

**AGENDA**  
**CITY OF LARAMIE, WYOMING**  
**CITY COUNCIL REGULAR MEETING**  
**CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE**  
**TUESDAY, OCTOBER 5, 2021, 6:30 PM**  
(VIA ZOOM MEETING)

City Council Meetings are open to the public. Council Chambers seating is unavailable at this time due to social distancing. We encourage the use of the following tools to participate: watch live meetings on YouTube Live Feed ([www.youtube.com/cityoflaramie/live](http://www.youtube.com/cityoflaramie/live)), Cable Channel 191, or Zoom Webinar- Meeting ID: 897 8497 1499 Passcode: 807947 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting can be provided via Zoom meeting. Public comments may also be submitted via email: [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Please email: [clerk@cityoflaramie.org](mailto:clerk@cityoflaramie.org) to request to make public comment during speaking time by no later than 3:00 pm on the day the meeting is to occur. Position of speaking will be assigned by lottery. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/89784971499?pwd=TjJNaXJadHRTMUzR2NqK3FPNjE3Zz09>

- 1. CALL TO ORDER**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**  
(Limit of 3 minutes per speaker.)
- 5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

## **6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS**

### **6.A. PROCLAMATIONS & PRESENTATIONS**

#### **6.A.i. PROCLAMATION: Indigenous Peoples Day**

Documents:

[Indigenous Peoples Day 2021.docx.pdf](#)  
[Indigenous Peoples Day City Proclamation 10-5-21.pdf](#)

#### **6.A.ii. PROCLAMATION: Community Planning Month**

Documents:

[Community Planning Month 10-5-21.pdf](#)

### **6.B. PUBLIC HEARING**

### **6.C. ANNOUNCEMENTS**

## **7. Disclosures by City Council Members**

## **8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

## **9. CONSENT AGENDA**

### **9.A. MINUTES: City Council Meeting Minutes from September 21, 2021**

**Action:**

that Council approve the Minutes of the following City Council meetings: the Public Hearings and Regular Meeting of September 21, 2021, and have them placed on file for public inspection.

**[Bartholomew, CC]**

Documents:

[PH New Restaurant LL R67 Guerin Enterprises 9-21-21.pdf](#)  
[PH OO 2030 Vacation of a Portion of Lewis Street 9-21-21.pdf](#)  
[Minutes 9-21-21.pdf](#)

### **9.B. MINUTES: Minutes from the June 10, 2021 Traffic Safety Commission**

**Action:**

move to acknowledge receipt of the June 10, 2021 Traffic Safety Commission Minutes and place them on file for public inspection.

**[Webb, PW]**

Documents:

[Cover Sheet 06.10.21 TSC Minutes.pdf](#)  
[06.10.21 TSC Minutes Combined.pdf](#)

**9.C. CEMETERY DEEDS: Cemetery Deeds for September 16-30, 2021**

**Action:**

that the Cemetery Deeds for September 16-30, 2021 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**[Feezer, ACM]**

**9.D. VOUCHERS: September 2021**

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of October. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

**[Brown, COO]**

**9.E. AMENDMENT AGREEMENT: Amendment 1 to Professional Service Agreement for the Optimize Drainage Ponds - 22nd Street Design**

**Action:**

I move to approve Amendment #1 to the Professional Service Agreement for the Optimize Drainage Ponds – 22nd Street Design with WOOD Environment & Infrastructure Solutions, Inc. in the amount of \$8,045.00 plus a contingency of \$800.00 for a total amount not to exceed \$8,845.00 and authorize the Mayor and City Clerk to sign.

**[Webb, PW]**

Documents:

Cover Sheet Optimize Drainage Pond Amendment 1.pdf  
Amendment01 Water Quality Addition.pdf  
Agree.C3566 Wood Environment Infrastructure Solutions 5.18.21.pdf

**9.F. PURCHASE AGREEMENT: Sole Source Purchase Agreement with Gaumard Scientific for an EMS Patient Simulator**

**Action:**

That Council approves the purchase of a Patient Simulator, model HAL S3201, from Gaumard Scientific Company in the amount of \$52,740.00; and authorize the Fire Chief to sign.

