

**AGENDA**  
**CITY OF LARAMIE, WYOMING**  
**CITY COUNCIL REGULAR MEETING**  
**CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE**  
**TUESDAY, OCTOBER 19, 2021, 6:30 PM**  
(VIA ZOOM MEETING)

City Council Meetings are open to the public. Council Chambers seating is unavailable at this time due to social distancing. We encourage the use of the following tools to participate: watch live meetings on YouTube Live Feed ([www.youtube.com/cityoflaramie/live](http://www.youtube.com/cityoflaramie/live)), Cable Channel 191, or Zoom Webinar- Meeting ID: 861 4851 1489 Passcode: 372427 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting can be provided via Zoom meeting. Public comments may also be submitted via email: [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Please email: [clerk@cityoflaramie.org](mailto:clerk@cityoflaramie.org) to request to make public comment during speaking time by no later than 3:00 pm on the day the meeting is to occur. Position of speaking will be assigned by lottery. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/86148511489?pwd=ZU5yenuai80VIRrSEpNV3JNYWlrdz09>

- 1. CALL TO ORDER**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**  
(Limit of 3 minutes per speaker.)
- 5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

## **6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS**

### **6.A. PROCLAMATIONS & PRESENTATIONS**

### **6.B. PUBLIC HEARING**

#### **6.B.i. PUBLIC HEARING: Original Ordinance No. 2031, amending various section of Title 15.14.040-3: Off Street Parking Standards of Laramie Municipal Code Regarding Residential Parking Standards**

Documents:

[Legal Ad CC Public Meeting 10-19-21.pdf](#)

#### **6.B.ii. PUBLIC HEARING: Original Ordinance No. 2032, Amending the City of Laramie's Official Zoning Map of Zone 260 Pine Street and 259 Fremont Street from R2 (Limited Multi-Family) to B1 (Limited Business) District within the City of Laramie**

Documents:

[Legal Ad CC Public Meeting 10-19-21.pdf](#)

#### **6.B.iii. PUBLIC HEARING: Resolution 2021-64, Certifying the Planning Commission Resolution 2021-01 to approve a request to amend the Future Land Use Map (Map 3.2) of the 2007 Comprehensive Plan from Auto Urban Residential (AUR) to Suburban Commercial (SC)**

Documents:

[Legal Ad CC Public Meeting 10-19-21.pdf](#)

#### **6.B.iv. PUBLIC HEARING: New Special Malt Beverage Permit No. Special-7 for Roxie's Catering LLC dba Roxie's Catering located at 1000 E University Ave, UW Arena Auditorium excluding Mickey's**

Documents:

[PH New-Special- Roxies Catering LLC 9-23-21.pdf](#)

### **6.C. ANNOUNCEMENTS**

#### **6.C.i. Monthly Staff Recognition**

- Troy Glick

## **7. Disclosures by City Council Members**

## **8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be

no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

## **9. CONSENT AGENDA**

### **9.A. MINUTES: City Council Meeting Minutes from October 5, 2021**

**Action:**

that Council approve the Minutes of the following City Council meetings: the Regular Meeting of October 5, 2021, and have them placed on file for public inspection.

**[Bartholomew, CC]**

Documents:

[Minutes 10-5-21.pdf](#)

### **9.B. MINUTES: Minutes from the May 12, 2021 Regular Meeting of the Parks, Tree & Recreation Advisory Board**

**Action:**

that Council acknowledge receipt of the minutes of the Parks, Tree & Recreation Advisory Board from the May 12, 2021 regular meeting and place them on file for public inspection.

**[Feezer, ACM]**

Documents:

[PTR Advisory Board Minutes May 12, 2021.pdf](#)

### **9.C. MINUTES: Minutes from the September 9, 2021, Special Meeting of Environmental Advisory Committee**

**Action:**

Move to acknowledge receipt of the minutes from the Environmental Advisory Committee Special Meeting on September 9, 2021.

**[Bartholomew, CC]**

Documents:

[Cover Sheet EAC Minutes 9-9-21.pdf](#)  
[EAC Minutes 9-9-21.pdf](#)

### **9.D. CEMETERY DEEDS: Cemetery Deeds for October 1-15, 2021**

**Action:**

that the Cemetery Deeds for October 1-15, 2021 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the

Office of the County Clerk.

**[Feezer, ACM]**

**9.E. RESOLUTION: Resolution 2021-66, Appointing Two Members to the Laramie Regional Airport Joint Powers Board**

**Action:**

move to approve Resolution 2021-66, to appoint two board members Jackie R. Gonzales to the remainder of a five (5) year term expiring on December 31, 2024 and Dan Johnson to the remainder of a term expiring on December 31, 2025 to the Laramie Regional Airport Joint Powers Board for the vacancies created by the resignations of Chet Lockard and Brett Wadsworth, and authorize Mayor and Clerk to sign.

**[Bartholomew, CC]**

Documents:

[Cover Sheet Reso 2021-66, appt two members LRAB 10-19-21.pdf](#)  
[2021.10.19 Reso 2021-66 appt two members to LRAB JMC Clean.pdf](#)

**9.F. AGREEMENT-LEASE: Consideration of a lease agreement between the City of Laramie and the Laramie Dirt Riders for motocross activities conducted on land owned by the City of Laramie.**

**Action:**

that the Laramie City Council approve the lease agreement between the City of Laramie and the Laramie Dirt Riders for motocross activities conducted on land owned by the City of Laramie and authorize the Mayor and Clerk to sign.

