

# AGENDA

## CITY OF LARAMIE, WYOMING

### CITY COUNCIL REGULAR MEETING

CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE  
TUESDAY, OCTOBER 17, 2023, 6:30 PM  
(Pre-Council Meeting begins at 6:15 pm)

City Council Meetings are open to the public in accordance with W.S. 16-4-403.

Meetings are currently available in-person on a first come first serve basis, YouTube Live Feed ([www.youtube.com/cityoflaramie/live](http://www.youtube.com/cityoflaramie/live)), Cable Channel 191, or Zoom Webinar- Meeting ID: 819 6851 5743 Passcode: 870468 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting may be provided in-person or via Zoom meeting. Public comments may also be submitted via email: [council@cityoflaramie.org](mailto:council@cityoflaramie.org). **Please email: [clerk@cityoflaramie.org](mailto:clerk@cityoflaramie.org) to request speaking time during the 30-minute public comment periods on non-agenda items by no later than 3:00 pm on the day of the meeting. Limited speaking slots may be assigned by lottery for non-agenda items when more than 10 requests are received; public comments may also be submitted in writing to [council@cityoflaramie.org](mailto:council@cityoflaramie.org) for the record. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting. Pre-meetings are held prior to Regular Council Meetings at 6:15 pm for the purpose of discussing items on the Council's consent agenda for the Regular Meeting and the scheduling of items on Council's agenda.**

**Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.**

**Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.**

**Written materials and other items must be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.**

Zoom Link: <https://cityoflaramie.zoom.us/j/81968515743?pwd=dTVyVnZraDRMbEF0WIM3czA4bm9HOT09>

**1. CALL TO ORDER**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**

(Limit of 3 minutes per speaker.)(Written or other materials must be submitted to the City Clerk for public record and dissemination six (6) days prior to the meeting per City Council Rules of Procedure Appendix B.)

**5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

**6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

**6.A.i. PROCLAMATION: Domestic Violence Awareness Month**

Documents:

[Domestic Violence Awareness Month 10-17-23.pdf](#)

**6.A.ii. PROCLAMATION: National Planning Month**

Documents:

[National Planning Month Proclamation 2023.pdf](#)

**6.B. PUBLIC HEARING**

**6.B.i. PUBLIC HEARING: Original Ordinance No. 2067, Amending Laramie Municipal Code 13.28.010 to Allow for Vault Toilets in Areas such as Publicly Accessible Trailheads, Trails and Parks**

Documents:

[Legal Ad CC Public Meeting 10-17-2023.pdf](#)

**6.B.ii. PUBLIC HEARING: Original Ordinance No. 2068, Amending Laramie Municipal Code Table 15.10-1: Table of Allowed Uses Regarding Limited Manufacturing (LM) Zone District**

Documents:

## 6.C. ANNOUNCEMENTS

### 6.C.i. Monthly Staff Recognition

- o Kudos Korner: Alex Lewis, Eli Berry, Marit Mallberg, and more

## 7. Disclosures by City Council Members

## 8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

## 9. CONSENT AGENDA

### 9.A. MINUTES: City Council Meeting Minutes from October 3, 2023

#### Action:

that Council approve the Minutes of the following City Council meetings: the Public Hearings and Regular Meeting of October 3, 2023, and have them placed on file for public inspection.

**[Bartholomew, CC]**

#### Documents:

[PH Trasfer Resort License RT-4 SHG Laramie 10-3-23.pdf](#)  
[PH New Bar and Grill BG-13 Regal Cinemas 10-3-23.pdf](#)  
[PH OO 2066 Text Amendments Titles 5 and 15 10-3-23.pdf](#)  
[Minutes 10-3-23.pdf](#)

### 9.B. MINUTES: Minutes from the July13, 2023, Monolith Ranch Advisory Committee Meeting

#### Action:

Move to acknowledge receipt of the Minutes from the Monolith Ranch Advisory Committee's July 13, 2023, Regular Meeting and place them on file for public inspection.

**[Webb, PW]**

#### Documents:

[Summary 7.13.23 Ranch Advisory Committee Minutes.pdf](#)

**9.C. CEMETERY DEEDS: Cemetery Deeds for September 16-30 and October 1-15, 2023**

**Action:**

that the Cemetery Deeds for September 16- 30 and October 1 - 15, 2023, be accepted, the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**[Feezer, ACM]**

**9.D. LICENSE: Temporary Use of a Laramie County Retail Liquor License within City Limits for Events for the Governor on November 13 and 14**

**Action:**

That City Council approve a temporary use of a Laramie County Retail Liquor License for DeLancey Enterprises, LLC within City Limits for events for the Governor on November 13 and 14, 2023.

