (3) Hybrid Pickup Trucks, Units 345, 351 and 358 with Trade-In
[Webb, PW]

Documents:

Cover Sheet Units 345, 351, 358.pdf
Units 345, 351, 358 Bid recomend.pdf
Units 345, 351, 358 Bid Contract.pdf

12. Resolution 2022-66, Establishing December 23, 2022 and December 30, 2022 as City Observed Holidays
[Jordan, CM; Russell, HR]

Documents:

Cover Sheet Reso 2022-66 addtl city holidays 11-1-22.pdf
Reso 2022-66 additional city holidays 2022.pdf

13. Original Ordinance No. 2041, Amending LMC Chapter 10.32 – Bicycles to Update Language to Reflect Current Device Uses

Third and Final Reading. (Introduced by O'Doherty)

[Feezer, ACM]

Documents:

LMC 10.32 - Bicycles - Changes Cover Sheet - 3rd and Final Reading.pdf
OO2041A LMC 10.32- Bicycles - Changes Approved 2nd Reading.pdf
OO2041A LMC 10.32- Bicycles - Changes 3rd Amended Amendments Only.pdf
OO2041A LMC 10.32- Bicycles - Changes 3rd Reading Track Changes Amendments Added.pdf

14. Original Ordinance No. 2052, Amending Laramie Municipal Code 9.24 to Conform to State Law and Prohibit Sales of Nicotine Products, including Tobacco, Tobacco Products, and Electronic Cigarettes, to Persons Under the Age of Twenty-One (21) Years

Introduction and First Reading.

[Southard, CA]

Documents:

Council - Amending Tobacco Sales Ordinance Cover Sheet.pdf
OO2052 Tobacco Sales 10-20-22.pdf
SF0050 Bill Detail 2020.pdf

15. Public Comments

(Please observe the time limit of three (3) minutes per speaker.)

16. Consideration of Future Council Work Session Topics

Documents:

[Future Work Session Topics 11-1-2022.pdf](#)

[Upcoming Meetings 11-1-22.pdf](#)

- 17. Adjourn to Executive Session regarding Personnel, WY § 16-4-405(a)(x) and Litigation WY § 16-4-405(a)(iii).**