**[Johnson, Fire Chief]**

Documents:

Cover Sheet - Purchase Agreement with Gaumard Scientific Company.pdf  
Gaumard quotation for patient simulator.pdf  
Gaumard information form and agreement.pdf

**9.G. LICENSE: Temporary use of Albany County Liquor License from Cavalryman Steakhouse on October 15, 2021 from 6-9 pm located at the UW Engineering Education and Research Building for a Blue Cross Blue Shield Reception**

**Action:**

That City Council approve temporary use of an Albany County Liquor License for Cavalryman Steakhouse, for an alcohol catering permit to locate their license within city limits for a reception located at UW EERB (Engineering Education and Research Building), 1000 E University Avenue, Laramie, WY on October 15, 2021 from 6:00 pm to 9:00 pm for a Blue Cross Blue Shield Reception.

**[Bartholomew, CC]**

Documents:

Cover Sheet, temp use in city Cavalryman Steakhouse 10-5-21.pdf  
Calvaryman application 9-28-21.pdf  
EERB Atrium Calvaryman.pdf

**9.H. SCHEDULE MEETINGS:**

that the following meeting be scheduled:

- a. October 19, 2021, 6:30 pm - PUBLIC HEARING: Original Ordinance No. 2031, amending various sections of Title 15.14.040-3: off street parking standards of Laramie Municipal Code regarding residential parking standards.
- b. October 19, 2021, 6:30 pm - PUBLIC HEARING: Original Ordinance No. 2032, amending the City of Laramie's official zoning map of zone 260 Pine Street and 259 Fremont Street from R2 (Limited Multi-Family) to B1 (Limited Business) District within the City of Laramie

c. October 19, 2021, 6:30 pm - PUBLIC HEARING: Resolution 2021-64, certifying Planning Commission Resolution 2021-01 to approve a request to amend the Future Land Use Map (Map 3.2) of the 2007 Laramie Comprehensive Plan from Auto Urban Residential (AUR) to Suburban Commercial (SC).

d. October 19, 2021, 6:30 pm - PUBLIC HEARING: New Special Malt Beverage Permit for Roxie's Catering LLC dba Roxie's Catering located at 1000 E University Ave, UW Arena Auditorium excluding Wildcatter.

## **10. REGULAR AGENDA**

### **11. Award of Bid; Police Department – Patrol Division – Three (3) Four-Door Hybrid SUV Police Package Patrol Vehicles [Webb, PW]**

Documents:

[Cover Sheet Bid Award PD units.pdf](#)  
[PD Bid Recommendation.pdf](#)  
[PD Bid Contract.pdf](#)

### **12. Award of Bid; Public Works – Solid Waste Division – Unit 602 Dozer with Trade-In [Webb, PW]**

Documents:

[Cover Sheet Unit 602.pdf](#)  
[Bid Recomend 602.pdf](#)  
[Bid Contract Unit 602.pdf](#)

### **13. Original Ordinance No. 2031, amending Table 15.14.040-3: Off Street parking Standards of Laramie Municipal Code regarding Residential Parking Standards**

Introduction and First Reading.

**[Teini, Planning Manager]**

Documents:

[CC cover sheet 10.5.2021.pdf](#)  
[Ord 2031 1st reading.pdf](#)  
[ATTACHMENT A.pdf](#)  
[TA-21-01 PC Staff Report.pdf](#)

### **14. Resolution 2021-64, certifying Planning Commission action, regarding a Comprehensive Plan Amendment to amend Future Land use Map (Map 3.2) of the 2007 Laramie Comprehensive Plan from Auto Urban Residential to Suburban Commercial, of an approximate 0.82 acre properties, located at 259 Fremont Street and 260 Pine Street. [Feezer, ACM; Cox, Associate Planner]**

Documents:

[CC cover sheet 10.5.2021.pdf](#)  
[Final Resolution 2021-64.pdf](#)  
[Attachment A.pdf](#)  
[CPA-21-02 Staff Report PC \(Full\).pdf](#)

**15. Original Ordinance No. 2032, amending the City of Laramie's official zoning map to zone 260 Pine Street and 259 Fremont Street from R2 (Limited Multi-Family) to B1 (Limited Business) District within the City of Laramie.**

Introduction and First Reading.

**[Feezer, ACM; Cox, Associate Planner]**

Documents:

[CC cover sheet 10.5.21.pdf](#)  
[1st Reading Ordinance \(10.5.2021\).pdf](#)  
[Attachment A.pdf](#)  
[Z-21-02 PC Staff Report \(Full\).pdf](#)

**16. Public Comments**

(Please observe the time limit of three (3) minutes per speaker.)

**17. Consideration of future Council work session topics**

Documents:

[Future Work Session Topics 10-5-2021.pdf](#)  
[Upcoming Meetings 10-5-21.pdf](#)

**18. Adjourn to Executive Session regarding Personnel, WY § 16-4-405(a)(x).**