**[Bartholomew, CC]**

Documents:

[Summary License, temp use in city DeLancey Enterprises 10-17-23.pdf](#)  
[DeLancey Enterprises apps 10-17-23.pdf](#)

**9.E. LICENSE: Temporary Use of an Albany County Retail Liquor License for Albany Lodge within City Limits for the Alpha Phi Red Dress Gala on October 21, 2023**

**Action:**

That City Council approve a temporary use of an Albany County Retail Liquor License for Albany Lodge within City Limits for the Alpha Phi Red Dress Gala on October 21, 2023 from 5:30 pm to 10:00 pm.

**[Bartholomew, CC]**

Documents:

[Summary License, temp use in city Albany Lodge 10-17-23.pdf](#)  
[Albany Lodge app 10-17-23.pdf](#)

**9.F. LICENSE: Temporary Use of Retail Liquor License No. 25 Ya Sou Inc dba 3rd Street Bar in Albany County for an Event at Black Fox on Welsh on October 23, 2023**

**Action:**

That City Council approve a temporary use of Retail Liquor License No. 25 Ya Sou Inc dba 3<sup>rd</sup> Street Bar in Albany County for an event at Black Fox on Welsh on October 23, 2023.

**[Bartholomew, CC]**

Documents:

[Summary License, temp use in city Third Street Bar 10-17-23.pdf](#)  
[3rd Street Catering Permit-Blackfox at Welsh \(002\)\\_Redacted.pdf](#)

**9.G. ORDINANCE: Original Ordinance No. 2066, Amending Multiple Sections within Titles 5 and 15 of the Laramie Municipal Code for the Purpose of Updating Definitions, Uses, Dimensions in City Code as a Standard Practice**

Third and Final Reading. (Introduced by Pearce)

**Action:**

Move to approve Original Ordinance No. 2066, amending multiple sections within Titles 5 and 15 of the Laramie Municipal Code for the purposes of updating definitions, uses, dimensions in city code as a standard practice as recommended by the planning commission, on third reading, in accordance with findings of fact and conclusions of law, and authorize the Mayor and Clerk to sign the ordinance. **[Gabathuler, Planning]**

Documents:

[City Council Cover Sheet OO 2066 3rd Reading 10.17.23.pdf](#)  
[OO2066\\_3rd Reading.pdf](#)  
[TA-23-07 PC Staff Report\\_8.21.23.pdf](#)

**9.H. FINAL PLAT: Truman Street Estates, 2nd Filing Final Plat**

**Action:**

to approve Sundance Hill, 1st Filing Final Plat, based on findings of fact and conclusions of law, acknowledge receipt of the required park in lieu fee; and authorize the Mayor and Clerk to sign the plat.

**[Teini, Planning Manager]**

Documents:

[Summary Final Plat Truman Street Estates Second Filing.pdf](#)  
[FP-23-01 Staff Report PC 09.25.2023.pdf](#)

**9.I. RESOLUTION: Resolution 2023-73, Appointing One Board Member to the Civil Service Commission**

**Action:**

That Council move to approve Resolution 2023- 73, re- appointing Bob Kenison to the Civil Service Commission with a term ending October 31, 2026, and authorize Mayor and City Clerk to sign.

**[Bartholomew, CC]**

Documents:

[Summary Resolution 2023-73 Civil Service Appointment 10-17-23.pdf](#)

**9.J. RESOLUTION: Resolution 2023-74, Appointing One Member to the Laramie Regional Airport Joint Powers Board**

**Action:**

That Council move to approve Resolution 2023-74, to reappoint one board member Malea Brown to a full five (5) year term expiring on December 31, 2028, to the Laramie Regional Airport Joint Powers Board, and authorize Mayor and Clerk to sign.

**[Bartholomew, CC]**

Documents:

[Summary Resolution 2023-74, appt one member LRAB 10-17-23.pdf](#)  
[Reso 2023-74 Appt Malea Brown to LRAB 10-17-23.pdf](#)

**9.K. RESOLUTION: Resolution 2023-75, Dissolving the Ad Hoc Ranch Advisory Committee**

**Action:**

I move to approve Resolution No. 2023-75, to Dissolve the Ad Hoc Ranch Advisory Committee created by Resolution 2008-83 and authorize the Mayor and City Clerk to sign.