**[Feezer, ACM]**

Documents:

[Laramie Dirt Riders Lease Cover Sheet.pdf](#)  
[Laramie Dirt Riders Lease 8.21.updated.pdf](#)

**9.G. AGREEMENT: Professional Services Agreement to Engineering Associates for a Hydrogeologic Review and Drilling Oversight of Kiowa Test Well**

**Action:**

to approve the Professional Services Agreement with Engineering Associates, Laramie, WY, for well construction management services for the Kiowa test well in the total amount of \$8,296.00 and authorize the Mayor and Clerk to sign.

**[Jordan, CM]**

Documents:

[EA Cover Sheet 10.19.21.pdf](#)  
[Contract EA.pdf](#)

**9.H. SCHEDULE MEETINGS:**

that the following meeting be scheduled:

- a. November 9, 2021, 6:00 pm - WORK SESSION: EV Car Share
- b. November 23, 2021, 6:00 pm - WORK SESSION: Census Review
- c. December 14, 2021, 6:00 pm - WORK SESSION: LCCC Albany County Campus Future and Long-range Planning (Joint with Albany County Commissioners)

**10. REGULAR AGENDA**

**11. Original Ordinance No. 2030, Vacating a Portion of Lewis Street, 11th Street, 12th Street and the Alley within and Adjacent to Block 2, University Place Addition**

Third and Final Reading. (Introduction by Harrington)  
**[Feezer, ACM; Teini, Planning Manager]**

Documents:

[City Council Cover Sheet 3rd Reading 10.19.2021 postpone.pdf](#)  
[Ordinance 3rd Reading 10.19.2021.pdf](#)  
[PC Staff Report VAC-21-01.pdf](#)

**12. Award of Bid; Public Works Department – Utility Division – Unit 329 Sewer Jet Truck**  
**[Webb, PW]**

Documents:

[Cover Sheet Unit 329 bid award.pdf](#)  
[Bid Recommendation 329.pdf](#)  
[Signed contract 329.pdf](#)

**13. Award of Bid; Public Works Department – Utility Division – Unit 376 Backhoe with Trade-In**  
**[Webb, PW]**

Documents:

[Cover Sheet 376.pdf](#)  
[Bid Tab 376.pdf](#)  
[Signed Contract unit 376.pdf](#)

**14. New Special Malt Beverage Permit No. Special-7 for Roxie's Catering LLC dba Roxie's Catering located at 1000 E University Ave, UW Arena Auditorium excluding Mickey's**  
**[Bartholomew, CC]**

Documents:

[Cover Sheet LLNew-Roxies Catering LLC 10-19-21.pdf](#)  
[Roxies Catering LLC application 9-24-21\\_Redacted.pdf](#)

15. **Consideration of a Memorandum of Understanding with Rocky Mountain Power for a Blue Sky award in an amount not to exceed \$39,465 to help fund the installation of a solar array and EV charging station at Fire Station No. 3, Laramie, Wyoming.**  
**[Feezer, ACM]**

Documents:

[Blue Sky MOU Cover Sheet.FS3.pdf](#)  
[2021 MOU Blue Sky Funding - Laramie Fire Station.pdf](#)

16. **Award Professional Services Agreement for the Joint RFQ for Technical Update of the Casper Aquifer Protection Plan and Review or Aquifer Protection Measures**  
**[Jordan, CM]**

Documents:

[Stantec Cover Sheet 10.19.21.pdf](#)  
[Contract Stantec JMC Clean.pdf](#)  
[Stantec Technical Proposal-Casper Aquifer Protection Plan Update.pdf](#)  
[MOU.C-3590 Albany County CAPP 8-3-21.pdf](#)

17. **Original Ordinance No. 2031, Amending Table 15.14.040-3: Off Street Parking Standards of Laramie Municipal Code regarding Residential Parking Standards**  
Second Reading. (Introduced by O'Doherty)  
**[Teini, Planning Manager]**

Documents:

[CC cover sheet 10.19.2021.pdf](#)  
[Ord 2031 2nd reading.pdf](#)  
[TA-21-01 PC Staff Report.pdf](#)  
[Public Comment Freestone Apartments.pdf](#)  
[Coffey Engineering Public Comment 10-13-21.pdf](#)

18. **Original Ordinance No. 2032, Amending the City of Laramie's Official Zoning Map to Zone Properties Located at 259 Fremont Street and 260 Pine Street as B1 (Limited Business) District within the City of Laramie.**  
Second Reading. (Introduction by Schmechel)  
**[Feezer, ACM; Cox, Associate Planner]**

Documents:

[CC cover sheet 10.19.21.pdf](#)  
[1st Reading Ordinance \(10.19.2021\).pdf](#)  
[Attachment A.pdf](#)  
[Z-21-02 PC Staff Report \(Full\).pdf](#)  
[Public comment\\_1.pdf](#)

[Public Comment\\_2.pdf](#)  
[Public Comment\\_3.pdf](#)

**19. Public Comments**

(Please observe the time limit of three (3) minutes per speaker.)

**20. Consideration of future Council work session topics**

Documents:

[Future Work Session Topics 10-19-2021.pdf](#)  
[Upcoming Meetings 10-19-21.pdf](#)

**21. Adjournment**