**[Webb, PW]**

Documents:

[Summary Resolution 2023-75 Dissolving the ad hoc Ranch Advisory Committee.pdf](#)  
[Resolution 2023-75 Dissolving ad hoc Ranch Advisory Committee.pdf](#)

**9.L. RESOLUTION: Resolution 2023-76, Appointing Members to the Ranch Advisory Commission**

**Action:**

I move to approve Resolution No. 2023-76, appointing Marius Favret, Amy Nagler, Ashley Lang, and Stephen Williams to the Ranch Advisory Commission and authorize the Mayor and City Clerk to sign.

**[Webb, PW]**

Documents:

[Summary Resolution 2023-76 RAC Member Appointment.pdf](#)  
[Res 2023-76 Appointing Members to RAC.pdf](#)

**9.M. SCHEDULE MEETINGS:**

that the following meeting be scheduled:

- i. October 24, 2023, 6:00 pm (rescheduled to December 12, 2023, 6:00 pm)- WORK SESSION: Renters Experience in Laramie

**10. REGULAR AGENDA**

- 11. Resolution 2023-77, a Resolution of Support for Partnering with the Albany County Historic Preservation Board to pursue a Community Preservation/Certified Local Government Grant from the Wyoming State Office of Historic Preservation in an amount not to exceed \$15,000 to**

**Support Cultural and Historical Research at the Heart Ranch and to prepare a Nomination for Inclusion in the National Register of Historic Places**

[Jordan, CM]

Documents:

[Summary Resolution 2023-77 Heart Ranch Historic Grant \(002\).pdf](#)  
[Resolution 2023-77.pdf](#)  
[HeartRanchHistoricalReference.pdf](#)  
[2024 Grant Application Heart Ranch.pdf](#)

**12. At-Will Employment Contract between the City of Laramie, Wyoming and Gregory Winn for Judicial Services**

[Council; Russell, HR Director]

Documents:

[Summary Municipal Court Judge Winn 10-17-23.pdf](#)  
[Council - Municipal Judge Contract -Winn 101123 \(002\).pdf](#)

**13. New Bar and Grill Liquor License No. BG-13 for Regal Cinemas, Inc dba Regal Cinemas Fox 6 located at 505 South 20th Street**  
[Bartholomew, CC]

Documents:

[Summary License New Bar and Grill BG-13 Regal Cinemas Inc 10-17-23.pdf](#)  
[BG-13 New Regal Cinemas Inc 10-17-23\\_Redacted.pdf](#)  
[Regal Cinemas Theater Floorplan.pdf](#)

**14. Original Ordinance No. 2067, an amendment to Laramie Municipal Code 13.28.010 to allow for Vault Toilets in Areas such as Publicly Accessible Trailheads, Trails and Parks**

Second Reading. (Introduced by Richardson)

[Teini, Planning Manager]

Documents:

[Summary Original Ordinance No2067 \(10.17.2023\).pdf](#)  
[TA-23-06 Ord 2067 2nd Reading.pdf](#)  
[TA-23-06 PC Staff Report 9.11.2023.pdf](#)

**15. Original Ordinance No. 2068, amending Table 15.10-1 of the Laramie Municipal Code to allow for the Conditional Use of the 'Personal Services' Use Category within the City's LM-Limited Manufacturing Zoning District**

Second Reading. (Introduced by Newman)

[Gabathuler, Planning]

Documents:

[CC cover sheet 10.17.23.pdf](#)

[Ord 2068 2nd reading.pdf](#)  
[TA-23-05 PC Staff Report.pdf](#)

**16. Original Ordinance No. 2069, amending the City of Laramie's Official Zoning Map to the City of Laramie's Casper Aquifer Protection Overlay Zone within the City of Laramie**

Introduction and First Reading.  
[Teini, Planning Manager]

Documents:

[Summary Original Ordinance No2069 \(10.17.2023\).pdf](#)  
[Zoning Ord 2069 - 1st Reading Ordinance 10.17.2023.pdf](#)  
[Z-23-05 PC Staff Report.pdf](#)

**17. Resolution 2023-78, Authorizing an Invocation at City Council Regular Business Meetings**

[Councilor Summerville]

Documents:

[Summary Reso 2023-78 Invocation 10-17-23.pdf](#)  
[Council - Invocation Resolution 101123.pdf](#)

**18. Public Comments**

(Please observe the time limit of three (3) minutes per speaker.)

**19. Consideration of Future Council Work Session Topics**

Documents:

[Future Work Session Topics 10-17-2023.pdf](#)  
[Upcoming Meetings 10-17-23.pdf](#)

**20. Adjournment**